

**Agenda Item Details**

Meeting Dec 10, 2014 - Regular Board of Trustees Meeting
Category 6. ACTION ITEMS DISCUSSION
Subject 6.1 Columbia College 2014-2017 Student Equity Plan
Type Action, Discussion

Recommended Action That the Board of Trustees approves the 2014-2017 Student Equity Plan previously sent to the Board.

COLUMBIA COLLEGE – 2014-2017 Student Equity Plan

SB 860 requires colleges to submit Student Equity Plans to the California Community Colleges Chancellor's Office on or before January 1, 2015.

[Student Equity Plan_2014-12-10_BOTmtg.pdf \(1,209 KB\)](#)

Motion & Voting

That the Board of Trustees approves the 2014-2017 Student Equity Plan previously sent to the Board.

Motion by Anne DeMartini, second by Mike Riley.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

MINUTES
Yosemite Community College District Board of Trustees
Five Hundred Ninety Eighth Regular Meeting
December 10, 2014

Board of Trustees Present: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan, Student Trustee Andrew Campbell

Others Present: Joan Smith, Teresa Scott, Gina Leguria, Marty Gang, Jill Stearns, Angela Fairchilds, Coni Chavez, James Todd, Gary Whitfield, Brenda Thames, Tim Nesmith, Ted Hamilton, Becky Crow, Sharon Viss, Mark Newton, Matt Kennedy, Al Alt, Grace Cabera, Howard Coit, Melissa Raby, Barbara, Jensen, Mary Bylsma, Tina Treis, Debbie Partridge, Doralyn Foletti, Matthew Christman, Asia Reed, Sarah Schrader, Graciela Molina, Jann Mathies (Recorder)

1. OPEN SESSION AGENDA

1.1 Call to Order - The annual organizational meeting was called to order by Chancellor Joan Smith at 2:30 p.m. in the YCCD Board Room. The Chancellor presided during the election of the Board Chair.

1.2 Election Results and Administration of Oath of Office

Chancellor Smith reported the November Election results and congratulated Trustees Don Viss, Lynn Martin and Anne DeMartini on their re-election to the YCCD Board of Trustees. Chancellor Smith administered the Oaths of Office.

1.3 Reorganization of the Board of Trustees, Elect Board Chair

Education Code section 72000 requires that the annual organizational meeting of the Board of Trustees be conducted within 15 days after the first Friday in December. In compliance with this code section, it is necessary for the Board of Trustees to elect a Board Chair.

Resolution: That the Board of Trustees elects a Board Chair.

Chancellor Smith opened the floor to nominations for the Chair of the Board of Trustees.

Motion by Abe Rojas, second by Tom Hallinan to elect Don Viss as Chair of the Board.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

1.4 Reorganization of the Board of Trustees, Elect Vice Chair

Resolution: That the Board of Trustees elects a Vice Chair with authority and power to act on behalf of the Chair of the Board in the event of his/her absence. The newly elected Board Chair Don Viss called for nominations for Vice Chair of the Board of Trustees.

Motion by Linda Flores, second by Tom Hallinan to elect Anne DeMartini as Vice Chair of the Board.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

1.5 Reorganization of the Board of Trustees, Appoint Secretary to the Board of Trustees

Resolution: That the Board of Trustees appoints Dr. Joan Smith as Secretary to the Board of Trustees.

Motion by Mike Riley, second by Abe Rojas.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

1.6 Reorganization of the Board of Trustees, Appoint Stenographer for the Board of Trustees

Resolution: That the Board of Trustees appoints Jann Mathies as Stenographer for the Board of Trustees.

Motion by Tom Hallinan, second by Mike Riley.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

1.7 Reorganization of the Board of Trustees, Designate Time and Place of Regular Meetings.

Resolution: That the Board of Trustees designates the time and place of the regular meetings of the Board of Trustees

Motion by Abe Rojas, second by Linda Flores that the Board of Trustees will meet on the second Wednesday of each month in the YCCD Board Room. Closed sessions will begin at 3:30 p.m. and open session at 5:30 p.m. Two of the meetings will be conducted at Columbia College in the months of March and October.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

1.8 Reorganization of the Board of Trustees, Appoint Voting Representative to Attend the Stanislaus County Annual Meeting

Resolution: That the Board of Trustees appoints a voting representative to attend the Stanislaus County annual meeting where vacancies on the Stanislaus County Committee on School District Organization are filled.

