

Title III Online Services Workgroup Grant Year 5 update

	Project	Description	
1	Embedded Online Tutoring	A tutor is embedded within the online course for easy student access	Completed in Grant Year 1
2	Student Email	All students are provided with a Columbia Student email account	Completed in Grant Year 1
3	Financial Aid Online Correspondence	Students receive all correspondence through the Columbia College email account	Completed in Grant Year 1
4	Online oral history collection in the Library	Previous collections have the history of the area such as interviews with individuals have been recorded and are available online for easy access	Completed in Grant Year 1
5	Online review, appeal and payment of parking citations	Electronic system that allows students review, appeal and pay parking citations	Completed in Grant Year 1

	Project	Description	
6	Student E-Portfolio's	Opportunity for students in the culinary program to post portfolios electronically	Completed in Grant Year 2
7	Early Alert and Follow-up	Faculty can submit electronically an alert on students who are not performing satisfactory and may need additional resources	Completed in Grant Year 2
8	Online Student Orientation	An option for students to review orientation material online; includes a self-assessment after each section	Completed in Grant Year 2
9	Electronic Student Performance Report	Instructors can submit progress reports for their students electronically. These go to the student's counselor for review with the student.	Completed in Grant Year 2
10	Online Course Orientation	An online orientation for students enrolling in online courses	Completed in Grant Year 2
11	Re-design of website for online learners	The website was redesigned for online learners for easier access and available resources	Completed in Grant Year 2
12	E-book collection in the library	The Library continues to expand the library books and resources that are available to students online	Completed in Grant Year 2
13	Email Blast	Creates easy access for instructors to communicate with students via email	Completed in Grant Year 2
14	Enhanced online services for the bookstore	Purchases for the bookstore are now available online	Completed in Grant Year 2
15	Academic integrity posters on the web	Information regarding academic integrity available to students online	Completed in Grant Year 2

16	Online job placement services	Students can search and apply for job openings online and employers can electronically post openings	Completed in Grant Year 2
17	Online video tutor tips	Variety of study skill tips videotaped and available online for viewing	Completed in Grant Year 2

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18	Health office advice for online students	Variety of resources are available online as well as the ability to ask questions regarding health related issues	Completed in Grant Year 3
19	Self-assessment for online course readiness	A self-assessment that students can take to determine if they are ready to be successful in an online course	Completed in Grant Year 3
20	Online submission for fee refund	Electronic capability to request a fee refund	Completed in Grant Year 3

	Project	Description	
21	Emergency Contact System (Alert U)	An emergency system sent to students via text	Completed in Grant Year 4
22	Blackboard 9.1 Browser Compatibility Check	To ensure students have a compatible browser environment that is Blackboard 9.1 ready. It is located on the Blackboard log in page	Completed in Grant Year 4
23	Online advising/counseling	E-Advising available for quick questions; continuing to develop process and procedures	Completed in Grant Year 4
24	Degree Audit	Degree audit will allow students to review their progress towards earning a degree/certificate or transfer requirements	Completed in Grant Year 4

	Project	Description	
25	Online ability to change mailing address	Students will be able to change their current address via online request	Completed in Grant Year 5
26	Online Transcript Ordering	Students can order transcripts online via the National Student Clearinghouse	Completed in Grant Year 5
27	Online events calendar	List of all events and activities will be developed and available online in a calendar format	Completed in Grant Year 5
28	On-line Scholarship Application	Students will be able to apply for scholarships online	Completed in Grant year 5

	Project	Description	
29	Updating goals/major each semester during registration	Students will be able to update their goals and major online each semester during registration	Anticipate completion in Grant Year 6
30	Financial Aid online workshops	Financial aid and financial literacy workshops will be developed and available online	Anticipate completion in Grant year 6
31	Online BOG fee waiver	Students will be able to apply online for the BOG fee waiver	Anticipate completion in Grant year 6
32	Student Planning Module	Students will have access online through the student portal to Degree Audit and Educational Planning	Anticipate completion in Grant year 6

Administrative Support Services			
1	Online reservation and payment for Foundation events	Community members can make reservations and submit payment online for any Foundation events	Completed in Grant Year 2
2	Online donations for the Foundations	Community members can submit donations for the Foundation through online process	Completed in Grant Year 2
3	Student learning outcome (SLO) online administrative tool	Allows faculty and staff to electronically input student learning outcomes and assessment results so faculty, staff and students can view	Completed in Grant Year 3
4	Audio interviews of scholarship recipients	Video clips available online of scholarship recipients for promotion to current and future donors	Completed in Grant Year 3
5	Academic Wellness Educators (AWE) website redesign and Blog	Redesign the website for AWE so that it provides more resources and information for online students	Completed in Grant Year 3
6	AAC Tutoring online scheduling	Availability for students to schedule tutoring appointments online.	Completed in Grant Year 4
7	FIPSE grant software to track laptop rentals	Create database for tracking of the laptop rental program	Completed in Grant Year 4
8	Online payroll claims	Student workers complete pay claims electronically	Completed in Grant Year 4
9	Maxient Software	Case management software that allows for Faculty/Staff to report conduct issues or students of concern in an online reporting system	Completed in Grant Year 5
10	Electronic Transcripts	Ability to send and receive transcripts electronically	Completed in Grant Year 5