class schedule
spring 2014

For the latest class scheduling updates go to
My Columbia at www.gocolumbia.edu
Welcome to Columbia College. Our spring 2014 schedule of classes presents a wide range of course offerings that are designed to help you along your chosen pathway to success. A key component of our college mission is to “prepare students to be fully engaged in an evolving world by offering comprehensive and high quality programs and services.” In the spirit of our mission, please use this schedule of classes to not only identify which classes you need to take, but to help connect you with the critical services that you will need to be a successful student.

Classes tend to fill quickly, so schedule your appointments with a counselor early, take note of your registration date and register as early as possible to have the best chance of getting a schedule that works well for you.

Identify your goals as soon as possible, whether they be directed toward immediate employment, transfer to another institution or personal enrichment. If you are uncertain or have questions pertaining to your goals, our counseling services can help you with career counseling, academic counseling and life planning activities. Most importantly, meet regularly with your counselor and keep your Student Education Plan up to date—that is your best plan for moving quickly through Columbia College and on to your next opportunity.

Within this schedule you will find valuable information regarding available resources such as the Academic Achievement Center, where we offer peer tutoring, supplemental instruction and video tutorials to help you keep pace with your classes. Additionally, be sure to note the opportunities to participate in assessment, orientation and advisement services which can provide you with the needed information to make the best choice for classes in which you will have the greatest opportunity for success. Take extra care in reviewing the academic calendar for spring 2014, it lets you know critical dates such as the start of registration, holidays, the last day to withdraw from classes, and finals week.

In closing, let me emphasize that I hope you also put considerable effort into having an enjoyable spring semester. Columbia College has an enjoyable and collaborative culture, so don’t forget to have fun and to take good care of yourself over the next few months at Columbia College. Seek out the various college activities, services and clubs, engage your peers and get to know your instructors better by visiting them regularly during office hours. The faculty, staff and administrators at Columbia College are here for you—that is our sole purpose. Let us help you in any way we can.

Thank you for choosing Columbia College.

Best wishes,

Dr. Leslie Buckalew
Interim President

Columbia College Mission Statement

Columbia College is a dynamic institution of learners and creative thinkers dedicated to high standards of student success. We prepare students to be fully engaged in an evolving world by offering comprehensive and high quality programs and services. Columbia College is committed to a culture of improvement through measuring student learning across the institution. We strive for excellence, foster a spirit of professionalism and embrace diversity.

Adopted by Columbia College Council on February 3, 2012 • Approved by the YCCD Board of Trustees on March 14, 2012
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Disclaimer: The Yosemite Community College District and Columbia College have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered together with other matters contained herein are subject to change without notice by the administration of the Yosemite Community College District or Columbia College for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the District and the College. The District and the College further reserve the right to add, amend, or repeal any of their rules, regulations, policies and procedures.

For the latest class scheduling updates go to My Columbia www.gocolumbia.edu
### Faculty Offices & Phone Numbers

**Columbia College**  
**209.588.5100**

Some locations shown below are effective January 2014.

<table>
<thead>
<tr>
<th>Name</th>
<th>Service Address</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Accurso, Li Ching</td>
<td>Willow 3</td>
<td>588.5378</td>
</tr>
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<td>Andal, Erik</td>
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<td>Barton, Randy</td>
<td>Buckeye 2</td>
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<td>Campana, Laureen</td>
<td>Juniper 2</td>
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<td>Aspen 3</td>
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<td>Cavagnaro, Anne</td>
<td>Fir 3C</td>
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<td>Johnston, Craig</td>
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<td>Juarez, Raelene</td>
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<td>Sugar Pine 120</td>
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<td>Schultz, Kathy</td>
<td>Fir 5A</td>
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<td>Laurel 114</td>
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<td>Smith, Don</td>
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<td>Soto, Meryl</td>
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<td>Sullivan, Kathy</td>
<td>Laurel 115</td>
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<td>Willow 1</td>
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<tr>
<td>Tolhurst, Jeff</td>
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<td>Toner, Jim</td>
<td>On sabbatical leave</td>
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<td>Trolier, Tina</td>
<td>Cedar 11</td>
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<tr>
<td>VonEpps, Lahna</td>
<td>Juniper 3</td>
<td>588.5147</td>
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<tr>
<td>Watterson, Sylvia</td>
<td>Cedar 6</td>
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<tr>
<td>Womble, Gene</td>
<td>Manzanita 3</td>
<td>588.5135</td>
</tr>
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</table>

**College counselors are available on campus daily:**

- Fitzwater, Jeff  | Sequoia 105     | 588.5028     |
- Fox, Matthew     | Toyon           | 588.5110     |
- Jensen, Brian    | Toyon           | 588.5036     |
- Kolstad, Alicia  | Sequoia 108     | 588.5333     |
- Pfleging, Elizabeth | Sequoia 104  | 588.5206     |

### Services for Students

**Service & Location**  
**Telephone Area 209**

Please have your student photo ID card when you seek these services. Some locations shown below are effective January 2014.

<table>
<thead>
<tr>
<th>Service &amp; Location</th>
<th>Service &amp; Location</th>
<th>Telephone Area 209</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Achievement Center</strong></td>
<td><strong>Admissions &amp; Records</strong></td>
<td>588.5177</td>
</tr>
<tr>
<td><strong>Assessment</strong></td>
<td><strong>Assessment</strong></td>
<td>588.5109</td>
</tr>
<tr>
<td><strong>Bakery</strong></td>
<td><strong>Bookstore</strong></td>
<td>588.5301</td>
</tr>
<tr>
<td><strong>Business Services</strong></td>
<td><strong>CalWORKs/Jobs Now!</strong></td>
<td>588.5148</td>
</tr>
<tr>
<td><strong>Career/Transfer Center</strong></td>
<td><strong>Cellar Restaurant</strong></td>
<td>588.5271</td>
</tr>
<tr>
<td><strong>Child Care Center</strong></td>
<td></td>
<td>588.5300</td>
</tr>
<tr>
<td><strong>Counseling</strong></td>
<td><strong>DSPS</strong></td>
<td>588.5109</td>
</tr>
<tr>
<td><strong>EOPS/CARE</strong></td>
<td><strong>Financial Aid/Veterans Benefits/Scholarships</strong></td>
<td>588.5105</td>
</tr>
<tr>
<td><strong>GED Test</strong></td>
<td><strong>Health Services</strong></td>
<td>588.5204</td>
</tr>
<tr>
<td><strong>Job Placement</strong></td>
<td><strong>Library Circulation Desk</strong></td>
<td>588.5119</td>
</tr>
<tr>
<td><strong>Library Circulation Desk</strong></td>
<td><strong>Math Lab</strong></td>
<td>588.5276</td>
</tr>
<tr>
<td><strong>Parking &amp; Security</strong></td>
<td><strong>Snack Bar</strong></td>
<td>588.5167</td>
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<tr>
<td><strong>Snack Bar</strong></td>
<td><strong>Student Outreach &amp; Development</strong></td>
<td>588.5321</td>
</tr>
<tr>
<td><strong>Student Senate/Activities</strong></td>
<td><strong>Student Senate/Activities</strong></td>
<td>588.5111</td>
</tr>
<tr>
<td><strong>Technology/ Media Services</strong></td>
<td><strong>TRiO Student Support Services</strong></td>
<td>588.5145</td>
</tr>
<tr>
<td><strong>Work Experience</strong></td>
<td><strong>Work Experience</strong></td>
<td>588.5148</td>
</tr>
</tbody>
</table>

*Does not require picture ID.

Please check with the particular service area for hours of operation.
Dear Student,

**Effective fall 2014,** the California Community Colleges Board of Governors have established regulations that impact system-wide registration enrollment priorities. Enrollment priorities will determine how registration appointments are assigned for Columbia College students in fall 2014. Students with the highest priority are given earlier registration appointments.

**The new regulation** requires that students who have completed 100 units of non-remedial coursework be notified of the potential loss of future priority registration status. Once a student completes 100 units, the law requires that he or she is no longer eligible for priority registration. If you are close to 100 units, you should make a counseling appointment to work out an educational plan that will keep you on track with your educational goals prior to the fall semester 2014.

The new regulation ALSO requires that students who are on **academic probation** (GPA below 2.0) or **progress probation** (W, I and NP are recorded for 50% or more of all units enrolled) for two consecutive semesters will lose their priority registration. If you are on first or second semester probation, you should meet with a counselor for guidance. Once off probation, you will again be eligible for priority registration.

If you need help, don’t wait. See a counselor as soon as possible! Now is the time to prepare for changes coming in fall 2014.

Sincerely,

Dr. Melissa Raby
Dean of Student Services

**NOTICE:** Please read this important announcement that impacts registration/enrollment priorities at Columbia College in 2014!
Registration

Registration Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 21</td>
<td>Special Programs</td>
<td>Priority Registration on connectColumbia</td>
</tr>
<tr>
<td>November 25–Dec 4</td>
<td>Continuing Student</td>
<td>Priority Registration on connectColumbia</td>
</tr>
<tr>
<td>December 4</td>
<td>Extreme Registration (X-Reg)</td>
<td>One stop shop for registration</td>
</tr>
<tr>
<td>December 5-6</td>
<td>Newly Matriculated Student</td>
<td>Priority Registration on connectColumbia</td>
</tr>
<tr>
<td>December 9</td>
<td>Open Registration:</td>
<td>Priority Registration on connectColumbia</td>
</tr>
<tr>
<td></td>
<td>All Students</td>
<td>or on campus during office hours</td>
</tr>
</tbody>
</table>

Assessment, Advisement & Orientation Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment</td>
<td>November 2</td>
<td>9:00A to 12:00P*</td>
</tr>
<tr>
<td>Orientation/Advisement</td>
<td>December 4 (X-Reg)</td>
<td>10:30A to 12:00P</td>
</tr>
<tr>
<td></td>
<td>January 8</td>
<td>12:00P to 1:30P</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1:30P to 3:00P</td>
</tr>
</tbody>
</table>

*Must sign in for Assessment by 12 noon. Photo ID and Student ID # required for Assessment. No appointments are required for Assessment, Orientation or Advisement.

Log on to [www.collegeboard.com/student/testing/accuplacer](http://www.collegeboard.com/student/testing/accuplacer) for sample assessment questions and tips for taking the assessment.

Register in the Admissions & Records Office

If you have unsuccessfully tried to register using connectColumbia, you can register during open registration at the Admissions & Records Office in the Manzanita Building (Sequoia beginning January 2014). Be prepared with alternate classes in case your first choices are closed. You must present picture ID to register at the Admissions & Records Office.

**Admissions & Records Office**

- 209.588.5231 • Fax: 209.588.5337
- Spring Mon–Thur 8:00A–5:30P
- Fri 9:00A–4:30P

**Business Services Office**

- 209.588.5114 • Fax: 209.588.5368
- Spring Mon–Thur 8:00A–5:30P
- Fri 9:00A–4:30P

**Financial Aid Office**

- 209.588.5105 • Fax: 209.588.5391
- Spring Mon–Thur 8:00A–4:30P
- Fri 9:00A–4:30P

**Counseling Office**

- 209.588.5109 • Fax: 209.588.5330
- Spring Mon–Fri 8:00A–4:30P
## Academic Calendar / Spring 2014

### Nov 21
DSPS/EOPS/Veterans/TRIO/Athletes/Foster Youth – Priority registration on connectColumbia

### Nov 25–Dec 4
Continuing students – Priority registration on connectColumbia

### Dec 5–6
Newly matriculated – Priority registration on connectColumbia

### Dec 9–Jan 10
Open registration – All students
Online registration or on campus during office hours (No appointment necessary)

### Jan 13
**Instruction Begins**

### Jan 20
**Holiday:** Martin Luther King Jr.

* **Jan 24**
  Last day to drop a course on campus to be eligible for a refund

* **Jan 24**
  Last day to drop a course on campus without a “W” showing on permanent record

* **Jan 26**
  Last day to drop a course on the web to be eligible for a refund

* **Jan 26**
  Last day to drop a course on the web without a “W” showing on permanent record

* **Feb 13**
  Last day to elect for Pass/No Pass grading

### Feb 14
**Holiday:** Lincoln Holiday

### Feb 15–16
**Non-instruction days**

### Feb 17
**Holiday:** Washington Holiday

### Feb 21
Deadline for filing for Degrees, Certificates of Achievement and Skills Attainment
Certificates for Fall 2014

* **Apr 4**
  Last day to withdraw from any full-semester course

### Apr 28–May 2
Final Examinations

### May 2
Graduation

### May 3
**Spring Semester Ends**

* Applies to semester-length classes only.

Check your student schedule for all deadline dates for each course.
A copy of your class schedule is available on connectColumbia or at the Admissions & Records Office with proper picture identification.

It is the responsibility of the student to adhere to deadlines for refunds, withdrawals, and Pass/No Pass grading.
First Time Students

1. **Apply for financial aid** online at FAFSA.gov a minimum of 12 weeks prior to start of the term. Renew the FAFSA application annually by March 2. Check your student assigned email for financial aid status. Financial Aid Office 209.588.5105

2. **Apply for admission** online for Spring 2014 semester beginning September 23. If you apply by November 21 for Spring you will be eligible for a priority registration date.

3. **Activate your student e-mail account** after receiving your college acceptance notification, in order to receive important information from the college. Refer to yosemite.edu/studentemail for step-by-step instructions. For assistance call the HelpDesk at 209.588.5385 or visit the Welcome Center.

4. **Check eligibility for Special Programs** including CalWorks, EOPS/CARE, DSPS, TRiO and Veterans. Locations and phone numbers of Special Programs are located on page 4, or visit the programs at gocolumbia.edu, under “Student Services.”

5. **Attend Assessment, Orientation and Advisement** to receive math and English placement scores, a free college catalog, vital information about beginning college and an opportunity to meet with a counselor regarding course selections.

6. **Register for classes.** Check your student e-mail for registration date and time. Login to connectColumbia to select and register for classes. For assistance, call the HelpDesk at 209.588.5385.

7. **Pay your fees** online or at the college Business Services Office, Manzanita 10 (Sequoia beginning January 2014). All fees are due and payable at the time of registration. Within ten (10) days of registering for any classes, students must have a zero balance or they will be dropped for nonpayment of fees. Refer to page 21 for details.

8. **Create an educational plan** with a college counselor during your first semester. This will help you to identify your academic goals and create a clear and efficient pathway to those goals. Students are encouraged to regularly update their educational plan.

First Time Students
Continuing Students

1. **Apply for financial aid** online at FAFSA.gov at least 12 weeks prior to the start of the term. Renew the FAFSA application annually by March 2. Check your student assigned email for financial aid status. Financial Aid Office 209.588.5105

2. **Check eligibility for Special Programs** including CalWorks, EOPS/CARE, DSPS, TRiO and Veterans. Locations and phone numbers of Special Programs are located on page 4, or visit the programs at gocolumbia.edu, under “Student Services.”

3. **Verify that your student e-mail account is active** in order to receive important information from the college. Refer to yosemite.edu/studentemail for step-by-step instructions. If you need assistance with your account, contact the HelpDesk at 209.588.5385 or visit the Welcome Center.

4. **Register for classes**. Check your student e-mail for registration date and time. Login to connectColumbia to select and register for classes. For assistance, call the HelpDesk at 209.588.5385.

5. **Pay your fees** online or at the college Business Services Office, Manzanita 10 (Sequoia beginning January 2014). All fees are due and payable at the time of registration. Within ten (10) days of registering for any classes, students must have a zero balance or they will be dropped for nonpayment of fees. Refer to page 21 for details.

6. **Meet with your counselor and update your educational plan** each semester. This will help you to stay on track with your educational goals and create a clear and efficient pathway to your goals. Students are encouraged to regularly update their educational plan.

**Trekking on:**
**Continuing Students**
Registering for Classes: Easy as 1, 2, 3

1 Section One – for Current Students:
If you have taken classes with Columbia College in the past three semesters, you may register for classes by visiting connectColumbia and logging into your online account using your student identification number / "w" number and password. Jump to Section Three for instructions on registering for classes.

If you have attended Columbia College in the past but have been gone for a year or longer, you will be required to complete a new admissions application. Follow the steps in Section Two.

2 Section Two – for New Students:
If this is your first time taking a class with Columbia College (or you have attended in the past but it has been a year or longer), start by completing the Admissions Application. To apply visit the following link: https://columbia.yosemite.edu/OnlineApp/. Click Apply Now and follow the onscreen instructions.

Helpful Information related to the Admissions Application Process:
1. You will create a user name and password that will be used to save your admissions application should you need to complete it another time. This is not the same as your student identification / “w” number & password.
2. You will be required to answer all of the questions on the admissions application. Continue to follow the onscreen instructions.
3. Once you submit your online admissions application, you will receive an email from CC Admissions to confirm your acceptance and give you your student identification / “w” number.
4. You are now eligible to register for Columbia College classes. Move on to Section Three.

3 Section Three – for Everyone:
Now it’s time to register for classes. Begin by visiting connectColumbia, the online registration portal. (You can also find a link to connectColumbia by visiting www.gocolumbia.edu, under My -Columbia)

1. Login to your account using your student identification / “w” number and password

   [User ID] [Password] [Hint]

   [SUBMIT]

2. Click on Current / Former Students

   [Prospective Students]
   [Current / Former Students]
3. Click on Register/Add Classes

4. Select Registration Option – Express Registration is suggested

   (*Preferred Class List is an option prior to the start dates of classes.)*

   **Express Registration.** The fast, easy way to register for classes. Uses multiple browser windows.

   **Search and Register For Classes.** Recommended for students with disabilities, text browsers, and some popup blockers.

   **Register - Preferred Class List.** Use this option if you have already placed sections on your preferred list and would like to now register.

5. Enter the Synonym/Section & Term, click Submit

   ![Synonym/Section & Term](image)

6. Select “RG - Register” in the drop down menu under the word “Action” & click SUBMIT

   ![RG - Register](image)

7. You will receive an onscreen confirmation that you have successfully registered.

   Print this page. Click SUBMIT to finish registration and follow the onscreen instructions.

8. You are now registered in your class(es) and you may pay your fees.

* **Preferred Class List:** Similar to many online businesses, connectColumbia Online Registration has a
  shopping cart feature called Preferred Class List. You may select sections and place them on your Preferred
  Class List while building your class schedule. You can build your schedules prior to your registration date and
  time. To finalize registration on your registration date and time, you will login to connectColumbia, click on
  “Register – Preferred Class List” and select “RG – Register” in the drop down menu next to the class(es)
  you’d like to enroll in. It is important to remember that once you have added classes to your Preferred Class
  List, you must remember to return on your registration date and time to mark the class(es) with
  “RG-REGISTER."

   Watch for error messages that might appear in red at the top of the screen when you are registering in your
   preferred classes. If your record is flagged with any type of issue, clock or obligation, you will receive an error
   at the top of the screen in red text. **READ THE ENTIRE MESSAGE.** Make sure that you clear each problem and
   then proceed with registration.
What is connectColumbia?

**connectColumbia** is Columbia College on the web.  
**connectColumbia** is a web portal at [www.gocolumbia.edu](http://www.gocolumbia.edu) that will help you do things online—such as register for classes and check your grades.

**Password Expiration**
For information on resetting your password, go to **connectColumbia** and click on “What’s My Password,” or contact the Help Desk at 209.588.5385.

**Account Information**
You may access your account statement and account information at the **connectColumbia** website.  
At the Current Student Menu, click on My Account Statement for a statement with payment and balance information or Account Summary for specific term fee information.

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**Did you know?**

Every student—new and continuing—must establish a **connectColumbia** User Account and Password.

**connectColumbia** is where you…
- apply to Columbia College
- search and register for classes
- check your Financial Aid status
- pay for classes
- go to your online class
- check your grades
- print forms
- access student email

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**How to create a connectColumbia User Account — First Time Login**

First-time users of **connectColumbia** must first establish their account/login ID:

1. Go to the Columbia College website at [www.gocolumbia.edu](http://www.gocolumbia.edu), under My Columbia.
2. Click **connectColumbia**.
3. Click **What is My User ID?**
4. Follow the directions under “Retrieve my user ID (“w” number/Student ID#).
5. The system will display your Login/Student ID Number/“w” number. Write it down so that you will have it for future use.
6. Click on Main Menu.
7. Click on **Login**.
8. Enter your Student ID (“w” number) and Birthdate and then click **Submit**.
9. This will take you to the Change Password Screen. Re-enter your Login Student ID Number (include the lower case “w”). Enter a password of your choice. It must be 6-9 characters in length and must include both letters and numbers. Then click **Submit**.
10. This will take you back to the Main Menu. Click on **Current/Former Students**. This will take you to the Student Menu. Choose your web option (e.g., register for classes, registration, date and time).
11. **Make note of your Student ID (“w”) number and password.** If you forget your password, you will have to contact the district Help Desk (209.588.5385) which is very busy during registration periods. Your password will be sent to your student email account. Store it in a safe place for future use. Do **NOT** share your password.
Wait List

When a course section in which you would like to enroll is closed, you can place yourself on the wait list. However, please note that the system does not permit you to be enrolled in a class section and to also be on a wait list of the same course that meets at a different time. Choose your selections carefully.

When you are placed on a wait list, it means that the course section you have chosen has reached its seat capacity, and that you are waiting to enroll in the event that any seats become available or the instructor allows for additional students. You are not guaranteed a seat in the class when you are on a wait list. The process is not automatic. You are not charged for a class until you have added it using connectColumbia or in-person registration. You are only permitted to be on one wait list at a time in any given subject, i.e. one English 1A section, or one Math 101 section, etc. A student who is enrolled in a section will NOT be able to add his/her name to a wait list for the same course.

What to do if you’re on a wait list*

1. You MUST attend the first class meeting.
2. Tell the instructor that you are on the wait list for the course and that you would like to add the course.
3. If your request is granted, the instructor will give you an access code to register online, or a signed add slip. This add slip must be taken to the Admissions & Records Office within three (3) working days from the date signed by the instructor.
4. Check to make sure that the instructor has signed it and included the access code (add code) and section number on the slip, and the date you first attended. The system will not allow you to register without this information. You must register within three (3) working days of receiving the add slip.
5. Using connectColumbia, you may add a full semester course during the first two weeks of the semester using the Course Access Code.
6. Click on Add Class with Access Code/Add Card. You will be prompted to provide the Synonym/Section, Term and Add Code.
7. Print your class schedule to confirm enrollment.

* If you are on a wait list and decide not to add the class, drop yourself from the wait list using connectColumbia.

What to do if you’re wait-listed for an online course

1. On the first day of the semester, submit an Electronic Add Card at: www.gocolumbia.edu, under My Columbia. Select connectColumbia, select “Current/Former Students,” select “E-Add Card Request (for Online Courses).”
2. Once you’ve submitted the E-Add Card Request, the instructor will e-mail you to notify you if you have been accepted into the course and give you the Access Code/Add Card.
3. Using connectColumbia, you may add a full semester course during the first two weeks of the semester using the Access Code/Add Card.
4. Click on Add Class with Access Code/Add Card. You will be prompted to provide the Synonym/Section, Term and Add Code.
5. Print your class schedule to confirm enrollment.
Who can attend Columbia College

- Any person who is 18 years or older and able to profit from instruction, or
- Any person having a high school diploma, high school completion certificate, GED or California Proficiency Certificate, or
- Pursuant to Education Code Sections 76001, 48800, and 48800.5, Columbia College may admit special eligible part time students. Students admitted in this category are restricted to enrollment in no more than 11.5 units per academic semester. Contact the college Admissions & Records Office at 209.588.5231 for admissions guidelines and procedures.

New Students

If you wish to become a first-time student at Columbia College for Spring 2014, you must:
1. Submit a completed application (apply online).
2. Have an official copy of your high school transcript sent to Columbia College Admissions & Records Office (this applies only to students who have graduated within the past 5 years).
3. Participate in Assessment, Orientation and Advisement unless you qualify for an exemption (see page 16). A schedule of dates and times for Assessment, Orientation and Advisement, and a priority registration time will be emailed to you. This information is also on the college website and page 6 of this schedule. You may also call the Counseling Office at 209.588.5109 for details.
4. Obtain a current Columbia College catalog. Free catalogs are provided at the Orientation and Advisement Sessions.
5. Submit a Medical Consent form signed by a parent or guardian if under 18 years of age by the start of the semester.

Transfer Students

Students coming to Columbia from another college.
Prior to registration for Spring 2014, you must:
1. Submit an application.
2. Have an official copy of transcripts from other colleges attended mailed to Columbia College Admissions & Records Office.
3.Alert the Admissions & Records Office if your transcripts indicate that you have successfully completed a college level math and/or English course. In this event you may be exempt from the appropriate assessment component of the matriculation program.
4. Attend a mandatory Orientation and Advisement session. Upon receipt of your application, a schedule of these sessions will be emailed to you.
5. Obtain a current Columbia College Catalog. Free catalogs are provided at the Orientation and Advisement sessions and are available in the Manzanita Bookstore and the Counseling Office.

Returning Students

Students who did not attend Columbia College within the previous three terms but who have attended Columbia College in the past.

Prior to registration for Spring 2014, you must:
1. Submit an application for admission.
2. Have an official copy of transcripts from other colleges attended mailed to Columbia College Admissions & Records Office.
3. Alert the Admissions & Records Office if your transcripts indicate that you have successfully completed a college level math and/or English course. In this event you may be exempt from the appropriate assessment component of the matriculation program.
4. Attend a mandatory Orientation and Advisement session. Upon receipt of your application, a schedule of these sessions will be emailed to you. This information is also on the college website.
5. Obtain a current Columbia College Catalog. Free catalogs are provided at the Orientation and Advisement sessions and are available in the Manzanita Bookstore and the Counseling Office.

Continuing Students

Students who were enrolled at Columbia College or Modesto Junior College during the previous three terms in credit or non-credit classes.

Prior to registration for Spring 2014, you must:
1. Have a current application on file.
2. Have completed all required components of matriculation prior to registration.
3. Have an Educational Plan on file when 15 cumulative units have been completed (all transfer units are included in cumulative totals).
4. Your priority registration time will be emailed to you.
Concurrent Enrollment

Students may enroll in classes at both Columbia College and Modesto Junior College during a semester. Students who are concurrently enrolled in both colleges will be afforded continuing student priority registration at both colleges. Students desiring concurrent enrollment should do the following:

1. Contact the Columbia College Admissions & Records Office at least 2 weeks prior to the start of registration.
2. Be aware that Modesto Junior College and Columbia College do not have the same registration dates.
3. Obtain a Concurrent Enrollment Form from Columbia College website (Admissions and Records, then Student Online Forms).
4. Submit the Concurrent Enrollment form to the Admissions & Records Office.
5. Check the appropriate website for your priority registration time. (connectColumbia or PiratesNet.)
6. Your current student ID number (w-number) and password will allow you access to both colleges' registration.
7. Do NOT submit a new application to either college if you are a continuing student.
8. Call the Columbia College Admissions & Records Office at 209.588.5231 if you have further questions.

Non-Credit Classes

Online Registration and on-campus hours DO apply to all non-credit classes.

STUDENTS MAY NOT REGISTER BY MAIL OR AT THE CLASS OR THROUGH THE INSTRUCTOR.

These classes are numbered 300-399 and 700-799 (for example, ESL, GED, etc.). New students who plan to register for these classes need to complete a college application prior to registration. It is not required that the student participate in matriculation or have previous college and high school transcripts mailed to Columbia College. However, all non-credit students are encouraged to participate in matriculation.

Course Auditing

Persons who have met the limit of repetition of credit courses as stated in the catalog may audit a course with the approval of the instructor. Auditors receive no credit for class work, no grade, and no record is kept of their performance in class. Enrollment is allowed only after the first day of instruction. Instructors are under no obligation to admit an auditor. An Audit Enrollment Form can be obtained in the Admissions & Records Office after staff verify that the repeat limit has been reached. This form must be signed by the instructor and the student and then submitted to the College Business Services Office. Eligible students will be assessed $15 per unit and all other applicable fees. Students enrolled in ten (10) or more units at the time audit enrollment occurs will not be assessed the fee for up to three (3) units.

(YCCD Board Policy #4070; Education Code Section #76370)

Residence Requirements

For tuition purposes, all new and returning students are classified either as residents or nonresidents. Residency will be determined by the College on an individual basis with the submission of each application.

California residency is determined by the length of physical presence within the state and one's intent to make California his/her permanent residence. The minimum residence requirement is one year and one day prior to the first day of the term. A residence determination date is that day immediately preceding the opening day of instruction for any session a student proposes to attend.

(Re: Board Policy 5015; Education code 68000 et. seq., 681305; Title 5, Sections 5400 et. seq.)

AB 540

AB 540, which became effective on January 1, 2002, provides some non-resident students an exemption from the non-resident tuition. This law does not grant residency, it only exempts non-resident students from paying non-resident tuition for the year required to establish residency. Students who think that they might qualify will need to complete a Student Affidavit for Exemption from Non-Resident Tuition. This form can be obtained from the College website at www.gocolumbia.edu under Admissions & Records, then Student Online Forms. Submit form to the Admissions & Records Office for review.
Student Success Support Program (SSSP) / Matriculation

New and returning Columbia College students are provided with a step-by-step approach to a successful educational experience. The Student Success Support Program is designed to give students information and assistance at the threshold of their college careers. All new Columbia students are REQUIRED to participate in the SSSP process. Upon receipt of your application, a schedule of dates and times for assessment, orientation, advisement and registration will be emailed to you. This information is also on the college website and page 6 of this schedule.

A person participating in the Student Success Support Program will:

- complete the assessment test in writing, reading and math
- attend an orientation to Columbia College where services and programs are explained
- receive a College Catalog
- receive a current Schedule of Classes
- receive assistance with their educational planning.

Exemption Categories

Students meeting one or more of the following criteria are exempt from all or parts of the SSSP process:

- students holding an Associate Degree or higher
- students enrolled only in activity courses for which there is no basic skill prerequisite
- students enrolled in Community Education and non-credit courses only
- students enrolled only in contract education or courses for in-service training.

Though a student may qualify for an exemption, attendance in the SSSP process is encouraged. Call the Dean of Student Services for information at 209.588.5132.

Alternative Student Success Support Services for Students with Disabilities

Applicants to the college with a verified disability and who are unable to participate in the Student Success & Support Process due to the limitations imposed by their disability are eligible for alternative matriculation services which may include:

1. Special assessment by the Special Programs staff
2. One-on-one orientation, advisement and development of an Educational Plan with Special Programs staff
3. Priority registration.

To qualify for alternative service the applicant must submit to the DSPS office written documentation by a professional (e.g. physician, psychologist, LD Specialist, etc.) verifying the disability. Call 209.588.5130 for more information.

Student Success Support Program Challenge (Waiver) Procedures

A student may challenge the required participation in SSSP if they do not meet the exemption categories. The challenge must be submitted, along with any supporting data, to the Dean of Student Services. Forms are available from the Counseling Office. The Dean of Student Services may request supporting documentation and/or a conversation with the student prior to making a decision.

Adding a Class

1. Students may only attend those courses in which they have officially registered.
2. Students may add classes online prior to the start of the term.
3. To add a closed class, the student must submit an add slip signed by the instructor that is dated as of the first day of the student’s attendance to Admissions & Records. Adds to full semester classes may also be done on the web the first two weeks of the semester by using the access code provided by the instructor. This applies to full term classes only.
4. Students must register within three working days of receiving the add slip.
5. Students attempting to register for more than 18 units in Spring or Fall and 12 in summer must register at the Admissions & Records Office with a counselor signed registration form.
6. To register for classes that conflict in time, the student must submit a completed Time Conflict Petition to the Admissions & Records Office. This form is available on the college website under Admissions, then Student Online Forms. This form must be signed by the instructor who has agreed to make special arrangements for the student to make up any time missed due to the conflict. The form should then be given to the appropriate instructional dean for final approval. The student should check with the dean’s office for updates on the petition. Once the petition has been reviewed by the dean and a decision has been made, the petition will be returned to the student. The student should bring the form to the Admissions & Records Office. If it is approved, the student will be allowed to register for their conflicting class(es). The form should be submitted prior to the first class session; allow 7 to 10 working days for a response.
7. Students on Academic or Progress Probation must register on campus with the signature of a counselor.

* These adds can only be done at the Admissions & Records Office. Proper picture ID is required.
Dropping a Class

Students may drop classes online or on-campus.

1. Students are responsible for dropping classes. Your class schedule contains all of the important dates by class. You can print your schedule from connectColumbia.

2. All financial obligations must be paid before dropping a class, unless dropping in person during the refund period.

3. Students may drop classes online on connectColumbia under the registration section of the current student menu.

4. To drop/withdraw from a class/classes in person, a Drop Slip must be submitted to Admissions & Records for official processing. (Student must present picture ID.)

5. Instructor signature is NOT required to drop a class.

6. Students are responsible for ALL fees. This applies even if the student never attends. If you do not follow the proper procedure to drop a class, you will still be responsible for all class fees. Do not assume you will be dropped for lack of payment or that the instructor will drop you for non-attendance.

7. If a student drops within the refund period, a credit will be applied to the student's account. The credit will automatically reduce any outstanding fees up to the credit amount. Students with a credit balance may request a refund. See “Procedure for Fee Refunds” to request a refund.

8. Students whose financial obligations are older than 10 days will be blocked from dropping or adding a course, or from obtaining official transcripts, diplomas or certificates of achievement, as well as copies of their current class schedule.

Wait Lists

At the time of registration, if a course is closed due to maximum enrollment a student may opt to be placed on the Wait List. This does not guarantee acceptance into the class but indicates to the instructor the student's desire to be considered for acceptance if an opening should occur. Students must attend the first class meeting and, if allowed into the course, obtain a signed and dated class Add Slip or Access Code/add card from the instructor. The registration is not complete until the class Add Slip is processed through the Admissions & Records Office and the fee has been paid. Students must register within 3 working days of receiving the add slip. No fee is charged for a wait listed class. (Refer to page 13.)

Final Grades

Students can obtain semester grades on the College website connectColumbia. The grades are normally available 10-12 working days after the conclusion of the semester. Students can also obtain a comprehensive listing of all courses and grades earned at Columbia College since 1985 on connectColumbia. Students will not be able to access grades online if they have outstanding obligations to the College.

Selective Service Registration

Every male citizen of the United States and male immigrant residing in the U.S., ages 18 through 25, must register. AB 397, recently signed into law as Chapter 1, Section 69400, Part 42 of the Education Code, requires that men who apply for state-funded post-secondary school financial aid must be in compliance with the Federal Military Selective Service Act before they can receive such aid.

Informational flyers and mail-back registration cards are available on campus at the Financial Aid Office. Additionally, students can obtain further information or initiate a registration online by visiting the Selective Service home page at www.sss.gov.

Prerequisites

Students should carefully consider classes that have “prerequisites” or “co-requisites.” Students can enroll in these classes ONLY if they have satisfied the prerequisite or co-requisite with a final grade of “C” or higher, “Credit (CR),” or “Pass (P).”

Course Prerequisite and Co-requisite Challenge Information

A student may challenge a prerequisite, co-requisite on one or more of the criteria listed below: This must all be done in person at the Admissions & Records Office, with proper picture ID when registering.