Motion by Tom Hallinan, second by Mike Riley to appoint Trustee Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

1.9 Reorganization of the Board of Trustees, Appoint Member to Serve on the Association of Stanislaus County School Boards

Resolution: That the Board of Trustees appoints a member to serve on the Association of Stanislaus County School Boards.

Motion by Tom Hallinan, second by Mike Riley to appoint Trustee Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

Chair Viss appointed three Board members to continue another year of service: Trustee Anne DeMartini to the Great Valley Museum Foundation, Trustee Mike Riley to the MJC Foundation, and Trustee Lynn Martin to the Columbia College Foundation.

Trustee Abe Rojas reported that he was appointed by Legislative Advocate of the CCLC Lizette Navarette to the CCCT Advisory Committee on Legislation. The appointment is one of thirty five members state wide and the Committee is made up of Community College CEO's, Administrators, CSEA, Student Representatives and Community College Trustees.

1.10 Public Comments

There were no comments from the public.

2. CLOSED SESSION

2.1 Pursuant to G.C. Section 54957 Discipline/Dismissal/Release/Appointment

2.2 Pursuant to G.C. Section 54957.6 - Conference with Labor Negotiators Employee Organizations: CSEA, YFA

3. RECONVENE TO OPEN SESSION

3.1 Pledge of Allegiance to the Flag

The Pledge of Allegiance to the Flag preceded formal Board action.

3.2 Report Out from Closed Session

Chair Viss reported that the Board of Trustees approved an amendment to the Cabinet contracts based on the new STRS regulations which results in no additional cost to the District; car allowances will be abolished and added to salaries as of January 1, 2015.

3.3 Approval of Minutes of November 12, 2014, Regular Board of Trustees Meeting

That the Board of Trustees approves the Minutes of the Regular Meeting on November 12, 2014.

Motion by Tom Hallinan, second by Abe Rojas.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

3.4 Public Comments

There were no comments from the public.

4. REPORTS AND INFORMATION ITEMS**4.1 Constituency Reports**

1) Student Senate Activity Reports - ASMJC President Luis Rebolledo gave the monthly report for MJC and ASCC President Aiko Gonzalez gave the monthly report for Columbia College.

2) Yosemite Faculty Association (YFA) - No monthly report.

3) California Schools Employee Association (CSEA) Debbie Partridge gave the monthly report.

4) Faculty Representative to the Board Brian Sinclair (not in attendance) sent his report to the Board prior to the Board meeting.

5) Academic Senate Activity Reports - There was no report for Columbia College this month. MJC Academic Senate President James Todd gave the monthly report.

6) Leadership Team Advisory Council (LTAC) member Mike Sundquist gave the monthly report.

4.2 Activities and Announcements - Modesto Junior College

1) Allied Health Holds Graduation Celebrations for Two Programs

2) 77th Annual Men's Basketball Tournament Scheduled

3) ASMJC Cram Night Successful - correction by President Stearns - attendance was 800 students (**NOT** 450)

4) MJC Spring Institute Day Set for January 9, 2015

5) Men's and Women's Basketball Big 8 Conference Games Begin

4.3 Activities and Announcements - Columbia College

1) Student Success Workshop, November 24

2) Sounds of the Season Concerts, December 5-7

3) Professional Engagement Institute

4.4 Presentations/Updates - Yosemite Community College District Chancellor

Chancellor Smith thanked the team that worked on the Student Equity Reports. She also thanked Security Director Becky Crow for her service to the YCCD District and wished her well on her retirement. The Chancellor reported there will be a neighborhood celebration reception on December 18 at 4 p.m. in the YCCD Board room for those who have been so helpful in getting the stop light on Blue Gum. She thanked Mark Anglin, Dean of the Ag Department for bringing the poinsettias to the Board. She reported there will be a Leadership Team meeting on December 17 at the Gene Bianchi Center in Oakdale at 9 a.m. There will be an extended District Council on December 17, for Strategic Planning. Chancellor Smith thanked the Cabinet members for their services; she congratulated the three re-elected Trustees; finally, she thanked the students who travel from Columbia every month to attend the Board meetings.

