

Columbia

Academic Senate Newsletter

College

November 2019

Reports by:

- President: Pam Guerra-Schmidt
- Past President (Elections Officer): Nathan Rien
- President-Elect: Lahna VonEpps
- College Council Faculty Rep: Marcus Whisenant
- College Services Faculty Reps: Laureen Campana
- College Technology Committee: Brian Greene/Erin Naegle
- Curriculum Committee Chair: Mike Torok
- Distance Education: Kathy Schultz
- Student Learning Outcomes committee: Joe Manlove
- Student Success Faculty Rep: Andree Thomas
- Teaching, Learning, and Community: Adrienne Seegers/Lindsay Laney
- Foundation: Tamara Oxford

Also included:

Holiday information

Ten +1 definitions

President's Message

By: Pam Guerra-Schmidt

"CELEBRATE WHAT YOU WANT TO SEE MORE OF!" (Tom Peters)

Dear Valued Faculty Colleagues,
Fall semester has proven to be full, and another huge thank you to each of you for your continued active engagement! The holiday season is upon us, and because family is central to how I celebrate, I've included my mom, Betty, in the picture, my first and most important role model! May your holidays be filled with laughter, joy, and peace!



Recruiting the next Academic Senate President Elect:

We are looking for our next 2020/21 Academic Senate President Elect! It could be you! What might one expect in this position?! First and most important are the connections you will make in a leadership role with so many remarkable people at our campus! And (drum roll please) you will get



Lahna at Plenary

to work with Lahna VonEpps, incoming Academic Senate President, who is incredibly talented, competent, and quite fun along with the Senate Council Team! Tasks include putting together the newsletter; attending and participating at the Senate-of-the-Whole and Senate Council meetings; serving as a representative on College Council; and a team meeting twice a month with the Academic Senate President, College President, and Vice President of Instruction. Attendance at the fall and spring Academic Senate Plenaries are fully paid with our senate budget. This position has 20% release time. Elections will be held in the spring, and new officers take office the day after graduation. Please let me know if you want to explore the possibility of submitting your name for the next AS President Elect

Academic Senate Plenary:

Each fall and spring, the Academic Senate President and President Elect have the opportunity to attend the Academic Senate of California Community Colleges Plenary

This year, Lahna and I, along with two of our MJC colleagues, Shelley Circle, Professor of English and Academic Senate Vice President, and Jennifer Zellet, Vice President of Instruction, attended the Fall Plenary, November 7-9, in Newport Beach! What a joy to spend time with this group while sharing ideas and building cohesion between our two colleges; a true reminder that our collective efforts support student success!



From the ASCCC website <https://www.asccc.org/>: "Formed in 1970, the Academic Senate for California Community Colleges was created for the promotion and advancement of public community college education in California, its general purposes include:

- To strengthen local academic senates and councils of community colleges;
- To serve as the voice of the faculty of the community colleges in matters of statewide concern;
- To develop policies and promote the implementation of policies on matters of statewide issues;
- To make recommendations on statewide matters affecting the community colleges."

While at plenary, there are key note speakers and informational sessions offered, and while it is impossible to attend them all, here are some of the topics: Guided Pathways, AB-705, Credit for Prior Learning (equity-driven initiative), Universal Design and Equity Standards. One of my goals is to be inclusive of all faculty and our campus community, so one of the sessions I attended was called "Part-Time Faculty Engagement Strategies in Governance Processes" where there was a focus on how to become part of local campus collegial processes and procedures. As you know, we have three committed adjunct faculty reps on Academic Senate, Shannon Van Zan, Thad Waterbury, and Rebekah Sandlin! I always feel grateful for the professional development opportunities that are supported by our Senate and our college!

Student Representative for Academic Senate in the Spot Light!

Calista Fields Richardson, Student Representative for Academic Senate is featured for November!

By Calista:

Hi there, my name is Calista Fields Richardson, and this year I am serving as the student representative in the Academic Senate. This being my second year at

Columbia and in student government, I was ecstatic at the opportunity to see more of how our college runs behind the scenes.

Because of opportunities I was given like the Promise Scholarship, I do my best to give back in any way I can. This is why I currently serve as Vice President of our Associated Students of Columbia College and a student representative for Academic Senate, College Council, and the EMP/FMP task force. Otherwise I work in our Library and complete coursework towards finishing my AST's in both Business Administration and Psychology.

When I am not in class, I enjoy hobbies like poetry, listening to music and podcasts, and just recently I have taken up embroidery. I think it is important to have creative outlets when pursuing any goal, otherwise one can risk being consumed by their work and burning out. While this has been an issue for me

in the past, I hope that I am better able to practice this skill before I transfer in the fall of 2020.

My hope is to transfer to UC Irvine to study Business Administration in order to pursue a career in Human Resources Management. I have always wanted to help people and I hope that in this field I will be able to do so using my perky demeanor and task-oriented workstyle. This goal has proved difficult at times because UC Irvine requires their Business Administration majors to have completed through Calculus 2, which added three classes to my already crowded Ed Plan. Overall this challenge has taught me a lot about myself and what it means to step out of my comfort zone.



My time at Columbia has shaped me a lot as a person. In these past couple of years, I have been able to see the value in taking a step outside of myself and my comfort zone, to try to make a difference. I've feigned confidence to address rooms of people and every time I do so, my voice shakes a little less. I've taken classes I didn't think I was smart enough for, and everything turned out alright. When I graduate with my Bachelor's degree, I will have been the first in my family to do so. Every day it seems I do something new that "me before Columbia" wouldn't have considered. For that, and for Columbia College, I am grateful.



I am working diligently to share the voice of faculty in my role as your Academic Senate President, and welcome all ideas, suggestions, and concerns. I hope you will reach out and contact me. I'll see you at our next meeting, Thursday, January 9th at 3:00 PM!
Cheers! Pam



UPDATES FROM THE PAST-PRESIDENT'S CORNER!

By: Nathan Rien

IT TAKES A VILLAGE- HAPPY HOLIDAYS!

Dear Colleagues,

As we approach the Holiday Season, let us celebrate student success and retention. Over the past couple years, we have made tremendous strides towards eliminating barriers to student pathways and have put forth a tremendous amount of effort in providing support systems that enhance the overall student experience.

From my vantage point, it has been an incredible experience reading the Curriculum Committee reports and seeing the sheer amount of courses and programs that are being continually updated. Kudos to our new Curriculum Chair, Mike Torok, as he continues to work tirelessly in that new position.

It has also been rewarding to see all the hard work that the Academic Senate is doing to update college processes, policies and procedures, including the Faculty Hiring Prioritization Process and the Academic Integrity Policy in the course catalog. Keep up the great work Pam and Lahna!

Through our collective efforts, we have developed a robust and thriving institution that is demonstrating the type of collegiality amongst faculty, staff and administration, that is inclusive and demonstrative of a pro-active organizational culture. Moreover, because of these efforts it feels as though student engagement is at an all-time high and I hope that we each take the time to continue working towards that end.

Columbia College provides an array of educational, vocational and extra-curricular opportunities and experiences for each of its students. To that end, I get to experience first-hand, the successes of students that are participating in the 16-week Fire Academy with Chief Warner and Captain VanHoogmoed, as well as, student-athletes that represent our college with distinction in Women's Volleyball (under the guidance of Coach Hansten) and in Men's Basketball (under the guidance of Coach Hoyt).

These are just some of the programs that will transform our students lives forever, and it is imperative to recognize that there are so many more offerings on our campus that would not be possible without the support of faculty, staff, administration and of course, students.

