
Enrollment Fee Waiver Program

Students who receive TANF, CalWORKs, GA, who are a dependent of a deceased/disabled veteran, or who are considered low income may be eligible for the Board of Governors Fee Waiver (BOG) which waives the enrollment fee (per unit price). The BOG is effective for an entire academic year (Summer/Fall/Spring) and is available regardless of the number of units enrolled. One must be a California resident to qualify. Students may apply by completing the BOG application available in the Financial Aid Office or on the college website. However, Columbia College encourages students to submit the FAFSA application as they may qualify for additional federal aid as well as the BOG.

If you feel you are low income, but you do not qualify to have your fees waived using the above described method, you may complete the Free Application for Federal Student Aid which is also available on the Financial Aid Website. It is a more complicated application and it takes 12 weeks to process. If you are found eligible for the waiver, you are entitled to request a refund of the enrollment fees that you have already paid.

Students who meet AB540 criteria can apply for the state funded fee waivers by completing the California Dream Act available on the Financial Aid website.

Procedure for Fee Refunds

REFUND PROCESSING

- Full-semester classes dropped within the first 2 weeks of the term are eligible for a refund.
- Short-term classes, meeting more than 5 times and 20 hours, are eligible for a refund during the first 10% of the class.
- Classes meeting fewer than 5 times and 20 hours are eligible for refunds if the class is dropped **prior** to the first class meeting.
- Class refund dates are available online through **connectColumbia** by clicking on “My Current Schedule.”
- Students **will not** be responsible for requesting refunds for classes cancelled by the College.
- If fees or tuition are paid by check, a refund will not be processed until the check has cleared the bank.
- Processing of refunds by the Business Office takes 6 to 8 weeks.
- Refund forms are submitted electronically through **connectColumbia**. The Online Refund Request Form link is listed on the Student Menu under the Financial Information heading. Students without internet access may request a hard copy form from the Business Office.
- In accordance with Yosemite Community College District Policy 5025.2, a ten dollar (\$10) administrative processing fee is charged for enrollment fee refunds except in the case of a class cancelled by the College.

- Refund checks will be mailed or credited to the credit card used for payment.
- Credit balances may be carried over and used to pay fees for one academic year. At the culmination of the year, credit balances are removed from a student's account (Title V, Section 58508).

Refunds are not automatic. Exception: Refunds of fees will automatically be made to students enrolling in classes which are cancelled by the College.

Financial Aid Withdrawal and Repayment Policy 2013-2014

Return of Title IV Funds (R2T4)

Per federal regulation, 34 CRF Parts 668, 682, and 685, any student who receives financial aid funds and drops units or withdraws from all classes prior to completing more than 60% of the semester, will be required to pay back a portion of the grant funds to the federal government. Students who owe Return of Title IV funds are ineligible to receive additional federal financial assistance from any college or university until satisfactory repayment arrangements have been made.

If you receive financial aid, please contact the Financial Aid Office first before withdrawing from any course.

Health & Human Performance Enrollment Restriction

In compliance with the Title V regulation number 76002, enrollment by high school students in Health & Human Performance activity sections is restricted to a maximum of 10% of the total allowable enrollment (For example: If a section will allow enrollment of 30 students, only 3 of the 30 can be high school special admit students.) When the 10% limit is reached, all further high school students will be blocked from registration and directed to attempt to enroll in another section of the course or another activity course.

Student Fee/Refund Information

Effective Spring 2014 • Fees are subject to change

FEES	AMOUNT	APPLIES TO	EXEMPTIONS/WAIVERS
Enrollment Fee (subject to change) ²	\$46 per unit No maximum	Credit courses	Board of Governors Fee Waiver (BOGFW) Qualified Eligible Part-time Special Admit Students
Health Services Fee ²	\$18 per semester	Credit and non-credit students Audit only students	<ul style="list-style-type: none"> • Out-of-district classes • Students who are enrolled in a class that meets less than 16 hours • Depend on prayer for healing
Parking Fee ¹	\$1 a day or \$20 Spring semester	Non-student drivers Student drivers	<ul style="list-style-type: none"> • Disabled persons with placard from DMV • Enrollment in off-campus classes only • Non-drivers
Nonresident Tuition ²	\$222 per unit Plus enrollment fee of \$46 per unit	Nonresidents	<ul style="list-style-type: none"> • California residents
Student Center Fee ²	\$1 per unit to \$10 maximum per Fiscal Year	Credit courses Audit only students	<ul style="list-style-type: none"> • BOGFW-A recipients • Non-credit courses • Professional Development
Student Representative Fee ²	\$1 per semester	Credit courses Non-credit courses	<ul style="list-style-type: none"> • Professional Development
Course Audit	\$15 per unit, plus any applicable term and materials fees	Credit courses no longer repeatable	<ul style="list-style-type: none"> • Exempt for up to 3 units if enrolled in 10 or more units

¹ Only refundable prior to the first class meeting.

² Only refundable during the first two weeks of the class (refers to full semester classes only).

MATERIALS FEES may be assessed for certain classes in order to enhance the learning process and provide convenient access to learning aids.

Students are held responsible for payment of all fees associated with their registration activity. If the proper procedure for dropping classes is not followed, the student's fee obligation still remains. This applies even if the student never attends class. For classes cancelled by the College, students will not be held responsible for dropping courses or requesting refunds.

Within 10 days of registering for any classes, students must have a zero balance or they will be dropped for nonpayment of fees. Students are not dropped for non-payment after the class starts. Students who are California residents and have an active BOG fee waiver before registering will not be dropped.