



April 22, 2016

1:00p – 3:00p

Manzanita Conference Room

College Council Meeting Minutes

Committee Members Present: Angela Fairchilds, Brian Sanders, Luisa Adams, Tim Elizondo, Don Smith, Doreen Bass

Guests: Elissa Creighton, Baily Kato-Dutton – student, CJ Bush – student, Diana Sunday

Absent: Errin Bass (ASCC representative), Erin Naegle, Wendy Griffiths-Bender, Leslie Buckalew, Marnie Shively, Brad Sullivan (ASCC representative), Monika Aldabe (ASCC representative), Amy Nilson, Nancy Bull

Agenda

Available on the College Council SharePoint site <https://sp-portal.yosemite.edu/CC/ccouncil/default.aspx>

Recommended for Vote

Approval for the Record of Meeting for the March 4, Meeting of the College Council

It was moved, seconded (Brian Sanders, Luisa Adams), and approved to accept the record of meeting with no corrections.

Minutes

TOPIC: Constituency Feedback RE: Mission Statement Revision Draft

Discussion: College Council approved the revision of the college's mission statement.

Conclusions: Columbia College Mission Statement

Centered in the Sierra foothills, Columbia College offers students of diverse backgrounds many opportunities for discovery and success. Through a supportive and engaging learning environment, students master foundational skills, explore their passions, attain degrees and certificates, and pursue career and transfer pathways. We collaborate with surrounding communities to cultivate intellectual, cultural and economic vitality. Columbia College inspires students to become inquisitive, creative, and thoughtful life-long learners. **Adopted by College Council 4/22/16**

Action items:

Responsible:

Deadline

TOPIC: Strategic Goals Confirmation

Discussion: The committee approved the college's Strategic Goals.

- **GOAL 1** - Increase student success through educational planning and support services.
- **GOAL 2** - Create a balanced instructional environment through effective curriculum revision.
- **GOAL 3** - Collect, manage, and analyze data driven evidence to facilitate continuous improvement.
- **GOAL 4** - Promote economic development by providing employer/student connections through workforce training.
- **GOAL 5** - Expand modes of communication to improve community outreach, information sharing, and marketing efforts.
- **GOAL 6** - Create a comprehensive class schedule focused on the retention and recruitment of students for effective enrollment management.

Conclusions:

Action items:

Person responsible:

Deadline:

TOPIC: Academic Achievement Center - Instructional Technology Center – Basic Skills Reporting

Discussion: Angie shared with the committee that in trying to balance the workloads of the Vice President of Instruction and the Deans - an evaluation of whom the AAC and ITC report to is being considered. At this time, the AAC reports to the Dean of Arts & Sciences and the ITC reports to the Vice President of Instruction. Basic Skills reporting has been transitioned to the Associate Dean of Student Equity & Success.

Conclusions:

Action items:

Person responsible:

Deadline:

TOPIC: Strategic Plan

Discussion: Tabled until next meeting.		
Conclusions:		
Action items:	Responsible:	Deadline:
TOPIC: Technology Committee Brian Sanders		
Discussion: Tabled until next meeting.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Set Summer Schedule RE: College Council Meetings (May – August)		
Discussion: The committee did not have a chance to discuss the summer meeting schedule.		
Conclusions: Cari sent out an email regarding summer meeting dates. <ul style="list-style-type: none"> ➤ Thursday, June 9, 1-3 p.m., MCR ➤ Thursday, July 14, 1-3 p.m., MCR ➤ Thursday, August 11, 1-3 p.m., MCR 		
Action items:	Person responsible:	Deadline:
TOPIC: Other Item(s)		
Discussion: No discussion.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Institutional Effectiveness Report (IER) Diana Sunday		
Discussion: Diana provided the committee with an overview of the Institutional Effectiveness Report (draft), targeting the college's new strategic goals.		
Conclusions: Diana will present the IER to the Board of Trustees.		
Action items:	Person responsible:	Deadline:
TOPIC: Vision Statement and Core Values – Constituency Feedback		
Discussion: Tabled until next meeting.		

Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Accreditation		
Leslie Buckalew		
Discussion: Tabled until next meeting.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Enrollment Management Update		
Brian Sanders		
Discussion: Tabled until next meeting.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Budget Update		
Brian Sanders		
Discussion: Recommendation for IELM funds for 2015-16 year		
Brian provided the committee with an overview of the IELM funds and stressed the importance of placing needed items in program review. Don noted that the Fir 7 upgrade should be for 16 students not 26. Brian will make the correction.		
Discussion: Update on 2016-17 Columbia College Budget		
Brian provided an overview of the 2016-17 preliminary budget for Fund 11 and YCCD's resource allocation model and analysis, based on SB361 funding model.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Facilities/Safety		
Brian Sanders		
Discussion: Brian reported that HHP faculty and staff members are excited about making improvements to the par course and that they are doing their own fundraising. Students are assisting with signage. In addition, we are currently in the design phase for a tennis practice wall, which is used for solo practice. The Columbia College Foundation has possible funding available in their Tennis Court improvement fund. Cost is escalating from \$5,000 - \$6,000 dollars. There needs to be more discussion regarding faculty who teach near the tennis courts regarding sound.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: District Council Update		

Discussion: Tabled until next meeting.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Herb Garden		
Discussion: Tabled until next meeting.		
Conclusions:		
Action items:	Person responsible:	Deadline:
TOPIC: Constituent Reports/Updates		
Discussion: Tabled until next meeting.		
Conclusions:		
Action items:	Person responsible:	Deadline:

Adjournment

There being no further business, meeting adjourned at 3:20 p.m.

Record of meeting respectfully submitted by Cari Craven, Executive Assistant