Remember... it takes a village.

Happy Holidays!

Very truly yours,

Nathan Rien

Academic Senate Past-President



Pres-elect notes for November Academic Senate Newsletter.

As we are all sprinting towards the finish of this semester, and take a short break for feasting over a Thanksgiving tofurky or turducken, may our bellies and hearts be filled! There is a lot to be thankful for. Here is my short list of campus-related things to be thankful for:

- Pam and I went to the Fall 2019 Academic Senate Plenary and felt the ocean breeze in Newport beach (I later discovered it was just the hotel air conditioner mixed with some “beachy waves hairspray”... but I’m still grateful to have been there). We got to have some conversations with MJC’s leadership, and attend sessions on equity-minded job description and hiring, engaging part-time faculty in Academic Senate decisions, and many others.
- The “Catalog chunking” committee has asked for input from the AS on the “Academic Integrity Policy” and thankfully there is a small group of interested parties (including yours truly) who are willing to take on this duty to clarify this policy. I am personally interested in this since in 2009 when I was a newbie, I was on the Academic Integrity committee and helped create the “notification form” that is going to help us get this policy tidied up. Nice to know that work I did a decade ago is maybe still helpful. That’s something to be thankful for.

- The Faculty Hiring Prioritization process is underway. There is an ad-hoc committee (including yours truly) that is meeting thanksgiving week to start the process of updating and revamping the forms for the FHP process. Last time this was updated was in 2009, so I think its time.
- FYI there is no December AS meeting, so be thankful that you have this newsletter to tide you over until the spring.

On a more personal note, I have some things to be incredibly grateful for... mostly my community who has supported me through the grieving process as I grapple with the complete overwhelm of my 96 year-old father passing away. He'd be "old" my entire life, and I guess a part of me just thought he would live forever. I'm mostly down to crying only twice a day, or when something unexpected happens. As we move into this holiday season and we spend time with family members that might irritate us or that we can only tolerate in small doses, I challenge you to find a keepsake moment that will bring you peace and gratitude at a future time when they might not be around. You can still be irritated and annoyed though, no one expects you to be a saint! Also, I am grateful for my sense of humor. I don't think I would have gotten through this semester without a strong sense of the absurd and willingness to laugh at myself.

Happy Thanksgiving everyone. Don't forget to wear your stretchy pants to dinner (or you might be the irritating family member who complains the whole time).

Cheers, Lahna



Adjunct-Rep Report

Power Outages:

This month the campus community was inconvenienced with PG&E planned power outages. There have been discussions on ways the campus community can improve, as these outages seem to be the way of the future. It is important that we as educators recognize the difficulties students may face under these circumstances and do our best to accommodate reasonable requests for due date extensions. In addition to the lack of power, many of us experienced a lack of cell phone coverage and/or a lack of internet access, me included. This made receiving college notifications difficult. Student workers also lost much needed hours during the campus closure and took a hit in their paycheck, adding additional stress to the situation. We discussed ways to improve campus decisions on when to open campus, and that a two-hour window was not sufficient, especially when many of us remained without power, or have long commutes to get to campus. While no actual decisions or plans for future events have been made, as an adjunct it is important that your voice be heard in these conversations. Please feel free to contact me, Rebecca or Thad, with any concerns you may have about the power outages or any suggestions you may have in dealing with any future power outage events.

Other Happenings:

Starfish has been integrated with Canvas and if you keep your grades on Canvas, counselors can access your grade book in order to identify students that may need some extra assistance. Starfish is also available for you to flag students who you think may be at risk of failing or dropping out, and also to praise students for a job well done. If you haven't yet logged into Starfish, you should check it out and learn how to make this tool work with your class to help ensure student success.

It has been suggested that instead of scheduling semester by semester, that departments begin to think about submitting a two-semester schedule (or a full academic year). This will aid counselors in advising students in planning out their year as well as let us adjuncts know what will be offered

and help us to plan our academic year as well. Make sure you remain in contact with your department so you too can be a part of the process.

Lastly, please feel free to contact me on any issues or concerns that you may have and would like brought to Academic Senate. As adjuncts we often feel disconnected, or don't know who to contact if we have an idea, see a problem, or have a solution to offer. While I do not have all the answers, I would be more than happy to help you navigate the campus community and to help you have your voice heard. We are an integral part of the college mission and it is important not only that we feel represented, but also that we have the ability to have our voices heard. I hope to hear from some of you before the end of the semester so that I can be of assistance to you.

Shannon Van Zant



Greetings Columbia College family. As we wrap up the fall 2019 semester I would like to remind everyone that the end of the semester and the holidays can be a very emotional time for our students. You might want to remind your students that the college has many resources available.

Columbia College Health Services offers a wide array of physical and mental health options for our enrolled students. Health Services hours are Mondays from 10:30 am – 2:30 pm, Tuesdays and Wednesdays from 8:30 am – 2:30 pm and Thursday's from 8:30 am – 6:00 pm and on Friday's by appointment only.

Columbia College Student Center's Food Pantry is open from Monday through Thursday from 8:00 am – 4:00 pm and on Friday's by appointment only. The Student Center also has a list of holiday meal services throughout the counties.

I hope everyone has a great end to their semester.

Best,
Marcus D. Whisenant
Hospitality Management Instructor



COLLEGE SERVICES COMMITTEE MEETING REPORT / NOVEMBER 1, 2019
Faculty Reps: Joe Manlove, Jim Rittmeyer, Laureen Campana
Committee Chair: Trevor Stewart

Following the agenda, here is the report for November respectfully submitted by Laureen Campana:

Information Items:

1. Health and Safety: Trevor is looking into what trainings we may offer in the near future on campus. Our risk management company, ASCIP, offers many trainings included in our contract. We are looking at fire extinguisher training, AED (automated external defibrillator), CPR (cardiopulmonary resuscitation) 2/4/8 hour options, and stryker chair training. It was also suggested that we offer voluntary Incident Command 100/200 module training for those interested. This is a free training available through the FEMA website that is self-paced. Each is about 1-2 hours. This would be more in depth than the section within the CEOP training that will be offered in multiple sessions in December. Incident Command would be the management model followed in the event of any major campus emergency including wildfire.

2. Facilities: Seven dead trees will be removed on campus. Much work was put into cleaning up campus for safety after the October wind storm. The student center hydration station installation has begun. Campus signs are being updated starting with the main traveled areas first. The long awaited replacement of the student center sheds housing the food pantry and other supplies remains in limbo. The question is whether to build from kits or build through the facilities department. The hope is to have the sheds by August of 2020.

3. EMP/FMP Update: There is an active group of all campus constituencies and community members working on the plans. The EMP table of contents and writing of sections has started, the FMP will follow and mirror the facility needs to implement the EMP.

Discussion Items:

1. Lockable doors: It is anticipated to include in the drill roster lockdown and shelter in place drills. Jake has assessed all campus doors with attention to knob and lever doors first. Fifteen have been fixed to date.

Crossbar doors with key lock need an override button. It is estimated to upgrade these locks would cost \$30-40,000. Sugar Pine / Manzanita / Sequoia are prioritized. We are informing district this is an urgent need to keep students and staff quickly secured in the case of an adverse event.

2. Clocks on campus: There is work being done on the faulty clocks on campus. Jake is working on getting funds for replacing low quality campus clocks with higher quality clocks that run on batteries and wifi atomic connections. They run about \$200 a piece and we need 65.

