

## APPENDIX I

### Classroom Teaching Observation

from the University of Minnesota, Center for Teaching and Learning

Faculty Observed \_\_\_\_\_ Rank \_\_\_\_\_

Date of Observation \_\_\_\_\_ Course Observed \_\_\_\_\_

### Classroom Teaching Observation

Rating scale (1 = very poor, 2 = weak, 3 = average, 4 = good, 5 = excellent, NA = not applicable)

#### CONTENT

Main ideas are clear and specific	1	2	3	4	5 (Excellent)
Sufficient variety in supporting information	1	2	3	4	5
Relevancy of main ideas was clear	1	2	3	4	5
Higher order thinking was required	1	2	3	4	5
Instructor related ideas to prior knowledge	1	2	3	4	5
Definitions were given for vocabulary	1	2	3	4	5

#### ORGANIZATION

Introduction captured attention	1	2	3	4	5 (Excellent)
Introduction stated organization of lecture	1	2	3	4	5
Effective transitions (clear w/summaries)	1	2	3	4	5
Clear organizational plan	1	2	3	4	5
Concluded by summarizing main ideas	1	2	3	4	5
Reviewed by connecting to previous classes	1	2	3	4	5
Previewed by connecting to future classes	1	2	3	4	5

#### INTERACTION

Instructor questions at different levels	1	2	3	4	5	NA
Sufficient wait time	1	2	3	4	5	NA
Students asked questions	1	2	3	4	5	NA
Instructor feedback was informative	1	2	3	4	5	NA
Instructor incorporated student responses	1	2	3	4	5	NA
Good rapport with students	1	2	3	4	5	NA

#### VERBAL/NON-VERBAL

Language was understandable	1	2	3	4	5 (Excellent)	
Articulation and pronunciation clear	1	2	3	4	5	
Absence of verbalized pauses (er, ah, etc.)	1	2	3	4	5	
Instructor spoke extemporaneously	1	2	3	4	5	
Accent was not distracting	1	2	3	4	5	NA
Effective voice quality	1	2	3	4	5	
Volume sufficient to be heard	1	2	3	4	5	

Does the instructor provide students opportunity to mention problems/concerns with the class, either verbally or in writing?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

### **Learning difficulties:**

Does a student need assistance for a temporary or permanent disability?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Are one or more students not motivated or unable to follow the class?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Does the instructor show favoritism?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Are students able to see visual aids?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Does one group dominate discussion and hinder others' participation?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

### **Educational climate for learning:**

Are students AND teacher interested and enthusiastic?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Does the instructor use student names?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Is humor used appropriately?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Does instructor not embarrass or belittle students in any way?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Is the atmosphere of the classroom participative?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Did the instructor have eye contact with students?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

### **Variety of instructional activities:**

Does timing of classroom activities consider attention spans?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Does instructor involve students in deciding what issues to discuss?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

### **Preparation for class session:**

Provide examples that show preparation by instructor:

Do students know what preparation (reading or other assignments they should have completed prior to class?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

### **Instructional methods:**

List *instructor* activities:

Did the opening gain the class' attention? Did it establish rapport?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Did the opening outline the topic and purpose of the lecture?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*

Is the delivery paced to students' needs?

*Not Demonstrated    Needs Improvement    Satisfactory    Outstanding    N/A*