

Classified Senate

8/20/2015 3:00 p.m. – 4:30 p.m. Manzanita Conference Room.

APPROVED Minutes

In attendance: Doreen Bass, Lonnie Blansit, Nancy Bull, Kimberly Francis, Shawn Jordison, Allison McDermott, Sara Mitchell, Kristin Rascon, Jessica Shapiro, and Michelle Walker.

Meeting called to order at 3:04 p.m.

Minutes from previous meeting approved without corrections.

President's Report: President Shawn reported that he met with the College President who stated that she is open for discussion and would be open to come to one of our meetings to talk about accreditation and the role of classified in it. The College President would also like to do a less formal meeting, such as coffee with administrators. There is also a new position being created, marketing processing specialist. It is waiting to be approved. The search for a new dean of Arts/Sciences is still ongoing. They are looking for a short-term person before a permanent hire.

Vice President's Report: Vice President Doreen reported that over the summer she attended the 4CS one-day workshop, where they discussed shared governance and professional development.

Treasure's Report: Treasurer Michelle reported that the current balance for the General Fund is at \$300.00. The Scholarship–Foundation Fund is at \$2,319.81, and the Envelope Fund is at \$31.34 for a grand total of \$2,619.81. That is a net increase of \$79.14 from the previous balance of 2,540.67.

College Council Report: Nancy Bull reported out that the Trio grant was funded for another 5 years. She also reported that accreditation has changed again to essay form which will help with overlap work. The foundation department has started a one-year trial program to help student workers' pay for finger printing.

Facilities and Safety Report: In an e-mailed report Vice President, Gary Whitfield reported:

1 -The striping in the staff parking is scheduled for July 27 and 28, 2015.

2 - The Counseling Office needs signs.

3 - Clocks in the Manzanita Building – In order to maintain consistency, battery operated clocks will be ordered all at one time from the same company. Managers will be asked to submit orders for their areas.

4 - Gates at Child Development and the dam – Discussion is ongoing regarding the logistics of installing the gates and developing a plan for issuing card keys to those that need them.

Senate Hiring Priorities Committee: President Shawn opened up for discussion whether we should continue with a prioritized list or a list of needs since positions are being filled that we have funding for, not that we are prioritizing. It was decided that we will still have committee, but will change process

according to changes that will be proposed by subcommittee and approved by classified senate. The subcommittee will include: Shawn Jordison, Nancy Bull, Kimberly Francis and Kristin Rascon.

New Areas of Representation: Vice President Doreen proposed changes to the areas of representation because of the changes to Manzanita. The vote to change the areas of representation passed.

Employee of the Year: Vice President Doreen handed out new processes for the employee of the year. The vote to change the process passed.

Announcements: Kimberly announced that scholarship postcards are available in Manzanita and information is up on the foundation website.

Open Forum: President Shawn proposed having a non-formal meeting for classified and administrators to have coffee together. Proposal was added as a discussion item for the next classified meeting.

Adjourned 4:28 p.m.