3. Dog waste on Symmons Field: There have been multiple complaints and unpleasant incidents related to dog poop on Symmons field. Options suggested were signage to prohibit dogs on Symmons field and possibly the Par Course, another site of reported problems.

4. Fire Drill Debrief: Not all alarms went off on campus. Suggestions for improvements included having zone monitors instead of building monitors and to work in pairs. Use fewer locations to gather, perhaps three central pods. Radio usage training is needed. Update and expand the information in the binders. It was noted that it would be highly advantageous for the campus to include expert input from our Fire Academy instructors in campus fire response planning and drill planning. Questions on how to best use and monitor exit roads came up and what to do if the zone paging system did not work.



Technology Committee: October 2019

Website: SiteImprove, a software that reviews websites and compiles list of broken links and other issues, will be implemented soon. The Technology Committee will be initial users invited to review the list. There will be a Webinar Training on November 6 at 2:00. We will be able to create groups for reviewing the results for certain categories of pages.

ONE Drive: With a few exceptions, the ONE Drive implementation has been completed throughout the District.

Classroom Updates: Two additional classrooms have received updated presentation technology: Fir 1 and Cedar 1.

UPS Replacements: Urgent UPS replacements are taking place in the Child Dev buildings but this is a subset of a larger issue. Many of the UPSs on campus are old and potentially in danger of failing.

Microsoft TEAM: Integrated Communication software is being deployed in more areas throughout the district. Possibly a substitute for SharePoint?

Help Desk: The Help Desk and IT services will be merging into a 'one stop shop'. This is to improve user's experience since all services will be housed in one place. The same number, 588-5385, will be kept for calling for assistance. This change is anticipated to occur in November. District IT plans to launch an educational campaign about the new system. Note, this change will not affect Canvas Support. Canvas support is still available at 844-243-8405.

Etrieve: The new documentation software that allows for a shift to electronic documentation on campus is being implemented. However, there is a 10 fold increase in the file size when new files are added to the system. This becomes an issue with having sufficient space to store files. The District is working with the company to find a solution.

Dogwood AudioVisual: Through the Technology Committee's encouragement and the College Council's approval, funds to update the audiovisual system in Dogwood for classroom purposes has been approved. The update is estimated to cost \$25,000. Faculty who frequently teach in Dogwood will be involved in the decision making process. It is hoped that the updated system will be in place for the January In-Service.

Guided Pathways:

AB705 Math Placement: We discussed the ability for students to be automatically placed into transfer level math in order to be compliant with AB705. Before the committee moves further, the Counseling Department would like to discuss automatic placement.

Student Email: Currently when students set up their email they are instructed to reset their password. Understandably, this is confusing to students as they have never set a password to reset. To reduce confusion for students when they set up their college email account, a new link stating "First time users click here" will be added. We also discussed reducing the number of emails students receive when they first register. For example sending out one email that briefly explains all of the services rather than the current practice of sending an individual email for each service a student indicates they are interested in when they register.

Total Cost of Ownership: The District has received \$250,000 for total cost of ownership expenses. The District plans to be transparent with how those funds are allocated. Decisions will be made using metrics and input from both colleges to determine how funds will be allocated.



Curriculum Chair Report to Academic Senate 11/20/2019

- The Curriculum Committee has completed a monumental amount of work this semester to not only meet our normal deadline for the upcoming catalog, but also to prepare the way for the transition to eLumen. I would like to commend the faculty submitting proposals, the Curriculum Committee, all support staff, and administrators for their long hours spent reviewing and commenting on materials, preparing agendas, tracking progress, and putting up with a new Curriculum Chair. You have all done phenomenal work both individually and as a team. I am honored to work with such dedicated professionals!
- The eLumen transition for curriculum and catalog management continues.
 - Our weekly meetings continue to guide us through the many pieces and challenges of this transition.
 - The process of exporting our data from the existing CurricUNET system will begin soon, followed by extensive data validation prior to import into eLumen sometime toward the end of Fall or the beginning of Spring semester.
 - The Curriculum Committee will be training in the new system following the data import and validating workflow processes.
 - When all of this has been completed, training will be provided to all faculty using the new system prior to resuming our normal curriculum review duties.
- If anyone has questions, or needs assistance, with curriculum matters please contact either me or Jessica Anselmi.

Respectfully Submitted,
Mike Torok
Curriculum Chair



DE Coordinator Report for the Academic Senate Newsletter 11-20-19

Happy Thanksgiving All!

This is the time of year when faculty are both looking to wrapping up their courses, and at the same time starting prep for their Spring Courses. Be on the lookout for emails from me with dates/times for Canvas Training and Assistance! I'll be doing three one-hour sessions on Exporting grades from Canvas and what to do with that export file once you have it! We can also look at how to use the Canvas Gradebook for your Spring classes. I will also be offering some training on December 16, the Monday after finals week, on Enhancing your courses with Canvas features and functions.

Just a reminder, our final DE Committee meeting of the semester is Friday, December 6. This is an open committee and all are welcome. We meet in the ITC, Juniper 102, from 10:00 - 11:30 am. If you are not able to attend in person, you can join us via ZOOM online! The link is included in the calendar invite or let me know if you need a resend.

Heads up on Distance Education Addendums! As you may have heard, we will be moving to a new Curriculum program in the Spring. So if you are interested in offering a course in Hybrid, Online or Video Broadcast modality, there may be a delay in your ability to request approval of a Distance Education Addendum. I believe we caught everything for Spring 2020, but if you are thinking of offering a course next summer that will need a DEA, please let me know so I can keep track and make sure they get entered as we learn the new curriculum system in the early Spring.

Do you need to complete some additional FLEX hours? In addition to the upcoming trainings, we have access to all the sessions from Can*Innovate 2019, which took place on October 25th. When you log into our Flex Program, you have to click on the link that says All Workshops, in order to see things in the past. On the list, you should see the Can*Innovate items below (next page), and then click on the ones you want to enroll in.

5018	Can Innovate! - Integrating Compassion into Your Teaching	10/25/2019	Friday	9:00am-9:45 am	0.75
5019	Can Innovate! – Applying the Peralta Equity Rubric to Promote Connection and Belonging	10/25/2019	Friday	10:00am-10:45 am	0.75
5020	Can Innovate! – Canvas Combo, Meet the CCC Canvas Community Home Base! & Javascript Magic in Canvas: Randomizing Widgets, No Coding Required!	10/25/2019	Friday	10:00am-10:45 am	0.75
5021	Can Innovate! – Beyond Canvas: The CVC Exchange and Local POQR	10/25/2019	Friday	11:00am-11:45 am	0.75
5022	Can Innovate! – Canvas Combo, AudioFeedback! Instructor Interactions that Motivate Students & ConferZoom for Dynamic Student Conferences	10/25/2019	Friday	11:00am-11:45 am	0.75
5023	Can Innovate! – Quick Fixes Using Tools to Create Accessible Content	10/25/2019	Friday	1:00 pm-1:45 pm	0.75
5024	Can Innovate! – Canvas Combo, Group Discussions for Increasing Interaction, Engagement, and Equity & Data at Your Fingertips: Supporting the Success of all Learners	10/25/2019	Friday	1:00 pm-1:45 pm	0.75
5025	Can Innovate! – Using Flashcards for Self-Assessment	10/25/2019	Friday	2:00 pm-2:45 pm	0.75
5026	Can Innovate! – Embedding Quizzes in Video	10/25/2019	Friday	2:00 pm-2:45 pm	0.75
5027	Can Innovate! – Design 2 Align Camp: A Model for Redesigning Courses in Community	10/25/2019	Friday	3:00 pm-3:45 pm	0.75
5028	Can Innovate! – Taking the Pain Out of ‘Group Work’	10/25/2019	Friday	3:00 pm-3:45 pm	0.75

Here is the link to the website for viewing the archives from Can*Innovate . Find the program that you signed up to watch, click archives, and you'll see under Session Archive there is a video. Once you have viewed the archived session, you can go back to the Flex site, login, click on User Record at the top and mark your viewed sessions Complete. The Canvas Gradebook trainings will also be set up for Flex credit!