The prerequisite or co-requisite:

a. Has not been established in accordance with district processes;

b. Is in violation of Title 5 regulations;

c. Is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner.

d. The student has the knowledge or ability to succeed in the course or program despite not meeting the pre-requisite or co-requisite;

e. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or co-requisite has not been made reasonably available.

Contact the Admissions & Records Office for information. The petition to challenge the pre- or co-requisite is available on the college website under Admissions, then Student Online Forms. Students must attach supporting documentation to the petition. Petitions should be submitted at least 10 working days prior to the start of the term. The petition will be reviewed by faculty and the appropriate Dean. The petitioner will be notified of the outcome by phone and/or mail.
Campus Policies

Drug-Free Campus Policy

In compliance with the Drug Free Schools and Communities Act, Columbia College is committed to the success of all students. Drug and alcohol use can be a major hindrance to achieving a successful school career. In compliance with the Drug-Free Schools and Communities Act and The U.S./Drug-Free Workforce Act, Columbia College policy prohibits the illegal use, possession, manufacture or distribution of controlled substances on the College campus and any premises owned, leased, or rented by the College. Students violating this policy are subject to disciplinary action in accordance with the Columbia College Student Code of Conduct. Disciplinary action may include expulsion from College and/or punishment under local, State and Federal law. Columbia College Health Services and Wellness Programs offer education and information on drug and alcohol use and can provide referrals to community agencies or rehabilitation.

Non-Discrimination

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 and the Age Discrimination Act of 1975, Columbia College does not discriminate on the basis of race, color, national origin, sex, disability or age in its educational programs or employment. Inquiries concerning the application of the above Federal laws to programs or activities of the College may be directed to the following persons at Columbia College, 11600 Columbia College Drive, Sonora, CA 95370.

Title IX: Mike Torok
Dean of Arts & Sciences
209.588.5087

Section 504: Chris Vitelli
Interim Vice President of Student Learning
209.588.5107

ADA: Judy Lanchester
Assistant Director of Facilities, Planning and Operations
209.588.5366

Open Class Policy

Unless specifically exempted from statute, every course, course section, or class, the average daily attendance of which is to be reported for state aid, is open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established.

Exceptions to this policy will be made where health, safety, legal requirements or the facility is a limiting factor in the conduct of the course. Students denied enrollment by this policy may appeal to the Vice President of Student Learning.

Student Identification Cards

If you are a new student, you will need to obtain a Student ID card. If you are a continuing or returning student, you can obtain the current enrollment sticker for Spring 2014. To obtain a Columbia College ID card you must present a picture identification (drivers license, California identification or other school ID card or passport), and your student ID number and a copy of your current class schedule before your card can be issued. ID cards and enrollment stickers are only issued to students enrolled in unit bearing and non-credit classes. ID cards are available on campus in the Student Center, Ponderosa Building. No ID cards or stickers will be issued during the Summer Session. To obtain an enrollment sticker, bring your card and a copy of your current class schedule to the Student Center.

Students are required to present their ID card when requesting student services, College equipment, obtaining personal class schedules and Financial Aid checks. Contact the Student Center for the dates and times of ID processing at 588.2174.

Confidentiality of Student Records

Information in a student’s cumulative record or information in any other student record MAY NOT be released except under certain provisions of Education Code Section 76240-76246 and Title 5 regulations and the guidelines outlined in FERPA.

The Yosemite Community College District identifies the following categories of student information as Directory Information. Directory information is considered to be information that is not harmful or an invasion of student privacy if disclosed. Directory information can be released without written consent of the student, unless a student notifies the College in writing or any or all of the categories of information about that student may not be disclosed.

The District includes the following categories of student information as “Directory Information”: current major field of study; participation in officially recognized college activities; weight and height of members of athletic teams; start and end dates of enrollment; units/credits completed during current and past semesters; part time/full time enrollment in current and past semesters; degrees and awards received; other information authorized in writing by the student.

Directory information can only be released by the Admissions & Records Office, with the exception of athletic and student activities which can be released by the Health and Human Performance Office, and the Student Activities Office, respectively.
Expenses & Fees

See Student Fee/Refund Information chart on page 21 for a summary of fees.

Payment of Fees

Payment may be made by one of the following methods:

1. On the College website
   • Credit Card – MasterCard, VISA, Discover Card
   • Financial Aid fee waiver and credit card
2. On-Campus at the Business Services Office
   • Personal Check
   • Money Order
   • Cash
   • Credit Card – MasterCard, Visa, Discover Card
   • Financial Aid fee waiver and one of the above
3. By mail
   • Personal Check
   • Money Order

All fees are due and payable at the time of registration. Students will be charged $25 for returned checks. Within 10 days of registering for any classes, students must have a zero balance or they will be dropped for nonpayment of fees. Students who are California residents and have an active BOG fee waiver before registering will not be dropped. All students will not be dropped once classes start.

Columbia College 2013-2014 Cost of Attendance

TITLE IV CODE: 007707

The Financial Aid Office establishes (within Federal, State, and regional guidelines) modest budgets that reflect the average student’s costs for a nine month period. Taken into consideration are a variety of conditions, such as living accommodations and special additional costs.

Sample expense budgets for a full-time student are shown below:

<table>
<thead>
<tr>
<th></th>
<th>Living with Parents without Dependents</th>
<th>All Other Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment &amp; Health Fees*</td>
<td>$1,244</td>
<td>$1,244</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>$1,710</td>
<td>$1,710</td>
</tr>
<tr>
<td>Food and Housing**</td>
<td>$4,518</td>
<td>$11,268</td>
</tr>
<tr>
<td>Personal Expenses</td>
<td>$3,096</td>
<td>$2,844</td>
</tr>
<tr>
<td>Transportation</td>
<td>$1,252</td>
<td>$1,252</td>
</tr>
<tr>
<td>Total Cost of Attendance</td>
<td>$11,820</td>
<td>$18,318</td>
</tr>
</tbody>
</table>

* Based on anticipated 2013 enrollment fees of $46 per unit. Out-of-state students are charged an additional $222 per unit for tuition.

** Represents costs of meals and basic expenses which family continues to provide while student lives at home.

Reasonable documented dependent care expenses may be added to the basic cost of attendance.

Health Services Fee

A required health services fee of $15 for Summer and $18 for Spring/Fall is charged to each credit and non-credit student. Health fees are used to provide on-campus health services and Student Accident Insurance. Students who depend exclusively upon prayer for healing may be exempt from payment. Contact the Business Office for waiver procedures (588.5114).

Parking—Parking Fee Refund Policy

Semester parking permits are not mailed and must be picked up at the Business Services Office. Parking fees are only refundable prior to the first day of instruction except when the college cancels a class for which the permit is needed. The parking permit must be returned or never picked up to process a refund. To request a refund, complete the online request for refund available on connectColumbia under Financial Information on the main student menu.

Student Activities Sticker Fee $5 (optional)

The optional Student Activities Sticker may be purchased for $5 and affixed to the Columbia College ID card. You may purchase your sticker at the Business Services Office. The Activities Sticker provides:

- Discounts at the Manzanita Bookstore (on-campus)
- Discounts at participating local merchants
- Discounts on special events held on-campus
- Discounts at participating local fast food restaurants

Contact the Student Senate Office for further details at 588.5270

Student Center Fee

A student center fee of $1 per unit, to a maximum of $10 per fiscal year, is assessed to be used for the renovation or new construction of a Student Center Building. During the Spring Semester of 1992, the Student Senate conducted an election and the student body voted to assess themselves a permanent, non-revocable fee. These funds may only be used for the Student Center Building.

Student Representation Fee $1

Established by 2/3 vote of the student body, money collected is used by the Associated Student Body to represent student concerns at local, state, and federal government levels. A student may for religious, political, financial or moral reasons, request a waiver of the student representation fee. Contact the Business Office for waiver procedures.
Enrollment Fee Waiver Program

Students who receive TANF, CalWORKs, GA, who are a dependent of a deceased/disabled veteran, or who are considered low income may be eligible for the Board of Governors Fee Waiver (BOG) which waives the enrollment fee (per unit price). The BOG is effective for an entire academic year (Summer/Fall/Spring) and is available regardless of the number of units enrolled. One must be a California resident to qualify. Students may apply by completing the BOG application available in the Financial Aid Office or on the college website. However, Columbia College encourages students to submit the FAFSA application as they may qualify for additional federal aid as well as the BOG.

If you feel you are low income, but you do not qualify to have your fees waived using the above described method, you may complete the Free Application for Federal Student Aid which is also available on the Financial Aid Website. It is a more complicated application and it takes 12 weeks to process. If you are found eligible for the waiver, you are entitled to request a refund of the enrollment fees that you have already paid.

Students who meet AB540 criteria can apply for the state funded fee waivers by completing the California Dream Act available on the Financial Aid website.

Procedure for Fee Refunds

REFUND PROCESSING

- Full-semester classes dropped within the first 2 weeks of the term are eligible for a refund.
- Short-term classes, meeting more than 5 times and 20 hours, are eligible for a refund during the first 10% of the class.
- Classes meeting fewer than 5 times and 20 hours are eligible for refunds if the class is dropped prior to the first class meeting.
- Class refund dates are available online through connectColumbia by clicking on “My Current Schedule.”
- Students will not be responsible for requesting refunds for classes cancelled by the College.
- If fees or tuition are paid by check, a refund will not be processed until the check has cleared the bank.
- Processing of refunds by the Business Office takes 6 to 8 weeks.
- Refund forms are submitted electronically through connectColumbia. The Online Refund Request Form link is listed on the Student Menu under the Financial Information heading. Students without internet access may request a hard copy form from the Business Office.
- In accordance with Yosemite Community College District Policy 5025.2, a ten dollar ($10) administrative processing fee is charged for enrollment fee refunds except in the case of a class cancelled by the College.

- Refund checks will be mailed or credited to the credit card used for payment.
- Credit balances may be carried over and used to pay fees for one academic year. At the culmination of the year, credit balances are removed from a student’s account (Title V, Section 58508).

Refunds are not automatic. Exception: Refunds of fees will automatically be made to students enrolling in classes which are cancelled by the College.

Financial Aid Withdrawal and Repayment Policy 2013-2014

Return of Title IV Funds (R2T4)

Per federal regulation, 34 CRF Parts 668, 682, and 685, any student who receives financial aid funds and drops units or withdraws from all classes prior to completing more than 60% of the semester, will be required to pay back a portion of the grant funds to the federal government. Students who owe Return of Title IV funds are ineligible to receive additional federal financial assistance from any college or university until satisfactory repayment arrangements have been made.

If you receive financial aid, please contact the Financial Aid Office first before withdrawing from any course.

Health & Human Performance Enrollment Restriction

In compliance with the Title V regulation number 76002, enrollment by high school students in Health & Human Performance activity sections is restricted to a maximum of 10% of the total allowable enrollment (For example: If a section will allow enrollment of 30 students, only 3 of the 30 can be high school special admit students.) When the 10% limit is reached, all further high school students will be blocked from registration and directed to attempt to enroll in another section of the course or another activity course.
# Student Fee/Refund Information

Effective Spring 2014 • Fees are subject to change

<table>
<thead>
<tr>
<th>FEES</th>
<th>AMOUNT</th>
<th>APPLIES TO</th>
<th>EXEMPTIONS/WAIVERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee (subject to change)</td>
<td>$46 per unit</td>
<td>Credit courses</td>
<td>Board of Governors Fee Waiver (BOGFW) Qualified Eligible Part-time Special Admit Students</td>
</tr>
<tr>
<td></td>
<td>No maximum</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Services Fee</td>
<td>$18 per semester</td>
<td>Credit and non-credit students Audit only students</td>
<td>• Out-of-district classes &lt;br&gt; • Students who are enrolled in a class that meets less than 16 hours &lt;br&gt; • Depend on prayer for healing</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parking Fee</td>
<td>$1 a day or $20 Spring semester</td>
<td>Non-student drivers Student drivers</td>
<td>• Disabled persons with placard from DMV &lt;br&gt; • Enrollment in off-campus classes only &lt;br&gt; • Non-drivers</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nonresident Tuition</td>
<td>$222 per unit Plus enrollment fee of $46 per unit</td>
<td>Nonresidents</td>
<td>• California residents</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Center Fee</td>
<td>$1 per unit to $10 maximum per Fiscal Year</td>
<td>Credit courses Audit only students</td>
<td>• BOGFW-A recipients &lt;br&gt; • Non-credit courses &lt;br&gt; • Professional Development</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Representative Fee</td>
<td>$1 per semester</td>
<td>Credit courses Non-credit courses</td>
<td>• Professional Development</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Audit</td>
<td>$15 per unit, plus any applicable term and materials fees</td>
<td>Credit courses no longer repeatable</td>
<td>• Exempt for up to 3 units if enrolled in 10 or more units</td>
</tr>
</tbody>
</table>

1 Only refundable prior to the first class meeting.<br>2 Only refundable during the first two weeks of the class (refers to full semester classes only).<br>MATERIALS FEES may be assessed for certain classes in order to enhance the learning process and provide convenient access to learning aids.<br>Students are held responsible for payment of all fees associated with their registration activity. If the proper procedure for dropping classes is not followed, the student's fee obligation still remains. This applies even if the student never attends class. For classes cancelled by the College, students will not be held responsible for dropping courses or requesting refunds.<br>**Within 10 days of registering for any classes, students must have a zero balance or they will be dropped for nonpayment of fees. Students are not dropped for non-payment after the class starts. Students who are California residents and have an active BOG fee waiver before registering will not be dropped.**
Academic Achievement Center (AAC)
Columbia College Tutoring Center
Location:  Manzanita 18-2
(to Tamarack 2nd floor, Jan. 2014)
Telephone:  209.588.5088
Hours:  Mon–Th  8:00A–5:00P
Fri  9:00A–4:00P

The Academic Achievement Center (AAC) offers all students free tutoring in most subjects offered at the college and free help building and improving college-level study skills. Trained peer tutors are available for individual ½-hour appointments. Students can also meet with a tutor to review college-level writing skills, instructor expectations, exam preparation, and other essential study skills.

The AAC also offers Supplemental Instruction (SI) for various courses every semester. SI is a series of weekly review sessions that students can attend free of charge at any time during the semester without signing up or making appointments.

Additionally, students are invited to use the AAC’s computers on a drop-in basis and print academic documents for free.

To make a tutoring appointment or for more information on SI or other AAC services, call the AAC appointment line or visit the AAC.

Bookstore
Location:  Manzanita, lower level
Telephone:  209.588.5126
Hours:  Mon–Th  7:30A–6:30P
Fri  7:30A–3:00P

- Proof of enrollment is REQUIRED to purchase your textbooks. Bring your Spring 2014 Class Schedule with you.
- Students on wait lists will not be allowed to purchase texts.
- Textbook refund and buy-back policies are available in the Bookstore.
- Textbooks are available on campus at the Bookstore or online at www.manzanitabookstore.com
- The Manzanita Bookstore accepts MasterCard, VISA, Discover and American Express credit cards as well as the Columbia College Convenience Card.

NOTE: Textbooks may be required for any credit course at Columbia College. It is the responsibility of the instructor to determine required or optional textbooks. For any questions, please call the Bookstore 209.588.5126.

California Student Housing
Columbia College and Yosemite Community College do not own, operate, manage or maintain the student dormitories. Inquiries should be directed to Francis J. Pogacar, the Managing Member of California Student Housing, LLC, the owner of the dormitories. California Student Housing can be contacted at 209.533.3039.

CalWORKs/JobsNow!
Location:  Manzanita 17-F (to Sequoia, Jan. 2014)
Telephone:  209.588.5148
Hours:  Mon–Fri as posted

CalWORKs (California Work Opportunities and Responsibilities to Kids) is a program on campus in response to recent federal welfare laws. Support services for students receiving CalWORKs benefits include but are not limited to individualized case management services, childcare vouchers, career education and job seeking/retention skills, job development, placement and work study opportunities, redesigned special curriculum advantages, and more!

CARE Program
Location:  Manzanita 18-3 (to Toyon, Jan. 2014)
Telephone:  209.588.5130
Hours:  Mon–Th  8:00A–4:30P
Fri  9:00A–4:30P

CARE (Cooperative Agencies Resources for Education) is a program for EOPS students who are qualified single parents. EOPS students can apply for CARE through the College’s EOPS Office.

CARE Eligibility Criteria
1. Be a current EOPS student
2. Enroll in 12 units or more as a new CARE student
3. Receive county cash aid via TANF benefits for self and/or child
4. Be identified as a single parent and head of household as determined by county
5. Have a child under the age of 14

CARE Program Services
Services may include child care assistance, books, academic supplies, transportation assistance, meal vouchers, academic/career workshops, seminars, and incentive grants as funds permit.
Career/Transfer Center
Location: Manzanita 14 (to Sequoia, Jan. 2014)
Telephone: 209.588.5312
Hours: Mon–Fri 8:00–A–4:30P

Career and transfer resources are available for student use. Resources include books, occupational guides and other career publications, videos, a variety of reference materials, college catalogs and applications, articulation agreements and both transfer and career software programs. Counselors are available on an appointment basis to assist in locating specific materials, to help with career planning, provide transfer information and to support on-line searches and the use of licensed career and transfer software. Career and transfer workshops are scheduled each semester as are visits by representatives from four-year colleges and universities. All such activities are posted in the Counseling Center and elsewhere on campus.

Child Care
Location: Laurel
Telephone: 209.588.5278
Call for hours

The Columbia College Child Care Center (FAC # 553602594 and 553616373) offers infant, toddler and preschool child care. Free or low-cost child care is available for families who meet income and eligibility requirements.

Counseling
Location: Manzanita 15 (to Sequoia, Jan. 2014)
Telephone: 209.588.5109
Hours: M–F 8:00A–4:30P

Counselors are available by appointment. In-person and phone appointments may be made by contacting the counseling office, 209.588.5109. E-advising is also available for brief questions at www.gocolumbia.edu/counseling. Counselors assist students with course selection, researching and setting educational and career goals, review of petition for certificate of achievement and graduation, education and transfer planning, coping with personal/social issues, and understanding college policies and procedures. Counselors also teach guidance classes which include a variety of topics related to student success. Make an appointment with a counselor each semester to make sure you are on the right track!
Check us out on Facebook at www.facebook.com/cccounseling

Disabled Students Programs & Services (DSPS)
Location: Manzanita Building 18-3
(to Toyon, Jan. 2014)
Telephone: 209.588.5130
Hours: Mon–Th 8:00A–4:30P
Fri 9:00A–4:30P

Disabled Students Programs & Services (DSPS) provides access to educational programs and activities for students with disabilities. The department provides accessibility through use of support services, special equipment, specially trained staff, and removal of architectural barriers. A variety of programs and services are provided for eligibility students with verified disabilities.

Physical Disabilities—Disabled parking (limited to those students with DMV placards or plates), tram service, mobility support, specialized tutoring, help in locating note takers and readers, and test-taking assistance are all provided.

Learning Disabilities Program—Provides academic support for those with professionally verified learning disabilities, including individual assessment, individualized learning strategies to remediate or compensate for basic skill deficits, test facilitation, and other in-class accommodations as needed. Tutoring may be by specially trained staff and students for general education and vocational college coursework.

High Tech Center—The Center provides students with disabilities access to and training on adapted computer hardware and software, including the visually and mobility impaired. The software is intended to increase skill levels in reading, writing, math, and to support coursework.

Additional Services—Vocational and personal counseling, academic advising, special equipment loan, liaison with campus and community resources and assistance with registration are among the additional services for students with disabilities.

Special Instruction—Special instruction in adaptive physical education, cardiac and pulmonary rehabilitation, and computer access is offered on a semester basis.

Alternate Format Media—Columbia College publications and institutional materials are in alternate formats and available through the DSPS Office by request.
Extended Opportunity Programs & Services (EOPS)
Location: Manzanita 18-3 (to Toyon, Jan. 2014)
Telephone: 209.588.5130
Hours: Mon–Th 8:00A–4:30P
Fri 9:00A–4:30P

The primary function of EOPS is to make community college accessible to financially and academically disadvantaged students and to provide supportive services so that they may achieve their educational and career goals. EOPS applications are available in the EOPS office.

Eligibility Criteria—Student must be a California resident and have earned less than 70 Associate level course units. New EOPS students must enroll in a minimum of 12 units. Students must meet economic and educational criteria:

- **Economic Need**—Eligibility for the Board of Governors BOG Waiver A, B or C with zero Expected Family Contribution (EFC).
- **Educational Need**—Must qualify in one of the following:
  1. Does not meet eligibility for degree applicable math or English (Assessment results placing you into MATH 601, MATH 602, or ENGL 650)
  2. First generation college student
  3. Did not graduate from high school or receive GED
  4. High school grade point average below 2.5
  5. Previously enrolled in high school or college remedial coursework
  6. Other eligibility factors as approved by the EOPS Director.

EOPS Services
Priority Registration—Special registration assistance
Counseling—Academic, career and personal intervention counseling; educational planning and advising
Book Service—EOPS provides assistance in funding the cost of required text books
Direct Financial Aid—EOPS issues semester EOPS grants for qualifying students as funds permit
Student Success Workshops—Offered each semester
University Transfer Assistance—Help in applying for admission to universities
Transportation Assistance—Parking permits or bus passes provided to qualifying students.

Financial Aid/Scholarships
Location: Manzanita 18-3 (to Sequoia, Jan 2014)
Telephone: 209.588.5105
Hours: Mon–Th 8:00A–4:30P
Fri 9:00A–4:30P

The basic premise of the Financial Aid Office is that no student be denied access to the educational experience at Columbia College because of lack of funds. Financial aid may be available for expenses that are directly related to attending college when these costs are more than students or their families can afford. The eligibility for most financial aid is based on financial need, which is determined by the Financial Aid Office from information submitted by the student and/or family on the Free Application for Federal Student Aid (FAFSA). Students are urged to complete applications by March 2 prior to each academic year.

Funding available through Columbia College is in the form of grants, work-study, scholarships and educational benefits for veteran students. Applicants must show satisfactory academic progress and be enrolled in, or working toward a transfer, certificate, or degree objective to continue to be eligible for funding. Visit the Financial Aid website for more information.

Food Service
Cellar Bistro
Location: Manzanita, lower level
Telephone: 209.588.5300
Hours: Wed 5:00P–7:00P

Cellar Restaurant
Location: Manzanita, lower level
Telephone: 209.588.5315
Hours: Mon–Th Breakfast 8:00A–10:00A
Lunch 11:30A–1:30P

Columbia College Bakery
Location: Manzanita, lower level
Telephone: 209.588.5301
Hours: Wed-Th 9:00A–2:30P

Snack Bar
Location: Manzanita, lower level
Telephone: 209.588.5321
Hours: Mon–Th 7:30A–6:30P
Fri 7:30A–1:30P

The Snack Bar Dining Area remains open for use until 9:00P (Mon–Th) during the Spring semester.

Health Services
Location: Juniper 2
Telephone: 209.588.5204
Hours: Mon–Wed 9:00A–4:00P
Th 9:00A–6:00P
Fri 9:00A–4:00P

A registered nurse is on campus for a variety of services including treatment of minor illness, injury, health education, birth control counseling, and help with quitting smoking. We provide tuberculosis testing and lab testing for pregnancy, anemia, blood sugar, strep throat and more. Many over-the-counter medications are available at no cost to registered students.
A Mobile Health Van offering immunizations, sport and women's physicals, family planning and more is available on scheduled days on campus.

We have many referral lists to community services such as medical, dental, food, housing and mental health services. We provide information and handouts on many health-related subjects including AIDS/STDs, relationships, drug and alcohol abuse, student health insurance, stress, sleep and many more. Check out our website for resources and informative links. [www.gocolumbia.edu/health_services](http://www.gocolumbia.edu/health_services)

Mental health professionals provide free individual counseling services.

All students under the age of 18 must have a parent/guardian release form on file to obtain treatment.

**Instructional Technology Center**

Location: Tamarack, Room 134
Telephone: 209.588.5011
Hours: Mon–Fri as posted

The ITC is a center where faculty, staff and students can work on multimedia projects and receive assistance with online classes.

**Job Placement Services** (to Sequoia, Jan 2014)

Location: Manzanita 14
Telephone: 209.588.5312
Summer Hours: Mon–Th as posted
Hours: Mon–Fri as posted

The Columbia College Job Placement Office offers free employment assistance only to currently enrolled students. This office serves as a source of information on jobs available in the local community and on-campus. Services also include job seeking/retention skills and more!

**Library**

Location: Tamarack Hall, lower level
Hours: Mon–Th 7:45A–7:45P
Fri 7:45A–4:30P

The library offers students, staff and local community members free access to resources in support of our mission and the College’s academic programs. These collections include 40,000 books, more than 17,000 ebooks, 15,000 print and electronic magazine and journal subscriptions, 2,500 films and 1,200 music recordings.

Many of our electronic resources are available to registered students from off-campus via the Internet. Library staff are available to assist all patrons with their information needs and to locate needed materials from other libraries. More information is available on our website: [www.gocolumbia.edu/library](http://www.gocolumbia.edu/library)

**Math Lab**

Location: Juniper 5
Telephone: 209.588.5276
Hours: Mon–Fri 8:30A–4:30P

The Math Lab provides a comfortable area for individual and small-group study, and also provides individual help for math students on a drop-in basis. It is conveniently located near the math classrooms and instructors’ offices. In addition to study tables, the Lab has two computer stations for class related activities. Math resource books and math videos are available for checkout. Graphing calculators are available for lab use.

**Scholarships**

Location: Tamarack 120
Telephone: 209.588.5055
Hours: Mon–Th 8:00A–4:30P
Fri 9:00A–4:30P

The Columbia College Scholarship Office is run through the Columbia College Foundation and offers over 150 scholarships annually. Awards range from $50 to $2500 and eligibility varies based on individual scholarship criteria. Scholarships are funded by the Columbia College Foundation, private donors, and many community organizations whose focus is to encourage and support the educational goals of the students we serve.

To receive a scholarship, students must be enrolled in a minimum of 6 units for Fall and Spring semesters and have a cumulative GPA of 2.0 or higher. Selection is also based on one or more of the following criteria: strength in major, units completed, extracurricular activities, financial need, and a proven academic performance. Scholarships are awarded to students pursuing almost every major and are available for new, continuing or transferring students.

Applications are available during the Fall semester and must be received before the posted deadline. A complete application will be typed and include a one page Personal/Educational Statement and a minimum of two letters of recommendation from faculty or employer. Students selected to receive a scholarship will be notified in March and April.

**Student Center**

Location: Ponderosa
Telephone: 209.588.5111
Hours: Mon–Th 8:00A–4:00P
Fri 8:00A–2:00P

The Student Center is a place for students to comfortably have discussions, workshops, club or Student Senate meetings. This can all be done in a relaxed environment that fosters academic exploration and thought. The Center provides students with access to college materials and computers.
TRIO Student Support Services
Location: Manzanita 17-B & D
(to Sequoia, Jan. 2014)
Telephone: 209.588.5145
Hours: M–F 8:00A-4:30P
or by appointment

TRiO Student Support Services (SSS) is a federally funded grant that serves first-generation, low-income, and/or students with a disability who are seeking a certificate, degree, and transfer to a 4-year university. The goal of the TRiO SSS program is to provide students a strong and supportive learning environment that motivates and propels the student towards their chosen academic goal. TRiO SSS is designed to increase the student’s likelihood of success by staying in college and completing their educational goals in a timely manner.

TRiO SSS Program Eligibility: (have at least one of the following, priority given to those that meet more than one criteria)
• First-generation college student, neither parent completed a Bachelor’s Degree
• Low-income, verification will be checked according to federal guidelines at intake
• Have a verifiable disability, register with the DSPS office

For more information on deadlines and eligibility, check the website: www.gocolumbia.edu/trio

Veterans Benefits Office
Location: Manzanita 18-3 (to Sequoia, Jan. 2014)
Telephone: 209.588.5105
Hours: Mon–Th 8:00A–4:30P
Fri 9:00A–4:30P

The Veterans Benefits Office at Columbia College offers assistance to eligible military veterans and dependents in the activation and certification of their entitled veterans educational benefits. Eligible students are also connected to additional services provided by Columbia College. These services include personal, academic and career counseling.

Veteran services are available to:
• Disabled veterans
• Dependents of Post 9/11 military persons who have had GI Bill entitlement transferred to them
• Post 9/11 veterans
• Post-Vietnam era veterans who participated in payroll deduction plans
• Members of reserve units
• Dependents of disabled, deceased or retired veterans.

To activate your veteran benefits, first contact the Columbia College Veterans Certifying Official at 209.588.5272 to make an appointment. This process should be completed 30-120 days prior to the beginning of the term.

Columbia College also provides priority registration to all students with a veteran status. All veteran students who are not using Veterans Educational Benefits must provide a copy of their Member 4 DD214 to the Veterans Benefits Office. Only students who have a current admission application on file will be assigned an early priority registration date. If you are not a continuing student and are returning after a leave of absence with the college, please call the Admissions & Records Office to ensure your application is current.

What is Supplemental Instruction? (SI)

SI... is a series of weekly review sessions
SI... is free and voluntary
SI... is an effective way to understand course material
SI... is a proven way to improve your grades!

SI may be offered for these Spring semester sections:

<table>
<thead>
<tr>
<th>COURSE</th>
<th>SECTION</th>
<th>TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 10</td>
<td>ALL SECTIONS</td>
<td>HUMAN ANATOMY</td>
</tr>
<tr>
<td>BIOL 17</td>
<td>ALL SECTIONS</td>
<td>FUNDAMENTALS OF BIOLOGY</td>
</tr>
<tr>
<td>BIOL 60</td>
<td>ALL SECTIONS</td>
<td>HUMAN PHYSIOLOGY</td>
</tr>
<tr>
<td>BIOL 65</td>
<td>ALL SECTIONS</td>
<td>MICROBIOLOGY</td>
</tr>
<tr>
<td>CHEM 10</td>
<td>ALL SECTIONS</td>
<td>FUNDAMENTALS OF CHEMISTRY</td>
</tr>
</tbody>
</table>
Security/Crime Awareness

The Campus Security Department is in operation 24 hours daily. Campus Security Officers do not have law enforcement authority. Their role is to "observe and report" only. The Crime Awareness and Campus Security Act of 1990 requires institutions to publish an Annual Security Report. The report includes campus crime statistics and college security policies. The report is available at the Campus Security Office or online at www.gocolumbia.edu/safety/

The following are the campus crime statistics for January 1, 2010–December 31, 2012.

COLUMBIA COLLEGE REPORTED CRIME STATISTICS
for Three Year Period 2010–2012
11600 Columbia College Drive, Sonora, CA 95370

<table>
<thead>
<tr>
<th>Activity</th>
<th>Total College &amp; Student Housing</th>
<th>Columbia College</th>
<th>California Student Housing</th>
<th>Non-Campus</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIMINAL OFFENSE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Murder/ Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
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<tr>
<td>Sex Offenses Forcible</td>
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<td>Robbery</td>
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<td>Burglary</td>
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<tr>
<td>Motor Vehicle Theft</td>
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<td>Arson</td>
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<td>0</td>
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<tr>
<td>Illegal Weapons Arrests</td>
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<td>0</td>
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<tr>
<td>Illegal Weapons Violations Referred for Discipline</td>
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<td>0</td>
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</tr>
<tr>
<td>Drug Law Arrests</td>
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<td>Drug Law Violations Referred for Discipline</td>
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<tr>
<td>Liquor Law Arrests</td>
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<tr>
<td>Liquor Law Violations Referred for Discipline</td>
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<tr>
<td>Optional Total</td>
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<td>3</td>
<td>1</td>
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</table>

HATE CRIMES

<table>
<thead>
<tr>
<th>Activity</th>
<th>Total College &amp; Student Housing</th>
<th>Columbia College</th>
<th>California Student Housing</th>
<th>Non-Campus</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>HATE CRIMES</td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>All offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Hate Crimes of Race, Religion, Sexual Orientation, Gender, Disability, and Ethnicity/National Origin include the following offenses:

- Murder/Non-negligent manslaughter
- Negligent Manslaughter
- Sex Offenses – Forcible
- Sex Offenses – Non-forcible
- Robbery
- Aggravated Assault
- Simple Assault
- Burglary
- Destruction, damage, vandalism of property
- Motor Vehicle theft
- Arson
- Larceny-theft
- Intimidation
- Burglary
- Destruction, damage, vandalism of property
- Motor Vehicle theft
- Arson
- Larceny-theft
- Intimidation
How to Read the Class Schedule

READING THE CLASS SCHEDULE

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Course Title</th>
<th>Units of Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 0883</td>
<td>Physical Anthropology</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Section/ Synonym Number**

**Days**

**Time**

**Building & Room**

**Instructor**

**Online section**

**Hybrid section**

Evening and weekend classes are listed in the shaded boxes.

FINDING ONLINE & HYBRID CLASSES

Throughout the class schedule, you will see icons that represent fully online or hybrid classes. For a list of online and hybrid classes, see page 85.

↑️ THIS IS AN ONLINE SECTION via Blackboard. Students must have access to a computer and internet connection. There is additional online information at: www.gocolumbia.edu/online. Check your instructor’s web page for possible class-specific instructions.

➡️ THIS IS A HYBRID SECTION, requiring both face-to-face meetings and online activities via Blackboard. Students must have access to a computer and internet connection. There is additional online information at: www.gocolumbia.edu/online. Check your instructor’s web page for possible class-specific instructions.

Students are strongly encouraged to review the web pages of each instructor before the first day of class. This recommendation is given in the interest of student success.