4.5 Bond Update

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond projects, including the Great Valley Museum Education Demonstration Center building.

5. ACTION ITEMS CONSENT AGENDA**5.1 Approve Action Items 5.2 through 5.8 Consent Agenda**

Vice Chancellor of Human Resources Gina Leguria reported a correction to Agenda item 5.7. The attachment - Consent Agenda, Personnel Item #1 - Personnel Transaction Items - Voluntary Leave of Absence - Claudia Ramirez - Effective dates should be 1/1/15 - 12/31/15 (**NOT** 12/11/14 - 12/10/15). Also, item #2 - Replacement for Regular Classified Vacancy - LaTasha Purdy is being removed from the Agenda at this time.

A correction was noted by Columbia College President Angela Fairchild on Agenda Item 5.6 Columbia College Proposed Curriculum Changes. There was an error that gave POLSC 16 Comparative Government and Politics an incorrect unit count and description. This course, listed in the New Course section of the report, is being removed from this Agenda and will be resubmitted in the January Curriculum Board Report.

Resolution: That the Board of Trustees approves the Action Items 5.2 through 5.8 Consent Agenda with the above noted corrections.

Motion by Abe Rojas, second by Linda Flores

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

5.2 Consent Agenda, Fiscal Services, Purchase Orders

Resolution: That the Board of Trustees approves the purchase orders issued from October 1 - 31, 2014.

Motion by Abe Rojas, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

5.3 Consent Agenda, Fiscal Services, Acceptance of Gifts

Resolution: That the Board of Trustees accepts with appreciation the gifts listed on the December 10, 2014, Agenda.

Motion by Abe Rojas, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

5.4 Consent Agenda, Fiscal Services, Notice of Completion of Contract

Resolution: That the Board of Trustees accepts the work performed on the construction project noted in the December 10, 2014, Agenda as having been completed and inspected in accordance with the plans and specifications and take all actions necessary to close out the contract.

Motion by Abe Rojas, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

5.5 Consent Agenda, Columbia College Proposed Curriculum Changes

Resolution: That the Board of Trustees approves the curriculum additions, deletions, and modifications as indicated on the attached Proposed Curriculum Changes for the report period of October 8, 2014 to November 11, 2014. (See noted corrections above under Item 5.1)

Motion by Abe Rojas, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

5.6 Consent Agenda, Modesto Junior College, Proposed Curriculum Changes

Resolution: That the Board of Trustees approves the curriculum additions, deletions, and modifications as indicated on the attached Curriculum Changes Report as of the November 18, 2014 Curriculum Committee meeting.

Motion by Abe Rojas, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

5.7 Consent Agenda, Personnel Items

Personnel Transaction Items

Resolution: That the Board of Trustees approves the Consent Agenda, Personnel Items as amended. (See noted corrections above under Item 5.1)

1) That the Board of Trustees approves the list of Personnel Transaction Items attached to the December 10, 2014, Agenda and commend retirees for their years of service. (See noted corrections above under Item 5.1)

2) That the Board of Trustees approves the list of short-term appointees attached to the December 10, 2014, Agenda in accordance with state law (AB500-Goldberg). (See noted corrections above under Item 5.1)

3) That the Board of Trustees approves the list of adjunct faculty appointments attached to the December 10, 2014, Agenda for the Fall 2014 Semester.

Resolution: That the Board of Trustees approves the Consent Agenda, Personnel Items:

Motion by Abe Rojas, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

5.8 Consent Agenda, Sabbatical Leave Reports

Resolution: That the Board of Trustees accepts the 2013-2014 and 2012-2013 sabbatical leave reports from Jim Toner and Anne Cavagnaro which were previously sent to the Board.