Kathy Schultz x5364



Hey all,

The SLO group is happy to announce that College Council has approved our new ISLOs, which should make collecting data from different disciplines more meaningful. They're now:

- Career
 - Have the skills to excel in the workplace and enter into fulfilling and productive careers.
- Communication
 - Be able communicators across levels and disciplines utilizing a variety of mediums and technologies.
- Critical Thinking
 - Think critically about their world and solve problems using cutting edge analytic skills.
- Knowledge
 - Be informed about the facts and discerning about the quality of information they consume.
- Culture and Community
 - Be a part of a vibrant community and culture, understanding others, valuing diversity, and encouraging sustainability.
- Calculation
 - Describe and define the scope, key principles and methods of scientific inquiry and quantitative reasoning.

We're also working with the curriculum migration into eLumen to ensure that SLO review is an effective part of the curriculum process. We're of course also looking forward to chatting with all of you during SLO camp in Manzanita, where there will be a series of excellent soups. We are also looking for a new SLO wizard to join our team since Lahna is bailing on us after this Fall.

Cheers,
JM



STUDENT SUCCESS COUNCIL REPORT

By: Dree Thomas

Student Success Council opened their October 25th meeting with a student success story. Claudia Loomis was invited to share with the committee about her experience as a student at Columbia College. Claudia Loomis is a First-Generation college student who is in their second year at Columbia College, majoring in Political Science and Mathematics. Claudia reflected that she was happy with her decision to attend Columbia due to the personal relationships she has built with students, faculty, and counselors. She attributes her success to networking and the sense of financial security provided by the Promise Grant. Claudia received the Promise Grant, is the Treasurer of Phi Theta Kappa Honor Society, and was a member of EOPS. Claudia will graduate in spring 2020 and to UC Merced or UCLA. She plans to continue on to Law School.

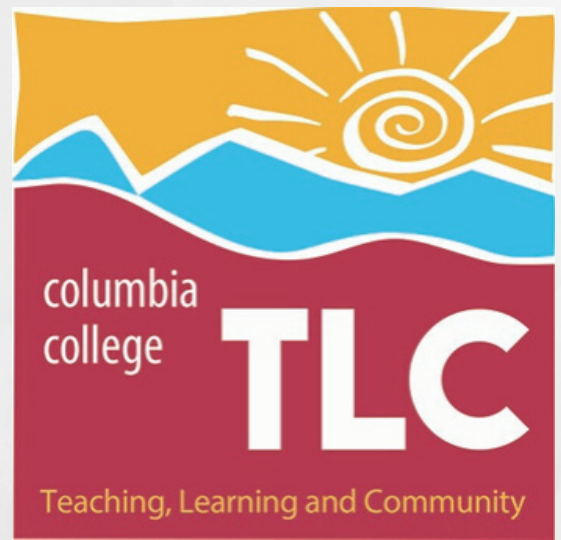


The committee also reviewed and approved the revised Bylaws and discussed goals that have been accomplished and what still needs to be completed prior to the January Student Equity Report deadline. We also had a Dashboard demonstration from Ben Marcus and Matthew Connot that was incredibly helpful. Melissa also facilitated a conversation about using preferred gender pronouns for students. It was suggested that we hold a campus-wide training on this topic and Melissa will bring this to the Administration Team for discussion.



Teaching, Learning, and Community

As we near the end of the semester, we'd like to look back and acknowledge all the work that has been done over the fall semester with Teaching, Learning, and Community. As your humble co-facilitators, we are grateful for all the work you have done around teaching and learning. You may have even changed your own mindset in the process!



Thank you to everyone who participated in a fall 2019 TLC Activity!

- Instructional Skills Workshop at Foothill Horizons Outdoor School
- New Employee Welcome
- Adjunct and All College In-Service
- Flex Day
- Mindset Book Club
- On the Road visit to MJC
- Groovy DSPS Tools
- Dashboard Tools
- Teaching Test Kitchen Labs
- Peer Observation Pool (For Faculty and Classified)

Thinking ahead to spring 2020 (yes, we are always thinking ahead!), save the date for these upcoming TLC events:

- Friday, January 10th Merced College Active Learning Conference
- Flex Day Activities on Changing Your Mindset: Meeting Students Where They Are

Spring 2020 will be the last semester that Adrienne and Lindsay will be co-facilitating the TLC initiative. We will be working on a successful TLC hand off to the next lucky crew. Stay tuned for more details!

Thank you again for all your support in the Teaching, Learning, and Community initiative!



Foundation Report

November 2019

Academic Senate Representative Tamara Oxford

The Columbia College Foundation met at their bimonthly meeting on Tuesday 11/19/2019. Some of the highlights of that meeting are as follows.

Columbia College Foundation Board of Directors is hosting a special event in November to further Santanu Bandyopadhyay's outreach efforts to deepen the connection between the college and the larger community. The private afternoon affair, held at the home of Board Member Margie Bulkin, is billed as a "Conversation with Columbia College President" on the State of Columbia College, with invitations having been extended to key community members. In this forum, Santanu will be engaging informally on both the challenges of meeting the needs of the rural college students and the gift of the college itself to our tri-county area.

The Foundation is attuned to the ongoing needs of the campus Foster Youth Program and is extending immediate financial support for the Spring Semester (2020) as the AT&T grant is expiring. Steady funding is needed to pay for monthly meeting lunches, provide gas cards, and stock the food closet. There are over 100 designated foster youth connected to the successful program and the Foundation is considering how to contribute ongoing support.

The Promise Scholarship continues to be a primary focus and is constantly undergoing refinement. The CCF recently paid a Student Ambassador to make personal phone calls to over 100 Promise students who were at risk of withdrawing or failing to enroll. They have instituted a Promise Success Checklist that completion of will gain a \$150 gift certificate to the campus bookstore. Items on the checklist include 1) completing a Starfish Survey 2) creating a comprehensive Academic Plan with their Counselor, 3) getting a Student ID card, 4) filling out a FAFSA, 5) registering for Spring. This year

151 (70%) of the incoming class are still enrolled. And there are already 138 applicants for Fall 2020! The date for a Spring Promise Breakfast is set for March 5, 2020 and will highlight our Culinary Program and support the Promise Students. There is also a plan to launch a Textbook Lending program that would allow certain textbooks to be checked out for the entire semester.

CCF reports that the committee received 12 proposals for Fall mini-grants and awarded ten of them for a total of \$12,494. One more way that the Foundation continues to support our students.