⚠️ For the latest class scheduling updates go to My Columbia

www.gocolumbia.edu
### ANTHROPOLOGY

**ANTHR 1 Physical Anthropology 3.0**
Scientific study of humankind and our evolutionary history with emphasis on recent developments; primatology; the fossil sequence beginning with pre-human through the Paleolithic era to the domestication of plants and animals and the dawn of civilizations and contemporary hunter-gatherers. (MJC ANTHR 101) Transfer: UC/CSU

<table>
<thead>
<tr>
<th>CRN</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0213</td>
<td>MW</td>
<td>1:00P - 2:25P</td>
<td>Sugar Pine 114</td>
<td>Clarke P</td>
</tr>
</tbody>
</table>

**ANTHR 2 Cultural Anthropology 3.0**
The scientific study of human societies including preliterate societies along with the concept of culture basic to Anthropology. Emphasis is on methods of fieldwork, cultural ecology, language, social and political structure, the psychological perspective, religion, cultural change and the cultural future of humanity. (MJC ANTHR 102) Transfer: UC/CSU

<table>
<thead>
<tr>
<th>CRN</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0215</td>
<td>MW</td>
<td>11:20A - 12:45P</td>
<td>Sugar Pine 114</td>
<td>Clarke P</td>
</tr>
</tbody>
</table>

### ART

**ART 1 Basic Freehand Drawing 2.0**
Introduction to basic drawing techniques, rendering techniques, linear perspective, composition in various media. Transfer: UC/CSU

<table>
<thead>
<tr>
<th>CRN</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1757</td>
<td>TH</td>
<td>6:00P - 7:25P</td>
<td>Willow 1</td>
<td>Accurso J</td>
</tr>
<tr>
<td>AND TH</td>
<td>Lab</td>
<td>7:35P - 9:00P</td>
<td>Willow 1</td>
<td></td>
</tr>
</tbody>
</table>

**ART 2 Basic Color and Design 4.0**
Introduction to elements and principles of visual design and color theory as applied in a studio setting. Transfer: UC/CSU

<table>
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<tr>
<th>CRN</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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</thead>
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<tr>
<td>1245</td>
<td>TTH</td>
<td>1:00P - 2:25P</td>
<td>Willow 1</td>
<td>Accurso L</td>
</tr>
<tr>
<td>AND TTH</td>
<td>Lab</td>
<td>2:35P - 4:00P</td>
<td>Willow 1</td>
<td></td>
</tr>
</tbody>
</table>

**ART 11 History of Art: Ancient and Medieval 3.0**
Recommended for Success: ENGL 151. Survey of art history from the Paleolithic Age through the Late Gothic Era. (MJC ART 164) Transfer: UC/CSU

<table>
<thead>
<tr>
<th>CRN</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2418</td>
<td>F</td>
<td>9:00A - 12:05P</td>
<td>Cedar 1</td>
<td>Hanson L</td>
</tr>
</tbody>
</table>

**ART 12 History of Art: Renaissance, Baroque, and Modern 3.0**
Survey of art history from the 14th through the 20th century. (MJC ART 165) Transfer: UC/CSU

<table>
<thead>
<tr>
<th>CRN</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2419</td>
<td>M</td>
<td>6:00P - 9:05P</td>
<td>Sequoia 1</td>
<td>Accurso L</td>
</tr>
</tbody>
</table>

**ART 13 Art of Africa, Asia, Australia and the Americas 3.0**
Survey of the art of Africa, Asia, Australia, and the Americas from prehistoric to modern periods. This course is designed to meet an ethnic studies requirement. (MJC ART 169) Transfer: UC/CSU

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<tr>
<th>CRN</th>
<th>Days</th>
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<th>Location</th>
<th>Instructor</th>
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<tr>
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<td>MW</td>
<td>9:40A - 11:05A</td>
<td>Sequoia 1</td>
<td>Sylwester L</td>
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<tr>
<td>2190</td>
<td>W</td>
<td>6:00P - 9:05P</td>
<td>Sequoia 1</td>
<td>Sylwester L</td>
</tr>
</tbody>
</table>

**ART 21A Painting: Beginning 2.0**
Basic principles, techniques, and materials of oil or acrylic painting on canvas. (MJC ART 148) Transfer: UC/CSU

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<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
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<td>T</td>
<td>6:00P - 7:25P</td>
<td>Willow 1</td>
<td>Accurso L</td>
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<td>AND T</td>
<td>Lab</td>
<td>7:35P - 9:00P</td>
<td>Willow 1</td>
<td></td>
</tr>
</tbody>
</table>

**ART 21B Painting: Intermediate 2.0**
Prerequisite: ART 21A with a grade of C or better, or P. Continuation of ART 21A with emphasis on personal expression. (MJC ART 149) Transfer: UC/CSU

<table>
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<tr>
<th>CRN</th>
<th>Days</th>
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<tr>
<td>2424</td>
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<td>6:00P - 7:25P</td>
<td>Willow 1</td>
<td>Accurso L</td>
</tr>
<tr>
<td>AND T</td>
<td>Lab</td>
<td>7:35P - 9:00P</td>
<td>Willow 1</td>
<td></td>
</tr>
</tbody>
</table>
ART 21B  Painting: Intermediate  4.0
Prerequisite: ART 21A with a grade of C or better, or P.
Continuation of ART 21A with emphasis on personal expression. (MJC ART 149) Transfer: UC/CSU
0226 TTH Lec 9:40A - 11:05A Willow 1
AND TTH Lab 11:15A - 12:40P Willow 1
Accurso L
Students must provide special equipment or supplies or may incur additional cost.

ART 25  Mixed Media Painting  2.0
A beginning studio class which introduces students to the elements and principles of mixed media painting. The course will involve use of oil or acrylic paints and will emphasize technique, special illusion and basic composition skills using different mixed media. (MJC ART 146) Transfer: UC/CSU
2498 F Lec 1:00P - 2:25P Willow 1
AND F Lab 2:35P - 4:00P Willow 1
Hanson L
Students must provide special equipment or supplies or may incur additional cost.

ART 31  Ceramics: Introductory  2.0
Introduction to basic ceramic methods including hand-building and wheel-thrown forms, and introduction to glazes and decoration. (MJC ART 108) Transfer: UC/CSU
MATERIALS FEE: $15.00
2195 TTH Lec 3:45P - 4:55P Sonora High School H-18
AND TTH Lab 4:55P - 6:05P Sonora High School H-18
Berchtold S
01/13/2014 to 03/21/2014
Students must provide special equipment or supplies or may incur additional cost.

ART 32  Ceramics: Intermediate  4.0
Course emphasis is on glazes, formulation and application with increased opportunity for personal expression and experimentation. Transfer: UC/CSU
MATERIALS FEE: $15.00
2196 TTH Lec 3:45P - 4:55P Sonora High School H-18
AND TTH Lab 4:55P - 6:05P Sonora High School H-18
Berchtold S
01/13/2014 to 03/21/2014
Students must provide special equipment or supplies or may incur additional cost.

ART 33  Ceramics: Advanced  4.0
Course emphasis is on personal growth and independence. Transfer: UC/CSU
MATERIALS FEE: $15.00
0354 MW Lec 1:00P - 2:25P Willow 1
AND MW Lab 2:35P - 4:00P Willow 1
Sylwester L
Students must provide special equipment or supplies or may incur additional cost.

ART 33  Ceramics: Advanced  2.0
Course emphasis is on personal growth and independence. Transfer: UC/CSU
MATERIALS FEE: $15.00
0355 MW Lec 1:00P - 2:25P Willow 1
AND MW Lab 2:35P - 4:00P Willow 1
Sylwester L
Students must provide special equipment or supplies or may incur additional cost.
ART 35 Raku and Alternative Firing Methods 2.0
Introduction to raku process, pit firing, fuming, barrel smoked, historic origins and contemporary uses. Practical experience in clay bodies, glazes, raku and other firing. Transfer: UC/CSU
MATERIALS FEE: $15.00
0230 F Lec 9:40A - 11:05A Willow 1
AND F Lab 11:15A - 12:40P Willow 1
Magistrali M
Students must provide special equipment or supplies or may incur additional cost.

ART 40 Photography: Beginning 4.0
Introduction to the history, art, craft, and scope of black-and-white photography. Emphasis will be on the choice, types, and use of various cameras and lenses (special emphasis on the 35mm camera), camera work and handling, composition, and black-and-white darkroom procedures. Adjustable 35mm film camera (or equivalent) will be utilized. (MJC ART 170 or ART 181 & 182) Transfer: UC/CSU
0590 M Lec 4:20P - 7:25P Cedar 10
AND W Lab 4:20P - 7:25P Fir 8
Staff
Field trips required or selected class meetings will be held at alternate locations within the college district. Students must provide special equipment or supplies or may incur additional cost.

ART 45 Field Photography 2.5
An introduction to producing professional quality nature photographs. Field instruction in locations of natural beauty followed by lectures, demonstrations, and critiques. The student will utilize an adjustable film or digital camera. Field trips required. Transfer: CSU
2148 F Lec 9:00A - 11:05A Sequoia 1
AND F Lab 11:05A - 12:30P Sequoia 1
Schermeister P

ART 53 Computer Graphics I 3.0
This course introduces the student to the fundamentals of computer graphics. Topics include the elements and principles of good graphic design, vector versus raster graphics, color theory, image scanning and formatting for print and screen. Students will acquire basic skills in current graphic design software and create original design pieces. Credit may be earned for only one of the following: ART 53 or CMPSC 33. Transfer: UC/CSU
MATERIALS FEE: $20.00
2208 TTH Lec 6:00P - 6:50P Tamarack Hall 134
AND TTH Lab 7:00P - 8:30P Tamarack Hall 134
Christensen K
Software used is ADOBE Illustrator.

ART 54 Computer Graphics II 3.0
Prerequisite: ART 53 or CMPSC 33, with a grade of C or better, or P. A continuation of Computer Graphics I. Topics covered will include more advanced techniques of painting and drawing software, scanning, publishing for the Web and printing. Credit may be earned for only one of the following: ART 54 or CMPSC 34. Transfer: UC/CSU
MATERIALS FEE: $20.00
2209 TTH Lec 5:00P - 5:50P Tamarack Hall 134
AND TTH Lab 6:00P - 7:30P Tamarack Hall 134
Christensen K
Software used is ADOBE Illustrator.

ART 71 Ceramic Sculpture: Introductory 2.0
Basic principles, techniques, and problems in sculpture. Transfer: UC/CSU
MATERIALS FEE: $15.00
0231 F Lec 9:40A - 11:05A Willow 1
AND F Lab 11:15A - 12:40P Willow 1
Magistrali M
Students must provide special equipment or supplies or may incur additional cost.

ART 71 Ceramic Sculpture: Introductory 4.0
Basic principles, techniques, and problems in sculpture. Transfer: UC/CSU
MATERIALS FEE: $15.00
1799 MW Lec 9:40A - 11:05A Willow 1
AND MW Lab 11:15A - 12:40P Willow 1
Magistrali M
Students must provide special equipment or supplies or may incur additional cost.
This is a Blackboard Enhanced section. See page 84.
ART (continued)

ART 72  Ceramic Sculpture: Advanced  4.0
Course emphasis is on advanced principles, techniques, and problems in hand-built sculpture. Transfer: UC/CSU
MATERIALS FEE: $15.00
1800  MW   Lec  9:40A - 11:05A Willow 1
AND  MW   Lab  11:15A - 12:40P Willow 1
Magistrali M  
Students must provide special equipment or supplies or may incur additional cost.

ART 98FP  Intermediate Field Photography   3.0
Recommended for Success: ART 45 or equivalent. Various field and studio-oriented projects related to Nature Photography which may include but are not limited to learning to tell a story photographically and editing and creating mockup book layouts. Students will also learn to identify and work on their own personal vision as it relates to photography. Students will do a series of assignments, learn picture editing, create and critique picture layouts and learn how to plan detailed photographic coverage. Field trips required.
2427  TH   Lec  12:00P - 2:05P Redbud 2
AND  TH   Lab  2:05P - 5:10P Redbud 2
Schermeister P  

AUTOMOTIVE TECHNOLOGY

AT 103  Practical Laboratory  1.0
Recommended for Success: Six units of completed AT units with a grade of C or better, or concurrent enrollment in six units of AT courses. This course includes special automotive repair projects that are assigned to students, with emphasis on speed, accuracy, and quality work habits.
MATERIALS FEE: $10.00
2262  MTWTHF   Lab  8:00A - 1:10P Madrone 1
Andal E  
03/12/2014 to 03/25/2014  
Students must provide special equipment or supplies or may incur additional cost.

AT 104  Practical Laboratory (Auto Body)  1.0
This course includes special auto body collision repair projects that are assigned to advanced students, with emphasis on speed, accuracy, and quality work habits. Completion of, or concurrent enrollment in three Automotive Technology units required. Exceptions to the units requirement will be considered on an individual basis. Field trips may be required.
MATERIALS FEE: $50.00
2510  W   Lab  6:00P - 9:05P Mahogany 106
Staff  
Students must provide special equipment or supplies or may incur additional cost.

AT 112  Heating and Air Conditioning   3.0
Recommended for Success: AT 100. Fundamentals and theory of air conditioning (R12 and R134a), as well as techniques of service and diagnosis. Recycling refrigerant and handling of hazardous materials are also covered. This course is designed to comply with the National Automotive Technicians Education Foundation (NATEF) objectives, enabling students to prepare for Automotive Service Excellence (ASE) certification. Field trips may be required.
MATERIALS FEE: $10.00
2129  MTWTHF   Lec  8:00A - 10:00A Madrone 1
AND  MTWTHF   Lab  10:00A - 1:10P Madrone 2
Andal E  
03/26/2014 to 04/17/2014  
Students must provide special equipment or supplies or may incur additional cost.

AT 113  Automotive Electrics  7.0
Recommended for Success: AT 100. Fundamentals of electricity and electronics that apply to all automotive electrical and electronic systems. Electrical theory, lighting systems, and chassis electrical and electronic circuits, and charging and starting systems are included. Methods of diagnosis will be emphasized. This course is designed to comply with the National Automotive Technicians Education Foundation (NATEF) objectives to enable students to prepare for Automotive Service Excellence (ASE) certification.
MATERIALS FEE: $10.00
2261  MTWTHF   Lec  8:00A - 1:05P Madrone 1
Andal E  
01/13/2014 to 03/11/2014  
Students must provide special equipment of supplies or may incur additional cost.

AT 122  Manual Power Trains and Axles  4.0
Recommended for Success: AT 100. Principles and operation of automotive power trains including diagnosis and overhaul of clutches, manual transmissions, and transfer cases. This course is designed to comply with the National Automotive Technicians Education Foundation (NATEF) objectives enabling students to achieve Automotive Service Excellence (ASE) certification. Field trips may be required.
MATERIALS FEE: $10.00
2263  WTH   Lec  1:30P - 3:00P Madrone 1
AND  WTH   Lab  3:00P - 5:20P Madrone 2
Andal E  
Students must provide special equipment or supplies or may incur additional cost.
AUTOMOTIVE TECHNOLOGY (continued)

AT 132 Automatic Transmissions and Transaxles  3.0
Recommended for Success: AT 100. Principles and theories involved with the diagnosis, repair, and rebuilding of automatic transmissions and transaxles. This course is designed to comply with the National Automotive Technicians Education Foundation (NATEF) requirements, enabling students to prepare for certification. Field trips may be required.

MATERIALS FEE: $10.00

2264 MT Lec 1:30P - 2:20P Madrone 1
AND MT Lab 2:20P - 5:00P Madrone 2
Smith S

Students must provide special equipment or supplies or may incur additional cost.

AT 185 Auto Body Collision Repair I  2.0
For beginning students in auto body collision repair work. Theory and study of the body sheet metal and structure. Theory and manipulative skills in oxy-acetylene welding, metal straightening, plastic filling and shrinking. Time allowing, students will learn basic proper removal and replacement of braking, engine, steering and suspension, and axle housing components as necessary to complete the auto body repair. Curriculum is aligned with the National Automotive Technician’s Education Foundation (NATEF). Field trips may be required.

MATERIALS FEE: $50.00

2511 W Lec 6:00P – 7:30P Mahogany 106
AND W Lab 7:45P – 9:00P Mahogany 106
Staff

Students must provide special equipment or supplies or may incur additional cost.

BIOL 6 Principles of Plant Biology  4.0
Prerequisite: MATH 104 with a grade of C or better, or P. Covers photosynthesis, algae, protists, fungi, comparative plant structures and function, homeostasis, development, evolution, phylogeny, and taxonomy of plants. Principles of population and community ecology and ecosystem interactions are emphasized. Field trips may be required. (MJC BOT 101) Transfer: UC/CSU

0236 MW Lec 11:20A - 12:45P Sequoia 1
AND MW Lab 1:00P - 2:25P Sugar Pine 207
Miller M

BIOL 10 Human Anatomy  4.0
Recommended for Success: BIOL 17 or BIOL 150. An introduction to the study of the gross and microscopic structure of the human body. Lab work entails dissection of cats, study of cadavers, microscopic work, and demonstrations on models. (MJC ANAT 125) Transfer: UC/CSU

Supplemental Instruction may be offered for these sections. See page 26.

0238 MW Lec 11:20A - 12:45P Sugar Pine 214
AND MW Lab 2:40P - 4:05P Sugar Pine 200
Naegle E
This is a Blackboard Enhanced section. See page 84.

0237 MW Lec 11:20A - 12:45P Sugar Pine 214
AND MW Lab 1:00P - 2:25P Sugar Pine 200
Naegle E
This is a Blackboard Enhanced section. See page 84.

1918 TTH Lec 8:00A - 9:25A Sugar Pine 214
AND TTH Lab 9:40A - 11:05A Sugar Pine 200
Kenna K
This is a Blackboard Enhanced section. See page 84.

1926 TTH Lec 8:00A - 9:25A Sugar Pine 214
AND TTH Lab 11:20A - 12:45P Sugar Pine 200
Kenna K
This is a Blackboard Enhanced section. See page 84.

FAQs

What do I need to do if I’m a new student?

As a new student, you have a number of steps that you will need to take. Please refer to our website at www.gocolumbia.edu/admissions for detailed information, but in general, you will need to fill out an admission application, take an assessment test for Math and English course placement, apply for financial aid, attend an orientation and advisement session, and register for classes.

For the latest class scheduling updates go to

My Columbia
www.gocolumbia.edu
BIOL 17 Fundamentals of Biology 4.0
An integrated lecture and laboratory course of study emphasizing the fundamental principles common to all forms of life. The course is a core biology class for transfer students and for AA and AS students at Columbia College. The laboratory makes extensive use of computer simulations as well as experimentation in traditional laboratory. (MJC BIO 111) Transfer: UC/CSU (Transfer credit limited. See a counselor.)

1774 MW Lec 8:00A - 9:25A Sugar Pine 214
AND MW Lab 11:20A - 12:45P Sugar Pine 217
White S

1396 MW Lec 8:00A - 9:25A Sugar Pine 214
AND MW Lab 9:40A - 11:05A Sugar Pine 217
White S

0357 MW Lec 1:00P - 2:25P Sugar Pine 214
AND MW Lab 4:20P - 5:45P Sugar Pine 217
Tune J

0356 MW Lec 1:00P - 2:25P Sugar Pine 214
AND MW Lab 4:20P - 5:45P Sugar Pine 217
Tune J

0530 TTH Lec 1:00P - 2:25P Sugar Pine 214
AND TTH Lab 4:20P - 5:45P Sugar Pine 217
Whited B

0529 TTH Lec 1:00P - 2:25P Sugar Pine 214
AND TTH Lab 4:20P - 5:40P Sugar Pine 217
Whited B

BIOL 39 Field Biology 2.0
A lecture field course in biology to be held in natural surroundings. The study site will vary with the seasons. Natural history, ecology, and biology of the locale will be studied. Transfer: CSU

1194 F Lec 6:00P - 8:00P Sugar Pine 114
AND THF SUS Lec 9:00A - 5:30P Field Location
Hofstra T

03/06/2014 to 03/23/2014

BIOL 50 Nutrition 3.0
Introductory study of energy and nutrient requirements of the body in relation to growth, maintenance, and reproduction; factors influencing normal metabolism, construction of the adequate diet. Emphasis is placed upon the chemical aspects of nutrition. (MJC FDNTR 219) Transfer: UC/CSU

2416 M Lec 3:30P - 6:35P Oakdale High
James D

0493 MW Lec 9:40A - 11:05A Sugar Pine 114
Dyer K
This is a Blackboard Enhanced section. See page 84.

2433 TTH Lec 9:40A - 11:05A Sugar Pine 114
Naegle E
This is a Blackboard Enhanced section. See page 84.

2434 TTH Lec 2:40P - 4:05P Sugar Pine 114
Naegle E
This is a Blackboard Enhanced section. See page 84.

1408 Dyer K
This is an online section. See page 84.

0653 Dyer K
This is an online section. See page 84.

BIOL 60 Human Physiology 4.0
Recommended for Success: BIOL 10, BIOL 17, CHEM 10. Study of the function, integration and homeostasis of the organ systems of the human body. (MJC PHYSO 101) Transfer: UC/CSU

Supplemental Instruction may be offered for these sections. See page 26.

0494 MW Lec 8:00A - 9:25A Sugar Pine 126
AND F Lab 9:00A - 12:05P Sugar Pine 207
Miller M/Sousa J

0495 MW Lec 8:00A - 9:25A Sugar Pine 126
AND F Lab 1:20P - 4:25P Sugar Pine 207
Miller M/Sousa J

2030 TTH Lec 1:00P - 2:25P Sugar Pine 114
AND TTH Lab 2:40P - 4:05P Sugar Pine 207
Miller M
BIOLOGY (continued)

BIOL 65 Microbiology 4.0
Recommended for Success: BIOL 17, CHEM 14 and CHEM 14L. Morphology, physiology, genetics, cultivation and control of micro-organisms, particularly bacteria and viruses. Principles of immunology and the relationship of microbes to disease will be included. (MJC MICRO 101) Transfer: UC/CSU

Supplemental Instruction may be offered for these sections. See page 26.

0497 TTH  Lec  8:00A -  9:25A  Sugar Pine 126
AND TTH  Lab  9:40A - 11:05A  Sugar Pine 207
Yost H
This is a Blackboard Enhanced section. See page 84.

0496 TTH  Lec  8:00A -  9:25A  Sugar Pine 126
AND TTH  Lab  11:20A - 12:45P  Sugar Pine 207
Yost H
This is a Blackboard Enhanced section. See page 84.

BIOL 158 Birds of Central California 1.0
A survey of the birds of Central California through field observations and lectures. Students will learn how to identify birds by sight and sound, then use identification skills as a tool for understanding other aspects of avian biology and ecology. Discussion topics will include anatomy, physiology, behavior, and ecology of birds. Offered for Pass/No Pass grading only. Field trips may be required.

1574 F  Lec  6:00P -  9:00P  Sugar Pine 217
AND S  Lab  9:00A -  6:00P  Field Location
Van Cleave G
02/21/2014 to 03/22/2014
Fri 2/21, 3/7, 3/21
Sat 2/22, 3/8, 3/22

BIOL 159 Wildflowers 1.5
A survey of seasonal wildflowers. Includes basic identification, and recognition of common species and families, terminology, and natural history. Offered for Pass/No Pass grading only. Field trips may be required.

1912 T  Lec  6:00P -  7:25P  Sugar Pine 217
AND S  Lec  8:00A -  1:05P  Field Location
AND S  Lec  8:00A -  3:05P  Field Location
Hofstra T
03/25/2014 to 04/26/2014
Tues 3/25, 4/8, 4/22
Sat 3/29, 4/12, 4/26

BUSINESS ADMINISTRATION

BUSD 2B Managerial Accounting 4.0
Prerequisite: BUSAD 2A with a grade of C or better, or P. Recommended for Success: BUSAD 163, CMPSC 30. Provides Business Administration and Accounting majors an opportunity to develop a working knowledge of techniques used for decision-making, planning, directing, and controlling manufacturing operations. Particular focus is on costing methods, cost-volume-profit issues, incremental analysis and pricing. Students will work with standard cost, budgets, and control responsibility including capital investments and cash flow analysis. (MJC BUSAD 202) Transfer: UC/CSU

1890 TTH  Lec  1:00P -  3:05P  Buckeye 3
Hill M

BUSD 18 Business Law 4.0
Laws and regulations affecting managerial decisions; legal concepts and case analyses in the areas of ethics, employment, agency, consumer transactions, business torts and crimes, business organizations, and with special emphasis on contracts. (MJC BUSAD 218) Transfer: UC/CSU

0899 MW  Lec  11:20A - 1:25P  Buckeye 3
Hill M

BUSD 20 Principles of Business 3.0
Survey of business principles, problems and procedures; ownership; recruitment and training of personnel; labor-management relations; production and distribution of goods; competition; profit; transportation; finance; managerial controls; government and business relations. (MJC BUSAD 248) Transfer: UC/CSU

0971 MW  Lec  9:40A - 11:05A  Buckeye 3
Sheehan A

2483 T  Lec  6:00P -  9:05P  Oakdale High School E-6
Ruiz W

BUSD 24 Human Relations in Organizations 3.0
People and their roles in organizations. The nature of organizational relationships; working in groups, recognizing and solving human relations problems. Creating the win-win situation of satisfying individual and organizational objectives. Transfer: CSU

0975 TTH  Lec  9:40A - 11:05A  Buckeye 3
Olsen T
BUSAD 25 Job Search and Interviewing

Strategies
Understanding the employment process and development of written and oral presentation skills necessary to conduct an efficient and effective job search. Topics include: the hiring process, employer perspectives, the hidden job market, networking, research, job search planning, making employer contacts and interviewing. Development of a master application, resume and letter of application. Credit may be earned for only one of the following: BUSAD 25 or GUIDE 25. (MJC GUIDE 112) Transfer: CSU

2279 TTH Lec 1:00P - 3:50P Sugar Pine 115
Fitzwater J
03/11/2014 to 03/27/2014

BUSAD 30 Principles of Marketing

Marketing principles, policies, and functions, price policies and controls, trade channels, merchandising, market research, advertising, and competitive practices. (MJC BUSAD 245) Transfer: CSU

2078 W Lec 6:00P - 9:05P Oakdale High School F-6
Ruiz W

BUSAD 41 Small Business Management

Small business operation with proper balance between business functions of purchasing, production, sales and finance, and the management functions of planning, organizing, actuating, and controlling. Transfer: CSU

2077 MW Lec 1:00P - 2:25P Maple 104
Ponder I

BUSAD 53 Project Management

Recommended for Success: CMPSC 1. This course is designed to familiarize individuals with current and emerging project management technologies using the Internet, project management software and other application software packages as needed for project completion. Project management knowledge topics will include project integration, scope, time, cost, quality, human resource, communications, risk and procurement management. Credit may be earned for only one of the following: BUSAD 53 or CMPSC 53. Transfer: CSU

1555 MW Lec 11:20A - 12:45P Buckeye 4
Sheehan A

BUSAD 121 Adobe Acrobat Essentials

Recommended for Success: CMPSC 1. Designed for those who need to convert various file formats to the universally accepted PDF file format and work with Acrobat Standard or Professional in the creation, editing, packaging and management processes of PDF files. Students will also learn creation of Adobe forms and working with their interactive features.

2231 TTH Lec 2:40P - 3:25P Fir 1
AND TTH Lab 3:25P - 4:45P Fir 1
Ponder I

BUSAD 151 Finance and Investments

A study of financial systems and functions including markets, which funds are traded, institutions which participate in fund flows, and principles and concepts of management for making sound financial and investment decisions.

0930 M Lec 6:00P - 9:05P Maple 104
Corrado R

BUSAD 155 Computerized Accounting for Business

Recommended for Success: BUSAD 2A or BUSAD 161A, BUSAD 158. This course provides the student opportunities to set up and maintain an accounting system using QuickBooks, MYOB, and Peachtree commercial accounting programs. By using these programs students will get hands-on practice in financial accounting including accounts receivable, accounts payable, inventory, payroll, adjusting and closing entries and financial statements.

1826 MW Lec 6:00P - 9:05P Buckeye 4
Stone H

BUSAD 161B Small Business Accounting II

Prerequisite: BUSAD 161A with a grade of C or better, or P. Extension of the techniques learned in BUSAD 161A with more in-depth treatment of receivables, notes, inventory and depreciation, and with the introduction of partnership and corporation accounting and statements of cash flow and financial analysis; also an introduction to managerial accounting for decision making, departmentalized, cost and manufacturing systems, planning and budgeting, and exercises on computer use in both financial and managerial phases.

1889 TTH Lec 6:00P - 8:05P Buckeye 3
Hill M

BUSAD 163 Business Mathematics

After review of mathematical processes, students will apply math skills in business situations that include banking, credit cards, discounts, retailing, payroll, interest, compounding, present value, annuities, sinking funds, revolving credit, home mortgages, financial analysis and ratio interpretation, depreciation, inventory, taxes, insurance, stocks, bonds, business statistics.

0897 MW Lec 2:00P - 4:05P Buckeye 3
Hill M

For the latest class scheduling updates go to My Columbia www.gocolumbia.edu
CHEMISTRY

CHEM 2A General Chemistry I 3.0
Prerequisite: MATH 104 with a grade of C or better, or P. Prerequisite: CHEM 5 or CHEM 14 or CHEM 20 with a grade of C or better, or P. The first half of a two-semester course designed to give an in-depth survey of chemical principles and theories. The application of the scientific method to observable chemical phenomena is an overarching theme of this course. Subjects covered in-depth include measurement theory and practice, data acquisition and analysis, modern atomic theory, ionic and covalent bonding, reaction classifications, stoichiometry, gas and solution chemistry, thermochemistry, intermolecular forces, and colligative properties. Further introductions to molecular orbital theory, quantum chemistry, materials science, and environmental analysis ensure practical use of general chemical principles. Transfer: CSU

2441 M Lec 9:40A - 11:05A Sugar Pine 100
AND Ryan J
This is a hybrid section. See page 84.

CHEM 2AL General Chemistry I Laboratory 2.0
Prerequisite: CHEM 2A with a grade of C or better, or P, or concurrent enrollment in CHEM 2A. The first laboratory course in a series designed so students gain multiple experiences in a chemistry lab. The investigation of compounds and elements using gravimetric, colorimetric, calorimetric, titrative, and qualitative means will be explored. The analysis of the validity of quantitative data will be included throughout the course. Standard laboratory safety (SLS) and good laboratory practice (GLP) will be emphasized. Transfer: CSU

2442 T Lec 4:45P - 5:50P Sugar Pine 215
AND T Lab 6:00P - 9:05P Sugar Pine 215
Ryan J

CHEM 2B General Chemistry II 3.0
Prerequisite: CHEM 2A with a grade of C or better, or P. The second half of an in-depth survey of chemical principles and theories. Subjects studied include chemical equilibria, acids and bases, solubility, thermodynamics, kinetics, electrochemistry, nuclear chemistry. Further introductions to inorganic chemistry, environmental chemistry, organic chemistry and biochemistry are used to create well rounded chemical education. Transfer: CSU

2447 WF Lec 8:00A - 9:25A Sugar Pine 100
Bowlus S
This is a Blackboard Enhanced section. See page 84.

CHEM 2BL General Chemistry II Laboratory 2.0
Prerequisite CHEM 2B with a grade of C or better, or P, or concurrent enrollment in CHEM 2B. The laboratory for the second semester of general chemistry covering kinetics, equilibrium, thermodynamics, electrochemistry, analytical chemistry, environmental chemistry, and organic chemistry. Emphasis will be on quantitative measurements, instrumentation, data analysis, and theory development. Transfer: CSU

2448 F Lec 1:20P - 2:25P Sugar Pine 215
AND F Lab 2:40P - 5:45P Sugar Pine 215
Bowlus S
This is a Blackboard Enhanced section. See page 84.

CHEM 4B Organic Chemistry II 3.0
Prerequisite: CHEM 4A with a grade of C or better, or P. A mechanism-based investigation of the reactions of carbon and the analysis of the compounds produced. The chemistry of dienes, aromatics, amines, carbanions, carboxylic acids, carboxylic acid derivatives, aldehydes, ketones and biochemically important compounds will be examined. Multi-step synthesis is further extended from CHEM 4A to biomimetic natural product synthesis. Transfer: CSU

2444 M Lec 8:00A - 9:25A Sugar Pine 100
AND Ryan J
This is a hybrid section. See page 84.

CHEM 4BL Organic Chemistry II Laboratory 2.0
Prerequisite: CHEM 4B with a grade of C or better, or P, or concurrent enrollment in CHEM 4B. Further practice of chemical synthesis of organic compounds, the use of the tools used to purify products and the ways chemists characterize new products formed. Attention to detail while performing multi-step synthesis, chromatographic separations, and spectroscopy analysis will be required. Transfer: CSU

2443 T Lec 4:45P - 5:50P Sugar Pine 215
AND T Lab 6:00P - 9:05P Sugar Pine 215
Ryan J

CHEM 5 Introductory Chemistry: Environmental Emphasis 3.0
Introductory chemical principles and theories applied to the study of the environment. Intended as a preparation course for general chemistry and other physical sciences, subjects include problem solving, measurement theory, data analysis, water solubility, spectral analysis, atomic structure, nuclear chemistry, ionic compounds, crystallography, stoichiometry, molecular compounds, gas laws, solutions, acids, bases, toxicity, equilibrium, kinetics, and the environmental analysis of water, soils and air. Science majors looking for an excellent foundation of chemistry before taking degree applicable physical science courses will benefit the most from this course offering. Transfer: CSU

2449 T Lec 11:20A - 2:25P Sugar Pine 100
Ryan J

2450 Ryan J
This is an online section. See page 84.
CHEMISTRY (continued)

CHEM 5L Introductory Chemistry Laboratory 1.0
Prerequisite: CHEM 5 with a grade of C or better, or P, or concurrent enrollment in CHEM 5. Chemical laboratory practices related to environmental analysis including laboratory safety, measurement theory, data analysis, water sampling and analysis, soil sampling and analysis, atomic absorption spectroscopy, ionic and molecular compounds, environmental sampling, sample preparation, solution preparation, and use of standard solutions. Transfer: CSU

2451 TH Lab 11:20A - 2:25P Sugar Pine 215 Stavytska-Barba M

CHEM 14 Fundamental Chemistry for Allied Health 3.0
Fundamental theories and principles of chemistry related to biological systems; scientific method, measurements and units, atomic and molecular structure, common biological ions, Lewis structures, nuclear medicine, gas laws, chemical reactions, solutions, acids, bases, buffers, oxidation reduction reactions, and biologically important organic compounds. Transfer: CSU

Supplemental Instruction may be offered for these sections. See page 26.

2438 M Lec 11:20A - 2:25P Sugar Pine 100 Ryan J
2428 T Lec 2:40P - 5:45P Sugar Pine 100 Stavytska-Barba M
2437 Ryan J This is an online section. See page 84.

CHEM 14L Fundamental Chemistry for Allied Health Laboratory 1.0
Prerequisite: CHEM 14 with a grade of C or better, or P, or concurrent enrollment in CHEM 14. Fundamental laboratory practices related to chemistry and biology; measurements and units, physical separations, solution preparation, observing chemical reactions, computer added molecular modeling, spectrophotometer analysis, organic synthesis, enzyme kinetics, qualitative analysis. Transfer: CSU

Supplemental Instruction may be offered for these sections. See page 26.

