

CLASSIFIED SENATE  
August 23, 2012  
In MCR from 3:00 – 4:30 pm

APPROVED Minutes

In attendance were Elissa Creighton, Nancy Bull, Lonnie Blansit, Doreen Bass, Miriam Medina, Shawn Jordison, Doralyn Foletti and Dave Chesnut.

The meeting was called to order by President Doralyn Foletti at 3:10 pm.

Treasurer's Report:

A check -from the SaveMart Shares Program for \$150.54 will be added to the CS Scholarship budget fund.

Committee Reports:

**College Council:** Response to the Draft Accreditation Follow-up Report addresses four district recommendations and seven college recommendations. 100% of programs have reworked SLO's, Assessment, and Analysis. 96% have made changes so far. The College's ten measureable goals are being reduced to five. They are getting very close to a final draft of College goals.

**Facilities:** Has not met. Buildings have been worked on, Library was painted.

**Safety:** No report

**Budget/Big picture:** Group is changing direction. The committee has requested College Council to prioritize the College Goals. Group is already looking at 2014 and beyond.

Classified Senate Committee Reports

**Star Award:** Classified staff can only nominate classified staff. Looking for two people to form the Star Award committee.

**Area Rep Reports:** Dave Chesnut (Area 5) reported that the Student Services retreat will be on September 21<sup>st</sup>.

**Senate Hiring Priorities Committee:** New Position request form was created and needs some revision for clarity. Senate would like new revised draft at next meeting.

4cs Report

Fundraising options were discussed: holiday themed fundraisers, coupon books, candy grams, etc...

Action Items

**Hiring Prioritization Committee recommendations:** No action.

**2012-2013 Committee Assignments:** Looking for volunteers. Doralyn Foletti will email Classifieds announcing opportunities to serve on committees.

Discussion Items

**CS Areas of Rep list update:** Decided that it would be a shared responsibility to keep list up-to-date. Document will be stored in the CS Shared Folder.

**CS Constitution and Bylaws:** Met during the summer.-Elissa Creighton reminded those in attendance that the last thirty minutes Executive Broad meetings will be dedicated the revision of the Constitution and Bylaws.

**CS Policy and Procedures:** It was recommended the Classified Senate move forward in the development of Classified Senate Policies and Procures handbook.

Announcements:

**Columbia College Foundation has adopted their new Constitution and Bylaws adding  
Section X.5. Foundation Advisory Council**

Section X.5.1. The Foundation Advisory Council which will serve has a standing advisory committee composed of *ex officio* members of Columbia College as provided in Section X.5.3. The Foundation Advisory Council members will attend board meetings, except when the Board goes into executive session, to provide information and recommendations to the Board for consideration in their deliberations and actions during the designated time as set at each meeting of the Board of Directors for input from the advisory committee members. The Foundation Advisory Council members are not members of the Board and shall not vote on any board actions.

Section X.5.2. Members serve for a term of one to three years unless otherwise provided in Section X.5.3. There shall be no term limits.

Section X.5.3. The *ex officio* members of the Foundation Advisory Council shall include: the incumbent Columbia College President; a member of the YCCD Board of Trustees (to be selected by the YCCD Board of Trustees, but preferably the Area 1 Representative); a representative of the faculty to be named and appointed by the Columbia College Academic Senate (for a one to three-year term); a representative of the Classified staff to be named by the Columbia College Classified Senate (for a one to three-year term), and a student representative to be named by the Columbia College Student Senate (for a one to three-year term).

Prop 30

Discussion on drafting a resolution in support of prop 30. It was recommended that the Senate not write the resolution because it may be outside of the scope of Senate duties.

Classified Senate Web-site

Recommendation to revise the senate web-site. Rickee Hill has offered to work on the project. The Senate web-site will be a new forming committee.