Stop apologizing, start thanking

I'm sorry
i'm always late



thank you
for waiting for me

I'm sorry
for being so sensitive



thank you
for being accepting
of me

I'm sorry
i always mess up



thank you
for being patient when
i make a mistake

I'm sorry
that you have to help
me so much



thank you
for doing me a favor

I'm sorry
for talking so much



thank you
for listening to
me

In celebration of the holiday season, and appreciation for the work accomplished this year, Dr. Bandyopadhyay invites you to a **Holiday Luncheon - Friday, December 6, in the Cellar Bistro from 11:30 a.m. to 1:30 p.m.** You are welcome to attend at any time or grab lunch on the go... there is no scheduled program, just an opportunity to come together and enjoy some holiday cheer with your colleagues. Don Dickinson and his students will prepare the main dishes with assistance from our Administration Team and the Classified Senate will provide desserts.

Hope to see you there!



THE 10+1

§ 53200. Definitions.

For the purpose of this Subchapter:

(a) "Faculty" means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

(b) "Academic senate," "faculty council," and "faculty senate" means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term "academic senate" also constitutes reference to "faculty council" or "faculty senate."

(c) "Academic and professional matters" means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) "Consult collegially" means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Columbia

Academic Senate Newsletter

College

October 2019

Reports by:

- President: Pam Guerra-Schmidt
- Past President (Elections Officer): Nathan Rien
- President-Elect: Lahna VonEpps
- College Council Faculty Rep: Marcus Whisenant
- College Services Faculty Reps: Laureen Campana
- College Technology Committee: Brian Greene/Erin Naegle/Kathy Schultz
- Curriculum Committee Chair: Mike Torok
- Distance Education: Kathy Schultz
- Institutional Effectiveness Faculty Rep: Jeff Tolhurst
- Student Learning Outcomes committee: Joe Manlove
- Teaching, Learning, and Community: Adrienne Seegers/Lindsay Laney

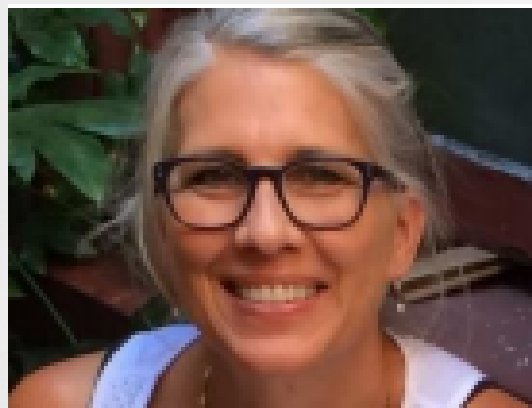
Also included:

Ten +1 definitions

President's Message
By: Pam Guerra-Schmidt

MIDSEMESTER HAS ARRIVED!

Dear Valued Faculty Colleagues,
And just like that we are half-way through
our fall semester!



Faculty Hiring Prioritization Process (FHP): In response to the proposals presented on October 18 and after rich and detailed discussions, faculty proposed the following ranking that will be presented to the FHP Committee (FHPC) on October 31: 1) Math; 2) Chemistry; 3) Spanish; 4) Art; and 5) Humanities/Philosophy. The FHP Committee is comprised of four faculty and four administrators tasked with making recommendations to our college President; recommendations are made using the published criteria. Information about this process can be found on our Senate's webpage: https://www.gocolumbia.edu/academic_senate/hiring.php

YCCD Board of Trustees: At our September Academic Senate meeting, we had the privilege of spending time with Margie Bulkin, Board Member for Area 1, and her grandson! I like to think of us as a family-friendly campus! Margie shared passionately about her dedication to our college and the surrounding community along with her commitment to advocating on behalf of her constituents! It was a moving and heart-felt presentation. It is exciting to share that she is already making suggestions for her area, and at the October board meeting, the Trustees passed a motion to hold an additional board meeting at Columbia College in July bringing the total to three meetings. Thank you to Margie and the other Trustees for supporting this motion!



"Education is a societal miracle, with an impact so far-reaching that no one can deny and no one can ever do without." -Margie Bulkin

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Budget Forum/District Financial Advisory Committee/Resource

Allocation Model (RAM): Please consider attending the Budget Forum, facilitated by Susan Yaeger, Thursday, October 24, 2:00 PM in Manzanita Multipurpose Room.

At our October AS meeting, it was shared that the FDAC was looking for the values of faculty as useful input for the Resource Allocation Model that is being developed. Here is a link from the last DFAC meeting that focuses on values and might be helpful in continuing with this conversation at a future meeting:

<https://www.yosemite.edu/fiscalservices/Values%20for%20a%20Resource%20Allocation%20Model%20updated%2010.22.19%20kb.pdf>

DFAC is one of many committees that has Academic Senate representation. The mission of this committee: “The District Fiscal Advisory Council provides a participatory governance venue specifically for the consideration of Fiscal Services issues, such as budget development, facilities, total cost of ownership, revenue generation, resource prioritization and allocation and other fiscal issues. This effort is aligned with the goal of continued building of the dissemination of information between Central Services and the Colleges. The DFAC is a governance body that provides recommendations to the Chancellor and works collaboratively with other participatory governance bodies. In the event consensus is not met, the Chancellor will be advised of differing viewpoints and will make the final determination.”

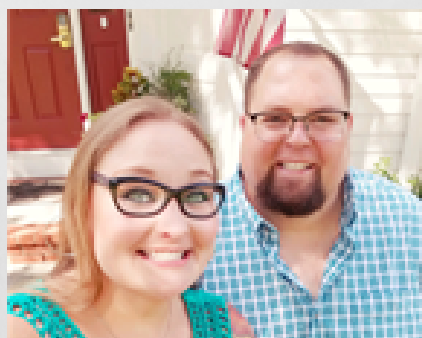
<https://www.yosemite.edu/fiscalservices/dfac>

Faculty in the Spot Light!

Jamie Grenland, Instructor of Chemistry is featured for October! Jamie is one of our new instructors that we welcomed to campus this fall!

By Jamie Grenland, Instructor of Chemistry:

If someone were to ask me ten years ago if I saw myself teaching chemistry at Columbia College, after a small chuckle, I would have replied with, “Dare to dream.”



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Ten years ago, I was attending classes on this very campus working towards my Associates Degree with plans of transferring into the UC system.

After working in the grocery industry for 12 years, I knew I wanted to do something more; be something more. I had already earned a certificate in auto mechanics and was half way through with a degree in business when I took a chemistry course to fulfill my general education requirement; I never expected to fall in love with science. I was privileged to have Dr. Joe Ryan as my instructor, and it was under his guidance and inspiration that I decided to become a chemist. When a revered professor, and now considered the highest influence of my life, advises to take a specific academic path it would be wise to consider the suggestion. I'm glad I did.

I began the fall semester of 2012 at the University of California Merced, after graduating from Columbia College. I commuted to UC Merced for six years where I achieved a BS and an MS in Chemistry and Chemical Biology. After considering the continuation of my UC experience for a Doctorate Degree, I decided it was time to focus on the career I had been working towards for the last 10 years, and my wife and I were ready to start a family.

After 14 years by my side, with full support every step of the way, my wife was ready for me to be by her side. Both Jennifer and I were born and raised in Sonora. We both attended Sonora High School, five years apart, and her family owns a local business where she has been the store manager for just over 10 years. Attending college can be financially straining but we were lucky to have her steadfast position to help ease the burden. She would work over 40 hours a week and I would commute to Merced 5 days a week. Needless to say, it was time to be closer and she couldn't agree more.

Now I am at Columbia College working in my dream job and couldn't be any happier. I have time to BBQ and cook or spend evenings fishing at the lake. My wife and I can go to concerts, catch a live Giants game, or spend a weekend at the beach. Most of all, I now have the opportunity to stay in the town I have called home my entire life, and Columbia College gives me a perfect platform to give back to

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this community in many ways. I look forward to dedicating the rest of my life to educating future chemists, and inspiring others to **“Dare to Dream”**.