2429 TH Lab 2:40P - 5:45P Sugar Pine 215 Stavytska-Barba M
2436 W Lab 8:00A - 11:05A Sugar Pine 215 Muehldorf A

CHEM 20 The Chemistry of Everything 3.0
An introduction to the way chemists look at the world. Designed for non-science majors, topics ranging from dirt and sunshine to water and explosives will be explored. A blend of chemistry content and real-life applications will be used to illustrate scientific thought processes. (MJC CHEM 150) Transfer: UC/CSU (Transfer credit limited. See a counselor)

2439 T Lec 8:00A - 11:05A Sugar Pine 100 Ryan J
2440 Ryan J This is an online section. See page 84.

CHEM 20L The Chemistry of Everything Laboratory 1.0
Prerequisite: CHEM 20 with a grade of C or better, or P, or concurrent enrollment in CHEM 20. An introduction to how chemists work in the laboratory. Experiments will be performed in a wet lab environment allowing for a more in-depth understanding of how chemistry principles shape our world. Transfer: CSU

2479 TH Lab 8:00A - 11:05A Sugar Pine 215 Muehldorf A

CHILD DEVELOPMENT

CHILD 1 Child Growth and Development 3.0
Recommended for Success: ENGL 1A or ENGL 151. Growth and development of children, both typical and atypical, from conception through adolescence. Basic concepts related to physical, social, intellectual, and emotional development, including the effects of culture, will be explored. Emphasis on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences, and analyze characteristics of development at various stages. (MJC CLDDV 103) Transfer: UC/CSU

2266 F Lec 8:00A - 11:05A Maple 102 Sullivan K
2267 T Lec 6:00P - 9:05P Maple 102 Sullivan K

For the latest class scheduling updates go to
My Columbia
www.gocolumbia.edu
CHILD DEVELOPMENT (continued)

CHILD 3 Principles and Practices of Teaching 3.0
Young Children
An examination of the underlying theoretical principles of developmentally appropriate practice applied to programs, environments; emphasizing the key role of relationships, constructive adult-child relationships, and teaching strategies in supporting physical, social, creative and intellectual development for all children. This course includes a review of the historical roots of early childhood programs and the evolution of the professional practices promoting advocacy, ethics and professional identity. (MJC CLDDV 101) Transfer: CSU
2281 T Lec 1:00P - 4:05P Maple 102
Sullivan K

CHILD 4 Observation and Assessment 3.0
This course focuses on the appropriate use of a variety of assessment and observation strategies to document development and behavior. Child observations will be conducted and analyzed. Transfer: CSU
2506 A Lec 9:00A - 12:05P Maple 102
This is an online section. See page 84.
02/03/2014 to 05/03/2014
Seegers A

CHILD 8 Early Literacy Development 3.0
This course will improve early childhood educators' and care providers' knowledge of early literacy development and the skills in teaching early literacy to children from birth through age five. It includes research-based principles for providing children birth through age five a strong foundation in early reading and writing within a developmentally appropriate approach. Meets or exceeds specifications of external agency. Transfer: CSU
0768 TH Lec 1:00P - 4:05P Maple 102
Sullivan K

CHILD 16 Practicum 3.0
Prerequisite: CHILD 1 and CHILD 22 with grades of C or better, or P. Co-requisite: CHILD 3. In this course, students will practice and demonstrate developmentally-appropriate early childhood program planning and teaching competencies at an approved placement site. Students will utilize practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Child-centered, play-oriented approaches to teaching, learning, and assessment, and knowledge of curriculum content areas will be emphasized as student teachers design, implement and evaluate experiences that promote positive development and learning for all young children. Transfer: CSU
2269 F Lec 9:00A - 10:05A Maple 104
Seegers A
This is a Blackboard Enhanced section. See page 84.

CHILD 17 Adult Supervision Practicum 2.0
This course will provide students with the skills and techniques needed to supervise adults in a developmentally appropriate children's program. Meets the adult supervision requirement for the Child Development Permit.
2186 A Lec 9:00A - 12:05P Maple 102
02/03/2014 to 05/13/2014
This is an online section. See page 84.
Seegers A

CHILD 22 Child, Family, Community 3.0
An examination of the developing child in a societal context which focuses on the interrelationships of family, school, and community and emphasizes historical and socio-cultural factors. The processes of socialization and identity development will be highlighted. (MJC CLDDV 109) Transfer: CSU
2271 W Lec 6:00P - 9:05P Maple 102
This is a Blackboard Enhanced section. See page 84.
Seegers A

CHILD 26 Health, Safety and Nutrition 3.0
Introduction to the laws, regulations, standards, policies and procedures and early childhood curriculum related to child health safety and nutrition. The key components that ensure physical health, mental health and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Focus on integrating the concepts into everyday planning and program development for all children. Transfer: CSU
MATERIALS FEE: $10.00
1723 W Lec 9:00A - 12:05P Maple 102
This is a Blackboard Enhanced section. See page 84.
Seegers A

CHILD 28 Books for Young Children 3.0
An introductory course on books for young children. Topics will include how to evaluate content and illustration; choosing books that relate to children's developmental needs and interests; the art of reading aloud. Field work involving reading aloud to children under six years of age is required. Transfer: CSU
0769 M Lec 6:00P - 9:05P Maple 102
Meiss D
This is a Blackboard Enhanced section. See page 84.

CHILD 30 Child Care/Nursery School Administration
Recommended for Success: ENGL 151. Administration of public and private child care and nursery school programs in California. Topics include budget development and management; staff selection and supervision; programs, facilities, and equipment; parent and community relationships; and licensing requirements. (MJC CLDDV 150) Transfer: CSU
0770 TH Lec 8:00A - 11:05A Maple 102
Sullivan K
CHILD DEVELOPMENT

CHILD 40 Creative Activities in Motor Development 2.0
Co-requisite: HHP 61. Introduction to the concepts, recommendations and guidelines related to motor development for young children. Key components of health as related to physical activity will be discussed along with the importance of collaboration with families. Strategies for incorporating more physical activity throughout the day across the curriculum for all children will be identified. Focus on integrating concepts into everyday planning and program development. Transfer: CSU
2313 Walker A
This is an online section. See page 84. Must be taken with HHP 61.

CHILD 116 Infant/Toddler Practicum 3.0
Prerequisite: CHILD 1 and CHILD 22 with a grade of C or better, or P. Co-requisite: CHILD 3. In this course the student will practice and demonstrate developmentally appropriate early childhood program planning and teaching competencies in an approved infant or toddler field site. Students will utilize practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Child-centered, play-oriented approaches to teaching, learning and assessment, and knowledge of curriculum content areas will be emphasized as student teachers design, implement and evaluate experiences that promote positive development and learning for all young children. This class can be used by students as a specialization class toward their Child Development Permit (issued by the California Teacher Credentialing Office).
2268 F Lec 9:00A - 10:05A Maple 104
Seegers A
This is a Blackboard Enhanced section. See page 84.

CHILD 126 School-Age Child Care 3.0
This course will include the study of child development for children ages 6 to 12 and an overview of skills necessary to provide appropriate care for this age group. This class can be applied by students as a specialization class toward their Child Development Permit (issued by the California Teacher Credentialing Office).
1011 Seegers A
This is an online section. See page 84. 02/03/2014 to 05/13/2014

COMPUTER SCIENCE

CMPSC 1 Computer Concepts and Information Systems 4.0
This course includes concepts of computer information systems in business, industry and other institutions. Study of computers, applications and network communications will also be covered. Actual practice is on personal computers in Windows environment on a network. Lab applications include graphical user interface, spreadsheets, word processing, database management, multimedia presentations and access to the Internet and World Wide Web. Transfer: UC/CSU
0771 TTH Lec 9:40A - 11:05A Fir 3
AND TTH Lab 11:20A - 12:45P Fir 4
Staff

CMPSC 4 Windows Operating Systems Essentials 1.5
This course provides instruction in Operating Systems. Topics include management of window elements, desktop arrangement, folders and files, and file management. Students will use multitasking, cut and paste, linking, and printing operations within selected Windows applications. Offered for Pass/No Pass grading only. Transfer: CSU
0774 TTH Lec 2:40P - 4:05P Fir 4
Wright D
01/14/2014 to 03/06/2014

CMPSC 5 Introduction to Programming 3.0
Recommended for Success: MATH 104 or equivalent. First course in computer programming for students with little or no programming experience. Covers computer architecture, data representation, file systems and networks, software development methods (structured and object-oriented design), and basic problem solving using analysis, documentation, algorithm design and control structures. Programming using scripting languages such as JavaScript and Python, and a compiled, object-oriented language such as Java will be introduced. This course is designed for majors and non-majors. Transfer: UC/CSU
1363 MW Lec 9:40A - 10:40A Fir 4
AND MW Lab 10:40A - 11:45A Fir 4
Smith D

CMPSC 9 Introduction to UNIX/Linux 3.0
Prerequisite: CMPSC 3 with a grade of C or better, or P. An introduction to the UNIX operating system using Linux as the working environment. Topics include operating system commands, shell scripting, TCP/IP basics, FTP, mail, telnet, text editors, disk, file and directory management, GUI interface with X windows, and multitasking. (MJC CMPSC 206) Transfer: UC/CSU
1750 MW Lec 9:20A - 10:20A Fir 7
AND MW Lab 10:20A - 11:45A Fir 7
Ponder I
CMPSC 10 Internet Essentials 2.0
Instruction in how to access the Internet using communications software and a web browser on personal computers. Topics include navigating browsers, electronic mail, search techniques, personal privacy, downloading, and the World Wide Web. Offered for Pass/No Pass grading only. (MJC CMPGR 262) Transfer: CSU

2328 TTH Lec 2:40P - 4:45P Fir 4
Staff
03/11/2014 to 05/02/2014
This is a hybrid section. See page 84.

0775 Staff
03/10/2014 to 05/02/2014
This is an online section. See page 84.

CMPSC 11 Presentations Using Computers and Multimedia 1.5
Use presentation software to prepare multimedia presentations. Combine text, graphics, video, and sound. Use the computer and multimedia projector to present information to an audience or to individuals using a PC. (MJC CMPGR 215) Transfer: CSU

1527 Schultz K
01/13/2014 to 03/06/2014
This is a hybrid section. See page 84.
Students must attend face-to-face meeting on 1/14 from 2:40-4:05P in Buckeye 4 and 3/6 from 2:40-5:00P in Fir 3. Software used is Microsoft PowerPoint.

CMPSC 13 Introduction to HTML 2.0
Recommended for Success: CMPSC 4. Use HTML authoring tools and/or HTML home page software to prepare multimedia presentations to use with an Internet browser. Combine text, graphics, video, and sound. Enhance computer displays for an audience and prepare home page links for access over the Internet. Transfer: CSU

1562 MW Lec 1:00P - 2:25P Fir 7
Schultz K
01/13/2014 to 04/02/2014

CMPSC 14 Advanced Topics in Website Development 3.0
Recommended for Success: CMPSC 13. This course guides students through the process of exploring advanced tools for website design, which may include but are not limited to Flash, Javascript, ASP, and XML. Students will also attain skills in techniques for publicizing websites and best practices for site maintenance. Transfer: CSU

2080 Tobin B
This is an online section. See page 84.

CMPSC 15 Java Programming 3.0
Recommended for Success: CMPSC 5. Learn Java, a platform-independent, object-oriented programming language. Designed for students who do not intend to major in computer science, but are interested in Java programming. Topics include classes, objects, arrays, inheritance, interfaces, control flow, file and network input/output, and access to relational databases using the current Java SDK API. Transfer: UC/CSU

2492 MW Lec 12:00P - 1:00P Fir 4
AND MW Lab 1:00P - 2:30P Fir 4
Smith D

CMPSC 17 Advanced Internet Research 1.5
Recommended for Success: CMPSC 10. This course provides instruction in Advanced Internet Research and will provide students advanced search and research techniques via the World Wide Web. The course reviews basic components of Internet search engines and includes advanced subject matter research techniques, database resources and advanced Internet technology skills. Topics include E-Commerce, Internet Resources, Digital Content, and Internet Publications. Transfer: CSU

0923 Schultz K
03/10/2014 to 05/02/2014
This is an online section. See page 84.

CMPSC 19 Computer Graphics and Animation 3.0
Recommended for Success: CMPSC 12 or CMPSC 14 or CMPSC 33. Computer Graphics and Animation introduces the student to an interactive media application for creating vector graphics, animation, and interactive multimedia for web pages and other digital media. The course will also cover basic action scripting integration. (MJC CMPGR 268) Transfer: UC/CSU

0926 TTH Lec 2:40P - 4:05P Tamarack Hall Christensen K 134
Software used is ADOBE Flash.

CMPSC 27 C/C++ Programming 3.0
Prerequisite: CMPSC 5 or CMPSC 22 with a grade of C or better, or P. Computer programming and program design using the C Language. Topics include language syntax, pre-processors, data types, conditionals, logic, recursion, array and string processing, functions, structures, bit operations, pointers, interactive programming, file input/output and object-oriented features of C++. Transfer: UC/CSU

2282 TTH Lec 9:40A - 10:40A Fir 7
AND TTH Lab 10:40A - 12:15P Fir 7
Smith D
CMPSC 29A Introduction to Computer Video Production
Recommended for Success: CMPSC 14 or ENGL 11.
Introduction to Computer Video Production introduces the student to the basic computer video production stages. Students will learn the process of creating computer video productions. This course is a project-based course. Students will be required to work in groups on approved class-related and school event projects. Transfer: CSU

2224 F Lec 12:00P - 4:10P Tamarack Hall 134
O'Neill B

CMPSC 29B Advanced Computer Video Production
Prerequisites: CMPSC 29A or CMPSC 29 Advanced Computer Video Production takes students to the advanced level of video production using the three-stage process. Students will learn the process of creating computer video productions using advanced techniques in video shooting, lighting, audio, editing, and authoring. This course is a project-based course. Students may be required to work in groups on approved class-related and/or school event projects. Transfer: CSU

2087 F Lec 12:00P - 4:10P Tamarack Hall 134
O'Neill B

CMPSC 30 Financial Worksheets on Computers
Electronic spreadsheets will be used to develop a basic understanding of business operations, managerial decision making, and strategic advantage. Students will develop spreadsheets for financial statements, what-if analysis, databases, and other ledger-type applications. Other topics include use of formulas and macros to customize data entry for business applications and combining data between worksheets and link files. Lab projects will focus on the use of spreadsheet design, development, and use for managerial decision making. (MJC CMPSC 278) Transfer: CSU

0979 TTH Lec 9:40A - 12:10P Fir 1
Ponder I

CMPSC 31 Publication Design I
Recommended for Success: OFTEC 141. An introduction to general publication design theory with emphasis on typography, page layout, graphics, and design. Students will create media for print and digital publishing. Exercises and projects will include the creation of a multi-page booklet, poster, newsletter, brochure and an interactive document formatted for digital publishing. Credit may be earned for only one of the following: CMPSC 31, ART 51, OFTEC 42. Transfer: CSU

MATERIALS FEE: $20.00

2283 MW Lec 1:00P - 3:30P Fir 1
Christensen K
Students must provide special equipment or supplies or may incur additional cost.

CMPSC 33 Computer Graphics I
This course introduces the student to the fundamentals of computer graphics. Topics include the elements and principles of good graphic design, vector versus raster graphics, color theory, image scanning and formatting for print and screen. Students will acquire basic skills in current graphic design software and create original design pieces. Credit may be earned for only one of the following: CMPSC 33 or ART 53. Transfer: UC/CSU

MATERIALS FEE: $20.00

1552 TTH Lec 6:00P - 6:50P Tamarack Hall 134
AND TTH Lab 7:00P - 8:30P Tamarack Hall 134
Christensen K
Software used is ADOBE Illustrator.

CMPSC 34 Computer Graphics II
Prerequisite: CMPSC 33 or ART 53, with a grade of C or better, or P. A continuation of Computer Graphics I. Topics covered will include more advanced techniques of painting and drawing software, scanning, publishing for the Web and printing. Credit may be earned for only one of the following: CMPSC 34 or ART 54. Transfer: UC/CSU

MATERIALS FEE: $20.00

1874 TTH Lec 5:00P - 5:50P Tamarack Hall 134
AND TTH Lab 6:00P - 7:30P Tamarack Hall 134
Christensen K
Software used is ADOBE Illustrator.

CMPSC 37 Writing for Multimedia
This course will present an overview of multimedia writing including techniques for effective communication in web page copy, digital storytelling, scripts, critique writing, storyboarding, and other current industry modes of delivery. Transfer: CSU

2082 MW Lec 9:40A - 11:05A Fir 1
Schultz K

CMPSC 39 Photo Editing for Digital and Print Publication
This course focuses on the principles and practices of photo editing, artistic expression, and development of problem-solving skills, using an industry standard photo editing software program. Included is a survey of the tools and techniques used to create effective and sophisticated digital imagery for websites, multimedia and print publications. Additionally, the course will integrate the use of tablets and cloud technology as they pertain to photo editing. Transfer: CSU

2327 MW Lec 6:00P - 8:30P Tamarack Hall 134
Christensen K
**CMPSC 41 Networking Essentials** 3.0
Recommended for Success: CMPSC 1. An introduction to computer networking and data communications. The focus is on concepts, terminology, and technologies in current networking environments. It is based on, and covers the OSI model including discussions of Local and Wide Area Networks (LAN and WAN). A laboratory component provides hands-on experience in network setup and computer configuration. Includes the first semester of Cisco Networking Academy Program which prepares students for CCNA certification. The topics covered are also applicable to Microsoft Certified Systems Engineer (MCSE) and other industry networking certifications. Transfer: CSU

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**CMPSC 53 Project Management** 3.0
Recommended for Success: CMPSC 1. This course is designed to familiarize individuals with current and emerging project management technologies using the Internet, project management software and other application software packages as needed for project completion. Project management knowledge topics will include project integration, scope, time, cost, quality, human resource, communications, risk and procurement management. Credit may be earned for only one of the following: CMPSC 53 or BUSAD 53. Transfer: CSU

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**CMPSC 57 GIS Data Management** 1.0
Introduction to Geodatabase
Recommended for Success: CMPSC 4, CMPSC 10. Students who take this course will learn to use the ArcGIS Geodatabase format for management of spatial data. Students will be introduced to the concepts of database design and system architecture using ArcGIS software. Concepts covered include: introduction to the geodatabase; metadata; geodatabase vs. shapefile formats; overview of ArcGIS data models; feature datasets and feature classes; editing a geodatabase; personal geodatabase vs. multi-user geodatabase; domains and validation rules; and relationships and subtypes. Credit may be earned for only one of the following: CMPSC 57 or GEOGR 57. Transfer: CSU

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**CMPSC 58 GIS - ArcView** 1.0
Introduction to practical application of ArcView software; importation of GIS data, display, visualization, exploration, query, analysis, and production of hard-copy maps and reports. Students will be guided through a complete sequence of application fundamentals similar to what would normally be used in displaying, analyzing, and plotting a standard ArcView GIS application. Credit may be earned for only one of the following: CMPSC 58 or GEOGR 58. Offered for Pass/No Pass grading only. Transfer: CSU

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**CMPSC 60 Introduction to ArcGIS** 3.0
An introduction to fundamental Geographic Information Systems (GIS) concepts. Students will be introduced to the ArcGIS software package as the main vehicle for learning GIS. GIS geodatabases and maps will be produced from several different data sources. Emphasis will be placed on planning the design of GIS geodatabases which will permit specific types of queries. Credit may be earned for only one of the following: CMPSC 60 or GEOGR 60. (MJC ENSCI 109 OR GEOG 109) Transfer: CSU

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<tbody>
<tr>
<td>2093</td>
<td>W</td>
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<tr>
<td></td>
<td>Earle R</td>
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</tbody>
</table>

**CMPSC 61 GIS Mapping** - Introduction to Fire Incident Mapping
Recommended for Success: CMPSC 4, CMPSC 10. Students who take this course will learn how to apply their GIS skills in Fire Incident Mapping. Students will learn fire incident symbology, data standards and organization, fire incident map products, and responsibilities of a Fire GIS Specialist. Additionally, students will utilize GPS data that they have collected, convert them to shapefiles, and create a fire incident map. This course includes hands-on experience in fire incident mapping and data organization. Students will also be encouraged to present their final project in public at GIS Day events. Offered for Pass/No Pass grading only. Credit may be earned for only one of the following: CMPSC 61 or GEOGR 61. Transfer: CSU

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<td>03/28/2014 to 03/29/2014</td>
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</tbody>
</table>
## CMPSC 62 GIS Mapping - Introduction to SAR GIS

Students who take this course will learn how to apply their GIS skills in Search and Rescue (SAR) Mapping. Students will learn SAR incident symbology, data standards and organization, establishing incident locations, search segments, SAR incident map products, and responsibilities of a GIS specialist on SAR’s and other critical incidents. The course will use a workflow and data model developed by SAR personnel that integrates with ArcGIS 10. Additionally, students will utilize GPS data that they have collected from GPS devices, convert them to shapefiles, and create team and briefing incident maps. During a full-day exercise, students will also live-track SAR teams using satellite tracking devices. This course includes hands-on experience in SAR incident Mapping and data organization. Credit may be earned for only one of the following: CMPSC 62, SAR 62, or GEOGR 62. Offered for Pass/No Pass grading only. Transfer: CSU

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<tr>
<th>CRN</th>
<th>Section</th>
<th>Instructor</th>
<th>Days</th>
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<td>Durkee G</td>
<td>04/11/2014 to 04/13/2014</td>
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</table>

## CMPSC 70 Introduction to Raster-Based GIS

Recommended for Success: CMPSC 59, GEOGR 59, CMPSC 60, or GEOGR 60. This course uses the ArcGIS ArcView software along with the Spatial Analyst and 3D extensions to explore the use of raster GIS data in analysis and visualization. Topics include terrain analysis, hydrologic analysis, suitability analysis, and 3D modeling. The course consists of a combination of lectures, demonstrations, hands-on exercises, and a student project. Credit may be earned for only one of the following: CMPSC 70 or GEOGR 70. Transfer: CSU

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<th>Instructor</th>
<th>Days</th>
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<tr>
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<td>Tolhurst J</td>
<td>03/03/2014 to 03/28/2014</td>
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</tbody>
</table>

## CMPSC 98BM ArcGIS: Creating a Basic Map

This course will teach the skills and tools to use ArcGIS 10 mapping software to create maps. It will be useful to anyone wanting a quick “how to” for using the industry standard ArcGIS to make and edit a map. Offered for Pass/No Pass grading only. Transfer: CSU

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<th>CRN</th>
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<th>Days</th>
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<th>Location</th>
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<tr>
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<td>03/10/2014 to 03/24/2014</td>
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</table>

This is an online section. See page 84.

## CMPSC 150 Image Managing and Editing for Digital Photographers

Recommended for Success: ART 47A or CMPSC 149. Using image management software created for professional photographers and designers, students will process, organize, and enhance digital images. This course will teach a comprehensive workflow from importing, reviewing, editing, and enhancing digital images to publishing photos, creating web galleries, and producing client presentations.

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<td>Christensen K</td>
<td>Tamarack Hall 134</td>
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</tbody>
</table>

Software used is ADOBE Lightroom.

## CMPSC 155 Access

Develop database applications using Database Management (DBMS) software. Create databases, enter and edit data, query the database, create and use forms, create and print reports, customize fields and tables, manage data and files, use as database for word mail merge.

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<th>CRN</th>
<th>Section</th>
<th>Instructor</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
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<td>Wright D</td>
<td>Buckeye 4</td>
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</table>

This is a hybrid section. See page 84.

## CMPSC 162 Networking - CCNA 2: Routing Protocols and Concepts

Prerequisite: CMPSC 41 with a grade of C or better, or P. This course is intended as a resource for emergency responders, outdoor enthusiasts and anyone interested in acquiring basic skills in understanding maps and using geospatial information and devices. Emphasis will be on developing a working knowledge of coordinate systems, establishing a location when given coordinates, finding coordinates from a location, and converting among coordinate systems to create a basic map using this information. Offered for Pass/No Pass grading only. Transfer: CSU

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<th>CRN</th>
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<th>Instructor</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Notes</th>
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<tr>
<td>1872</td>
<td>MW</td>
<td>Lec 2:40P - 3:15P</td>
<td>Fir 7</td>
<td>AND MW Lab 3:40P - 5:15P</td>
<td>Smith D</td>
<td></td>
</tr>
</tbody>
</table>

This is an online section. See page 84.
**COMPSC 168 PC Operating System Installation** 3.0
and Support (A+)
Prerequisite: CMPSC 167 with a grade of C or better, or P.
The second of two courses designed to prepare students to
pass the current CompTIA A+ exams. Includes theory and
hands-on activities for installing and maintaining current
Windows desktop installations. Also covers diagnosing
and correcting operating system issues, and introduces
connecting desktop PCs to LAN networks and the Internet.

2083 TTH Lec 2:40P - 3:40P Fir 7
AND TTH Lab 3:40P - 5:10P Fir 7
Newell T

**DRAFTING**

**DRAFT 50A Computer Assisted Drafting I** 3.0
Introduction to the use of the computer as a tool for
accomplishing basic drafting tasks. Included topics: polar
and rectangular coordinates, lines, polygons, layers,
blocks, editing, hatches, dimensioning, orthographic
projections, isometric drawing, layout view, plotting, and an
introduction to 3-D. (MJC ENGT 210 and 211) Transfer:
CSU

2099 TTH Lec 5:30P - 6:30P Fir 1
AND TTH Lab 6:40P - 8:10P Fir 1
Nugier C

**DRAFT 50B Computer Assisted Drafting II** 3.0
Prerequisite: DRAFT 50A with a grade of C or better, or P.
Intermediate to advanced features of AutoCAD through
creation of 3-D drawings. Included topics: customizing the
AutoCAD environment, use of digitizer tablet, 3-D surfaces,
solids modeling, elevated plane, extrusions, revolution,
shading, rendering, scenes, lighting, textures, user
coordinate system, views and ports, exporting of drawing,
external databases. Transfer: CSU

2100 TTH Lec 5:30P - 6:30P Fir 1
AND TTH Lab 6:40P - 8:10P Fir 1
Nugier C

**DRAMA**

**DRAMA 10 Introduction to the Theatre** 3.0
Provides an introduction to the art of theatre, surveying
the roles of the playwright, the director, the actor, the
designers, the producer, the critics and the audience. This
course investigates the variety of theatrical styles observed
in contemporary theatre, compares live theatre with the
electronic forms, and assesses the value of theatre in modern
society. This course is designed to promote the student's
greater understanding and enjoyment of the theatrical form.
Field trips may be required. (MJC THETR 100) Transfer:
UC/CSU

1184 M Lec 6:00P - 9:05P Dogwood 1
Bilotti D

**DRAMA 43 Acting-Directing** 3.0
Recommended for Success: DRAMA 42. A workshop in
techniques of both acting and directing with specific focus
upon the production of short scenes from a variety of
theatrical genres. Transfer: UC/CSU

0505 MW Lec 11:20A - 12:25P Dogwood 1
AND MW Lab 12:25P - 1:50P Dogwood 1
Bilotti D

**EARTH SCIENCE**

**ESC 5 Physical Geology** 4.0
Recommended for Success: ENGL 1A. The study of the
earth, its materials, structures, and processes. Erosion and
deposition by streams, wind, waves and glaciers; mountain
building and volcanoes at subduction zones, and rifting of
the earth’s plates at mid-ocean ridges; tracing the energy
from the sun and from the earth’s interior as it drives all
of the processes of change on earth; the study of life on
earth, past and present; the search for valuable minerals
and building materials from the earth. Field trips may be
required. (MJC GEOL 161) Transfer: UC/CSU

0246 TTH Lec 8:15A - 9:40A Sugar Pine 107
AND TTH Lab 9:40A - 11:05A Sugar Pine 107
Tolhurst J
Selected class meetings may be held at alternate locations
within the college district.

**ESC 10 Environmental Geology** 3.0
Recommended for Success: Eligibility for ENGL 1A.
Students will be introduced to environmental geology, which
includes the study of hazards associated with seismicity,
mass wasting, flooding, coastal processes, and volcanism.
Resource and pollution issues will be discussed in the
context of population pressures. Global climate change and
ozone depletion/hole are also covered. Students will learn to
conduct geologic research and will work collaboratively with
peers inquiring about geo-environmental issues. Transfer:
UC/CSU

1636 T Lec 6:00P - 9:05P Sugar Pine 107
White G
EARTH SCIENCE (continued)

ESC 22 Historical Geology 3.0
This course will provide an introduction to the origin, development, and evolution of the earth and its inhabitants. The course covers the 4-billion-year history of life on earth, as interpreted from the geologic and fossil record. The course will emphasize the diversity of life through geological time, including the origin, evolution, and extinction of the major groups of animals and plants. In addition, we will assess impacts of changing landscapes and geologic environments on the history of life. Lectures will be augmented with overhead transparencies, slides, and films. Through the course, students will learn to critically think as geologists and paleontologists do in order to solve geologic, paleontologic, and evolutionary problems. Topics include the study of rocks and fossils, evolution, continents and ocean basins, geologic time, plate tectonics, climate change, and mass extinctions. Intended audience: This course is a general science class, intended to satisfy general education requirements for non-majors. Field trips required. Transfer: UC/CSU

1753 W Lec 8:00A - 11:05A Sugar Pine 107 Tolhurst J

ESC 25 Geology of the National Parks 3.0
Recommended for Success: Eligibility for ENGL 1A. The study of the earth’s surface in relation to the formation of our National Parks. What part glaciation, erosion, volcanism, and other mountain-building processes play in the formation of the National Parks. Field trips may be required.

2445 M Lec 8:00A - 11:05A Sugar Pine 207 Staff

ESC 33 Introduction to the Earth 4.0
This course is intended to provide an introduction to physical earth processes as studied through the disciplines of geology, oceanography, astronomy, and meteorology. Lectures will be augmented with overhead transparencies, slides, and films. Through the course, students will learn to critically think as geologists, oceanographers, meteorologists, and astronomers do in order to solve earth science problems. Topics include the study of rocks and minerals, mountain building, earthquakes and volcanoes, sea floor spreading, ocean and shoreline features, planets and stars, weather, and climate. Intended audience: This course is a general science class, intended to satisfy general education requirements for non-majors. Field trips may be required. (MJC EASCI 161) Transfer: UC/CSU

1616 MW Lec 6:00P - 7:25P Sugar Pine 107
AND MW Lab 7:35P - 9:00P Sugar Pine 107
White G

ESC 35DV Geology of Death Valley 2.0
A field study of Death Valley’s selected geologic features and related Earth Science topics, including coverage of the California State Earth Science Standards. A one- to seven-day field trip will be taken with possible pre- and post-classroom sessions. Transfer: CSU

1618 T Lec 6:00P - 7:30P Sugar Pine 126
AND THFSSU Lec 8:00A - 5:00P Field Location Tolhurst J

01/14/2014 to 01/26/2014
All students must attend an orientation session on Tuesday 1/14 at 6:00P in Sugar Pine 126. A four-day field trip will take place 1/23-1/26. See instructor’s web page for more information.

ESC 35LV Geology of the Long Valley Caldera County 2.0
A field study of the Long Valley Caldera and surrounding area’s selected geologic features and related Earth Science topics, including coverage of the California State Earth Science Standards. A one- to seven-day field trip will be taken with possible pre- and post-classroom sessions. Transfer: CSU

2446 M Lec 6:00P - 7:30P Sugar Pine 114
AND THFSSU Lec 8:00A - 5:00P Field Location Putnam R

03/24/2014 to 04/06/2014
All students must attend an orientation session on Monday 3/24 at 6:00P in Sugar Pine 114. A four-day field trip will take place 4/3-4/6. See instructor’s web page for more information.

ESC 35ML Geology of the Mother Lode 1.0
A field study of the Mother Lode’s selected geologic features and related Earth Science topics, including coverage of the California State Earth Science Standards. A one- to seven-day field trip will be taken with possible pre- and post-classroom sessions. Transfer: CSU

1923 T Lec 6:00P - 7:30P Sugar Pine 115
AND FS Lec 8:00A - 5:00P Field Location Tolhurst J

03/25/2014 to 03/29/2014
All students must attend an orientation session on Tuesday 3/25 at 6:00P in Sugar Pine 115. A two-day field trip will take place 3/28-3/29. See instructor’s web page for more information.

ESC 40 Descriptive Astronomy 3.0
Recommended for Success: Eligibility for ENGL 1A. A survey course in astronomy. Topics include history of astronomy, telescopes, solar system, stars, galaxies, origin of universe, and extraterrestrial life. Field trips may be required. Transfer: UC/CSU

2316 W Lec 5:30P - 8:35P Sugar Pine 114 Tolhurst J
**EARTH SCIENCE** (continued)

**ESC 42 Natural Hazards 3.0**
This course is intended to provide an introduction to natural hazards as studied through the disciplines of geology, oceanography, astronomy, and meteorology. Lectures will be augmented with overhead transparencies, slides, and films. Through the course, you will learn to critically think as geologists, oceanographers, meteorologists, and astronomers do in order to solve earth science problems. Topics include the study of subsidence, flooding, mass wasting, wildfires, comet/asteroid impacts and extinctions, climate change, severe weather, coastal hazards, earthquakes, and volcanoes. Intended audience: This course is a general science class, intended to satisfy general education requirements for non-majors. Field trips may be required. Transfer: UC/CSU

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**ESC 62 Meteorology 3.0**
Recommended for Success: Eligibility for ENGL 1A. An introduction to the field of Meteorology. Topics include air pollution, clouds, precipitation, fog, storms, weather forecasting, the greenhouse effect, ozone depletion, and global warming. You will be asked to critically think as a meteorologist in order to solve meteorological problems. Field trips may be required. Transfer: UC/CSU

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<td>Meade R</td>
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**ECONOMICS**

**ECON 11 Principles of Economics - Micro 4.0**
Microeconomics emphasizes the study of individual units. The consumer: consumer behavior theory, demand and elasticity. The corporation: analysis of costs, theory of production, pricing factor inputs including wages, rent, and interest; the social implications of various market structures; and special economic problems. Further understanding of these concepts and topics will be aided by the use of current events both foreign and domestic, and enhanced instruction by the use of electronic communication and interactive material. (MJC ECON 102) Transfer: UC/CSU

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<thead>
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<th>0059</th>
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**EMERGENCY MEDICAL SERVICES**

**EMS 4 Emergency Medical Technician Training 7.0**
Prerequisite: EMS 13 or EMS 157, with a grade of C or better, or P. Recommended for Success: EMS 175. An intensive course to assist the student in developing didactic and manipulative skills to recognize and treat illness and injuries in the pre-hospital environment. The course meets or exceeds both State of California and United States Department of Transportation’s EMT-Basic National Standard Curriculum (DOT HS 808 149) training guidelines. This course prepares students for both State of California and National Registry certification as an Emergency Medical Technician. At the first class session students will be required to show verification of current CPR certification equivalent to current American Heart Association’s Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level as specified by State of California regulations. (MJC EMS 390) Transfer: CSU

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<td>Lab</td>
<td>6:55P - 7:45P</td>
<td>Oak Pavilion 9</td>
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<td>Watterson S</td>
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</table>

This is a hybrid section. See page 84. Students must provide special equipment or supplies or may incur additional cost. Students are required to get a background check (paid for by student) and TB test (free through college nurse).

<table>
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<th>2318</th>
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<td>AND</td>
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<td>Lab</td>
<td>9:00A - 3:00P</td>
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<td>Murphy P</td>
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Class held at Murphys Fire Station #1 located at 67 Jones Street in Murphys.

