

## Classified Senate

9/11/2015 9:00 a.m. – 10:00 a.m. Manzanita Conference Room.  
APPROVED Minutes

In attendance: Doreen Bass, Lonnie Blansit, Nancy Bull, Doralyn Foletti, Kimberly Francis, Shawn Jordison, Allison McDermott, Kristin Rascon, and Michelle Walker.

Meeting called to order at 9:03 a.m.

Minutes from previous meeting approved with corrections.

**President's Report:** President Shawn reported that Doralyn Foletti will now be sitting on the safety and facilities committee. He also reported that he will meet with the College President next week to talk more about coffee with administrators and get more clarification. He will also talk to her about committees and subcommittees, including the technology and scholarship committees. He will also send out an email encouraging classified to attend the EEO training next week.

**Treasure's Report:** Treasurer Michelle reported that the Scholarship–Foundation Fund increased \$124.99 thanks to Save Mart and monthly payroll deductions. This gives us a grand total of \$2,651.15 for the Classified Senate Fund.

**Staff Development:** Doralyn reported that she will attend the staff development meeting on October 23rd where she will ask for classified training on the Cloud, Google Documents and Google hang out. Nancy recommended a classified senate retreat with training. Would like to shoot for one next semester on a Friday. President Shawn will bring this up to the College President next week.

**Foundation:** Kimberly reported that the Foundation finished the 2014/2015 fiscal year with assets topping 1.2 million; Community contributions totaled \$172k, up 36%; giving out more than \$134k in scholarships and program support, up 40%; and nearly 200 donors (a third are employees and retirees). The Foundation also welcomed two new members to the advisory board, Dr. Joe Manlove and Shawn Jordison. Mini-grant applications are due October 23--apply on Foundation website. The Student Worker Fingerprinting Fund has already helped 30 students during the Fall 2015 semester. Local gallery, Ventura/Annex Galleries has donated art space for Columbia College art students for one year. The Standard Pour owner, Eric Davis has teamed up with the Foundation to provide proceeds from their Beer Fest (Sept. 19) to the Columbia College Hospitality Management Program. Tickets are for sale at The Standard Pour and CCF office.

**Coffee with Administrators:** Item was tabled until President Shawn's talk with College President.

**Classified Hiring Prioritization:** The process was discussed and it was decided that the hiring committee will meet soon to develop a form to get requests from classified. The committee will focus on criteria for what we are looking for. Will work on statement of purpose.

**Announcements:** Kimberly announced that scholarships are up and running. If students have any questions please send them to the foundation office. At a future date, student ambassadors will be having a workshop for scholarships.

Adjourned at 9:59 a.m.