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# Instructional Program Review

## General Information

1. Name of department (program) under review.

CTE / Welding

2. Who is the person(s) submitting the Program Review form?

Jesse Ray

3. What is the current academic year (i.e. 2022-23)?

2023-2024

4. Please describe the department/program, its staff and faculty, etc.

Welding department, Jesse Ray Full Time, Karen Wetzel current student worker

5. Please describe how this department's/program's mission relates to the college's [mission](#) and [strategic goals](#).

Program and course SLO correlate with the college

## Department Data Sheet

1. Review the Department Summary Data Table. What are the strengths? What are the challenges or areas of improvement? What is the impact on students? Respond to a minimum of three trends such as census enrollment, FTES/FTEF, course success rate, course retention rate, etc.

I am a new full-time instructor. This department has been implemented by part time instructors until now. I am planning to make improved student enrollment, student success and course retention.

2. Review the Department Student Equity – Success Rates Data Table. What are the strengths? What are the challenges or areas of improvement? What is the impact on students?

I am a new full-time instructor. This department has been implemented by part time instructors until now. I am planning to make improved student equity.

3. Review the Program (Department) SLO Data Table. How does your department support ISLOs? What are the strengths and challenges? What is the impact on the college mission?

I am a new full-time instructor. This department has been implemented by part time instructors until now. I am planning to make improved student enrollment, student success and course retention.

## Award Data Sheet

1. Review both tables on the Award Data Sheet. What are the strengths? What are the challenges or areas of improvement? What is the impact on students?

I am a new full-time instructor. This department has been implemented by part time instructors until now. I am planning to make improved student enrollment, student success and course retention.

## Course Data Sheet

1. Review the Course Summary Data Table for each course. What are the trends for enrollment, retention, and success rates? What are the strengths? What are the challenges or areas of improvement? What is the impact on students?

I am a new full-time instructor. This department has been implemented by part time instructors until now. I am planning to make improved student enrollment, student success and course retention.

2. Review the Student Learning Outcomes Data Table for each course. What are the strengths and challenges? What is the impact on the college mission?

I am a new full-time instructor. This department has been implemented by part time instructors until now. I am planning to make improved student enrollment, student success and course retention.

## Curriculum Analysis

1. What courses and awards are due for 5-year review? To find this information, go to the [Curriculum Committee webpage](#) and click on the following links in the left menu bar: Course 5 Year Review Tracker link and Award 5 Year Review Tracker link.

All welding courses are up for review. The web page says pending full time faculty. Revisit in spring of 2024.

## Goal Setting

On the following pages, please establish goals for your department. Keep in mind the purpose of the Program Review to drive continuous improvement, as well as to help establish a need for funding or other support to achieve improved outcomes. **What sorts of things will the department be doing, or would it like to be doing, to maintain, expand, or improve excellent instructional delivery?**

This template has space to establish up to three goals. If you wish to add more goals, additional forms are available in the Teams folder.

## Goal 1

1. State the status of this goal (new, in-progress, or completed):

New Goal is to change our prerequisite requirements.

2. State this goal in one or two sentences?

Make weld 121 & 122 applicable with no prerequisite. Weld 123 & weld 124 require weld 121 or 122 as a prerequisite.

3. What is a short name for this goal?

Prerequisite requirements.

4. In what ways will achieving the goal support the college's mission and/or core values?

It will help students succeed in welding 124. Welding 124 is a fabrication class. There is currently no prerequisite required for this class. Students can enter this class with zero welding experience. This makes it difficult for our students.

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).

- Increase award completion
- Reduce equity gaps
- Increase workforce readiness
- Maintain institutional stability

6. What steps are you going to take to achieve this goal?

I am new to this process. I would think that there is paperwork and approval needed to make this happen.

7. How are you going to measure completion of this goal?

When prerequisites are in place students will have a higher success rate in weld 124.

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

Have not started the process

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

Paperwork would complete this goal.

## Resource Allocation Requests

- Enter requests in the Program Review Resource Allocations Request Form (Secured – YCCD Login

Required) located on the [Program Review webpage](#) under the Resource Allocation Requests heading.

## Goal 2

1. State the status of this goal (new, in-progress, or completed):

New goal would be to provide an intermediate SMAW class.

2. State this goal in one or two sentences?

This class would have students work on limited and unlimited certification welds. Achieving certification would allow students to be more work ready.

3. What is a short name for this goal?

Intermediate SMAW class.

4. In what ways will achieving the goal support the college's mission and/or core values?

It will give students the opportunity to achieve SMAW certification. Making them more work ready.

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).

- Increase award completion
- Reduce barriers to completion
- Reduce equity gaps
- Increase transfer readiness
- Increase workforce readiness
- Maintain institutional stability

6. What steps are you going to take to achieve this goal?

Paperwork needed for curriculum approval

7. How are you going to measure completion of this goal?

When this class has been implemented students will achieve SMAW certification.

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

Have not started the process.

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

Just paperwork and approval.

## Resource Allocation Requests

- Enter requests in the Program Review Resource Allocations Request Form (Secured – YCCD Login Required) located on the [Program Review webpage](#) under the Resource Allocation Requests heading.



### Goal 3

1. State the status of this goal (new, in-progress, or completed):

New goal would be to provide a pipe welding/ pipe fitting class.

2. State this goal in one or two sentences?

Providing a pipe welding class would provide additional skills for students to achieve employment.

3. What is a short name for this goal?

Pipe welding class

4. In what ways will achieving the goal support the college's mission and/or core values?

It would provide another avenue for employment for students.

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).

- Increase workforce readiness
- Maintain institutional stability

6. What steps are you going to take to achieve this goal?

It is paperwork and approval by the curriculum committee.

7. How are you going to measure completion of this goal?

Implementation of class.

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

Have not started the process

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

Pipe track cutters,  
Various pipe fitting tools

### Resource Allocation Requests

- Enter requests in the Program Review Resource Allocations Request Form (Secured – YCCD Login Required) located on the [Program Review webpage](#) under the Resource Allocation Requests heading.

## Submit

- When you have completed all areas of the Program Review as outlined above, notify your dean by typing the @ symbol and your dean's name in the box below (e.g. @Sean Osborn, @Steve Amador, etc.).

## Dean's Review and Feedback

Deans: Please review the form above and place any thoughts or feedback that you have in the space below. Feedback from AAC, counseling, industry, etc. can be included. When completed, please put the @ symbol and the faculty member name(s) at the end so that they will get notified when your review is completed.

@Brandon Price

We need data regarding program success with the addition of a fulltime instructor. I agree with suggestions for changes to the pre-requisite requirements. I also agree with exploring a pipe fitting course.

@Jesse Ray