I am working diligently to share the voice of faculty in my role as your Academic Senate President and welcome all ideas, suggestions, and concerns. I'll see you at our next meeting, Friday, November 15 at 1:30 PM!

Cheers!

Pam Guerra-Schmidt



UPDATES FROM THE PAST-PRESIDENT'S CORNER!

By: Nathan Rien

DEPARTMENT & PROGRAM ADVOCACY

Dear Colleagues,

On Friday, October 18th, the Academic Senate held a special meeting for the Faculty Hiring Prioritization Process. This meeting had seven applications to be discussed and ranked. Among those full-time faculty positions included in proposal and dialogue were positions in Chemistry, Spanish, Mathematics, Arts, and Humanities/Philosophy.

There was substantial dialogue regarding each proposal and it is truly one of the toughest processes to be part of because each position is so vital towards the vision we each hold dear for a comprehensive and robust institution of higher learning.

I have been a part of several of these discussions over the past few years and it is never easy. So my suggestion is for each of you to get involved and make sure that your voices are heard. There are several departments that are underrepresented and we need those voices to advocate for our programs.

Hope you all have a great semester!

Very truly yours.

Nathan Rien
Academic Senate Past-President



Pres-Elect report, October 2019

Dear Colleagues,

First of all, please enjoy one of my most favorite (copywrited by BabyBlue Partnership) Halloween comics:



Following the theme of things that might scare some of us and barely phase another:

1. Tests are SCARY for students. When we are in flight/fight/freeze mode, our brains aren't working very precisely. If we can calm that freaked out lizard brain, our human brains do much better. Please consider using the ABC's of stress management with your students on a regular basis so that they have this tool for when they really need it (A=Awareness of your body, B = deep breathes with an inhale through the nose a hold and an exhale, C= compassion and a kind thought for yourself in this moment).
2. In my opinion, Faculty Hiring Prioritization (FHP) is one of the more horrifying processes that we engage in. We go in knowing that every single position is of the utmost importance for the health of the department requesting the faculty member, and we have to decide which of the many we are going to send forward for the health of the whole college. It's like needing heart, lung, brain, kidney, and spine surgery all at once but having to decide which 2 or 3 we are going to do. Horrifying. And yet, there would be solid arguments for why each system should be kept or why there is a system that we might be able to do without. Certainly if there was an appendectomy in the list, we would want to do that elimination first to maintain the health of the overall systems. Fortunately, the human body is amazing at adapting and compensating... as is a body of faculty. I know

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we are all tired of making due, and I wish that there was a magic ring that would make it so that our budget allowed for all the faculty members in all the areas to be hired. And I should have the magic ring to rule them all! First off you would all love math! BuhahahahahaHa! But instead of a Lords-of-the-rings kind of situation, I feel like FHP is more of “may the odds be ever in your favor” kind of lose-lose game. Horrifying. The only good news is that I am currently working on updating the FHP form so that it might be slightly less painful to fill out the next time we do one.

3. On Nov 1, the math department is getting together to make a year-long schedule of classes. I think it can be done, I'll let you know how it goes in my next report so that you can decide if this is something that your department could do before it's required for you to do it. Get ahead of the game so to speak. I'm scared of the huge task of making a year-long schedule.

4. Book prices! Textbooks to be more specific. Those prices are SCARY. We need to come up with some options for our students: OER? Using older editions? Outsourcing to Amazon or other conglomerate bookstores? What else?

5. We have reached the 2/3 (66.6%) mark in the semester... that's terrifying, isn't it?

I hope you are continuing to have a productive, engaging, exciting, and only slightly scary semester.

Cheers, Lahna VonEpps
-Academic Senate President Elect



At the recent **College Council meeting** Dr. Bandyopadhyay discussed the upcoming Comprehensive Emergency Operation Plan and the (CEOP) training that will be happening in November with a date and time to be announced later. Although this is not a mandatory training for faculty members it is recommended that all attend so that we can educate ourselves on what to do in case of certain emergencies. A question was raised on actual individual building training's as well which is a great point because of our vast campus and building differences. There will be more information on this to come.

Dr. Sanders presented some very interesting information on the progress of the Facilities Master Plan and the Educational Master Plan. Both plans are outdated, and a lot of work has been going into both plans. The teams are preparing information to present, and we are all looking forward to the plans.

Please contact me with any questions.

Best,

Marcus D. Whisenant

Hospitality Management Instructor

Academic Senate Faculty Member Representative



College Services Committee
Academic Senate Report
Meeting October 4th 2019

Information Items: Flu vaccine will be offered on campus starting the week of October 21 through flu season usually ending late March. These will be free to students and staff.

Safety issue was brought up around hazard of piles of pines needles off of service exit road. There is a plan to burn these when permitted.

Facilities report included new signage that will be appearing around campus soon.

In November there will be a number of dead trees felled on the campus grounds.

Installation of a new outdoor drinking fountain hydration station will be installed at the student center in the next month. Scouting for a second station location around the Dogwood/Fir buildings in the works.

Facilities is down four positions at the moment: 2 custodian, 1 grounds , 1 administrative assistant.

There will be an elevator training on campus with county fire.

The plan for lockable classrooms doors in the final phase of planning. There will be different options depending on the door type. Lockblocks are not ideal as they cause a significant increase in HVAC use as the door remains continually partially open.

Technology committee reported a need to upgrade Sugar Pine equipment at a large cost. No plans on proceeding with that are offered.

Campus Fire Safety Forums will be held October 16th 11:30-12:30 and October 17th 5:00-6:00pm both in the Dogwood Forum.

NEXT MEETING: Friday November 11:00-12:30 MCR

-Laureen Campana





Technology Committee

- The District recently changed its password policy, such that employees are no longer required to change their passwords every six months. Instead, employees are expected to create a challenging (e.g. 12 characters long) password that's different from other passwords and change it if they suspect unauthorized access has occurred. Going forward the team will request that the District announces policy changes of this magnitude.
- The position summary in connectColumbia was discussed for ways to make it less confusing. A new product called self-service will replace connectColumbia in the not too distant future and should be more user friendly.
- Sugar Pine classrooms are the next classrooms slated to get audiovisual upgrades. Other tech update priorities include replacing the iMacs in Juniper and the numerous older laptops around campus. This is expected to cost approximately \$250,000. IT will investigate using Mac Minis to reduce costs. There is also a need to update the audio system in Dogwood and there was broad support to find funding given the importance of the space. There currently isn't enough funding for all of these projects to move forward.
- Ellucian mobile is being tested and will allow class registration via a mobile app.
- VDI (Virtual Desktop Infrastructure) that had been deployed around the District - especially at MJC - as a cost-saving measure was determined to be less beneficial than anticipated. As a result, all VDI units have been removed.
- Currently the existing website is checked for deadlinks and funding for a more major website overhaul is not available.
- The team shared the importance of everyone being familiar with the student experience with registration so that we develop user-friendly processes that don't present perspective students with unnecessary obstacles.
- Guided Pathways suggestions that remain - but are currently unprioritized - are: automated emails on registration, changing the 'forgot password' email registration issue, and automatically granting students the CT104 flag on registration. No timeline was given for implementation.
- District IT announced several recent new hires, including two newly created business analyst positions, to assist with current workload.