**EMS 20 Basic Cardiology and Cardiac Dysrhythmias 3.0**
An intensive course that details basic cardiac anatomy and physiology, normal vs. abnormal cardiac function, electrocardiogram recognition of cardiac dysrhythmias, and the interventions, including pharmacologic therapy, pertaining to specific dysrhythmias. Designed for both the health care professional and the pre-hospital care professional. Serves as an excellent ACLS review and/or prepares students for a paramedic training program. Meets requirements for “Monitor Technician” at many health care facilities. Current EMT certification and/or LVN or higher nursing certification is required for class eligibility. Transfer: CSU

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This is an online section. See page 84.
EMS 107 Skills Refresher for Emergency Medical Technicians and First Responders
Prerequisite: EMS 4 or EMS 157, with a grade of C or better, or P, or equivalent medical certification level. This instructor-based course meets or exceeds the Skills Competency and Continuing Education requirements for EMT re-certification. Students will reacquaint themselves with the equipment and skills used by Emergency Medical Technicians and/or First Responders in emergency medical situations. The course is designed to update existing EMT and First Responder certifications as well as provide continuing education (CE) for EMT and First Responder certificated personnel. Note: Students who do NOT require skills competency verification and require ONLY instructor-based Continuing Education credits should consider EMS 109 (Online Emergency Medical Technician Refresher). Offered for Pass/No Pass grading only. May be repeated if information changes due to State/local government regulations; as required for employment; or to maintain employment.

EMS 153 CPR and Basic First Aid
A basic course designed for the citizen who wishes to maintain or acquire Cardio-Pulmonary Resuscitation (CPR) and Basic First Aid certification, or who wishes to learn basic CPR and basic first aid techniques. Successful course completion results in Adult, Child and Infant CPR certification and Basic First Aid certification. Offered for Pass/No Pass grading only.

EMS 157 Emergency Medical Responder and CPR
A basic course for emergency service workers (volunteer or professional) who may, in the performance of their duties, be responding to medical emergencies. Particular emphasis will be placed on situations unique in the rural setting. Stresses continuity of care through the approach to the patients and prioritization of their injuries/illnesses where advanced life support response is delayed or unavailable. Meets or exceeds United States Department of Transportation National Standard Curriculum, and State and local government requirements. (MJC EMS 350)

EMS 165 Conversational Medical Spanish for Emergency Health Care Providers
This course is intended to develop fundamental conversational skills primarily for Emergency Health Care Providers and other health care providers. This course is not intended to replace or substitute for a course of study in a foreign language and is specific in its design and content. Basic dialogue and pattern practice will be the instructional method, emphasizing a medical question and answer format. The course will cover basic non-technical vocabulary, some specialized functional terms, idiomatic expressions and situational phrases used in medical Spanish. Also included will be cultural characteristics of the local population of Spanish speakers.

EMS 175 EMS Skills Development
This course focuses on the development of basic skills needed for the operation of a variety of emergency medical equipment according to commonly accepted protocols. Sessions are designed to develop speed and accuracy in the application of equipment and enhance assessment and treatment techniques. Offered for Pass/No Pass grading only.
ENGLISH

ENGL 1A Reading and Composition: Beginning
Prerequisite: ENGL 151 with a grade of C or better, or P, or placement through the assessment process. Development of college-level reading and composition skills. Emphasis will be on applying techniques of critical analysis to reading, interpreting, writing, and conducting research. Writing emphasis will be on the expository essay, including the longer documented essay. Note: Students will complete writing assignments with a total minimum of 8,000 words by the end of the semester. (MJC ENGL 101) Transfer: UC/CSU

0261 MW Lec 8:00A - 9:25A Sequoia 1
Staff

1582 MW Lec 9:40A - 11:05A Cedar 10
Staff

0251 MW Lec 1:00P - 2:25P Maple 102
Rivera R
This is a Blackboard Enhanced section. See page 84.

2478 MW Lec 2:40P - 4:05P Sequoia 1
Staff

1581 MW Lec 4:20P - 5:45P Maple 104
Staff

0259 TTH Lec 9:40A - 11:05A Sugar Pine 214
Staff

1937 TTH Lec 11:20A - 12:45P Sequoia 1
Staff

0265 TH Lec 6:00P - 9:05P Sequoia 1
Sledge R

0262 W Lec 6:00P - 9:05P Oakdale High School E-6
Sledge R

2461 W Lec 9:40A - 10:50A Sugar Pine 100
Johnston C
This is a hybrid section. See page 84.

0253 Johnston C
This is an online section. See page 84.

1393 Smith A
This is an online section. See page 84.

For the latest class scheduling updates go to My Columbia
www.gocolumbia.edu

COLUMBIA COLLEGE
ENGLISH
PROGRESSION
CHART

ENGLISH

ENGL 650 English Fundamentals

ENGL 151 Preparation for College Composition

ENGL 1A Reading & Composition: Beginning

ENGL 1B Advanced Composition & Introduction to Literature

ENGL 1C Critical Reasoning and Writing

ENGL 10 Creative Writing

ENGL 11 Film Appreciation

ENGL 17/18 American Literature

ENGL 46/47 Survey of English Literature

ENGL 49 California Literature

ENGL 50 Introduction to Shakespeare

WRITING SKILLS

*ENGL 649 Writing Skills Workshop

*Concurrent enrollment in either ENGL 151 or 650

TRANSFERABLE ENGLISH

ENGL 81 Introduction to World Literature: 1500 to Present

*ENGL 649
Writing Skills Workshop

www.gocolumbia.edu
ENGLISH (continued)

ENGL 1B Advanced Composition and 3.0
Introduction to Literature
Prerequisite: ENGL 1A with a grade of C or better, or P. This transfer-level course introduces students to major literature genres: poetry, drama, short story, and long works of fiction from diverse cultural sources and perspectives. Students write approximately 8,000-10,000 words in critical essays, employing methods of literary analysis and research, demonstrating further development of reading, critical reasoning, and writing skills. (MJC ENGL 102) Transfer: UC/CSU

2462 MW Lec 9:40A - 11:05A Sugar Pine 214
Pippa Tonnesen K
This is a Blackboard Enhanced section. See page 84.

0268 MW Lec 11:20A - 12:45P Sugar Pine 100
Staff

0269 MW Lec 1:00P - 2:25P Cedar 10
Staff

0273 Johnston C
This is an online section. See page 84.

ENGL 1C Critical Reasoning and Writing 3.0
Prerequisite: ENGL 1A with a grade of C or better, or P. Designed to develop critical thinking, reading, and writing beyond the level taught in ENGL 1A. Will focus on the development of logical reasoning, analysis, and argumentation in composition. Note: Students will complete writing assignments with a total minimum of 8,000 words by the end of the semester. (MJC ENGL 103) Transfer: UC/CSU

0527 MW Lec 8:00A - 9:25A Maple 104
Rivera R
This is a Blackboard Enhanced section. See page 84.

2464 TH Lec 11:20A - 12:30P Sugar Pine 100
Johnston C
This is a hybrid section. See page 84.

ENGL 10 Creative Writing 3.0
Prerequisite: ENGL 1A with a grade of C or better, or P. Instruction and practice in writing poetry, fiction, drama, and non-fiction prose, including autobiography, essays, and articles. Students may choose to concentrate on one particular form. Analysis of contemporary works with respect to literary techniques. The class employs a workshop format. Transfer: UC/CSU

1610 Soto M
This is an online section. See page 84.

ENGL 47 Survey of English Literature 3.0
Prerequisite: ENGL 1A with a grade of C or better, or P. Recommended for Success: ENGL 1B. English literature of the 19th and 20th Centuries. (MJC ENGL 138) Transfer: UC/CSU

2465 MW Lec 1:00P - 2:25P Sequoia 1
Steele K
This is a Blackboard Enhanced section. See page 84.

ENGL 81 Introduction to World Literature: 3.0
1500 to Present
Recommended for Success: ENGL 1A or eligibility for ENGL 1A. Literature, including historical backgrounds, from the Renaissance to contemporary literatures of Asian, Middle Eastern, European, African, American, and Latin American cultures. Field trips may be required. (MJC ENGL 132) Transfer: UC/CSU

1638 Canty J
This is an online section. See page 84.

FAQs
columbia college
counseling

What is orientation and why should I go?
Orientation is a process in which you learn about Columbia College, its programs and services, and how to effectively enroll in coursework at Columbia according to your educational goal. Refer to our Orientation page gocolumbia.edu/student_services/orientation for more information about upcoming sessions as well as an on-line option.
ENGLISH (continued)

ENGL 151 Preparation for College  5.0 Composition
Prerequisite: ENGL 650 with a grade of C or better, or P, or placement through the assessment process. Developing writing skills. Students will implement writing process strategies in the production of 500-750 word essays. Course will emphasize techniques for developing descriptive, narrative, and expository essays, including essays requiring research and the inclusion of source materials, while demonstrating control over structural components of writing. Students will also develop critical reading skills and information-gathering competency. Satisfactory completion of this course will prepare students for ENGL 1A. Note: Concurrent enrollment in ENGL 649 will complement studies in ENGL 151. (MJC ENGL 50)

1052 M  Lec  8:40A - 11:05A Sugar Pine 200  
Steele K
This is a hybrid section. See page 84.

2460 MW  Lec  9:40A - 12:05P Maple 104  
Rivera R
This is a Blackboard Enhanced section. See page 84.

1059 MW  Lec  1:00P -  3:25P Cedar 10  
Soto M

1076 TTH  Lec  9:40A - 12:05P Cedar 10  
Soto M

1056 TTH  Lec  1:00P -  3:25P Cedar 10  
Soto M

1988 TTH  Lec  1:50P -  4:15P Maple 104  
Bonjean-Coleman R
This course is part of the First Semester Experience. See page 80.

1057 MW  Lec  6:00P -  8:25P Sugar Pine 200  
Bonjean-Coleman R

1613 Smith A
This is an online section. See page 84.

ENGL 649 Writing Skills Workshop  1.0
Co-requisite: Enrollment in ENGL 151 or ENGL 650. Individual assistance for students enrolled in ENGL 151 or ENGL 650. Students will be assisted with prewriting, revision and proofreading strategies. The focus will be on encouraging students to identify their specific problems when completing writing assignments for ENGL 151/650. Offered for Pass/No Pass grading only.

2228 T  Lec  2:40P -  3:45P Fir 3  
Staff
02/03/2014 to 05/02/2014

ENGL 650 English Fundamentals  3.0
Fundamentals of the writing process. Students will engage in the various stages of the writing process. Emphasis will be on improving writing fluency and grammatical skills, developing sentence structure, and proofreading strategies within the context of brief 250-500 word essays. Instruction will include using word processing for writing. (MJC ENGL 49)

1577 MW  Lec  2:40P -  4:05P Sugar Pine 214  
Rivera R

ENTREPRENEURSHIP

ENTRE 103 Financial Management for Entrepreneurs  2.0
The importance and impact of funding sources for an entrepreneurial venture. This will be accomplished by reviewing the impact of venture capital in every phase of the business venture from idea to exit, including planning, teambuilding, protecting intellectual capital, identifying funding sources, raising money, writing funding agreements, and managing through to an initial public offering (IPO) or merger and acquisition. Additionally, the student will develop and present a funding proposal.

1560 TTH  Lec  5:30P -  7:35P Maple 104  
Ponder I
01/14/2014 to 03/06/2014

ENTRE 104 Preparing Effective Business Plans  2.0
Designed to help students develop an effective written implementation plan for a new business venture, including the critical decisions and action steps that entrepreneurs must take in both planning and executing a new venture. The course focuses on "doing" rather than on mere facts about business development and business plan writing.

1561 TTH  Lec  5:30P -  7:35P Maple 104  
Ponder I
03/11/2014 to 05/01/2014

FIRE TECHNOLOGY

FIRE 1 Fire Protection Organization  3.0
Introduction to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection; fire loss analysis; fire department as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics. (MJC FSCI 301) Transfer: CSU

0957 T  Lec  6:00P -  9:05P Redbud 2  
Warner S

2502 W  Lec  6:00P -  9:05P Stanislaus  
Staff
Culinary Arts Institute
FIRE TECHNOLOGY

FIRE 2 Fire Prevention Technology 3.0
Prerequisite: FIRE 1 with a grade of C or better, or P.
Fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationship of fire prevention with fire safety education and detection and suppression systems. (MJC FSCI 302) Transfer: CSU

1730 Warner S
This is an online section. See page 84.

FIRE 4 Building Construction for Fire Protection 3.0
Prerequisite: FIRE 1 with a grade of C or better, or P. The study of the components of building construction that relate to fire safety. The elements of construction and design of structures are shown to be key factors when inspecting buildings, pre-planning fire operations, and operating at fires. The development and evolution of building and fire codes will be studied in relation to past fires in residential, commercial, and industrial occupancies. (MJC FSCI 304) Transfer: CSU

1544 Warner S
This is an online section. See page 84.

FIRE 5 Fire Behavior and Combustion 3.0
Prerequisite: FIRE 1 with a grade of C or better, or P. Theory and fundamentals of how and why fires start, spread, and are controlled; an in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques. (MJC FSCI 305) Transfer: CSU

1377 M
Wittmer W

FIRE 29B Driver/Operator Training 1B 1.0
Prerequisite: FIRE 29A with a grade of C or better, or P, or Firefighter I Certificate or Volunteer Firefighter certification or equivalent. Designed to provide the student with information and skills on Pump Techniques and Operations including basic inspection and maintenance. May be repeated if information changes due to State/local government regulations; as required for employment; or to maintain employment. Offered for Pass/No Pass grading only. (CC FIRE 29A & FIRE 29B = MJC FSCI 364) Transfer: CSU

2111 F
AND SSU
Lab 6:00P - 10:00P Maple 104
Rhoades K
03/21/2014 to 03/30/2014
Students must be prepared to pay a certification fee of $80 and $20 textbook fee on or before the first day of class to the Business Office.

FIRE 50 Low Angle Rope Rescue 1.5
This course is designed to take the student to the basic skill and knowledge levels of Low Angle (not vertical) Rope Rescue. Topics will include, but are not limited to: basic rappelling, rescue of ambulatory and non-ambulatory persons with an emphasis on safety and teamwork. Topics reflect current Urban Search and Rescue and California State Fire Training standards and equipment. Successful students will be certified in Low Angle Rope Rescue by the California State Fire Marshal’s Office. Credit may be earned for only one of the following: FIRE 50 or SAR 50. Offered for Pass/No Pass grading only. (CC FIRE 7, FIRE 101, FIRE 106, FIRE 108 & FIRE 110 = MJC FSCI 362 & FSCI 363)

MATERIALS FEE: $50.00

2108 FSSU
Lec 8:00A - 5:00P Cedar 10
Palmer B
03/07/2014 to 03/09/2014
Students must provide leather gloves for hand protection.
Columbia College will provide a helmet for head protection. Leather hiking or safety boots recommended.
Students who want to receive a California State Fire Marshal certification must be prepared to pay an additional fee of $20 on or before the first day of class to the Business Office.

FIRE 51 High Angle Rope Rescue 1.5
Prerequisite: FIRE 50 or SAR 50, with a grade of C or better, or P. This course is designed to take the student from the basic skill levels of Low Angle (non-vertical) Rope Rescue Certification to the more complex rappelling and rope rescue skills found in High Angle (vertical) Rope Rescue situations. This course will reflect current Urban Search and Rescue and California State Fire Training standards. Offered for Pass/No Pass grading only. Credit may be earned for only one of the following: FIRE 51 or SAR 51. Transfer: CSU

2110 F
Lec 6:00P - 10:00P Redbud 2
AND FSSU
Lec 8:00A - 5:00P Sierra Conservation Center
Palmer B
03/21/2014 and 04/11/2014 to 04/13/2014
All students must attend an orientation session on Friday, 3/21 at 6:00P in Redbud 2. Background checks are required for access to the training site at Sierra Conservation Center. Students must provide leather gloves for hand protection. Columbia College will provide a helmet for head protection. Leather hiking or safety boots recommended.

For the latest class scheduling updates go to My Columbia www.gocolumbia.edu
FIRE TECHNOLOGY (continued)

FIRE 101 Firefighter I Academy  16.0
Prerequisites: EMS 157 and HHP 55A with grades of C or better, or P, or concurrent enrollment in EMS 157 and HHP 55A. This course is designed for students who desire to enter the firefighting field and meet requirements, units A–X, for the California State Firefighter 1 certification. Upon successful completion of the course, the student is then responsible for completing the required field experience with Fire Department verification (either six months full-time or one year part-time or volunteer) before submitting an application to the State. Curriculum for the fire academy includes firefighting skills, safety, incident management systems, operations, manipulative skills, tools and equipment, emergency scene operations, fire prevention, and investigation. Additional certifications include I-100, I-200, I-700.a, S-130, S-133, S-134, S-190, L-180, Seasonal Wildland Firefighter, Basic Land Navigation, Auto Extrication, Low Angle Rope Rescue, Hazardous Materials Full FRO, Firefighter Safety and Survival, Confined Space Awareness, and Basic Power Saw Safety. Note: Students must have a medical release for the course to engage in strenuous physical lifting, carrying, and related activities. Field trips required.

2298 M  Lec  8:00A - 10:30A  Redbud 2
AND M  Lab  11:00A - 1:00P  Field Location
AND TTH  Lec  9:00A - 11:00A  Redbud 2
AND TTH  Lab  11:00A - 1:00P  Field Location
AND WF  Lec  8:00A - 11:00A  Redbud 2
AND WF  Lab  12:00P - 3:00P  Field Location
Warner S
Field trips required or selected class meetings will be held at alternate locations. Students must provide special equipment or supplies or may incur additional cost. EMS 157 and HHP 55A are co-requisites of FIRE 101 (unless you have previously taken and passed these courses). To register for FIRE 101, you must first register for the co-requisite classes.

FIRE 106 Hazardous Materials First  1.0
Responder Operational
Meets requirements of CAL-OSHA for training of emergency responders to hazardous materials incidents, per CFR 1910.120(q)(6)(ii) and Title 8 California Code of Regulations 5192(q)(6)(B). Includes awareness and recognition of potential hazards, and procedures to insure safety of emergency personnel, the public and the environment. Offered for Pass/No Pass grading only.

1877 FS  Lec  8:00A - 11:00A  Cedar 10
Rhoades K
04/04/2014 to 04/05/2014
Students must be prepared to pay a certification fee of $5 on or before the first day of class to the Business Office.

FIRE 108 Confined Space Awareness  0.5
Prepares students to identify and safely consider operations in and around defined “confined spaces.” Meets the requirements of CAL-OSHA Title 8 for “Confined Space Awareness Level” training. Offered for Pass/No Pass grading only.

2056 S  Lec  8:00A - 5:00P  Redbud 2
Warner S
03/29/2014 ONLY
Students must be prepared to pay a certification fee of $20 and $15 textbook fee on or before the first day of class to the Business Office.

FIRE 110 ICS 200 - Basic Incident Command  1.0
System
Introduces students to the principles and features associated with the Incident Command System. Offered for Pass/No Pass grading only.

1879 SSU  Lec  8:00A - 5:00P  Redbud 2
Warner S
03/01/2014 to 03/02/2014
Students must be prepared to pay a certification fee of $20 on or before the first day of class to the Business Office.

FIRE 111 Basic Power Saw Safety  1.0
Power Saw Safety is aligned with State Fire Marshal S-212 to provide instruction on the function, maintenance and use of internal combustion engine powered chain saws, and their tactical fire application. Instruction will support entry-level training for firefighters with little or no previous experience in operating a chain saw, providing hands-on experience in maintaining power saws.

1829 SSU  Lec  8:00A - 5:00P  Redbud 2
Toy J
03/15/2014 to 03/16/2014
Students must be prepared to pay a certification fee of $15 textbook fee on or before the first day of class to the Business Office.

FORESTRY TECHNOLOGY

FORTC 153 Forest Surveying  3.0
Objectives and methods of forest surveying. Use of basic forest surveying instruments. Application of hand and staff compass, engineer’s tape, clinometer, abney, dumpy and hand levels, engineer’s transit (theodolite), and total station. Field recording techniques, laboratory computations and map drafting. Field trips may be required.

1876 TTH  Lec  1:00P - 2:05P  Sugar Pine 107
AND TH  Lab  2:15P - 5:05P  Sugar Pine 107
Mc Nicoll L
Selected class meetings may be held at alternate locations.
FORESTRY TECHNOLOGY (continued)

FORTC 165 Fire-Fuels Management 3.0
Fundamentals of fire-fuels management, including: objectives of fuels reduction, preliminary surveys and reports, prescriptions for fuels reduction, and techniques for carrying out fuels reduction. Field trips may be required.

2481 F Lec 9:00A - 12:05P Sugar Pine 107
Hofstra T

GEOGRAPHY

GEOGR 12 Cultural Geography 3.0
Examines humankind's relationship with the environment using multidisciplinary perspectives and techniques. Historical and contemporary patterns of cultural-enviro adaptations, the landscape of cultural diversity, demography and mobility, political organization, the process of urbanization, and economic organization will be emphasized. (MJC GEOG 102) Transfer: UC/CSU

0285 MW Lec 9:40A - 11:05A Fir 3
Hamilton W

GEOGR 15 Physical Geography 3.0
An introduction to selected aspects of the earth's physical environment (landforms, weather, climate, soils, and vegetation) and the processes and conditions giving rise to their worldwide distribution. The study of the earth as the home of man. (MJC GEOG 101) Transfer: UC/CSU

9316 MW Lec 8:00A - 9:25A Cedar 1
Hamilton W

GEOGR 57 GIS Data Management - Introduction to Geodatabase 1.0
Recommended for Success: CMPSC 4, CMPSC 10. Students who take this course will learn to use the ArcGIS Geodatabase format for management of spatial data. Students will be introduced to the concepts of database design and system architecture using ArcGIS software. Concepts covered include: introduction to the geodatabase; metadata; geodatabase vs. shapefile formats; overview of ArcGIS data models; feature datasets and feature classes; editing a geodatabase; personal geodatabase vs. multi-user geodatabase; domains and validation rules; and relationships and subtypes. Credit may be earned for only one of the following: GEOGR 57 or CMPSC 57. Transfer: CSU

2285 F Lec 10:00A - 4:00P Fir 1
Mutch E
02/21/2014 to 03/07/2014

GEOGR 58 GIS - ArcView 1.0
Introduction to practical application of ArcView software; importation of GIS data, display, visualization, exploration, query, analysis, and production of hard-copy maps and reports. Students will be guided through a complete sequence of application fundamentals similar to what would normally be used in displaying, analyzing, and plotting a standard ArcView GIS application. Credit may be earned for only one of the following: GEOGR 58 or CMPSC 58. Offered for Pass/No Pass grading only. Transfer: CSU

2287 FSSU Lec 10:00A - 4:00P Fir 1
Schmidt J
01/24/2014 to 01/26/2014

GEOGR 60 Introduction to ArcGIS 3.0
An introduction to fundamental Geographic Information Systems (GIS) concepts. Students will be introduced to the ArcGIS software package as the main vehicle for learning GIS. GIS geodatabases and maps will be produced from several different data sources. Emphasis will be placed on planning the design of GIS geodatabases which will permit specific types of queries. Credit may be earned for only one of the following: GEOGR 60 or CMPSC 60. (MJC GEOG 109 or ENSCI 109) Transfer: CSU

2094 W Lec 5:30P - 8:35P Fir 1
Earle R

GEOGR 61 GIS Mapping - Introduction to Fire Incident Mapping 1.0
Recommended for Success: CMPSC 4, CMPSC 10. Students who take this course will learn how to apply their GIS skills in Fire Incident Mapping. Students will learn fire incident symbology, data standards and organization, fire incident map products, and responsibilities of a Fire GIS Specialist. Additionally, students will utilize GPS data that they have collected, convert them to shapefiles, and create a fire incident map. This course includes hands-on experience in fire incident mapping and data organization. Students will also be encouraged to present their final project in public at GIS Day events. Offered for Pass/No Pass grading only. Credit may be earned for only one of the following: GEOGR 61 or CMPSC 61. Transfer: CSU

2096 FS Lec 8:00A - 5:00P Fir 1
Van Wagendonk K
03/28/2014 to 03/29/2014
GUIDE 10A Introduction to Helping Skills 1.5
An introduction to the skills basic to a helping relationship. Includes instruction in the concepts and principles, as well as experience in the use of specific skills. Designed for non-professional and paraprofessional helpers such as peer tutors, peer counselors, advisors, managers, supervisors etc. Offered for Pass/No Pass grading only. Transfer: CSU
0506 M Lec 6:00P - 10:15P Aspen 1
Kolstad A
01/13/2014 to 03/03/2014

GUIDE 10B Intermediate Helping and Basic Conflict Management Skills 1.5
Prerequisite: GUIDE 10A with a grade of C or better, or P. Continued instruction in concepts, principles and skills basic to a helping relationship. Experience in the specific use of each skill. Includes an emphasis on both helping skills and introduction to the skills unique to the process of conflict management. Designed for non-professional and paraprofessional helpers, especially in informal settings, including, but not limited to: friend-friend, parent-child, teacher-student, supervisor-employee, worker-client, and peer counseling situations. Offered for Pass/No Pass grading only. Transfer: CSU
0507 M Lec 6:00P - 9:10P Aspen 1
Kolstad A
03/10/2014 to 04/28/2014

GUIDE 11 Occupational Exploration 1.0
An introduction to occupational exploration and career choice. Emphasis will be on linking personal information (interests, values and abilities) obtained through career assessment, with information about occupations, researched by using Career Center and online resources. Career choices will be clarified and corresponding and appropriate educational goals will be selected. Students will receive instruction in goal setting, decision making, and problem solving as they relate to the development and fulfillment of educational and career plans. (MJC GUIDE 111) Transfer: CSU
2322 TTH Lec 1:00P - 3:50P Cedar 10
Harris R
02/25/2014 to 03/13/2014

GUIDE 25 Job Search and Interviewing 1.0
Strategies
Understanding the employment process and development of written and oral presentation skills necessary to conduct an efficient and effective job search. Topics include: the hiring process, employer perspectives, the hidden job market, networking, research, job search planning, making employer contacts and interviewing. Development of a master application, resume and letter of application. Credit may be earned for only one of the following: BUSAD 25 or GUIDE 25. (MJC GUIDE 112) Transfer: CSU
2280 TTH Lec 1:00P - 3:50P Sugar Pine 115
Fitzwater J
03/11/2014 to 03/27/2014
GUIDE 100 College Success 3.0
Prepares students for the challenges of college-level coursework. Designed for students new to college, re-entering college, or those on academic or progress probation status who would like to develop or improve skills and abilities necessary for college success. Topics include: values, goal-setting methods, time management, note-taking techniques, textbook reading strategies, test-taking skills, memorization, critical and creative thinking, learning styles, and the use of technology for academic success. Familiarizes students with the College, its curriculum, facilities, services, policies, programs and degree and transfer requirements. (MJC STSK 78)

2493 M Lec 4:00P - 7:10P Sonora High Staff
School H-18
This is a Blackboard Enhanced section. See page 84.

1986 MW Lec 2:40P - 4:05P Sugar Pine 114 Sullivan W

1989 TTH Lec 10:30A - 11:55A Maple 104 Miller D
This course is part of the First Semester Experience. See page 80.

GUIDE 107 Orientation to College 0.5
A course designed to prepare the student to meet the demands of college rigor. Especially beneficial to new students to Columbia College and students returning to college after a long absence, this course addresses policies and practices at Columbia College. Topics covered include academic renewal, grading policy, advanced placement credit, academic and progress probation and dismissal, educational planning, requirements for the associate degree, certificates of achievement and transfer to the four-year university, and other topics related to the use of the programs and services at Columbia College. Such topics include financial aid, tutoring, counseling, special services for students with disabilities, career planning and job placement. Offered for Pass/No Pass grading only. (MJC GUIDE 110)

2321 F Lec 1:00P - 4:00P Aspen 1 Castle C
03/07/2014 to 03/21/2014

HEALTH & HUMAN PERFORMANCE

HHP 1 Introduction to Physical Education, Fitness and Sport 3.0
Introduces students to the fields of physical education, exercise science, sports medicine, and related fields - presenting the history and trends in physical education and the human movement sciences. Explores key concepts, programs, professions, problems and issues, and essential background knowledge needed for career success. Historical discussions and evolving philosophies of physical education and sport are followed with current trends and themes. Transfer: UC/CSU

1766 Rien N
02/17/2014 to 04/24/2014
This is an online section. See page 84.

HHP 2 Women's Health Issues 3.0
This course will focus on the politics of women's health and medical care issues in the United States including analyzing, as well as establishing methods of utilizing, the health care system with specific attention to women as health care consumers; contemporary concerns about the health care delivery system with emphasis on the gender politicalization of the social, physical, emotional, intellectual, spiritual and environmental aspects of gender-health. (MJC HE 111)
Transfer: UC/CSU

1564 Frost-Leaird E
This is an online section. See page 84.

HHP 5 Introduction to Recreation and Leisure 3.0
This course provides students a detailed overview of the history, developments, and current trends in leisure and recreation studies. It reflects recent social change and challenges facing recreation industries in the 21st Century including: population shifts, technology and marketing. It also addresses the history of the parks movement and tourism/sport segments. This course is of interest to students of Hospitality and Human Performance (Recreation-related subjects). Credit may be earned for only one of the following: HHP 5 or HPMGT 10. Transfer: CSU

1571 Rien N
01/13/2014 to 02/13/2014
This is an online section. See page 84.

HHP 6A Lifetime Fitness Program I 2.0
Introduction to the fundamental principles and practices of scientific exercise conditioning, nutritional requirements, weight control techniques, coronary heart disease concepts, and considerations of preventive medicine. Basic exercise routine involves the circuit training system. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0535 T Lec 9:25A - 10:30A Oak Pavilion 12
AND TTH Lab 8:00A - 9:25A Oak Pavilion 24
Fabry M
Students must provide special equipment or supplies or may incur additional cost.
HHP 6B  Lifetime Fitness Program II  1.0
Prerequisite: HHP 6A with a grade of C or better, or P.
A continuation of the exercise principles and practices employing the circuit training system presented in Lifetime Fitness Program I with emphasis on improving fitness component levels, compliance, motivation, and increased awareness of sound nutritional practices. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

<table>
<thead>
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<th>Location</th>
<th>Instructor</th>
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<tr>
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<td>Fabry M</td>
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Students must provide special equipment or supplies or may incur additional cost.

HHP 8B  Step Aerobics  1.0
Designed to improve cardiovascular endurance with an emphasis on step aerobics as a component of health. Transfer: CSU

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<td>MW</td>
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<td>Oak Pavilion 24</td>
<td>Walker A</td>
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HHP 9  Circuit Cross-Training  1.0
A comprehensive workout at an introductory level to achieve personal fitness goals through the use of cardiovascular and strength training systems. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

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<td>Kenna K</td>
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<td>Walker A</td>
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<tr>
<td>2165</td>
<td>MW</td>
<td>4:20P - 5:45P</td>
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<table>
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<tbody>
<tr>
<td>0550</td>
<td>TTH</td>
<td>6:00A - 7:25A</td>
<td>Oak Pavilion 24</td>
<td>Fabry M</td>
</tr>
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<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
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<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>1787</td>
<td>TTH</td>
<td>9:00A - 10:25A</td>
<td>Senior Center - Sonora</td>
<td>Howell K</td>
</tr>
</tbody>
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<th>Course Code</th>
<th>Days</th>
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<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2388</td>
<td>TTH</td>
<td>11:20A - 12:45P</td>
<td>Oak Pavilion 26</td>
<td>Juarez R</td>
</tr>
</tbody>
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<tbody>
<tr>
<td>1206</td>
<td>TTH</td>
<td>4:20P - 5:45P</td>
<td>Oak Pavilion 24</td>
<td>Mager D</td>
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<th>Course Code</th>
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<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0548</td>
<td>MWF</td>
<td>4:45P - 5:50P</td>
<td>Twain Harte Fitness Center</td>
<td>Osterhout J</td>
</tr>
</tbody>
</table>

HHP 10  Adaptive Physical Education  1.0
Designed to offer individually prescribed fitness direction to the physically limited with emphasis on the improvements of cardiovascular, flexibility, and strength components. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0378</td>
<td>MWF</td>
<td>8:30A - 9:35A</td>
<td>Oak Pavilion 4</td>
<td>Juarez R</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
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<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0380</td>
<td>MWF</td>
<td>10:00A - 11:05A</td>
<td>Oak Pavilion 4</td>
<td>Juarez R</td>
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<table>
<thead>
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<th>Course Code</th>
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</thead>
<tbody>
<tr>
<td>0554</td>
<td>TTH</td>
<td>11:20A - 12:45P</td>
<td>Oak Pavilion 4</td>
<td>Fabry M</td>
</tr>
</tbody>
</table>

HHP 13B  Cardiac Rehabilitation  1.0
Prerequisite: HHP 13A. Designed to continue rehabilitation for the cardiac patient. Emphasis is placed on a higher level of cardiovascular functional capacity and reducing factors associated with coronary heart disease. Primary physician referral required. Transfer: CSU

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>1566</td>
<td>TTH</td>
<td>7:00A - 8:25A</td>
<td>Oak Pavilion 4</td>
<td>Rios J</td>
</tr>
</tbody>
</table>

HHP 16  Walking for Fitness  1.0
Provides various methods of walking along with other exercises to achieve whole-body fitness. Emphasis is on cardiovascular efficiency, muscle endurance and strength, flexibility, and body composition. Transfer: CSU

<table>
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<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>2404</td>
<td>TTH</td>
<td>11:20A - 12:45P</td>
<td>Oak Pavilion 27</td>
<td>Staff</td>
</tr>
</tbody>
</table>

HHP 18A  Yoga I for Better Health  1.0
This is a beginning Yoga class using postures, breathing and relaxation techniques to increase flexibility, strength, balance and coordination. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

<table>
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<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>0567</td>
<td>TTH</td>
<td>11:20A - 12:45P</td>
<td>Alder 5</td>
<td>Sturtevant D</td>
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</tbody>
</table>

Students must provide special equipment or supplies or may incur additional cost.

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<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2211</td>
<td>MW</td>
<td>2:40P - 4:05P</td>
<td>Alder 5</td>
<td>Newman S</td>
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<thead>
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<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2407</td>
<td>MW</td>
<td>4:20P - 5:45P</td>
<td>Alder 5</td>
<td>Maucere P</td>
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<tr>
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<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0568</td>
<td>TTH</td>
<td>8:00A - 9:25A</td>
<td>Alder 5</td>
<td>Newman S</td>
</tr>
</tbody>
</table>
HEALTH & HUMAN PERFORMANCE (continued)

HHP 18B  Yoga II for Better Health 1.0
Recommended for Success: HHP 18A. Intermediate yoga practice using more advanced postures, breathing, and relaxation techniques to further increase flexibility, strength, balance and coordination. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

1045  TTH  Lab  1:00P -  2:25P  Alder 5
       Sturtevant D

0569  TTH  Lab  9:40A -  11:05A  Alder 5
       Newman S

HHP 25  Jazz Dance 1.0
Introduction to the fundamentals of jazz dance; designed to acquaint the student with basic technique in a cultural and historical context while developing strength, flexibility, and stylistic awareness. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

2412  TTH  Lab  2:40P -  4:05P  Alder 5
       Staff

HHP 38A  Golf I 1.0
Instruction and practice in fundamentals. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0572  TTH  Lab  12:00P -  2:05P  Mt. Springs Golf Course
       Smith G

02/14/2014 to 04/24/2014

HHP 38B  Golf II 1.0
Recommended for Success: HHP 38A. Instruction and practice in skills, rules and strategy. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0573  TTH  Lab  12:00P -  2:05P  Mt. Springs Golf Course
       Smith G

02/14/2014 to 04/24/2014

HHP 47A  Soccer I 0.5
Instruction, practice, and participation in game play. Emphasis on rules, individual skills, and strategy in the field. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0575  TTH  Lab  4:20P -  5:45P  Symons Field
       Fabry M

02/25/2014 to 04/17/2014
Students must provide special equipment or supplies or may incur additional cost.

