

Reorganization – Columbia College Special Programs (DSPS, EOPS/CARE)

NARRATIVE: The Special Programs at Columbia College (Disabled Services Programs & Services, Extended Opportunity Programs & Services, and Cooperative Agencies Resources for Education) is requesting a reorganization that includes a Program Specialist.

RATIONALE: The state reporting requirements and accountability have increased in recent years. The day-to-day coordination of these two programs (DSPS and EOPS/CARE) are managed by two Faculty Coordinators. The programs have shared a Program Technician and have recently hired an Administrative Assistant also shared with CalWORKs. There is a need for a Program Specialist rather than the Program Technician due to the advanced technical duties required by the programs. The state allocations for these programs has significantly increased in the past year and is nearly back to the level of funding received prior to the devastating cuts in 2009.

FISCAL IMPACT: The reorganization will result in a cost increase of \$5,866 to Fund 12, which is supported by increased allocations in DSPS, EOPS & CARE.

RECOMMENDATION: That the Board of Trustees approve the following actions effective April 9, 2015.

- A. Eliminate the following position(s):
 - 1. Program Technician (Classified Range 32)
- B. Create/Increase the following position(s):
 - 1. Create Program Specialist (Classified Range 36)
- C. Appointment of staff to the affected positions:
 - 1. Program Specialist: Appoint Michelle Walker