

Columbia College Adjunct In-Service Fall 2016

Date: Wednesday, August 24, 2016

Location: Lower Sugar Pine Patio

Time: 5:00pm - 7:30pm



Agenda

Time	Activity	Location
5:00pm - 5:20pm	Check-in	Lower Sugar Pine Patio

- Collect your passport
- Online parking permit purchase
- Course Outline of Record verification & course SLO in syllabus check-off
- Finger foods
- Key distribution

5:20pm - 6:30pm	Welcome and Announcements	Lower Sugar Pine Patio
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- President's welcome
- Overview of events
- Circulate to information tables with handouts and complete passport*

6:30pm - 7:00pm	Breakout #1	Sugar Pine
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| CTE - Room #126 | A&S - Room #100 |
| → Directory page customization | → SLO assessment training |
| → Online Flex system training | → Course SLO statement revisions |
| → Next phase of Canvas | |

7:00pm - 7:30pm	Breakout #2	Sugar Pine
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| A&S - Room #126 | CTE - Room #100 |
| → Directory page customization | → SLO assessment training |
| → Online Flex system training | → Course SLO statement revisions |
| → Next phase of Canvas | |

*3 coffee gift cards will be given away as a prize for completed passports