HHP 47B  Soccer II 0.5
Recommended for Success: HHP 47A. Instruction and practice in the advanced aspects of soccer. Emphasis on individual positioning and strategy of the game. Includes set plays and advanced skill builders. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0576  TTH  Lab  4:20P -  5:45P  Symons Field
       Fabry M

02/25/2014 to 04/17/2014
Students must provide special equipment or supplies or may incur additional cost.

HHP 50A  Tennis I 1.0
Instruction and practice in fundamentals of Eastern grip tennis. Emphasis on development of sound ground strokes, serve, and volley. Includes rules, scoring, and game play in both singles and doubles tennis. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

2408  MW  Lab  1:00P -  3:10P  Tennis Courts
       Maucere L

02/10/2014 to 05/02/2014
Students must provide special equipment or supplies or may incur additional cost.

HHP 50B  Tennis II 1.0
Prerequisite: HHP 50A with a grade of C or better, or P. Instruction and practice in the advanced aspects of Eastern grip tennis. Emphasis on game play and development with individualized coaching and analysis for the more experienced player. Includes tactics and court coverage to encourage a more powerful game in both singles and doubles tennis. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

2409  MW  Lab  1:00P -  3:10P  Tennis Courts
       Maucere L

02/10/2014 to 05/02/2014
Students must provide special equipment or supplies or may incur additional cost.

HHP 53A  Volleyball I 1.0
Basic techniques with emphasis on offensive and defensive tactics of team play. Rules and intra-class competition included. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0388  TTH  Lab  6:00P -  7:25P  Oak Pavilion 23
       Osterhout J

Students must provide special equipment or supplies or may incur additional cost.
HEALTH & HUMAN PERFORMANCE (continued)

HHP 53B Volleyball II 1.0
An intermediate level of skills and strategies for the experienced player; an introduction to power volleyball play. Transfer: UC/CSU (Transfer credit limited. See a counselor.)
0389 TTH Lab 6:00P - 7:25P Oak Pavilion 23
Osterhout J

HHP 53C Volleyball III 1.0
An advanced level of skills and strategies for the experienced player. Intra-class power play competition included. Transfer: UC/CSU
0390 TTH Lab 6:00P - 7:25P Oak Pavilion 23
Osterhout J

HHP 55A Fitness Training I for Firefighting 1.0
An introductory course designed to prepare students for the Candidate Physical Ability Test (CPAT) which is a requirement to become a firefighter in California. Training and conditioning will focus on specific agility, flexibility, muscle strength, muscle endurance, and cardiovascular activities for the CPAT and work-related duties. Emphasis on nutrition and maintaining a healthy lifestyle will be included. Transfer: CSU
2400 TTH Lab 8:00A - 9:25A Oak Pavilion 26
Juarez R

HHP 56A Weight Training I 1.0
Instruction in use of weights and body building equipment with emphasis on individual program development. Transfer: UC/CSU (Transfer credit limited. See a counselor.)
2495 MW Lab 9:40A - 11:05A Oak Pavilion 26
Hoyt R
2410 MW Lab 2:40P - 4:05P Oak Pavilion 26
Osterhout J
0399 TTH Lab 9:40A - 11:05A Oak Pavilion 26
Juarez R
0581 TTH Lab 1:00P - 2:25P Oak Pavilion 26
Howell K

HHP 56B Weight Training II 1.0
Recommended for Success: HHP 56A or equivalent. Designed to help individuals accomplish a fine state of physical fitness through the use of "overload" equipment and progressive resistance exercises. Each person shall, with the counseling of the instructor, analyze particular needs and establish a program that will help accomplish these goals. Transfer: UC/CSU (Transfer credit limited. See a counselor.)
2496 MW Lab 9:40A - 11:05A Oak Pavilion 26
Hoyt R
2411 MW Lab 2:40P - 4:05P Oak Pavilion 26
Osterhout J
0400 TTH Lab 9:40A - 11:05A Oak Pavilion 26
Juarez R
0582 TTH Lab 1:00P - 2:25P Oak Pavilion 26
Howell K

HHP 57 Body Sculpting 1.0
Provides an introduction to the active application of mechanical and anatomical principles. Emphasis is on muscular strength and endurance using free weights, resistance bands, and toning exercises. Transfer: UC/CSU (Transfer credit limited. See a counselor.)
1049 MW Lab 11:20A - 12:45P Oak Pavilion 27
Juarez R
2164 TTH Lab 2:40P - 4:05P Oak Pavilion 26
Howell K

HHP 58 Ultimate Frisbee I 1.0
Designed to enhance the student's skills and abilities in Ultimate Frisbee. Emphasis will be placed on cardiovascular and muscular fitness. This course is progressive; the intensity increases as the individual improves abilities. Transfer: UC/CSU (Transfer credit limited. See a counselor.)
2401 MW Lab 3:15P - 5:25P Symons Field
Parola T
02/17/2014 to 05/03/2014
Students must provide special equipment or supplies or may incur additional cost.

HHP 59A Beginning Tai Chi 1.0
This is a beginning course in Tai Chi Chuan - Yang-style short form, 21 movements. Also included will be a history of Tai Chi and warm-up exercises. Transfer: UC/CSU (Transfer credit limited. See a counselor.)
2015 MW Lab 1:00P - 2:25P Alder 5
Campana L

For the latest class scheduling updates go to
My Columbia
www.gocolumbia.edu
HHP 60  Health and Fitness Education  3.0
Personal and community health: an understanding of contemporary health issues and problems with an emphasis on personal fitness and adjustment. An informative material survey contributing to a person's mental, physical, and social well-being. (MJC HE 110) Transfer: UC/CSU
2403  MW  Lec  11:20A - 12:45P  Oak Pavilion 12  Staff

2477  Rien N
02/17/2014 to 04/25/2014
This is an online section. See page 84.

1573  Rien N
01/13/2014 to 02/13/2014
This is an online section. See page 84.

HHP 61  Activities in Motor Development  1.0
Co-requisite: CHILD 40. Introduction and physical applications of gross motor activities and concepts across early childhood curriculum. Key components that ensure developmentally-appropriate physical activities for both children and staff will be identified along with the importance of collaboration with families and caregivers. Transfer: CSU
2406  TTH  Lab  6:00P -  7:25P  Oak Pavilion 27  Walker A
Must be taken with CHILD 40.

HHP 62  Safety and First Aid Education  3.0
Theory and skills involved in the immediate and temporary care given to the victims of accidents and sudden illnesses. Covers American Red Cross Standard First Aid with CPR/AED-Adult/Child plus infant certificates available upon satisfactory completion of the course. (MJC HE 100) Transfer: UC/CSU (Transfer credit limited. See a counselor.)

HHP 63  Sociology of Sport  3.0
Examines the history of sport and its political, social and economic impact on public opinion. Includes an investigation into the phenomenon of sport, including cultural stratification, race, gender, education, economics, politics and the mass media. Transfer: UC/CSU
2223  Parola T
01/13/2014 to 03/23/2014
This is an online section. See page 84.

HHP 66  Mental Aspects of Sport  3.0
Theoretical, practical and mental aspects of sport, exercise, and rehabilitation settings. The influence of psychological variables on participation in sport and exercise. The influence of participation on psychological factors and well-being. Topics include motivation, anxiety, observational learning, imagery, exercise adherence, goal setting, and youth sport participation. Transfer: CSU

2417  Staff
01/13/2014 to 03/21/2014
This is an online section. See page 84.

HHP 74  Introduction to Sport Management  3.0
Lecture: 3 hours Provides an introductory overview of professional sport management in North America. The political, historical, social, economic, and cultural impacts of sport management are explored. Topics include team management, organizational administration, legal issues, public relations, and facility management. Students will become familiar with career opportunities in the sports management field. Transfer: CSU
1930  Rien N
02/17/2014 to 04/24/2014
This is an online section. See page 84.

HHP 76  Beginning Sports Conditioning  1.0
This is a course designed to expose the student to the various components of sport-related conditioning. The student will develop a theoretical knowledge of these components and will participate in activities that include jogging, running and plyometrics, as well as strength training and flexibility training. This class is for the athlete or student wishing to participate in a vigorous training program. May be repeated three times. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

2497  MTWTH  Lab  3:30P -  4:55P  Oak Pavilion 27  Hoyt R
03/10/2014 to 05/02/2014

2167  TTH  Lab  4:20P -  5:45P  Oak Pavilion 26  Osterhout J

HHP 82  Varsity Basketball (Men)  1.5
Preparation and training for intercollegiate varsity basketball competition. Participation in contests with other colleges will be scheduled. Field trips required. May be repeated three times. Transfer: UC/CSU (Transfer credit limited. See a counselor.)

2050  MTWTH  Lab  3:30P -  5:00P  Oak Pavilion 23  Hoyt R
01/13/2014 to 03/08/2014
HISTORY

HIST 14 World Civilizations: 1650 to Present 3.0
Survey of world history from the middle of the seventeenth century to the present time. The theme of revolution will be illustrated by the Industrial Revolution, the democratic revolutions of the eighteenth century, and the Communist revolutions of the twentieth century. Contemporary problems in Asia, Africa, Central and South America will be placed in historical context. The contributions of women in history will be a special topic of study. (MJC HIST 107) Transfer: UC/CSU

0294 MW Lec 11:20A - 12:45P Cedar 1
Johnson T

HIST 16 United States: to 1877 3.0
Survey of the history of the United States from pre-European settlement to the end of Reconstruction. Important topics include: the Art and Science of History, pre-European civilizations, Colonization and Society, the War for Independence, Constitutional Development and Federalism, American Leadership, Westward Expansion, Industrialization and Economic Transformation, Urbanization, Sectional Conflicts and the Impending Crisis, Slavery and experiences of historically disadvantaged groups in the United States, relative to their geographic, economic, political, and social contexts. Political and historical developments particular to California and in relation to the federal government will be highlighted. (MJC HIST 101) (HIST 16, taken in conjunction with POLSC 10, satisfies Associate Degree and CSU requirements in United States History, Constitution, and American Ideals. Completion of HIST 16 and/or HIST 17 in combination with MJC HIST 101 or HIST 102 will not fulfill the requirement for CSU graduation.) Transfer: UC/CSU

1942 MW Lec 11:20A - 12:45P Sugar Pine 126
Van Zant S

0658 MW Lec 1:00P - 2:25P Sugar Pine 107
Van Zant S

0295 TTH Lec 11:20A - 12:45P Cedar 1
Johnson T

HIST 17 United States: 1877 to Present 3.0
Survey of the history of the United States from the end of Reconstruction to the present era. Course includes examinations of Reconstruction, Western Conquest, Federalism, Industrialization and Post-Industrialization, Urbanization, Foreign Relations, Social Movements, Major Wars, the Great Depression, Major Political and Institutional Developments, and Globalization. This course will also examine U.S. citizens’ rights and obligations, with special attention given to the experiences of historically disadvantaged groups in the U.S. Political and historical developments particular to California and in relation to the federal government will be highlighted. (MJC HIST 102) (HIST 17, taken in conjunction with POLSC 10, satisfies Associate Degree and CSU requirements in United States History, Constitution, and American Ideals. Completion of HIST 16 and/or HIST 17 in combination with MJC HIST 101 or HIST 102 will not fulfill the requirement for CSU graduation.) Transfer: UC/CSU

0296 MW Lec 9:40A - 11:05A Cedar 1
Johnson T

1186 TTH Lec 11:20A - 12:45P Oak Pavilion 9
Hamilton W
This is a team-taught course. See instructor’s website for more information.

1029 TTH Lec 2:40P - 4:05P Cedar 1
Johnson T

1402 MW Lec 7:35P - 9:00P Bret Harte High School 52
Van Zant S

HOSPITALITY MANAGEMENT

HPMGT 120 Safety and Sanitation 1.0
Sanitation and safety principles and practices for the food service professional. Provides ServSafe certification from the National Restaurant Association.

2216 F Lec 1:00P - 5:30P Maple 104
AND S Lec 8:00A - 5:00P Maple 104
Boetzer J
01/17/2014, 01/24/2014 and 01/25/2014

1898 F Lec 1:00P - 5:30P Maple 104
AND S Lec 8:00A - 5:00P Maple 104
Boetzer J
02/28/2014, 03/07/2014 and 03/08/2014
HOSPITALITY MANAGEMENT (continued)

HPMGT 122 Restaurant Math 1.0
This is an arithmetic course for restaurant personnel. Students will be learning and applying basic math skills: addition, subtraction, multiplication, division, fractions, and percentages. There will be use of hand-held calculators, gauges, scales and devices for measuring weights and volumes. Currency will be handled and time, distance, and temperature will be measured. There will be an emphasis on recognition and use of geometric shapes.

2115 M Lec 4:00P - 5:05P Maple 102
Vierra R

HPMGT 126 Nutrition for Chefs 2.0
Students will understand the USDA recommendations for basic nutritional requirements for good health, the food groups encompassing carbohydrates, proteins, fats, vitamins, phytochemicals and minerals, their sources and dependency along with the roles of water, electrolytes and atmospheric gasses in human health. Students will be familiar with the fundamental physiology of digestion and how the basic food groups interact and react in the human body. They will have the knowledge to evaluate recipes and menus for nutritional balance and can devise recipes and menus that conform to USDA nutritional recommendations. They will understand the relationship between nutritional and physical exercise needs in terms of energy balances.

2116 F Lec 9:00A - 11:05A Fir 3
Moreno D

HPMGT 128 Kitchen Management 3.0
Focused on the development of skills used to manage a commercial kitchen. Students will write menus and develop recipes, establish portion sizes and recipe costs, then price the menu items. Purchasing foods and supplies: comparative pricing among vendors, ordering, receiving, rotating and storing goods; taking and extending inventories. Students will learn to base production plans on sales forecasts, staff the kitchen accordingly, establish policies, standards and procedures regarding production, staff issues, facility/equipment maintenance and kitchen cleanliness. Basic concepts from the Uniform System of Accounts for Restaurants relating to kitchen operations will also be addressed.

0982 TH Lec 4:30P - 7:35P Manzanita 2
Womble R

HPMGT 133A Introduction to Commercial Food Preparation 3.0
Prerequisite: HPMGT 133A or P. Focus is on restaurant line cookery. Involves preparation of soups, salads, entrees, vegetables and starches. Menu cycle extends from family-style to classical cuisine, including buffets. Quality assurance, production efficiency and kitchen management are emphasized.

MATERIALS FEE: $50.00

2115 M Lec 4:00P - 5:05P Maple 102
Vierra R

2329 MW Lec 5:00P - 6:30P Stanislaus
Lec 6:45P - 8:30P Stanislaus
Lab 5:00P - 6:30P Stanislaus
Robbins V

Students must provide special equipment or supplies or may incur additional cost.

0983 T Lec 3:45P - 5:15P Manzanita 2
Vierra R

Students must provide special equipment or supplies or may incur additional cost. Plus 5.5 weekly hours by arrangement (MTWTH 7:00A-12:30P or 10:00A-3:30P)

HPMGT 133B Commercial Food Preparation 4.0
Prerequisite: HPMGT 133A with a grade of C or better, or P. Focus is on restaurant line cookery. Involves preparation of soups, salads, entrees, vegetables and starches. Menu cycle extends from family-style to classical cuisine, including buffets. Quality assurance, production efficiency and kitchen management are emphasized.

MATERIALS FEE: $50.00

0984 M Lec 4:15P - 5:50P Manzanita 2
Womble R

Students must provide special equipment or supplies or may incur additional cost. Plus 8.5 weekly hours by arrangement (MTWTH 7:00A-3:30P)

FAQs
columbia
college
counseling

How can I contact a counselor?
Four options are available for connecting with a counselor. You can make a face-to-face appointment, use drop-in hours for quick questions, use the internet (e-advising and facebook), or talk over the phone with a counselor. Refer to our web page (gocolumbia.edu/counseling) for more information.
HPMGT 134 Commercial Baking: Beginning 2.5
Co-requisites: HPMGT 120 and HPMGT 122. This course covers tools, terms and functions in preparation of baked goods: yeast breads and pastries, cookies, cakes and specialty items. Field trips may be required.

2330 M Lec 7:45A - 8:45A Manzanita 2
AND M Lab 8:45A - 1:20P Manzanita 2
Womble R
Students must provide special equipment or supplies or may incur additional cost.

2330 T Lec 4:30P - 5:30P Stanislaus Culinary Arts Institute
AND T Lab 5:30P - 10:05P Stanislaus Culinary Arts Institute
Robbins V
Students must provide special equipment or supplies or may incur additional cost.

HPMGT 135 Commercial Baking: Advanced 2.0
Prerequisite: HPMGT 134 with a grade of C or better, or P. Formulas used in commercial pastry shop, cake decoration, marzipan and chocolate work, pate-a-chou and specialty items. Student participation. Field trips may be required.
MATERIALS FEE: $30.00

2491 T Lec 8:00A - 12:15P Manzanita 2
Womble R
01/14/2014 to 03/14/2014
Students must provide special equipment or supplies or may incur additional cost.

0985 T Lec 1:00P - 5:15P Manzanita 2
Womble R
01/14/2014 to 03/04/2014
Students must provide special equipment or supplies or may incur additional cost.

HPMGT 136 Dining Room Service and Management I 2.0
Operation of the Cellar Restaurant dining room and related service support stations is covered. The focus is on how to hire, train, motivate, schedule and assign jobs to a wait staff. Cost control, labor and supplies, Quality assurance and productivity standards are addressed.

0991 W Lec 9:30A - 10:30A Manzanita 3
AND M Lab 11:00A - 3:10P Manzanita 3
Bender T

0992 W Lec 9:30A - 10:30A Manzanita 3
AND T Lab 11:00A - 3:10P Manzanita 3
Bender T

0994 W Lec 9:30A - 10:30A Manzanita 3
AND TH Lab 11:00A - 3:10P Manzanita 3
Bender T

0993 W Lec 9:30A - 10:30A Manzanita 3
AND W Lab 11:00A - 3:10P Manzanita 3
Bender T

HPMGT 137 Contemporary Cuisine 2.0
Prerequisite: HPMGT 133B with a grade of C or better, or P. Focused on the preparation of seasonal ingredients used to develop the menus for the advanced culinary course. Cooking techniques and theory pertaining to contemporary cuisine will be emphasized and the student will prepare online cooking stations in pastry, pantry, saute, and grill.
MATERIALS FEE: $25.00

1167 W Lab 2:00P - 8:10P Manzanita 2
Mansu R

For the latest class scheduling updates go to My Columbia www.gocolumbia.edu
HOSPITALITY MANAGEMENT (continued)

HPMGT 146 Dining Room Service and Management II 1.0
Prerequisite: HPMGT 136 with a grade of C or better, or P. Advanced service techniques, table settings and dining room etiquette utilizing a restaurant as a laboratory. Emphasis is on elegance and showmanship, developing the fine points of service, understanding wine and food compatibilities, building sales, managing the dining room with reservations, proper staffing and hosting. Field trips required.
2310 W Lec 4:00P - 8:05P Manzanita 2 Bender T

HPMGT 147 Beverage Management 2.0
A study of all aspects of beverage management including federal, State and local regulations, mixology, background and future of the beverage industry. Students should be 21 years of age, or if under 21, will be required to complete a number of independent assignments instead of labs. Field trips may be required.
2320 Days and times to be determined
Staff
Call Gene Womble at 588.5135 for current information.

HPMGT 152 Restaurant Planning 3.0
Using a restaurant as a vehicle for attaining personal and professional goals students create a plan to conceive, design, staff, equip, stock, market and open the restaurant. They develop systems, policies and procedures for daily operations as well as relationships with professional service providers, vendors, lenders and regulatory agencies. This is an advanced class. Many topics will have been addressed and skills developed in earlier courses. This class unifies that knowledge and skill in the formation of a comprehensive restaurant plan. Field trips may be required.
2311 W Lec 10:45A - 1:50P Fir 2 Bender T

HPMGT 190 Culinary Arts Internship 2.0
Prerequisite: HPMGT 140 with a grade of C or better, or P. Supervised field experience in Culinary or Pastry Arts study and research related to job training. Current developments in Culinary Arts.
2118 TH Lec 11:00A - 12:05P Manzanita 2 Womble R
This is a hybrid section. See page 84.

HUMANITIES

HUMAN 2 Modern Culture 3.0
Recommended for Success: Eligibility for ENGL 1A. An introductory survey of humanistic culture, historically structured from the Enlightenment to the present, focusing on enduring works of art, drama, literature, music, and philosophy. (MJC HUMAN 106) Transfer: UC/CSU
2414 Lee P This is an online section. See page 84.

HUMAN 3 World Culture 3.0
Recommended for Success: Eligibility for ENGL 1A. A study of selected works of literature, art, music, film, religion, philosophy, theatre and other forms of expression, particularly emphasizing the non-Western world. The works will be studied in their historical and cultural contexts. Specific works will vary from time to time, depending upon the interests and needs of students and the instructor. (MJC HUMAN 110) Transfer: UC/CSU
2503 T Lec 4:20P - 5:45P Sugar Pine 114 Redwing C

INTERDISCIPLINARY STUDIES

INDIS 48 Sustainable Living 3.0
This course introduces life skills and decision-making strategies to students interested in a sustainable future for themselves and their local/global communities. The course covers topics such as: how do our food choices affect both our health and our environment, what are the impacts of various consumer goods on the environment and society, what does it mean to build and maintain a sustainable house/building, where do my wastes go when I flush the toilet, where does my drinking water come from, where does my energy come from and what is its true cost? The course is designed to help students see the individual as the pivot point between community health/world health and personal health. Field trips may be required. Transfer: CSU
2314 TTH Lec 11:20A - 12:45P Sugar Pine 114 Naegle E / Whited B / White G

For the latest class scheduling updates go to
My Columbia
www.gocolumbia.edu
INDIS 101 Career Tools for Excellence I 2.0
This course is designed to emphasize leadership, project management, team-building and problem-solving as they apply in the workplace. Students will use a project-based format and design an e-portfolio while incorporating a wide variety of leadership skills required for success in the workplace. Offered for Pass/No Pass grading only.

2184 F Lec 12:00P - 1:30P Buckeye 3
AND F Lab 1:30P - 2:10P Buckeye 4
Reiman J / Staff
01/24/2014 to 05/03/2014

MGMT 115 Time Management 0.5
Designed to introduce the student to time management principles and specific tools that assist in making maximum use of time. Basic concepts of managing space will also be covered. Offered for Pass/No Pass grading only.

2277 F Lec 9:40A - 6:30P Oak Pavilion 12
Ponder I
01/24/2014 ONLY

MGMT 116 Stress Management in the Workplace 0.5
Designed to acquaint the student with various skills the supervisor needs to help employees. Included is the recognition of stress and how to manage it, job burnout and what to do about it, and counseling employees in various situations. Concepts of managing space will also be covered. Offered for Pass/No Pass grading only.

2274 F Lec 9:40A - 6:30P Oak Pavilion 12
Olson T
02/07/2014 ONLY

MGMT 117 Conflict Management 0.5
Designed to provide the student with an analysis of attitudes and behavior which create conflict between individuals and groups within an organization. Offered for Pass/No Pass grading only.

2275 F Lec 9:40A - 6:30P Oak Pavilion 12
Olson T
03/07/2014 ONLY

MGMT 118 Decision Making in the Workplace 0.5
Designed to introduce the student to decision making and problem solving as a supervisor or employee. Offered for Pass/No Pass grading only.

2482 F Lec 9:40A - 6:30P Oak Pavilion 12
Olson T
03/21/2014 ONLY

MGMT 119 Managing Organizational Change 0.5
Designed to provide the student with an understanding of change and the influence it has on an organization and the individuals in that organization. Topics will include understanding organizational change, theoretical models of change, stages of change, and how to manage organizational change. Offered for Pass/No Pass grading only.

2278 F Lec 9:40A - 6:30P Oak Pavilion 12
Ponder I
02/21/2014 ONLY
MATHEMATICS

MATH 2 Statistics 4.0
Prerequisite: MATH 104 with a grade of C or better, or P, or placement through the assessment process. Descriptive statistics, normal distributions, correlation and regression, probability, sampling distributions, inference about quantitative and categorical variables, inference about relationships. (MJC MATH 134) Transfer: UC/CSU

0299  MWF  Lec  11:20A - 12:35P  Juniper 4
VonEpps L
Graphing calculator required; TI83/84 recommended.

0300  TTH  Lec  6:00P - 8:05P  Juniper 4
Rosasco M
Graphing calculator required; TI83/84 recommended.

MATH 6 Mathematics for Liberal Arts Students 3.0
Prerequisite: MATH 104 with a grade of C or better, or P, or placement through the assessment process. A survey of important mathematical ideas with insight into their historical development, with emphasis on the nature of mathematical reasoning and the importance and applications of mathematics in society. Topics may include set theory and logic, number theory, functions and graphs, geometric ideas, probability and statistics, calculus, graph theory, or other significant areas of mathematics. (MJC MATH 101) Transfer: UC/CSU

2379  TTH  Lec  1:00P - 2:25P  Juniper 4
Leamy J

MATH 8 Trigonometry 3.0
Prerequisite: MATH 104 with a grade of C or better, or P, or placement through the assessment process. The study of trigonometric functions analytically and graphically, in both Cartesian and polar coordinates. Course will cover solving trigonometric equations using identities and inverse functions and applying these concepts to right and oblique triangles, the unit circle, vectors, complex numbers and other applications. Transfer: CSU

2381  TTH  Lec  2:40P - 4:05P  Juniper 1
Weston K
This is a Blackboard Enhanced section. See page 84.

MATH 17B Precalculus II 5.0
Prerequisite: MATH 17A with a grade of C or better, or P. A comprehensive course in analytic geometry and trigonometry. Topics include: trigonometric functions, trigonometric identities, solving trigonometric equations, solving right and oblique triangles; vectors; the complex plane; polar and parametric functions, conic sections, sequences and series, mathematical induction. MATH 17B, together with MATH 17A, form a two-semester Precalculus course sequence. (MJC MATH 122) Transfer: UC/CSU (Transfer credit limited. See a counselor.)

1189  MWF  Lec  9:40A - 11:10A  Juniper 1
Landess M
Graphing calculator required; TI-83/84 recommended.

2380  MWF  Lec  1:00P - 2:30P  Juniper 4
Landess M
Graphing calculator required; TI-83/84 recommended.

FAQs

Should I take all general education classes first?
If your English assessment level is English 151 or below, we recommend that you concentrate on improving your college-level reading and writing skills. Taking an English course your first semester is a good idea no matter where you assessed. If you placed at English 1A or above, you should consider taking general education courses that interest you and/or courses that are related to your major.

Also, if you are a math or science major, it is essential that you begin the math sequence as soon as possible (a counselor can help you choose your appropriate course selection for your major).

Taking an elective course that you enjoy (guitar, art, physical activity, or computers) is a good idea because it makes your college experience more rewarding. Counselors can help you determine your best course progression and choices depending on your own educational goal.
MATH 18B  Calculus II  5.0  
Prerequisite: MATH 18A with a grade of C or better, or P, or placement through the assessment process. Antiderivatives, The First and Second Fundamental Theorems of Calculus, techniques of integration, applications of definite integrals to geometry, physics, probability, and economics, numerical integration, improper integrals, differential equations, convergence of series, power series, Taylor series, Fourier series, areas defined by polar curves. (MJC MATH 172) Transfer: UC/CSU

0302  MWF  Lec  9:40A - 11:10A  Juniper 4  
VonEpps L  
Graphing calculator required; TI83/84 recommended.

MATH 101  Algebra I  5.0  
Prerequisite: MATH 602 with a grade of C or better, or P, or placement through the assessment process. Introduction to algebraic structures using tabular, graphical and symbolic representations. Properties of real numbers, evaluating and simplifying algebraic expressions, linear equations and inequalities in one and two variables, systems of linear equations and inequalities, proportions and direct variation, linear functions and models, integer exponents, polynomial operations, factoring, solution of quadratic equations by factoring and the quadratic formula. (MJC MATH 70)

0303  MTWH  Lec  8:00A - 9:10A  Juniper 1  
Landess M

MATH 100B  Algebra I: Second Half  3.0  
Prerequisite: MATH 100A with a grade of C or better, or P. This course is equivalent to the second half of MATH 101, allowing the student more study time for the course topics. Completion of both MATH 100A and MATH 100B is equivalent to completion of MATH 101. (MJC MATH 72)

0508  TTH  Lec  11:20A - 12:45P  Juniper 1  
VonEpps L
MATH 104 Algebra II 5.0
Prerequisite: MATH 100B or MATH 101 with a grade of C or better, or P, or placement through the assessment process. Algebra II continues from Algebra I, studying functions using graphical, numerical, formulaic and descriptive techniques. Students will solve problems and applications modeled by linear, polynomial, rational, exponential, logarithmic functions and quadratic functions in one and two variables using conic sections. Students also perform operations, simplify expressions and solve equations involving polynomials, complex numbers, matrices and rational exponents. Introduction to series and summation notation, as well as transformations and the algebra of functions. Graphing calculator required. This course is prerequisite to undergraduate transfer general education mathematics courses. (MJC MATH 90)

2382 MTWTH Lec 4:20P - 5:30P Juniper 1 Staff
0305 MWF Lec 11:20A - 12:50P Juniper 1 Cavagnaro A
1590 TTH Lec 3:30P - 6:00P Oakdale High Shaffer J School A-3
2011 TTH Lec 4:00P - 6:25P Bret Harte High Taylor K School 52
0308 F Lec 1:00P - 2:30P Juniper 1 AND MW Lec 2:40P - 4:10P Juniper 1 Cavagnaro A
2386 TTH Lec 6:00P - 8:25P Juniper 1 Thompson K

MATH 601 Elementary Mathematics 4.0
Study of the concepts and procedures of arithmetic, with emphasis on developing understanding as well as computational skills. Topics include mathematical vocabulary, symbolic representation, arithmetic operations, fractions, decimals, percents, ratio, proportion, prime factorization, and student study skills. (MJC MATH 10)

1790 MTWTH Lec 8:00A - 9:00A Juniper 4 Cavagnaro A

MATH 602 Prealgebra 4.0
Prerequisite: MATH 601 with a grade of C or better, or P, or placement through the assessment process. Designed to help students prepare for algebra and applied math courses by reviewing fundamental operations of arithmetic and common geometric formulas, and introducing the algebraic concepts of simplifying expressions, polynomial arithmetic, and solving linear equations. Arithmetic reviewed includes calculation with integers, decimals, and fractions. Ratios, percents, and their applications are also studied. (MJC MATH 20)

1585 MTWTH Lec 2:40P - 3:40P Juniper 4 VonEpps L
1990 TTH Lec 8:15A - 10:20A Maple 104 Leamy J
This course is part of the First Semester Experience. See page 80.

2385 MW Lec 6:00P - 8:05P Juniper 1 Taylor J

MATH 650 Personalized Mathematics Development
This course provides students opportunities to review or learn mathematics in an individualized, self-paced setting. Topics include: Basic Math, Prealgebra, Beginning Algebra, Introduction to Geometry, Intermediate Algebra, College Algebra, Trigonometry, Precalculus, and Introduction to Statistics. Offered for Pass/No Pass grading only.

Students are required to attend an orientation and assessment session. Sessions will be held at the times and locations listed below: Tue, 1/14/2014 10:00A - 11:30A, Library Demo Lab Wed, 1/15/2014, 6:00P - 7:30P, Library Demo Lab Thu, 1/16/2014, 2:30P - 4:00P, Library Demo Lab Please note that the course requires a subscription to the ALEKS computer program, which must be purchased at the Manzanita Bookstore prior to the orientation session. Class is taught online only.

1586 Landess M 27 hours total by arrangement 0.5
1587 Landess M 54 hours total by arrangement 1.0
1588 Landess M 81 hours total by arrangement 1.5
1589 Landess M 108 hours total by arrangement 2.0

FAQs

How many units should I enroll in?
It depends on your unique situation. Students who are employed full-time (40 or more hours per week) should limit themselves to no more than 6 units. If you are employed no more than 20 hours per week, you may sign up for 12 or more units provided that you don’t have additional time commitments (e.g. child, spouse, outside activities). If you are not employed, fulltime coursework (12-18 units) may be appropriate.
MUSIC

MUSIC 2 Introduction to Music  3.0
Recommended for Success: ENGL 151. Survey of the many fields within the discipline of music, including a brief overview of fundamentals, music history, the voice, musical instruments, the science of acoustics, rock, jazz, and current styles, psychology of music, and analytical listening. Attendance at selected local concerts is required. Transfer: UC/CSU
0652 MW Lec 1:00P - 2:25P Aspen 1 Harris R

MUSIC 4B Elementary Musicianship  2.0
Recommended for Success: MUSIC 4A and concurrent enrollment in MUSIC 20B. Continuation of MUSIC 4A to develop skills in sight singing, melodic and rhythmic dictation, and aural analysis of harmonic materials, and basic keyboard skills. (MJC MUST 132) Transfer: UC/CSU
2240 TTH Lec 2:40P - 3:45P Aspen 1 Carter J
This is a Blackboard Enhanced section. See page 84.

MUSIC 10 Survey of Music History and Literature: Ancient to 1750  3.0
A survey of elements of style, major composers, and masterpieces of music from the Greek era through Medieval, Renaissance, Baroque, and Early Classic periods; survey from 1000 BC through 1750 AD. Includes the music of Palestrina, Bach, and Handel. (MJC MUSG 121) Transfer: UC/CSU
2470 SU Lec 1:00P - 3:00P Aspen 1 AND MTWTHFSSU Lec 8:00A - 3:00P Field Location Harris R
03/09/2014 to 06/03/2014
Sundays (8 class meetings) from 3-5pm in Aspen 1 beginning March 9, ending June 3 (excluding April 20).
Travel in Europe (London - UK, Belgium, Germany, Austria) May 9 through May 22, a total of 14 days. Students will average more than 7 hours a day of museums, tours with local tour guides and concerts.

MUSIC 11 Survey of Music History and Literature: 1750 to Present  3.0
A survey of elements of style, major composers, and masterpieces of music during the Classic, Romantic, and Modern periods from 1750 to the present. Includes music of Mozart, Beethoven, Wagner, Debussy, Schoenberg, and Copland. (MJC MUSG 122) Transfer: UC/CSU
0313 MW Lec 8:00A - 9:25A Aspen 1 Carter J
This is a Blackboard Enhanced section. See page 84.

MUSIC 12 American Popular Music: Blues and Jazz to Rock 'n' Roll  3.0
An introduction to jazz style, jazz history, and popular music of the 20th and 21st centuries. Transfer: UC/CSU
0686 F Lec 1:00P - 4:05P Cedar 1 Day C
2471 SU Lec 3:00P - 5:00P Aspen 1 AND MTWTHFSSU Lec 8:00A - 3:00P Field Location Harris R
03/09/2014 to 06/03/2014
Sundays (8 class meetings) from 3-5pm in Aspen 1 beginning March 9, ending June 3 (excluding April 20).
Travel in Europe (London - UK, Belgium, Germany, Austria) May 9 through May 22, a total of 14 days. Students will average more than 7 hours a day of museums, tours with local tour guides and concerts.