Motion by Abe Rojas, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

6. ACTION ITEMS DISCUSSION

6.1 Columbia College 2014-2017 Student Equity Plan

Resolution: That the Board of Trustees approves the 2014-2017 Student Equity Plan previously sent to the Board.

Motion by Anne DeMartini, second by Mike Riley.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

6.2 Modesto Junior College 2014-2017 Student Equity Plan

Resolution: That the Board of Trustees approves the 2014-2017 Student Equity Plan that was previously sent to the Board.

Motion by Abe Rojas, second by Lynn Martin.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

6.3 2013-2014 Audit Report

The auditing firm of Crowe Horwath has completed the 2013-2014 audit of the District's fiscal operations. The audit report and financial statements have been prepared using the guidelines required by the Governmental Accounting Standards Board (GASB). The audit consists of the examination of the District's financial statements, a review of the systems of internal accounting controls and a review of state and federal compliance areas mandated by the Single Audit Act, the State Department of Finance Guide, and the California Community Colleges State Chancellor's Office. Representatives from the auditing firm were present during the Board meeting to formally present the audit report to the Board of Trustees. The representatives also responded to specific inquiries regarding the report. The audit report was previously provided to the Board for their review.

Resolution: That the Board of Trustees receives the 2013-2014 audit report and authorize its filing with the appropriate state agency in accordance with Education Code Section 84040.

Motion by Mike Riley, second by Linda Flores.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

6.4 Board Policy - 2nd Reading

Resolution: That the Board of Trustees conducts a 2nd Reading on YCCD Board Policy 5130 - Financial Aid and approves said policy.

Motion by Abe Rojas, second by Lynn Martin.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

6.5 Columbia College Measure E Proposed Budget Adjustments

Resolution: That the Board of Trustees approves the revised Columbia College Measure E Bond project budget adjustments as attached to the December 10, 2014, agenda.

Motion by Abe Rojas, second by Lynn Martin.

Final Resolution: Motion Carries

Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini (Tom Hallinan not present at time of vote)

7. BOARD COMMENTS

7.1 Comments from the Board of Trustees

Student Trustee Andrew Campbell reported he attended the Student Senate Community College Assembly, the MJC Holiday Social, ASMJC and ASCC Meetings, MJC cram night and the MJC Foundation Holiday Social. He also met with Trustee Flores. Trustee Flores reported meeting with Student Trustee Andrew Campbell.

She attended the Ag Harvest Dinner and the Agenda review with the Chancellor. Trustee DeMartini reported attending the Ag Harvest Dinner in the Pavilion, the YFA Social, a meeting with MJC President Stearns regarding the Great Valley Museum, the MJC Foundation social and the Agenda review with the Chancellor. She also announced the Great Valley Museum gala on January 17, 2015. Trustee Martin reported she attended the Agenda review with the Chancellor and she met with Columbia College President Fairchilds. Trustee Rojas reported he attended the Ag Harvest Dinner, the Salvation Army Kettle Kickoff, the EOPS Christmas event, a meeting of the CSUS President's Advisory Council, the audit meeting, the TRIO holiday luncheon and the Agenda review with the Chancellor. Trustee Riley reported attending the MJC Foundation retreat, the Ag Harvest Dinner, the YFA holiday social, the Agenda review with the Chancellor, the MJC Foundation Finance Committee meeting, YCCD Exit Audit meeting, and the the MJC holiday social. Trustee Viss reported attending the MJC holiday social, the AG Harvest Dinner, the YFA holiday social and the Agenda review with the Chancellor. Trustee Hallinan reported he is now representing Patterson and Ceres as interim legal counsel.

8. ANNOUNCEMENTS/ADJOURNMENT

8.1 The next regular meeting of the Board of Trustees will be held on January 14, 2015. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California.

The meeting adjourned at 6:53 p.m.

Don Viss, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D., Secretary
YCCD Board of Trustees

Approved at the January 14, 2015 Board of Trustees Meeting