-Brian Greene, Erin Naegle, Kathy Schultz



Curriculum Chair Report to Academic Senate 10/20/2019

- The recent unpleasantness with PG&E delayed our curriculum submission deadline for the 2020-2021 catalog until 10/14. Submissions are now closed as we not only prepare for the next catalog, but our transition to eLumen.
 - o The Curriculum Committee will continue to be extremely busy as we try to process the 170 active proposals in the next three meetings!
 - o I appreciate all the hard work the Curriculum Committee is doing to review and comment on all the proposals in a timely fashion. This is truly a team effort! I would like to add special thanks to both Jessica Anselmi and Elissa Creighton for helping to keep everything compliant and moving as smoothly as possible.
- The eLumen transition for curriculum and catalog management continues.
 - o Our weekly meetings continue to guide us through the many pieces of this transition.
 - o We hope to import/check our current data into the new system sometime in the first part of Spring 2020, followed by training, and an anticipated “go live” date of mid-to-late semester.
- If anyone has questions, or needs assistance, with curriculum matters please contact either me or Jessica Anselmi.

Respectfully Submitted,

Mike Torok
Curriculum Chair



DE Coordinator Report for the Academic Senate Newsletter 10-20-19

Hard to believe we are halfway through the Fall semester! I have certainly been learning a lot and enjoying my new role supporting faculty, staff and students with Distance Education!

Next Friday, October 25th, I will be hosting a Viewing Room for Can-Innovate!, a free, online conference for Canvas users! I have requested Flex Credit approval for individual breakout sessions and you can attend from anywhere. But if you're on campus just us in the ITC, Juniper 102, for a light lunch and conversation as we view the sessions.

At our last DE Committee meeting, Kim Pippa-Tonnesen showed us how she has incorporated a new tool into her Canvas courses. Padlet is a great way to encourage participation and content sharing among our students. We are looking at either a per instructor price or unlimited instructor pricing if enough faculty are interested and committed to using this tool. Check out their website and/or ask Kim to show you how she has used it. You can even try a free option for a limited number of uses. We'll be researching their option for schools called Padlet Backpack.

Just a reminder, our next DE Committee meeting is Friday, November 8. This is an open committee and all are welcome. We meet in the ITC, Juniper 102, from 10:00 - 11:30 am. If you are not able to attend in person, you can join us via ZOOM online! The link is included in the calendar invite or let me know if you need a resend.

To all faculty who turned in a request for Online Development Approval – I am working my way through the list to follow up with your status. Please help me out by letting me know if you are at level 1, developing a course; level 2, have taught a new online course for the first time; level 3, are working on a course for OEI Approval. I'd like to help wherever I can, and Cindy Inwood and I are jointly keeping track so stipends may be processed in a timely manner! If you are interested in filling out a new form for online development of a course, check in with me! We also need to be sure we are completing the Distance Education Addendum (DEA) through Curriculum, which I can help you complete.

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Last month we introduced SensusAccess, which will convert documents you have in your classroom shells into audio files for those students who need or would prefer to listen to the content. If you haven't tried it yet, it takes just a few minutes! You can use the tool directly at their website, <http://sensusaccess.com/convert-a-file> to convert your own files from one format to another for posting in your online course. If you have questions about incorporating it into your Canvas shells, please ask! It is a simple process and a great tool for our students!

Last week, Lauren Campana and I introduced the Wellness Central module. I have created a template page in the Canvas Commons (search under Katherine Schultz), which you can import into any Canvas Shell. I also sent an email with the Banner link which you can use in any electronic document you make available to your students. Encourage them to give it a try and leave feedback via the link on the website.

Finally, some bittersweet news. Siegfried Guentensperger, our Instructional Support Specialist for DE, has accepted another job with Gallo in Modesto. Congratulations Siegfried and thank you for your major contributions during your time here at Columbia – you'll be missed! Due to the current District-wide hiring freeze, we are unable to replace him at this time. I am working with the Instruction Office to find a coverage solution particularly for our new Distance Education Modality, Video Conference courses. Otherwise, I will do my best to continue to answer questions, meet with faculty and do training's and workshops in the ITC! If you have a technical, non-Canvas related issue, I would encourage you to contact our IT folks.

Kathy Schultz x5364



Dear Colleagues:

The Institutional Effectiveness Council (IEC) met for the second time this year (with 12 attendees) and discussed the following items: 1) Review of Professional Development/Conference Requests; 2) College Policies and Procedures/Progress on Catalog publishing; 3) Update on Master Planning Task Force; 4) Program Review; 5) Electronic Forms/Paperwork Efficiency; 6) Productivity/FTES/FTEF/Balancing Machine; and 7) Critical Path Analysis. After discussion of professional development and conference requests, the IEC would like to make the process more consistent and standardized. Ben will work with a subcommittee to design one form to be used for a variety of activities and the TLC website will become a repository for past conference attendee's reports. This will help make the process more transparent and equitable. It will also help centralize paperwork for management purposes. Progress is being made on reviewing policies and procedures as the catalog is being migrated over to a new format.

The Master Planning Task Force met and the Educational and Facilities Master Plans are being updated.

Program Review was discussed. A handout of Synchronized Program Review and SLO Assessment Cycles was provided, explained, and reviewed. ASHP courses are currently on five-year review, while (by law) CTE courses are on a 2 year review cycle. It was suggested that a four-year review may work more efficiently to align all courses. Institutional Research (IR) and Student Services will also look at aligning with a 4 year cycle and report back to the IEC. We are also looking to see how eLumen can be utilized with this process.

Discussion of electronic forms and paperwork inefficiencies ensued. Some faculty have requested that some processes be made more efficient. For example, students currently must complete multiple forms to participate on a field trip (medical, liability, vehicle, etc. forms) and the process is duplicated for every single field class they go on. One idea would be to have all students, when applying to the college, fill each form out once and for all, to eliminate the loss of instructional time and increase efficiency. A standard field trip form, or photo release, etc. would likely help. Student forms in eTrieve should be available to help in Spring 2020.

Brian discussed and demonstrated productivity targets for 2019-20 with a "Balancing Tool" he developed. The statewide goal is 17.5 FTEF. Columbia

continued next page

College has a goal of 14. We are a tiny college and are almost at 13. The overall numbers have to do with class size balance. Smaller classes need to be balanced out with larger classes and the tool showed, conceptually to the group, how this worked.

After a short discussion, Brandon and Raelene will work on critical path analysis to make sure classes needed for a specific pathway do not conflict.

Finally, Brian mentioned that additional PRT funds have been awarded to the college for funding in the area of Video Broadcasting Classes. Two hundred thousand dollars will go toward equipment at the Sutter Creek location and possible staffing at Calaveras County Office of Education site along with Sutter Creek. The funds will be available in Spring 2020. Funds can also be used on software and training for instructors. The video broadcast classes are also referred to as the Evening Degree Program with classes on Tuesday and Thursday from 4:30 to 9:30pm. All the courses in this program are transferable.

Respectfully submitted by Jeffrey W. Tolhurst



Hello all,

The SLO committee is happy to report that the new ISLOs approved by the Academic Senate in Sept. have gotten the approval of College Council and will be fully implemented in the Spring, they are already soft launched, so people wanting to view results using them will have limited ability to do so.

