**Columbia College**

**2015-17 Timeline for Self-Evaluation Report**

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| Jan 2015 | Kick off Accreditation Planning at January Flex.  Designation of Accreditation Co-Chairs, announcement to the college community of the opportunity to volunteer to serve on accreditation standard committees and appointment of co-chairs and members for the Standards Committees. |
| February 2015 | Oversight Committee (College Council) approved; finalized Standards Committees, development of timeline (February 6th meeting) |
| March 2015 | Presentation by Accreditation Co-chairs to Oversight Committee |
| April 2015 | Accreditation Standard Training |
| August 2015 | Fall Accreditation Review Kick Off at In Service |
| September 2015 | Standard Committees begin to meet monthly. Establish plan for fall and set goals at first meeting. |
| October 2015 | Oct 16th – ACCJC Training – ALO & CEO attend |
| December 2015 | Meeting with ALO & Faculty Accreditation Co-Chair |
| January 2016 | In-Service Accreditation  Flex Accreditation workshop  Presentation on SLO tool |
| February 2016 | Accreditation Committees meet to review data and address each standard |
| February 2016 | Attend ACCJC training session on Accreditation – Nate Rien, Faculty Co-Chair & Joe Ryan, Dean A&S to attend |
| February 2016 | ALO Faculty Co-Chair & Standard Chairs meet to review work to date |
| February 2016 | Establish Steering Committee for Accreditation |
| March 2016 | Steering Committee meets at Admin Council |
| March 2016 | Presentation to College Council & Board on accreditation standards |
| March 2016 | ALO Faculty Co-Chair & Standard Chairs meet to review work to date |
| April 2016 | ALO & Accreditation Co-Chair design draft report  SLOs & Integrated Planning Resource Allocation |
| April 2016 | ALO Faculty Co-Chair & Standard Chairs meet to review work to date |
| May 2016 | College Council discuss format for ACCJC Self-Evaluation Report |
| June 2016 | Collection of evidence - continuing |
| July 2016 | Begin construction of working draft |
| August 2016 | Continue review of evidence to date – working draft |
| September 2016 | Brainstorm Quality Focus Essay (QFE) |
| September 2016 | Standards Co-Chairs begin skeleton of working draft |
| October 21, 2016 | Open forum for students and community on Accreditation. Announcement for public comments. QFE Proposals for Self-Study |
| October 28, 2016 | Standards Teams Meet to Discuss 3 Requirements of Each Sub-Standard:   1. Evidence of Meeting the Standard 2. Analysis and Evaluation 3. Actionable Improvement Plan   Complete each Standards Findings by November 21st at 8 AM. |
| November 21 2016 | Co-Chairs upload Evidence/Analysis of each sub-standard to rough draft – include all new evidence |
| December 2, 2016 | Steering Committee meets to review Standards Uploaded to Draft. |
| December 9, 2016 | Meeting with ALO & Faculty Accreditation Co-Chair |
| February 15, 2017 | Accreditation Steering Committee meet to review 2nd draft of report |
| February 24, 2017 | Campus-wide/ Community Forum on Accreditation Report |
| March 2017 | ALO and Co-Chair Final Edits |
| April 2017 | Prepare final report of Accreditation Self-Study |
| May 2017 | Final draft approved by College Council  Final draft submitted to Board for review at June BOT meeting (No later than May 23, 2017, at noon) |
| June 14, 2017 | First Board meeting review and comments |
| June 14-23ish | Attend to edits from BOT |
| June 23 | Submit revised final draft to BOT for July meeting (No later than June XX, 2017, at noon). |
| July 12, 2017 | Final draft reviewed and approved by Board |
| July, 13 2017 | Submit to ACCJC and visiting team members - Day After Board Approval |
| September 2017 | Prepare for ACCJC site visit |
| October 2017 | ACCJC Campus Visit |