

Yosemite Community College District

District Council Meeting Minutes

Gene Bianchi Community Center, Conference Room 1

September 26, 2018

Members Present: Santanu Bandyopadhyay, Steve Collins, Wendy Long, Curtis Martin, Allan McKissick, Nate Rien, Sherri Suarez, Henry Yong

Members Absent: Ninebra Mansour, Jim Sahlman, Klaus Tenbergen

Other's Present: Al Alt, Coni Chavez, Margo Guzman, Gina Leguria, Brian Sanders, Sarah Schrader, Trevor Stewart, James Todd, Susan Yeager, Jennifer Zellet, Kimberly Carter (recorder)

Meeting called to order at 3:11 p.m. in Oakdale at the Gene Bianchi Community Center, Conference Room 1.

1. Approval of Minutes of the Meeting of August 15, 2018 – Henry Yong

A motion to approve the minutes of the meeting of August 15, 2018, was made by Steve Collins and seconded by Santanu Bandyopadhyay. District Council members approved the minutes with a vote of all in favor.

Ayes: (8) Santanu Bandyopadhyay, Steve Collins, Wendy Long, Curtis Martin, Allan McKissick, Nate Rien, Sherri Suarez, Henry Yong

Nayes: (0)

Abstain: (0)

2. November Meeting Date Conflict – Henry Yong

Chancellor Yong alerted council members that the November District Council meeting may be either rescheduled to an earlier date, postponed, or cancelled, due to an upcoming AACC Guided Pathways Conference being held at the same time. A final decision will be made at the next District Council meeting in October.

3. Public Affairs – Coni Chavez

a. Board Policy – 2nd Reading

- 1. 7232: Classification Review
- 2. 7-8037: Duties of Employees
- 3. 7-8053: Position Classification Plan

District Director of Public Affairs Coni Chavez explained that the policies up for 2nd Reading review were reviewed last year as a 1st Reading by the council, who agreed to hold them until the fall semester. The council agreed to recommend slight changes BP 7232, in light of recent CSEA contract changes. All three policies will be moved forward to the Board for a 1st Reading.

b. Board Policy – 1st Reading

- 1. 2010: Board Membership
- 2. 2340: Agendas
- 3. 2345: Public Participation at Board Meetings
- 4. 2350: Speakers
- 5. 2710: Conflict of Interest
- 6. 2712: Conflict of Interest Code
- 7. 2735: Board Member Travel
- 8. 7340: Leaves
- 9. 7400: Travel

District Director of Public Affairs Coni Chavez mentioned the nine policies up for 1st Reading review. Ms. Chavez will bring back answers to specific questions on BP 2010 and BP 2340 to the October meeting. All of the policies will be brought back to the District Council for a 2nd Reading prior to being moved forward to the Board for a 1st Reading.

4. Fiscal Services – Susan Yeager

✓ **a. TCO**

Vice Chancellor of Fiscal Services, Dr. Susan Yeager, presented the council members with a draft of the Total Cost of Ownership – Facilities Plan, containing information based upon industry standards. She asked members to review and provide feedback at the next District Council meeting in October.

b. IEPI

Dr. Yeager thanked all of the council members for attending the IEPI meetings. She stated that once the IEPI team's report is received, the District's Fiscal Services Advisory Council will begin to meet. The Fiscal Services Advisory Council will meet on a monthly basis.

c. Pilot Parking Fee Structure MJC

Dr. Yeager stated that she would not be discussing the pilot parking fee structure topic at this time as more information was needed. Chancellor Yong stated that he would be talking with the Board to gather clarification on whether they were seeking to create a Board Committee or College/District-wide Committee to discuss parking.

5. Update on the writing process for Accreditation Follow-Up Reports – Brian Sanders

Columbia College Vice President of Instruction, Dr. Brian Sanders, gave an update on the writing process for the Accreditation Follow-up Reports that both colleges are currently working on to have completed by the end of the fall semester. He stated that he was encouraged by the Board's Study Session on August 24th and the presentations given by consultants Dr. Robert Pacheco and Mr. Bill McGinnis. He explained that finding evidence that shows that the Board has made changes to address the compliance issue of delegation of authority to the Chancellor and Presidents has been challenging. Chancellor Yong stated that after the October visit, the Board passed a resolution reaffirming the delegation of authority to the Chancellor and Presidents. Although he presented that information to the visiting team in January, he is still aware that they are looking for more evidence of the Board delegating the authority to the Chancellor and the Presidents. One example, Chancellor Yong is encouraging Dr. Pacheco to include as evidence, is that the Board has delegated the Chancellor the authority to pre-approve out of state travel for staff that cannot wait until the Board's approval. As further evidence, a suggestion from the council was to have the Board re-delegate all approval of out of state travel back to the Chancellor.

In reference to the TCO for IT, Chancellor Yong asked Director of Technology Services, Margo Guzman to give an update. Ms. Guzman presented an overview of some of the data that will be contained in the TCO. Chancellor Yong asked that a draft of the TCO for IT be emailed to the council members for their review and feedback before the next District Council meeting.

6. Winter Intercession – Constituent Follow-Up – Sherri Suarez

CSEA President Sherri Suarez stated that she has received several questions on how we are going to be able to have the winter intercession with our current resources. Ms. Suarez also stated that the classified would like to be included in the discussions when plans are being made to implement the winter intercession. She reminded the council that what might not be mandatory for faculty, is actually mandatory for classified.

Chancellor Yong stated that we have time to plan before anything is implemented, as the idea of a winter intercession would benefit our students as well as those students who are not regular students in the fall or spring. MJC Academic Senate President Curtis Martin asked if the winter intercession is a done deal, as the idea has not been well received the past two or three times it has been brought up. Mr. Martin stated that he is worried about the fiscal impact for only a few students. Columbia College Academic Senate President Nate Rien stated that many of his constituents are also not in favor for various reasons including financial aid, curriculum, and firefighting season.

In response to a question regarding who was given the charge, MJC Vice President of Instruction, Dr. Jennifer Zellet, explained that this was one of many suggestions for the District/YFA Calendar Committee to look at during their meeting to amend the academic calendar. Mr. Martin suggested that there should be a white paper discussion of the advantages and disadvantages of having a winter intercession from the District Council body. Chancellor Yong stated that we are just looking at the concept at this time, and we will have more discussion at future District Council meetings.

7. Other Business

- a) Chancellor Yong stated that the topics for next month's meeting will include Resource Allocation and the Information Technology TCO.
- b) Chancellor Yong informed the council members that plans are being made to improve our security. Currently both of the Campus Security Supervisors report directly to the Vice Presidents of College Administrative Services and not to the District Director of Security. One way to improve our security would be to change the reporting structure of our security and centralize it under the District. Columbia College President Santanu Bandyopadhyay suggested that in emergency situations, the college should be able to override without having to go through the District Director to move things forward.
- c) CSEA President, Sherri Suarez, addressed the council members asking for direction on what to tell her constituents regarding a possible strike by YFA. Chancellor Yong indicated that talking points were sent out to the Division Deans and District Director of Public Affairs, Coni Chavez, stated that the most current update is posted on the District's website. Vice Chancellor of Human Resources, Gina Leguria, stated that Ms. Suarez could speak with her directly.

The District Council meeting adjourned at 4:35 p.m.