MUSIC 20B Elementary Music Theory  3.0
Prerequisite: MUSIC 20A with a grade of C or better, or P. Continuing study in harmony and analysis. Included are secondary dominants, modulation, altered chords, nonharmonic notes, and extended chords. (MJC MUST 122) Transfer: UC/CSU (Transfer credit limited. See a counselor.)
0640 TTH Lec 11:20A - 12:45P Aspen 1 Harris R

MUSIC 31A Elementary Piano  1.0
An introduction to the skill of piano playing based on music reading: fundamentals of rhythm, notation, and technique. Basic theory will include knowledge and application of musical terms, scales, key signatures, and chords. Field trips required. (MJC MUSA 121) Transfer: UC/CSU
0616 MW Lab 9:40A - 11:05A Cedar 5 Marks A
2468 TTH Lab 9:40A - 11:05A Cedar 5 Marks A
0647 T Lab 6:00P - 9:05P Cedar 5 Staff
MUSIC 31B Elementary Piano 1.0
Prerequisite: MUSIC 31A with a grade of C or better, or P.
Continuation of the fundamentals of piano performance with emphasis given to the essentials of music reading. Theory will include the presentation of scales and keys, both major and minor, review and application of chords and inversions, and an introduction to improvisation. Piano literature will include both classical and popular compositions as well as exercises and technical studies. Field trips required. Transfer: UC/CSU
0617 MW Lab 1:00P - 2:25P Cedar 5 Marks A
0648 T Lab 6:00P - 9:05P Cedar 5 Staff

MUSIC 36 Elementary Voice 1.0
Large group instruction in singing for those with little or no vocal solo training. Includes basic singing techniques and songs for improving pitch, building range, endurance, tone, and breath control. (MJC MUSA 151) Transfer: UC/CSU
0314 TTH Lab 9:40A - 11:05A Aspen 1 Carter J
This is a Blackboard Enhanced section. See page 84.

MUSIC 37 Advanced Elementary Voice 1.0
Prerequisite: MUSIC 36 with a grade of C or better, or P. Large group instruction in singing for those with one semester of private or solo class voice. Includes reinforcement of basic singing techniques for building range, endurance, tone, and breath capacity as taught in MUSIC 36. Music includes folk/traditional as well as English and Italian art song. (MJC MUSA 152) Transfer: UC/CSU
0315 TTH Lab 1:00P - 2:25P Aspen 1 Carter J
This is a Blackboard Enhanced section. See page 84.

MUSIC 38 Intermediate Voice 1.0
Prerequisite: MUSIC 37 with a grade of C or better, or P. Individual and small group instruction in the refinement of vocal technique for people with two semesters of class voice. Includes continued development of tone, endurance, and flexibility with an emphasis on solo public performance with traditional and art song literature. Transfer: UC/CSU
0316 TTH Lab 1:00P - 2:25P Aspen 1 Carter J
This is a Blackboard Enhanced section. See page 84.

MUSIC 39 Advanced Intermediate Voice 1.0
Prerequisite: MUSIC 38 with a grade of C or better, or P. Individual and small group instruction in the development of vocal technique for people with three semesters of class voice. Includes continued development of expression and increased emphasis on public performance. Field trips may be required. (MJC MUSA 153) Transfer: UC/CSU
0317 TTH Lab 1:00P - 2:25P Aspen 1 Carter J
This is a Blackboard Enhanced section. See page 84.

MUSIC 41A Intermediate Piano 1.0
Prerequisite: MUSIC 31B with a grade of C or better, or P. Continuation of the fundamentals of piano performance attained in MUSIC 31B with more emphasis given to technique, phrasing, and dynamics as progressively difficult music is presented. Theory will include additional major and minor scales and keys, chords, and inversions including seventh chords, improvisation, and transposition. Piano literature will include both classical and popular compositions as well as exercises and technical studies. (CC MUSIC 41A + 41B = MJC MUSA 123) Transfer: UC/CSU
0618 MW Lab 1:00P - 2:25P Cedar 5 Marks A
0649 T Lab 6:00P - 9:05P Cedar 5 Staff

MUSIC 41B Intermediate Piano 1.0
Prerequisite: MUSIC 41A with a grade of C or better, or P. Continuation of the fundamentals of piano performance attained in MUSIC 31A, 31B, and 41A with more emphasis given to the adaptation of various techniques regarding style, touch, dynamics, and phrasing as they apply to different periods of piano literature. Opportunity to accompany instrumentalists and vocalists is offered as well as the performance of two-piano works. Theory will include all key signatures, scales, embellishments, diminished and augmented chords, and study of the Baroque, Classical, Romantic, and Contemporary periods in music. (CC MUSIC 41A + 41B = MJC MUSA 123) Transfer: UC/CSU
0619 MW Lab 1:00P - 2:25P Cedar 5 Marks A
0650 T Lab 6:00P - 9:05P Cedar 5 Staff
MUSIC 50-56
Study of performance techniques, interpretation, and repertoire related to private instruction. Designed primarily for music majors and minors. Outside performance required. May be repeated three times. Transfer: UC/CSU
Instructor consent required before enrollment. Students must provide special equipment or supplies or may incur additional cost. For more information, please see the instructor’s web page at: http://directory.gocolumbia.edu/carterj. If you have questions, contact the instructor at 588-5214 or carterj@yosemite.edu.

MUSIC 50 Private Lessons-Guitar (MJC MUSA 145) 1.0
1976 1 hour weekly by arrangement
Carter J

MUSIC 51 Private Lessons-Keyboard (MJC MUSA 183) 1.0
1977 1 hour weekly by arrangement
Carter J

MUSIC 52 Private Lessons-Woodwinds (MJC MUSA 183) 1.0
1978 1 hour weekly by arrangement
Carter J

MUSIC 53 Private Lessons-Brass 1.0
1979 1 hour weekly by arrangement
Carter J

MUSIC 54 Private Lessons-Strings 1.0
1980 1 hour weekly by arrangement
Carter J

MUSIC 55 Private Lessons-Percussion 1.0
1981 1 hour weekly by arrangement
Carter J

MUSIC 56 Private Lessons-Voice (MJC MUSA 154) 1.0
1982 1 hour weekly by arrangement
Carter J

MUSIC 60 College Choir 1.0
Instruction and performance in vocal and choral techniques including group tone production, singing, parts, and reading music. Designed for singers with limited or no choir experience as well as intermediate. Repertoire includes selections of various styles. May be repeated three times. Field trips required. Transfer: UC/CSU
0318 MW Lab 11:20A - 12:45P Alder 5
Carter J

MUSIC 64 Jazz Choir 1.0
Study and performance of vocal jazz and improvisation in an ensemble of limited size. May be repeated three times. Transfer: UC/CSU
1035 TTH Lab 1:00P - 2:25P Dogwood 1
Harris R

MUSIC 66 Columbia College Community Chorus 1.0
Study and performance of mixed choral works of various styles and periods. Includes development of vocal technique and musicianship. May be repeated three times. (MJC MUSE 151) Transfer: UC/CSU
0319 M Lab 6:30P - 9:35P St. James
Carter J (Red Church) Plus additional rehearsals and concerts. See instructor for more information.

MUSIC 72 Jazz Ensemble 1.0
Study and performance of instrumental jazz and improvisation; techniques of improvisation will be explored. May be repeated three times. Transfer: UC/CSU
0643 W Lab 6:00P - 10:15P Dogwood 1
Harris R

MUSIC 75 Jazz Studies 1.0
Study and performance of instrumental and vocal jazz in both solo and ensemble (including big band, choir, combos, and solo with accompaniment). Includes beginning jazz theory, improvisation, style, interpretation, performance practice and the development of an individual standard jazz repertoire. Repertoire may vary from semester to semester. Field trips may be required. May be repeated three times. Transfer: UC/CSU
1032 TTH Lab 1:00P - 2:25P Dogwood 1
AND W Lab 6:00P - 10:15P Dogwood 1
AND F Lab 12:00P - 5:00P Dogwood 1
Harris R

MUSIC 76 Community Orchestra 1.0
Study and performance of orchestral literature of various styles and media. Audition required for wind, brass, and percussion players as needed. May be repeated three times. (MJC MUSE 161) Transfer: UC/CSU
0644 T Lab 6:00P - 9:05P Sonora High
Harper M Band Room

MUSIC 78 Ensemble: Instrumental Emphasis 1.0
Study and performance of music for small ensembles, duets, and chamber groups. May be repeated three times. (MJC MUSE 166 or MUSE 176) Transfer: UC/CSU
1036 F Lab 12:00P - 5:00P Dogwood 1
Harris R
## NATURAL RESOURCES

### NATRE 1 Environmental Conservation 3.0
Conservation of the biological and physical environment. History of the conservation movement. A case-study approach to land use practices of environmental conservation with current topics on endangered species, environmental pollution, wilderness management, energy, population, and the uniqueness of California and Alaska natural resources. Field trips may be required. Transfer: UC/CSU

0902 TTH **Lec** 11:20A - 12:45P Sugar Pine 126 Hofstra T

### NATRE 3 Natural Resources Law and Policy 3.0
Introduction to principles and practice of natural resource policy and law in the United States. Topics include overview of major environmental policies and laws, environmental ethics, historical role of activists in legislative change and enforcement, development and limits of legislative and judicial approaches to solving environmental problems, and local and regional issues related to natural resources law and policy. Field trips may be required. Transfer: UC/CSU

1881 TTH **Lec** 9:40A - 11:05A Sugar Pine 115 Mc Nicol L

### NATRE 9 Parks and Forests Law Enforcement 2.0
This course helps develop the knowledge and skills required in areas of constitutional, criminal, and civil law as related to law enforcement activities conducted by resource agencies. Field trips may be required. Transfer: CSU

1733 th Lec 4:00P - 7:05P Sugar Pine 115 Nessl D

### NATRE 30 Introduction to Watershed Management 3.0
Fundamentals of watershed management, monitoring and stewardship, with an emphasis on California and the Sierra Nevada. Concepts and applications of climatology, meteorology, geology, soils, hydrology, biology, chemistry, physics and engineering as they pertain to management of watersheds. Field and laboratory techniques of sampling and monitoring soil, water, air, vegetation, and other biota. Application of integrated ecosystem approaches to natural resource protection and management of watersheds. Field trips may be required. Transfer: CSU

1733 th Lec 11:05A - 1:10P Sugar Pine 107 Hofstra T

## NATURAL RESOURCES TECHNOLOGY

### NARTC 163 Water for Consumption 3.0
Study of present and future sources of community water supply with special attention to state standards for potable water; analysis, processing, treatment, quality control, storage, and distribution of community water. Meets Water Treatment Plant Operator state certification prerequisite for examination at Grade 2 level. Offered for Pass/No Pass grading only. Field trips may be required.

1733 TH Lec 4:00P - 7:05P Sugar Pine 115 Nessl D

### NARTC 167 Operation of Wastewater Treatment Plants
Designed to train students in the practical aspects of operating and maintaining wastewater treatment plants, emphasizing the use of safe practices and procedures. Information presented includes the role and responsibilities of a treatment plant operator, an explanation of why wastes must be treated, and detailed descriptions of the equipment and processes used in a wastewater treatment plant. Field trips may be required.

2119 W Lec 5:00P - 8:05P Sugar Pine 126 Nessl D

### NARTC 181 California Wildlife 4.0
Study of the characteristics, evolution, population biology, ecology, behavior, life history, and management of California animals. Introduction to methods of studying and managing wildlife to improve populations, habitat, and ecosystem function. Practice of specific field and laboratory techniques of species identification, population biology, and wildlife management. Field trips may be required. (MJC NR 215)

2120 MW Lec 11:05A - 1:10P Sugar Pine 107 Hofstra T

For the latest class scheduling updates go to My Columbia www.gocolumbia.edu
OFFICE TECHNOLOGY

OFTEC 50  Medical Terminology  3.0
An introduction to basic word structure including word roots, prefixes and suffixes used in medical vocabulary; also specialized vocabulary for the various anatomical systems used by allied health fields. (MJC MDAST 321) Transfer: CSU

2204  Reiman J
This is an online section. See page 84.
This class will use textbook for ICD-10 Coder Preparation. Students will need to gain access to the required "Publisher ACCESS CODE" which is bundled with the textbook.

0814  Watterson S
This is an online section. See page 84.
Students will need to gain access to the REQUIRED "Publisher ACCESS CODE" either by checking the online syllabus, email BLAST or new textbook.

OFTEC 100  Computer Keyboarding I  1.0
Designed for students wishing to master the touch method of keyboarding.

0805  TTH  Lab  1:00P -  2:25P Buckeye 4
Reiman J
This is a Blackboard Enhanced section. See page 84.

OFTEC 130  Business English  3.0
A review of the mechanics of English grammar, punctuation and sentence structure with emphasis on business applications. Vocabulary development, spelling, and use of the dictionary are also studied.

2302  MW  Lec  1:00P -  2:25P Buckeye 4
Reiman J
This is a Blackboard Enhanced section. See page 84.

OFTEC 132  Business Communications  3.0
Prerequisite: OFTEC 130 or ENGL 650 with a grade of C or better, or P. Study and development of a variety of communication skills. Emphasis will be placed on writing skills as well as speaking, listening, and nonverbal skills. Students will learn how to compose and create effective documents typically used in business and personal situations including letters, memos, technology-related messages and reports.

1429  TTH  Lec  11:20A -  12:45P Buckeye 4
Reiman J
This is a Blackboard Enhanced section. See page 84.

OFTEC 141  Intermediate Word Processing  3.0
Recommended for Success: OFTEC 140. Students receive instruction in intermediate word processing features which will be applied to creating business documents. Areas of emphasis will include text columns, macros, styles, math, merge, repetitive documents, sort and select, and graphics. (MJC CMPSC 231)

2126  MW  Lec  8:00A -  9:25A Fir 1
Schultz K
This is a hybrid section. See page 84.

OFTEC 151  Medical Office Management  3.0
Recommended for Success: OFTEC 50. An introduction to the multiple functions performed by the Medical Office Specialist. Topics include appointment scheduling; verbal, nonverbal, and written communication; interpersonal skills; telephone techniques; managing office supplies, equipment, and personnel; development of organizational and decision-making skills; and financial records.

2038  TTH  Lec  9:40A -  11:05A Buckeye 4
Reiman J
This is a Blackboard Enhanced section. See page 84.

OFTEC 152A  Medical Billing and Coding  3.0
Recommended for Success: OFTEC 50. A fundamental course in medical insurance billing and coding, Blue Cross and Blue Shield, Medicaid and Medi-Cal, Medicare, Champus and Workers’ Compensation.

2127  Reiman J
This is an online section. See page 84.
Students will need to gain access to the required "Publisher ACCESS CODE" which is bundled with the textbook.

OFTEC 152C  Advanced Medical Coding  3.0
Prerequisite: OFTEC 152B with a grade of C or better, or P. Advanced Medical Coding provides an in-depth understanding of physician-based medical coding and coding services such as medical visits, diagnostic testing and interpretation, treatments, surgeries, and anesthesia. Students will enhance clinical decision-making skills and learn to pull the right information from documents, select the right codes, determine the correct sequencing of those codes, and audit cases.

2303  Reiman J
This is an online section. See page 84.
Students will need to gain access to the REQUIRED "Publisher ACCESS CODE" which is bundled with the textbook.
OFFICE TECHNOLOGY (continued)

OFTEC 168 Creating and Managing a Virtual Office 3.0
Recommended for Success: OFTEC 120, CMPSC 10, CMPSC 4. Application of administrative support and entrepreneurial skill sets in the development of a virtual office business. Emphasis will be placed on business development, personal skill sets, marketing strategies, communication, organization, and operations. In this setting, a virtual assistant is a highly skilled professional working independently in support of other businesses, often with the latest technology.

2304 Reiman J
This is an online section. See page 84.

OFTEC 210 Typing Speed and Accuracy Bldg 1.0
Speed building and accuracy on straight copy, and statistical writing, intensive drills, timed writings and remedial work.

0811 TTH Lec 1:00P - 2:25P Buckeye 4
Reiman J

PHILOSOPHY

PHILO 1 Introduction to Philosophy 3.0
Recommended for Success: Eligibility for ENGL 1A. Survey of the field of philosophy, including human nature, meaning in life, and values in ethics, social justice, and art; knowledge, truth, logic, and the scientific method; ultimate reality and philosophy of religion. (MJC PHILO 101) Transfer: UC/CSU

2317 MW Lec 8:00A - 9:25A Dogwood 1
Milnik N

2197 TH Lec 6:00P - 9:05P Sugar Pine 126
Milnik N

PHILO 25 Twentieth Century Philosophy 3.0
Recommended for Success: ENGL 1A. A brief survey of nineteenth and twentieth century philosophy emphasizing the contributions of various thinkers to our understanding of what it is to be human, the nature of society and the relationship of the individual to it, science, technology and human values, and the meaning of life itself. (MJC PHILO 123) Transfer: UC/CSU

2257 MW Lec 9:40A - 11:05A Dogwood 1
Milnik N

PHYSICS

PHYS 1 Conceptual Physics 3.0
A conceptual investigation of the physics of motion, energy, light and color, gravitation, and an introduction to black holes and relativistic time travel. (MJC PHYS 160) Transfer: UC/CSU (Transfer credit limited. See a counselor.)

2029 MW Lec 2:40P - 4:05P Sugar Pine 100
Pourtarvirdi Z

PHYS 4B Introductory Physics II: 4.0
Trigonometry Level
Prerequisite: PHYS 4A with a grade of C or better, or P. A trigonometry-level introduction to the modeling of physical phenomena using electrostatics, magnetostatics, electromagnetic induction, and electric circuit theories. Includes an introduction to optics, and modern physics. This course requires the student to use the following college-level skills: algebra, trigonometry, abstract concept assimilation, critical thinking, and a four-stage physics modeling procedure (developed in Introductory Physics I). (MJC PHYS 143) Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0322 MW Lec 4:20P - 6:25P Sugar Pine 100
AND MW Lab 6:25P - 7:30P Sugar Pine 100
Pourtarvirdi Z

PHYS 5B Introductory Physics II: 5.0
Calculus Level
Prerequisite: PHYS 5A and MATH 18B, with grades of C or better, or P, or concurrent enrollment in MATH 18B. A calculus-level introduction to modeling with electrostatics, magnetostatics, electromagnetic induction, and electric circuit theories. Includes an introduction to optics and modern physics. This course requires the student to use the following college-level skills: algebra, trigonometry, integral calculus, abstract concept assimilation, critical thinking, and a four-stage physics modeling procedure (developed in Introductory Physics I). (MJC PHYS 103) Transfer: UC/CSU (Transfer credit limited. See a counselor.)

0323 MW Lec 4:20P - 6:45P Sugar Pine 100
AND MW Lab 6:45P - 7:50P Sugar Pine 100
Pourtarvirdi Z
POLITICAL SCIENCE

POLSC 10 Constitutional Government 3.0
A survey course in the political system of the United States from its inception at the end of the eighteenth century until the present time. Primary focus will be the Constitution, its ideological underpinnings, uses and limitations. Class will also cover the two-party system, the process of justice, the specific mechanisms of legislature, and the governmental power at the national, State, and local levels, with specific emphasis on the state of California. The interests and rights of all historically under-represented groups will be included in the analysis of the power structure. (MJC POLSC 101) (POLSC 10, taken in conjunction with HIST 16 or HIST 17, satisfies the Associate Degree and CSU requirements in United States History, Constitution and American Ideals.) Transfer: UC/CSU

0324 MW Lec 2:40P - 4:05P Cedar 1
Johnson T

2036 TTH Lec 8:00A - 9:25A Fir 3
Hamilton W

0325 TTH Lec 9:40A - 11:05A Cedar 1
Johnson T

7951 M Lec 6:00P - 9:05P Oakdale High School F-11
Simoncini P

0631 M Lec 6:00P - 9:05P Fir 3
Krieg L

POLSC 14 International Relations 3.0
Introduction to the principles and practices of international politics, emphasizing problems of war and peace, foreign policies of major powers, problems of developing countries, and global problems. Emphasis placed upon the formulation and execution of American foreign policy within a constitutional and political framework. The dynamics of interstate relations, diplomacy, international law, non-state actors and supra-national organizations will be emphasized. (MJC POLSC 110) Transfer: UC/CSU

9141 MW Lec 11:20A - 12:45P Maple 102
Hamilton W

PSYCHOLOGY

PSYCH 1 General Psychology 3.0
Recommended for Success: ENGL 151. An introductory survey course of the general field of psychology. Topics to be covered include: the scientific method (including the impact of diversity and ethics), conditioning, personality development, aggression, emotions, stress, anxiety, therapy, sexuality, motivation, consciousness, biology and behavior, and abnormal psychology. (MJC PSYCH 101) Transfer: UC/CSU

0330 MW Lec 9:40A - 11:05A Oak Pavilion 9
Trolier T
This is a Blackboard Enhanced section. See page 84.

1951 MW Lec 1:00P - 2:25P Oak Pavilion 9
Daniel M

0331 TTH Lec 1:00P - 2:25P Sugar Pine 126
Trolier T
This is a Blackboard Enhanced section. See page 84.

2202 M Lec 6:00P - 9:05P Sugar Pine 126
Daniel M

2505 TTH Lec 9:40A - 11:05A Sugar Pine 126
Staff

PSYCH 5 Human Sexual Behavior 3.0
Recommended for Success: ENGL 151. Exploration of issues in human sexuality from the biological perspective. Study and discussion of sexual behavior, feelings and attitudes as they affect one's self and others. (MJC PSYCH 110) Transfer: UC/CSU

1773 MW Lec 11:20A - 12:45P Oak Pavilion 9
Trolier T
This is a Blackboard Enhanced section. See page 84.

2203 MW Lec 2:40P - 4:05P Maple 102
Daniel M

1051 TTH Lec 2:40P - 4:05P Sugar Pine 126
Trolier T
This is a Blackboard Enhanced section. See page 84.

PSYCH 10 Lifespan Human Development 3.0
Recommended for Success: PSYCH 1. An introduction to the scientific study of the human being from conception to death. The interplay of biological, psychological, social and cultural forces on the developing human will be examined. As well as examining universal development, the course will examine individual differences in human development that includes developmental problems associated with physical, cognitive, social and personality issues. Instruction will include theoretical concepts as well as practical application. (MJC PSYCH 141) Transfer: UC/CSU

0737 MW Lec 2:40P - 4:05P Oak Pavilion 9
Trolier T
This is a Blackboard Enhanced section. See page 84.

For the latest class scheduling updates go to My Columbia www.gocolumbia.edu
PSYCH 30 Psychology of Adjustment 3.0
Recommended for Success: ENGL 151. The study of personal growth and adjustment to help prepare the individual for lifelong understanding of self and adjustments over the life span. Discussion of personality theory and development, interpersonal relations, sexuality, stress management, family dynamics, dealing with losses, and other concerns of the individual in our society. Field trips may be required. (MJC PSYCH 130) Transfer: CSU

1770 T  Lec  6:00P - 9:05P Maple 102
Jensen B

PSYCH 35 Introduction to Drugs and Behavior 3.0
Recommended for Success: PSYCH 1. An introduction to how drugs affect behavior. Instruction in basic pharmacology and neurophysiology as it relates to drug self-administration and resultant altering of behavior. Overview of the history, concepts and theory of drug use. Includes discussion of issues related to drug use such as drug abuse as a disease or disorder, and drug use for specific purposes such as enhancing sports performance. Designed for students who do not possess a technical background. (MJC HUMSR 116) Transfer: UC/CSU

2454 MW  Lec  8:00A - 9:25A Oak Pavilion 9
Wilson W

PSYCH 56 Introduction to Psychosocial Rehabilitation 3.0
Prerequisite: PSYCH 52. The course reviews the history of the treatment of persons with psychiatric disorders and shows the evolution of thinking and practice in the field. The course provides an overview of the fundamental theories, strategies, practice models and interventions commonly utilized in psychosocial rehabilitation. During the course, the student will review the principles and values of psychosocial rehabilitation, emphasizing consumer empowerment and recovery. The course will cover a brief history of the field, current practice models, and will identify important issues facing the psychosocial rehabilitation practitioner today. The purpose of this course is to present the core values and principles of recovery-oriented, psychosocial rehabilitation practice. Also presented is basic information on psychiatric disorders, current research and how to work in an empowering way with consumers about medication. Transfer: CSU

2455 TH  Lec  6:00P - 9:05P Cedar 10
Koorkoff M

SEARCH & RESCUE

SAR 50 Low Angle Rope Rescue 1.5
This course is designed to take the student to the basic skill and knowledge levels of Low Angle (not vertical) Rope Rescue. Topics will include, but are not limited to: basic rappelling, rescue of ambulatory and non-ambulatory persons with an emphasis on safety and teamwork. Topics reflect current Urban Search and Rescue and California State Fire Training standards and equipment. Successful students will be certified in Low Angle Rope Rescue by the California State Fire Marshal’s Office. Credit may be earned for only one of the following: SAR 50 or FIRE 50. Offered for Pass/No Pass grading only. (Transfer: CSU

MATERIALS FEE: $50.00

2109 FSSU  Lec  8:00A - 5:00P Cedar 10
Palmer B
03/02/2014 to 03/09/2014
Students must provide leather gloves for hand protection. Columbia College will provide a helmet for head protection. Leather hiking or safety boots recommended. Students who want to receive a California State Fire Marshal certification must be prepared to pay an additional fee of $20 on or before the first day of class to the Business Office.

SAR 51 High Angle Rope Rescue 1.5
Prerequisite: SAR 50 or FIRE 50 with a grade of C or better, or P. This course is designed to take the student from the basic skill levels of Low Angle (non vertical) Rope Rescue Certification to the more complex rappelling and rope rescue skills found in High Angle (vertical) Rope Rescue situations. This course will reflect current Urban Search and Rescue and California State Fire Training standards. Credit may be earned for only one of the following: SAR 51 or FIRE 51. Offered for Pass/No Pass grading only. Transfer: CSU

2114 F AND FSSU  Lec  6:00P - 10:00P Redbud 2
Palmer B
03/21/2014 and 04/11/2014 to 04/13/2014
All students must attend an orientation session on Friday, 3/21 at 6:00P in Redbud 2. Background checks are required for access to the training site at Sierra Conservation Center. Students must provide leather gloves for hand protection. Columbia College will provide a helmet for head protection. Leather hiking or safety boots recommended.
SAR 62 GIS Mapping – Introduction to SAR GIS 1.0
Students who take this course will learn how to apply their GIS skills in Search and Rescue (SAR) Mapping. Students will learn SAR incident symbology, data standards and organization, establishing incident locations, search segments, SAR incident map products, and responsibilities of a GIS specialist on SAR's and other critical incidents. The course will use a workflow and data model developed by SAR personnel that integrates with ArcGIS 10. Additionally, students will utilize GPS data that they have collected from GPS devices, convert them to shapefiles, and create team and briefing incident maps. During a full-day exercise, students will also live-track SAR teams using satellite tracking devices. This course includes hands-on experience in SAR incident Mapping and data organization. Credit may be earned for only one of the following: SAR 62, CMPSC 62 or GEOGR 62. Offered for Pass/No Pass grading only. Transfer: CSU

SIGN LANGUAGE

SIGN 40A ASL - Beginning Communication 3.0 with the Deaf
This is the beginning course in American Sign Language (ASL) and Deaf culture. ASL is the language used by culturally Deaf people in the United States. The class focus is on everyday conversations and situations. Emphasis is on both receptive and expressive skills. Transfer: UC/CSU

SIGN 40B ASL - Intermediate Communication 3.0 with the Deaf
Prerequisite: SIGN 40A with a grade of C or better, or P. This is an intermediate course in American Sign Language (ASL) and Deaf culture. ASL is the language used by culturally Deaf people in the United States. The class focus is on everyday conversations and situations. Emphasis is on both receptive and expressive skills. Transfer: UC/CSU

SKILL DEVELOPMENT

SKLDV 610 Introduction to Computer Access 1.0
Prerequisite: Verified disability according to California Community College Title 5 regulations. This course is designed to provide access to and instruction in specialized computer programs for students with verified learning, developmental, or physical disabilities. Students will work in one or more areas, including adaptive typing and word processing, fundamental academic skills such as reading, spelling, vocabulary, grammar, and mathematics, and/ or cognitive exercises and memory-building techniques. Offered for Pass/No Pass grading only.

SOCIOLGY

SOCIO 1 Introduction to Sociology 3.0
Introduction to the principal concepts and methods of sociology; survey of interactions, interrelationships and processes of society, such as culture, socialization, stratification, minorities, primary and secondary groups, social change. (MJC SOCIO 101) Transfer: UC/CSU

SOCIO 2 American Society: Social Problems and Deviance
A focus on social problems, such as family disorganization, religious conflicts, educational irregularities, poverty, physical and mental health care, political issues, crime and justice, violence and aggression, drug issues, and environmental problems. These problems and others will be studied from the perspective of social institutions, social deviance, and other perspectives of sociology. (MJC SOCIO 102) Transfer: UC/CSU
SOCIOLOGY (continued)

SOCIO 28 Death and Dying 3.0
Principles, concepts and methods of sociology used in examining predominant attitudes and practices regarding death, dying, and grief in the U.S.; included will be interdisciplinary methods and materials relevant to suicide, the terminally ill, bereavement, and various viewpoints about the phenomenon of death. Field trips may be required. (MJC HUMSR 114) Transfer: CSU
2494 MW Lec 8:00A - 9:25A Fir 3
Clarke P

SPANISH

SPAN 1A Spanish: Beginning 5.0
Recommended for Success: Eligibility for ENGL 1A.
Introduction to the Spanish language, emphasizing natural communications and supported by foundation grammar. For true beginners and students with one year of high school Spanish or the equivalent. (MJC SPAN 101) Transfer: UC/CSU
2399 MWF Lec 4:20P - 5:50P Sugar Pine 214
Pfleging J

SPAN 1B Spanish: Beginning 5.0
Prerequisite: SPAN 1A with a grade of C or better, or P, or two years of high school Spanish. Continuation of SPAN 1A, fundamentals of spoken and written Spanish. (MJC SPAN 102) Transfer: UC/CSU
0340 MWF Lec 6:00P - 7:30P Sugar Pine 214
Pfleging J

FAQs

What is a major? Do I have to declare one?
A major is an organized program of courses within a discipline leading to an Associate Degree, Career Technical Education Certificate, or transfer to a college or university. If you haven't declared a major, and you would like to, or if you have declared one and would like to change it, you must meet with a counselor for assistance in major selection and declaration.

SPEECH COMMUNICATION

SPCOM 1 Introduction to Public Speaking 3.0
Principles of oral communication; speech composition and techniques of presenting informal and formal speeches. Emphasis given to organization, delivery, critical thinking, and evaluative listening. (MJC SPCOM 100) Transfer: UC/CSU
1626 MW Lec 9:40A - 11:05A Aspen 1
Elizondo T
2180 MW Lec 11:20A - 12:45P Fir 3
Elizondo T
2182 TTH Lec 9:40A - 11:05A Fir 3
Elizondo T
0605 TTH Lec 11:20A - 12:45P Fir 3
Perez A
This is a Blackboard Enhanced section. See page 84.
2458 TTH Lec 1:00P - 2:25P Fir 3
Perez A
This is a Blackboard Enhanced section. See page 84.
2457 TTH Lec 2:40P - 4:05P Sugar Pine 214
Olsen T
1767 T Lec 6:00P - 9:05P Sugar Pine 214
Whitmer A
This is a Blackboard Enhanced section. See page 84.

SPCOM 2 Argumentation and Debate 3.0
Prerequisite: SPCOM 1 with a grade of C or better, or P. A study of argumentation and debate. Emphasis is given to analysis of the rules, strategies, and argumentation models central to parliamentary debate. Special consideration will be given to the elements of logic; analysis of opposing arguments and models of refutation and rebuttal. These areas of inquiry are conducted through modes specific to oral traditions and contemporary debate theory. (MJC SPCOM 104) Transfer: UC/CSU
1599 MW Lec 1:00P - 2:25P Fir 3
Elizondo T

SPCOM 4 Introduction to Human Communication 3.0
This course provides a brief introduction to topics and subjects central to the discipline of speech communication. The course introduces students to non-verbal communication, interpersonal communication, group communication and public speaking. Students will have an opportunity to practice and study all four modes. (MJC SPCOM 102) Transfer: UC/CSU
1019 TTH Lec 4:20P - 5:45P Sugar Pine 126
Perez A
This is a Blackboard Enhanced section. See page 84.
SPCOM 7 Forensics Workshop  
Principles of applied speech communication through participation in competitive speech performances. Students will participate in intercollegiate forensics. Competitive events include debate, individual speaking, and interpretive performances. Field trips required. May be repeated three times. (MJC SPCOM 105) Transfer: CSU
1600 MW  Lec  1:00P -  2:25P  Fir 3  
Elizondo T

SPCOM 9 Introduction to Small Group and Team Communication  
This course focuses on the intersection between communication and the ability of small groups or teams to effectively achieve objectives. Course includes the study of, and practice in, discussion methodology, types of discussion groups, information gathering, problem solving, decision making, and leadership roles. Credit may be earned for only one of the following: SPCOM 9 or BUSAD 9. Transfer: UC/CSU
2237 TTH  Lec  4:20P -  5:45P  Sugar Pine 214  
Olsen T

SPCOM 12 Media and American Culture  
An overview of the evolution of mass media and its cumulative effects on public perception and American cultural identity. Specific emphasis includes television, newspapers, film, advertising, and the internet. Course content explores the relationship the media has in shaping public perception and behavior. Transfer: UC/CSU
2459 TTH  Lec  11:20A - 12:45P  Sugar Pine 214  
Elizondo T

WELDING TECHNOLOGY

WT 101 Practical Laboratory  
Prerequisite: WT 100 with a grade of C or better, or P. The student shall gain practical welding experience by working on individual projects (including certification projects). Emphasis is on quality, appearance and function. MATERIALS FEE: $20.00
1886 T  Lab  4:00P -  7:05P  Mahogany 101  
Holman D  
Students must provide special equipment or supplies or may incur additional cost.
1884 M  Lab  6:00P -  9:05P  Mahogany 101  
Frost M  
Students must provide special equipment or supplies or may incur additional cost.
1883 W  Lab  6:00P -  9:05P  Mahogany 101  
Holman D  
Students must provide special equipment or supplies or may incur additional cost.

WT 103 Practical Laboratory - Metal Sculpture  
Prerequisite: WT 166 with a grade of C or better, or P. The student shall gain practical experience by working on individual projects in metal sculpture design and fabrication. Emphasis is on quality, appearance and function. Credit may be earned for only one of the following: WT 103 or ART 103. MATERIALS FEE: $40.00
1152 TH  Lab  2:00P -  5:05P  Mahogany 101  
Frost M  
Students must provide special equipment or supplies or may incur additional cost.

WT 121 Welding Technology Level I  
Covers welding safety, shielded metal arc welding (SMAW), and metal cutting processes. This course complies with American Welding Society (AWS) and Schools Excelling through National Skills Education (SENSE) curriculum standards. Students are required to supply leathers, safety glasses, and welding gloves. Field trips may be required. MATERIALS FEE: $20.00
1902 M  Lec  4:00P -  5:00P  Madrone 2  
AND M  Lab  5:00P -  7:30P  Mahogany 101  
AND T  Lab  4:00P -  7:30P  Mahogany 101  
Holman D  
Students must provide special equipment or supplies or may incur additional cost.

WT 122 Welding Technology Level II  
Prerequisite: WT 121 or WT 100 with a grade of C or better, or P. Covers welding safety, welding symbols and detail drawings, characteristics of metallurgy, Gas Metal Arc Welding (GMAW), Flux Core Arc Welding (FCAW) and Gas Tungsten Arc Welding (GTAW) processes. This course complies with American Welding Society (AWS) and Schools Excelling through National Skills Education (SENSE) curriculum standards. Materials fee is $20.00. Students are required to supply leathers, safety glasses, and welding gloves. Credit may be earned for only one of the following: WT 122 or WT 110. Field trips may be required. MATERIALS FEE: $20.00
2191 W  Lec  6:00P -  7:00P  Madrone 2  
AND W  Lab  7:00P -  9:30P  Mahogany 101  
AND TH  Lab  6:00P -  9:30P  Mahogany 101  
Holman D  
Students must provide special equipment or supplies or may incur additional cost.
WELDING TECHNOLOGY (continued)

WT 123 Welding Technology Level III 3.0
Prerequisite: WT 122 with a grade of C or better, or P. Covers welding safety, Shielded Metal Arc Welding (SMAW), including stainless steel, all positions, Gas Metal Arc Welding (GMAW) all positions, Flux Core Arc Welding (FCAW) all positions and Gas Tungsten Arc Welding (GTAW), including stainless steel, all positions. This course complies with American Welding Society (AWS) and Schools Excelling through National Skills Education (SENSE) curriculum standards. Students are required to supply leathers, safety glasses, and welding gloves. Field trips may be required.
MATERIALS FEE: $20.00

<table>
<thead>
<tr>
<th>Course</th>
<th>Section</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>MATH 602</td>
<td>1990</td>
<td>Prealgebra</td>
<td>TTH</td>
<td>8:15A - 10:20A</td>
<td>Maple 104</td>
<td>4.0</td>
</tr>
<tr>
<td>GUIDE 100</td>
<td>1989</td>
<td>College Success</td>
<td>TTH</td>
<td>10:30A -11:55A</td>
<td>Maple 104</td>
<td>3.0</td>
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<tr>
<td>ENGL 151</td>
<td>1988</td>
<td>Prep. for College Comp</td>
<td>TTH</td>
<td>1:50P -4:15P</td>
<td>Maple 104</td>
<td>5.0</td>
</tr>
</tbody>
</table>

TOTAL UNITS 12.0

Eligibility requirements for enrollment include the following:
- Assessment and placement into English 151 and Math 602
- Desire and ability to attend college classes from 8:15A to 4:15P on Tuesdays and Thursdays
- Willingness to work hard in a supportive setting and achieve life-changing goals

Please call 588.5109 as soon as possible to make an appointment with a college counselor. This program is limited to 24 students. The enrollment deadline is January 3, 2014.
Plan early; counseling appointments fill fast.

First Semester Experience / Spring 2014

Columbia College is offering a two-day-per-week First Semester Experience for college students. This program is designed to boost your success in achieving your college goals. The First Semester Experience provides you a course load of 12 units (important if you are applying for financial aid) carefully scheduled from 8:15A to 4:20P two days a week. This program connects students with essential student support services and a waiver of book costs for all courses. If you wish to be considered for the First Semester Experience Program, you will need to have an intake appointment with a counselor to review your assessment scores and determine eligibility.

<table>
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Columbia College Counseling Office / 588.5109
OCCUPATIONAL WORK EXPERIENCE

Supervised employment extending classroom learning at an on-the-job learning site related to the student’s educational occupational goals.

1. The student must be employed in an approved job to enroll in the course.
2. The student must be enrolled in and complete at least at least 7 units per semester including Work Experience.
3. A total of 4 units per semester can be earned in ONE occupational area only; a maximum of 16 units TOTAL can be earned at the college.
4. Work experience units are as follows:
   - 1 unit = 75 hours per semester of paid work
   - 2 units = 150 hours per semester of paid work
   - 3 units = 225 hours per semester of paid work
   - 4 units = 300 hours per semester of paid work
5. Offered for PASS/NO PASS grading only.
6. Last date to enroll in Work Experience for Spring Semester is January 24, 2014.
7. Students who are enrolled must contact the instructor in the Work Experience discipline by January 23, 2014 or they will receive a NO-PASS Grade for the class.

Required Orientation: All students enrolled in Work Experience must attend one of the on-campus orientation sessions to receive the appropriate forms and semester timeline.

ORIENTATION SESSIONS – Spring 2014

HPMGT
- Tuesday, January 21 2:00-3:00P Manzanita 3
- Thursday, January 23 2:00-3:00P Manzanita 3

ALL OTHERS
- Wednesday, January 22 5:00-6:00P Manzanita 18-1
- Thursday, January 23 5:00-6:00P Manzanita 18-1

WORK EXPERIENCE SECTIONS

Auto Technology / AT 97
Erik Andal 209.588.5200
- Two Units.............................................. 2132
- Three Units........................................... 2260
- Four Units............................................ 2265

Business Administration / BUSAD 97
Michael Hill 209.588.5212
- Two Units.............................................. 0825
- Three Units........................................... 0826
- Four Units............................................ 0827

Child Development / CHILD 97
April Walker 209.588.5180
- Two Units.............................................. 0830
- Three Units........................................... 0831
- Four Units............................................ 2079

Emergency Medical Services / EMS 97
Sylvia Watterson 209.588.5186
- Two Units.............................................. 2295
- Three Units........................................... 2296
- Four Units............................................ 2297

Fire Technology / FIRE 97
Shane Warner 209.588.5308
- Two Units.............................................. 0837
- Three Units........................................... 0838
- Four Units............................................ 0839

Health & Human Performance / HHP 97
Dave Chesnut 209.588.5148
- Two Units.............................................. 2487
- Three Units........................................... 2488
- Four Units............................................ 2489

Health Occupations / HLOC 97
Dave Chesnut 209.588.5148
- Two Units.............................................. 2484
- Three Units........................................... 2485
- Four Units............................................ 2486

Hospitality Management / HPMGT 97
Gene Womble 209.588.5135
- Two Units.............................................. 0850
- Three Units........................................... 0851
- Four Units............................................ 0852

Natural Resources / NATRE 97
Dave Chesnut 209.588.5148
- Two Units.............................................. 2123
- Three Units........................................... 2124
- Four Units............................................ 2301

Office Technology / OFTEC 97
Judy Reiman 209.588.5216
- Two Units.............................................. 0859
- Three Units........................................... 2305
- Four Units............................................ 2306

Teacher Aide / TAID 97
April Walker 209.588.5180
- Two Units.............................................. 0865
- Three Units........................................... 0867
- Four Units............................................ 0868

Welding Technology / WT 97
Darren Holman 209.588.5365
- Two Units.............................................. 0871
- Three Units........................................... 2307
- Four Units............................................ 2308

For Work Experience in academic areas not listed above, see Coordinator Dave Chesnut, Sequoia 122, 588.5148
Office Hours M-W-F 11am – 12noon
The State Education Code allows Columbia College to offer non-credit courses in designated categories taught by instructors who meet competency requirements. Participants are not charged an enrollment fee as no units are earned, but are required to pay an $18 health fee (amount subject to change). Some classes also charge a small materials fee. Non-credit classes have a discipline as part of their name, e.g. HHP 300.

**REGISTRATION FOR NON-CREDIT CLASSES**

- A current Columbia College Application must be on file with the Admissions & Records Office. Call 209.588.5231 for more information.
- You may register using the connectColumbia registration system on the college website prior to the beginning of the class. Complete instructions are listed on pages 10-12 of this schedule. The College website is [www.gocolumbia.edu](http://www.gocolumbia.edu).

  Continuing students are pre-assigned a specific registration date and time to register on the College website. You can obtain your date and time for registration on the website as well.
- Open registration for Spring classes begins December 9, 2013 (see page 6 of this schedule for other dates and times).
- Registration for late starting classes can be done online, or in person at the Admissions & Records Office, until the last working day prior to the start of the class.
- After the first day of the class, registration can only be done in person on campus at the Admissions & Records Office. An Add Slip signed and dated by the instructor will be required at that time.
- Registration may not be done through the mail. Early registration is recommended to ensure a space in the class.

  For registration procedures, call Admissions & Records, 209.588.5231.

**ENGLISH**

**ENGL 705A English as a Second Language: Low Beginning**

Elementary course in speaking, hearing, reading, and writing English for persons learning English as another language. Emphasis is on vocabulary and sentence structure for practical communication. Basic literacy in first language is recommended. May be repeated five times.

2000  **MW Lec**  8:15A - 10:00A  Mark Twain Elementary School District  
Renner-Ingber J  

1997  **TTH Lec**  9:00A - 10:45A  A-TCAA Family Learning Ctr.  
Renner-Ingber J  

2003  **MW Lec**  5:30P - 7:15P  Murphys First Cong. Church  
Renner-Ingber J  

**ENGL 705B English as a Second Language: High Beginning**

Recommended for Success: ENGL 705A. Elementary II course in speaking, hearing, reading and writing English for persons learning English as another language with continued emphasis on practical communication. May be repeated three times.

2001  **MW Lec**  8:15A - 10:00A  Mark Twain Elementary School District  
Renner-Ingber J  

1998  **TTH Lec**  9:00A - 10:45A  A-TCAA Family Learning Ctr.  
Renner-Ingber J  

2004  **MW Lec**  5:30P - 7:15P  Murphys First Cong. Church  
Renner-Ingber J  

**ENGL 705C English as a Second Language: Low Intermediate**

Recommended for Success: ENGL 705B. Low Intermediate I course in speaking, hearing, reading and writing English for persons learning English as another language with continued emphasis on practical communication. May be repeated three times.

2002  **MW Lec**  8:15A - 10:00A  Mark Twain Elementary School District  
Renner-Ingber J  

1999  **TTH Lec**  9:00A - 10:45A  A-TCAA Family Learning Ctr.  
Renner-Ingber J  

2005  **MW Lec**  5:30P - 7:15P  Murphys First Cong. Church  
Renner-Ingber J  

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**Non-Credit Classes**
HEALTH & HUMAN PERFORMANCE

HHP 300  Lifelong Health and Fitness
Designed to offer lifelong education and promote the health and physical wellbeing of individuals. It includes a comprehensive workout designed to achieve personal fitness goals. Note: 27 to 108 contact hours. Unlimited repeats.

0377  MW  Lab  6:15A - 7:40A  Oak Pavilion 24  Kenna K
0545  MWF  Lab  8:00A - 9:05A  Twain Harte Fitness Center  Perry M
0384  MW  Lab  8:00A - 9:25A  Oak Pavilion 24  Walker A
0547  MWF  Lab  9:15A - 10:20A  Twain Harte Fitness Center  Perry M
2166  MW  Lab  4:20P - 5:45P  Oak Pavilion 25  Staff
0551  TTH  Lab  6:00A - 7:25A  Oak Pavilion 24  Fabry M
0537  TTH  Lab  8:00A - 9:25A  Oak Pavilion 24  Fabry M
1788  TTH  Lab  9:00A - 10:25A  Senior Center  Howell K
1207  TTH  Lab  4:20P - 5:45P  Oak Pavilion 24  Mager D
0549  MWF  Lab  4:45P - 5:50P  Twain Harte Fitness Center  Osterhout J

HHP 302  Cardiac Family Fitness - First Step for Fitness
Prerequisite: HHP 13B or HHP 15B with a grade of C or better, or P. Designed to develop optimal levels of cardiovascular functional capacity and reduce the risk factors associated with coronary artery disease. Emphasis will also be placed on maintaining and/or improving all components of fitness. Must be a member of enrolled cardiac student’s family. Primary physician referral required.

1567  TTH  Lab  7:00A - 8:25A  Oak Pavilion 4  Rios J

HHP 303  Rehabilitation for Physically Limited
Designed to offer individually prescribed fitness to the physically limited with emphasis on the improvements of cardiovascular, flexibility and strength components.

0379  MWF  Lab  8:30A - 9:35A  Oak Pavilion 4  Juarez R
0381  MWF  Lab  10:00A - 11:05A  Oak Pavilion 4  Juarez R

0555  TTH  Lab  11:20A - 12:45P  Oak Pavilion 4  Fabry M

MUSIC

MUSIC 302  Choral Singing
Study and performance of mixed choral works of various styles and periods. Includes development of vocal technique and musicianship. Audition required.

2210  MW  Lab  11:20A - 12:45P  Aspen 1  Carter J
   Plus additional rehearsals and concerts. See instructor for more information.
0320  M  Lab  6:30P - 9:35P  St. James  (Red Church)  Carter J
   Plus additional rehearsals and concerts. See instructor for more information.

MUSIC 303  Orchestra
Study and performance of orchestral literature of various styles and media. Audition required for wind, brass, and percussion players as needed.

0645  T  Lab  6:00P - 9:05P  Sonora High School Band Room  Harper M

MUSIC 305  Jazz Studies
Study and performance of instrumental and vocal jazz in both solo and ensemble (including big band, choir, combos, and solo with accompaniment). Includes beginning jazz theory, improvisation, style, interpretation, performance practice and the development of an individual standard jazz repertoire. Repertoire may vary from semester to semester. Field trips may be required. May be repeated 32 times.

2472  SU  Lab  1:00P - 5:00P  Aspen 1  Harris R
   AND MTWTHFSSU  Lab  8:00A - 3:00P  Field Location  Harris R
03/09/2014 to 06/03/2014
Sundays (8 class meetings) from 3-5pm in Aspen 1 beginning March 9, ending June 3 (excluding April 20).
Travel in Europe (London - UK, Belgium, Germany, Austria) May 9 through May 22, a total of 14 days. Students will average more than 7 hours a day of museums, tours with local tour guides and concerts.

1037  W  Lab  6:00P - 10:10P  Dogwood 1  Harris R

SKILLS DEVELOPMENT

SKLDV 700  GED Preparation
Designed to teach the general skills needed to pass the General Educational Development test.

1593  MW  Lec  6:00P - 7:45P  Oak Pavilion 12  Armstrong T
Blackboard 9.1 is Columbia College’s web-based learning management system, a tool that allows instructors to develop and support online education.

Specific Blackboard features and tools to be used in an online class will vary from instructor to instructor. Most students will find Blackboard easy to use, especially if they are familiar with the internet and have some basic computer skills such as searching the internet, word processing, copy and paste, and uploading/downloading files.

Blackboard is used in three types of classes at Columbia College:

**Fully Online** classes meet 100% online (no face-to-face meetings).

**Hybrid** classes have some combination of online instruction and face-to-face meetings. Dates of on-campus meetings are listed in the printed schedule of classes.

**Blackboard Enhanced** classes use Blackboard in conjunction with traditional face-to-face instruction. For example, an instructor may post a syllabus, host threaded discussions, or provide additional online resources to enhance or enrich the classroom experience. Assistance in using Blackboard will normally be provided during class.

**Login Instructions**
Most fully online and hybrid classes are available in Blackboard five calendar days prior to the class start date. Early login is recommended so that any login issues can be resolved before classes begin.

Go to [https://yccd.blackboard.com](https://yccd.blackboard.com). Before logging in, click on **Blackboard 9.1 Browser Compatibility Check** and follow the prompts. This is to determine whether your browser is correctly configured for use with Blackboard, and should be done each semester even if you have successfully logged into Blackboard in the past.

Log into Blackboard by entering your username and password.

**Username:** Enter your 8-character student ID number beginning with a lower-case “w”, e.g., w0012345.

**Password:** If you are new to Blackboard, your initial password is your six-digit birth date, mmddyy, e.g., 041765. If you have used Blackboard before, enter your existing Blackboard password.

If necessary, contact the Help Desk at 209.575.6412 or onlinehelpdesk@yosemite.edu. Help Desk hours can be found under the Help tab at the top of the login screen.

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**Spring 2014 F2F & Online Orientations**

All face-to-face orientations will be held in the ITC (Instructional Technology Center) located in Tamarack Hall, Room 134 in the Library Building unless otherwise notified.

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Description</th>
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<tbody>
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<td>Jan 10</td>
<td>4P-5P</td>
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<tr>
<td>Mon</td>
<td>Jan 13</td>
<td>10A-11A (*Online)</td>
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<tr>
<td>Mon</td>
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<td>11:00-Noon F2F</td>
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<tr>
<td>Wed</td>
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<td>10A-11A</td>
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<tr>
<td>Thurs</td>
<td>Jan 16</td>
<td>10A-11A</td>
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</table>

*Online Orientation Using CCCConfer (Virtual Conferencing Tool). It is highly recommended to log on at least 10 minutes before the session begins.

**Student Details**

- Dial your telephone conference line: 913-312-3202 or (888) 886-3951
- Cell phone users dial: 913-312-3202
- Enter your passcode: 597051
- Go to [www.cccconfer.org](http://www.cccconfer.org)
- Click the Student Log In button under the Teach & Confer logo
- Locate your meeting and click Go
- Fill out the form and enter the passcode: 597051

For the latest class scheduling updates go to My Columbia
[www.gocolumbia.edu](http://www.gocolumbia.edu)
# Online & Hybrid Classes

## Online Classes

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<td>Nutrition</td>
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<tr>
<td>2450</td>
<td>CHEM 5</td>
<td>Introductory Chemistry: Environmental Emphasis</td>
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<tr>
<td>2437</td>
<td>CHEM 14</td>
<td>Fundamental Chemistry for Allied Health</td>
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<td>2440</td>
<td>CHEM 20</td>
<td>The Chemistry of Everything</td>
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<tr>
<td>2506</td>
<td>CHILD 4</td>
<td>Observation and Assessment</td>
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<tr>
<td>2186</td>
<td>CHILD 17</td>
<td>Adult Supervision Practicum</td>
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<tr>
<td>2313</td>
<td>CHILD 40</td>
<td>Creative Activities in Motor Development</td>
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<tr>
<td>1011</td>
<td>CHILD 126</td>
<td>School-Age Child Care</td>
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<td>0775</td>
<td>CMPSC 10</td>
<td>Internet Essentials</td>
</tr>
<tr>
<td>2080</td>
<td>CMPSC 14</td>
<td>Advanced Topics in Website Development</td>
</tr>
<tr>
<td>0923</td>
<td>CMPSC 17</td>
<td>Advanced Internet Research</td>
</tr>
<tr>
<td>2291</td>
<td>CMPSC 98AX</td>
<td>GIS and Making Maps: The Essential Skills</td>
</tr>
<tr>
<td>2292</td>
<td>CMPSC 98BM</td>
<td>ArcGIS: Creating a Basic Map</td>
</tr>
<tr>
<td>0792</td>
<td>EMS 20</td>
<td>Basic Cardiology and Cardiac Dysrhythmias</td>
</tr>
<tr>
<td>0253, 1393</td>
<td>ENGL 1A</td>
<td>Reading and Composition: Beginning</td>
</tr>
<tr>
<td>0273</td>
<td>ENGL 1B</td>
<td>Advanced Composition and Introduction to Literature</td>
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<tr>
<td>0274</td>
<td>ENGL 1C</td>
<td>Critical Reasoning and Writing</td>
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<tr>
<td>1610</td>
<td>ENGL 10</td>
<td>Creative Writing</td>
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<tr>
<td>1638</td>
<td>ENGL 81</td>
<td>Introduction to World Literature: 1500 to Present</td>
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<td>1613</td>
<td>ENGL 151</td>
<td>Preparation for College Composition</td>
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<tr>
<td>1730</td>
<td>FIRE 2</td>
<td>Fire Prevention Technology</td>
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<tr>
<td>1544</td>
<td>FIRE 4</td>
<td>Building Construction for Fire Protection</td>
</tr>
<tr>
<td>0287</td>
<td>GUIDE 1</td>
<td>Career/Life Planning</td>
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<tr>
<td>1766</td>
<td>HHP 1</td>
<td>Introduction to Physical Education, Fitness and Sport</td>
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<tr>
<td>1564</td>
<td>HHP 2</td>
<td>Women’s Health Issues</td>
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<tr>
<td>1571</td>
<td>HHP 5</td>
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<tr>
<td>1573</td>
<td>HHP 60</td>
<td>Health and Fitness Education</td>
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<tr>
<td>2223</td>
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<tr>
<td>2417</td>
<td>HHP 66</td>
<td>Mental Aspects of Sport</td>
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## Hybrid Classes

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<tr>
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<tbody>
<tr>
<td>1930</td>
<td>HHP 74</td>
<td>Introduction to Sport Management</td>
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<tr>
<td>2014</td>
<td>HUMAN 2</td>
<td>Modern Culture</td>
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<td>2414</td>
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<tr>
<td>2324</td>
<td>LIBR 1</td>
<td>Introduction to Library and Information Resources</td>
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<tr>
<td>0814</td>
<td>OFTEC 50</td>
<td>Medical Terminology</td>
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<td>2127</td>
<td>OFTEC 152A</td>
<td>Medical Billing and Coding</td>
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<td>2303</td>
<td>OFTEC 152C</td>
<td>Advanced Medical Coding</td>
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<td>2304</td>
<td>OFTEC 168</td>
<td>Creating and Managing a Virtual Office</td>
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<td>2012</td>
<td>SPAN 1A</td>
<td>Spanish: Beginning</td>
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<tr>
<td>1401</td>
<td>SPAN 1B</td>
<td>Spanish: Beginning</td>
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<tr>
<td>2441</td>
<td>CHEM 2A</td>
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<td>2444</td>
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<td>2499</td>
<td>EMS 165</td>
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<td>2461</td>
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<td>Reading and Composition: Beginning</td>
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<td>ENGL 1B</td>
<td>Advanced Composition and Introduction to Literature</td>
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<td>ENGL 1C</td>
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<tr>
<td>2229</td>
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<td>Introduction to Computer Access</td>
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</tbody>
</table>
Short-term Classes

If semester-long courses are not practical for you, then consider our short-term classes. These classes provide flexibility to accommodate busy student schedules. They are of various lengths, and have different start dates throughout the semester. For detailed information on a class, please refer to pages 29-80.

### JANUARY

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<thead>
<tr>
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<th>Course</th>
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<td>2195</td>
<td>ART 31</td>
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<td>2196</td>
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<td>2261</td>
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<td>1571</td>
<td>HHP 5</td>
<td>Introduction to Recreation and Leisure</td>
<td>01/13/14</td>
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<td>1573</td>
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<td>01/13/14</td>
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<td>2223</td>
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<td>01/13/14</td>
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<tr>
<td>2417</td>
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### FEBRUARY

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SHORT-TERM CLASSES (continued)

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MARCH

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## Oakdale High School
739 West G Street • Oakdale 95361

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## Stanislaus Culinary Arts Institute
Oakdale Community School · 1040 Wakefield Drive · Oakdale 95361

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### Final Examination Schedule

#### Spring Semester 2014

April 28—May 2

Unless otherwise indicated, classes do not meet at their regularly scheduled times during the final examination period. Only this final examination schedule applies. The final examination for any **day class that meets only once a week**, Monday-Thursday, will be given during the last class meeting prior to the final examination period. Classes **will meet** for finals on Friday, May 2.

The examination times for lecture/laboratory and lecture/seminar courses are determined by the time of the lecture.

**EVENING CLASSES ONLY** (Classes that begin at 5:00 pm or later): All evening classes continue to meet through the last day of the semester. Final examinations for evening classes may be given during either of the last two sessions. If given during the next-to-last session, the last class session must still be held, and may be used to review the results of the final examination.

**OFF-CAMPUS CLASSES:** Classes that meet off campus continue to meet through the last day of the semester. Final examinations for off-campus classes may be given during either of the last two sessions. If given during the next-to-last session, the last class session must still be held, and may be used to review the results of the final examination.

Final examinations for Independent Study, Work Experience, and classes with a meeting pattern not shown below are arranged with the instructor.

Final examinations are held in the regularly-scheduled classrooms.

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<td>MTWTHF</td>
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<tr>
<td>8:00 am</td>
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<td>April 28</td>
</tr>
<tr>
<td>9:40 am</td>
<td>Wednesday</td>
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<tr>
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<td>meeting TTH</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8:00 am</td>
<td>Tuesday</td>
<td>April 29</td>
</tr>
<tr>
<td>9:40 am</td>
<td>Thursday</td>
<td>May 1</td>
</tr>
<tr>
<td>11:20 am</td>
<td>Tuesday</td>
<td>April 29</td>
</tr>
<tr>
<td>1:00 pm</td>
<td>Thursday</td>
<td>May 1</td>
</tr>
<tr>
<td>2:40 pm</td>
<td>Tuesday</td>
<td>April 29</td>
</tr>
<tr>
<td>4:20 pm</td>
<td>Thursday</td>
<td>May 1</td>
</tr>
<tr>
<td>All classes meeting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fridays only</td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Times</td>
<td>Friday</td>
<td>May 2</td>
</tr>
</tbody>
</table>
### Tips to get around online — www.gocolumbia.edu

**To apply to Columbia College**
- Visit college website: [www.gocolumbia.edu](http://www.gocolumbia.edu)
- Click on “Admissions”
- Click on “Apply Now!”
- Scroll down & click on the yellow “APPLY” button
- Click “Create a New Application”
- Complete the admissions application
- Submit electronically & wait for an email response

**To request official transcripts**
- Visit college website: [www.gocolumbia.edu](http://www.gocolumbia.edu)
- Click on “Admissions”
- Click on “Online Forms for Students” on the left
- Click on “Order Official Transcripts”
- Read the “Instructions to Request Official Transcripts & Track your Request”
- Follow the link to the National Student Clearinghouse website
- Complete the request and submit it electronically

**To check class status — open seats? wait list?**
- Visit college website: [www.gocolumbia.edu](http://www.gocolumbia.edu)
- Click on “My Columbia”
- Click on connectColumbia
- Click “Prospective Students”
- Click “Search for Classes”

**To print class schedule — track important dates**
- Visit college website: [www.gocolumbia.edu](http://www.gocolumbia.edu)
- Click on “My Columbia” at the top of the screen
- Click on “connectColumbia Login”
- Login to your account
- Click on “Current/Former Students”
- Click on “My Class Schedule”
- Login a second time
- Select Columbia College
- Select a term in the drop down menu
- Click “Retrieve Schedule”
- For password help, contact the Help desk 209.588.5382

**To find student online forms**
- Visit college website: [www.gocolumbia.edu](http://www.gocolumbia.edu)
- Click on “Admissions”
- Click on “Student Online Forms”

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**Access Columbia College Counselors Online!**

- **Our updated website**, including FAQ’s and extensive transfer information, will help you find answers to questions you have as well as information you need to know.

- **E-Advising** — If you haven’t found the answer to your questions from the FAQ pages, click on e-advising from our Counseling website ([www.gocolumbia.edu/counseling](http://www.gocolumbia.edu/counseling)) to ask a counselor your brief question and get an answer by the end of the week!

- **Like us on Facebook** ([cccounseling](http://cccounseling)) and receive updates, reminders of deadlines, upcoming events and participate in fun contests for prizes! You can also post questions or message us straight from our page.

[www.gocolumbia.edu/counseling](http://www.gocolumbia.edu/counseling)

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**Columbia College**
Admissions & Records
209.588.5231
11600 Columbia College Dr.
Sonora CA 95370

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[www.gocolumbia.edu/counseling](http://www.gocolumbia.edu/counseling)
Services & Programs

For free tutoring, come to the AAC!

The Academic Achievement Center offers free tutoring in most subjects and study skills to all students at Columbia College. Students can also use the AAC for study groups or make use of the computers and free printing.

Columbia College
Academic Achievement Center
Tamarack, 2nd floor
Appointment line 588.5088
www.gocolumbia.edu/aac

Child Care for Families

Columbia College offers high quality and dependable child care for families. If you demonstrate a need and meet income eligibility guidelines, you may be eligible for free or reduced fee child care. All families, regardless of income, are encouraged to call for more information about our programs.

Three college programs are available for you:
- Infant Program – Birth to 18 months
- Toddler Program – 18 to 36 months
- Preschool Program – 3, 4 and 5 year olds

Child Care Center
11600 Columbia College Dr.
Sonora, CA 95370
588.5278
gocolumbia.edu/ChildDev
or email Tiffeny Flies, Program Director:
fliest@yosemite.edu
Licenses: #553602594 and #553611159

Financial Aid / Veterans Benefits

The Columbia College Financial Aid web page http://www.gocolumbia.edu/financial_aid provides you with a wealth of information!

- Financial Aid information and opportunities
- Calendar of FAFSA workshops (on campus and in the community)
- Important dates and deadlines
- Veterans benefits and services
- And much more…

Please review our web page frequently for posted notifications regarding changed Federal regulations and new Student Responsibilities.

Located in Sequoia 110
Phone 209.588.5105
Fax 209.588.5391

Office Hours:
Monday-Thursday 8:00 – 4:30
Friday 9:00 – 4:30

The Student Center

The Student Center, located in Ponderosa, is a place for students to comfortably have discussions, workshops, club or Student Senate meetings. The Center provides students with access to college materials and computers. All are welcome!

Associated Students of Columbia College
Ponderosa Building
209.588.5270
Hours: M-Th 8:00A – 4:00P
Friday 8:00A – 2:00P
Manzanita Bookstore

Do you need money for your textbooks now?
Sell your books online.
  • Click on Buyback Info
  • Click Online Buyback Link
  • Enter ISBNs
  • Send your books
  • A check will be mailed to you.

Peet’s Coffee & Espresso served daily next door at Columbia College Lakeside Deli & Cafe.

Save money with a Convenience Card from the Bookstore
Use in the Manzanita Bookstore or Columbia College Snack Bar.
Save 5% on purchases when used in the Snack Bar.

www.manzanitabookstore.com

Columbia College Library

Books and…
  • DVDs
  • Meet the Author Events
  • Music Databases
  • eBooks
  • CDs

Remote Access Databases
Children’s Collection
Textbooks on Reserve
Research Classes

www.gocolumbia.edu/library

Columbia College Student Health Services

Laureen Campana, NP
College Nurse
588.5204
Office located in Juniper 2
MTWF 9 am – 4 pm
Thurs 11 am – 6 pm

Treatment and evaluation for minor illnesses and injuries are given by the college nurse. Lab tests for pregnancy, anemia, blood sugar, strep throat, TB screening, seasonal flu shots, and more.

Medications—Ibuprofen, Vitamin C, allergy meds, cough drops, hydrocortisone cream, antibiotic ointment and more!

Condoms are free in the Health Office.

Mental Health Counseling Services—appointments with licensed professionals available M–Th. Schedule appointments with the college nurse.

Vending Machines with medications and condoms are located in the Oak Pavilion, Manzanita, and the Tamarack Gallery

BOB Health Van and the Hope Van available on campus regularly—call for times they are parked at the Oak Pavilion

All services are confidential & free
The Food Bank

The Food Bank, located at Ponderosa Building, is open to all! A part of Amador-Tuolumne County Action Agency, the Food Bank provides food to anyone; no one is turned away. The goal of the Food Bank is to help meet student needs. Healthy bodies are healthy minds.

Open Wed & Thurs 9:00 a.m to 12:00 p.m
Or Fridays by appointment
To make an appointment or if you have any questions, please call 209.588.2174, 209.588.5270 or 209.588-5111

Need transportation to college?

Convenient public bus transportation is available to and from handy locations throughout Tuolumne and Calaveras Counties.

Tuolumne County
532.0404
www.tuolumnecountytransit.net

CALAVERAS TRANSIT
754.4450
www.calaverastransit.com

Campus Shuttle Service

Our evening campus shuttle is a free service that operates from 5:30 to 9:30 pm on Mondays through Thursdays. The 16 passenger bus runs on a continuous loop around the campus perimeter (no interior routes). Along with pick ups while en route, there are specific shuttle stops located at the Oak Pavilion, Manzanita Building at the rock bridge, Toyon/Sequoia Buildings, Redbud Building, and California Student Housing. Maximum wait time is 11 minutes.

Now available from EOPS

• Textbook assistance
• Parking permits and bus passes
• Specialized counseling
• and more!

Get what you need to help you succeed!
Download our application today by visiting us at: www.gocolumbia.edu/eops_care OR pick up an application at our office to see if you qualify.

Columbia College
EOPS/CARE
Toyon
209.588.5130

TRiO Student Support Services

TRiO Student Support Services (SSS) program is a federally funded grant that serves first-generation, low-income, and/or students with a disability who are seeking a certificate, degree, and transfer to a 4-year University.

The goal of the TRiO program is to provide students a structured and supportive learning network that motivates and propels students to complete their academic goals.

TRiO increases student success by offering intensive academic services, hands-on scholarship assistance, research assistance for transfer universities, motivational workshops, and many other activities.

Applications and instructions for enrolling are at our comprehensive website www.go.columbia.edu/trio

TRiO SSS
Hours: M-F 8:00A–4:30P
Sequoia 209.588.5066 or 588.5145
www.gocolumbia.edu/trio
Calaveras County

**Angels Camp**
Bret Harte High School
364 Murphys Grade Rd.

Mark Twain Elementary School District
981 Tuolumne Avenue

**Murphys**
First Congregational Church
509 North Algiers Street

Stanislaus County

**Oakdale**
Oakdale High School
739 West G Street

Stanislaus Culinary Arts Institute (Oakdale Community School)
1040 Wakefield Drive

Tuolumne County

**Jamestown**
Jamestown Family Resource Center
7th Street at 7th Avenue

**Sonora**
Amador-Tuolumne Community Action Agency (A-TCAA)
Family Learning Center
18080 Blue Bell Rd. East

Mountain Springs Golf Course
17566 Lime Kiln Road

Sonora High School
430 N. Washington St.

St. James Episcopal Church (Red Church)
42 Snell Street

Tuolumne County Senior Center
540 Greenley Road

**Twain Harte**
Twain Harte Fitness Center
22511 Twain Harte Drive

**connectColumbia Location Codes**
- A-TCAA Family Learning Center: CFLC
- Bret Harte High School: CBRT
- Jamestown Family Resource Center: CJTE
- Mark Twain Elementary School District: CMTE
- Mt. Springs Golf Course: CMTS
- Murphys First Congregational Church: CFCC
- Oakdale High School: COHS
- Sonora High School: CSON
- St. James Episcopal Church: CSTJ
- Stanislaus Culinary Arts Institute: CSCA
- Tuolumne County Senior Center: CSRC
- Twain Harte Fitness Center: CTFC
From January 2014 through summer 2015, upper level Manzanita Building services will be relocated as shown.

* Privately owned and operated by Pogacar Properties