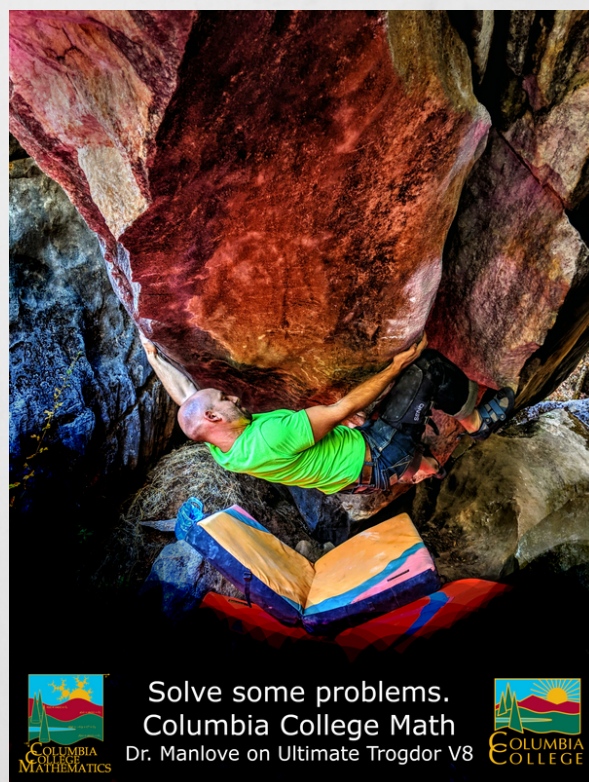
The new ISLOs are:

- **Career** Have the skills to excel in the workplace and enter into fulfilling and productive careers.
- **Communication** Be able communicators across levels and disciplines.
- **Critical Thinking** Think critically about their world and solve problems using cutting edge analytic skills.
- **Knowledge** Be informed about the facts and discerning about the quality of information they consume.
- **Culture and Community** Be a part of a vibrant community and culture, understanding others and valuing diversity.
- **Calculation** Describe and define the scope, key principles and methods of scientific inquiry and quantitative reasoning.

In further pursuit of making SLOs meaningful and easier, the workgroup will be suggesting that the number of CSLOs in a course match (roughly) the unit count of the course. We'll also be suggesting that each CSLO map to one ISLO and each ISLO be mapped to by only one CSLO. Expect these suggestions to start in the curriculum process once the transition to eLumen is complete.

The SLO workgroup has also been supporting the transition from curricunet to eLumen.

Thanks,
Joe Manlove



Solve some problems.
Columbia College Math
Dr. Manlove on Ultimate Trogdor V8



Teaching, Learning, and Community is in full swing this semester. Two Teaching Test Kitchen Labs (TTKLs) have begun work on their projects: one focused on Video Broadcast and the other focused on Brain-Targeted Teaching. The Peer Observation Pools (POPs) for faculty as well as classified staff have also started.

Upcoming TLC Events:

- An “On the Road” visit to Modesto Junior College is planned for Wednesday, Nov. 6th 8:30am-4:00pm. Let us know if you would like to join us. There are a few spots left in the van.
- Our very own DSPS Coordinator and Counselor Sean Osborn will be facilitating a workshop to showcase “Groovy Tools” in the High Tech Center on Friday, Nov. 15th 10:30am-12:00pm.

It is never too early to start planning for the spring, so let us know what you want to present and what you want to participate in!

TLC Co-Facilitators, Lindsay Laney and Adrienne Seegers, are planning to pass the torch to the next set of co-facilitators at the end of the 2019-2020 school year. Pam has put out call for those interested in taking on these leadership roles this fall. Please submit your name to her by October 31st. In the meantime, Lindsay and Adrienne will work on creating and reinforcing a minimal, functional structure for TLC that can be passed smoothly to the next co-facilitator team.

Thank you to our Academic and Classified Senate leaders, Pam and Tiffeny, for building community (the “C” in TLC!) across the entire campus.

-Lindsay Laney and Adrienne Seegers



THE 10+1 § 53200. Definitions.

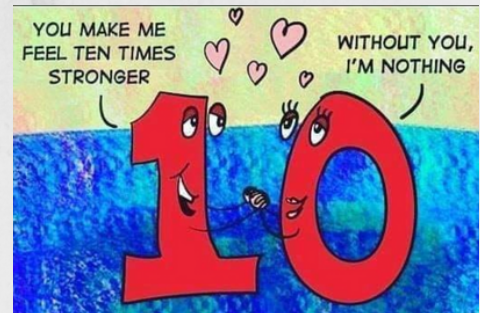
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**SEPTEMBER
2019**

**COLUMBIA
COLLEGE
ACADEMIC
SENATE
NEWSLETTER**

Reports by:

- President: Pam Guerra-Schmidt
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- Distance Education: Kathy Schultz
- Institutional Effectiveness Faculty Rep: Jeff Tolhurst
- SLOs: Joe Manlove
- Student Success Faculty Rep: Andree Thomas
- Teaching, Learning, and Community: Adrienne Seegers/Lindsay Laney
- Foundation: Tamara Oxford

Also included:

Ten +1 definitions

President's Message

STARTING STRONG!

Dear Valued Faculty Colleagues,

Extending a warm welcome to the 2019/20 academic year! As happens each year, we are tasked to intentionally engage in shared governance opportunities while always keeping the best interests of students as a top priority. These possibilities have been and continue to be abundant! Your response to and participation in these opportunities is simply astounding – thank you!

Faculty Hiring Proposal Process:

Faculty Hiring Proposals are due on October 4 to me and Jessica Anselmi! We are still looking for support to write the Art Hiring Proposal; please message me privately. Wishing Laurie Sylwester, Professor of Art, well in her retirement! Thank you to Brian Greene and the faculty team that pulled together the suggestions from the 2018 Faculty Retreat and created the Faculty Hiring Prioritization Rubric! Information on the Columbia College faculty hiring process, rubric, proposal form, and district faculty hiring procedures can be found on our Senate's webpage:

https://www.gocolumbia.edu/academic_senate/hiring.php

Here is a glimpse of the start to our year:

May Passing of the Gavel: Many thanks to Nate Rein, Past President, as he takes on the role of mentor to the incoming team! We couldn't ask for a more devoted, knowledgeable, loyal, fun, and patient colleague! Our Senate Council team includes Craig Johnston, Lahna VonEpps, Marcus Whisenant, Mike Torok, Nate Rein, and Shannon Van Zant!

August Faculty Retreat at Baker Station with the Bakers! The father and son duo, Brian and Avery, gave us the opportunity to pause and reflect about social-emotional connections with our students and colleagues while reminding us that "we do have the power to create, grow, and repair our relationships." Just this one event brought in the strengths of so many including collaborating with Tamara Oxford in the speaker selection, Jessica Anselmi who devoted a lot of time to selecting yummy food to nourish the attendees, Rebecca Slate, presenter of riddles, and Jeff Tolhurst, Baker Station historian and educating us about how drones are going to affect you and your students' lives." There were a lot of focused, smiling, and giggling drone flyers at the end of the Jeff's presentation especially while watching Andy Van Hoogmoed climb into the rafters to rescue a drone! Much appreciation to all of the faculty and administrative team that attended and participated!



Thad Waterbury and Jeff Tolhurst:



Welcoming two new faculty:

Joseph Harrington is our new Instructor of Spanish and Jamie Grenland, Instructor Chemistry! We are thrilled to be welcoming both to our campus community! A huge thank you to Kathy Kenna (Jamie) and Rick Rivera (Joseph) as their newly appointed mentors!

Faculty in the spot light!

My hope and goal are to find willing faculty that would like to be in the spot light for each newsletter! Thanks to Joseph for being our first willing participant!

By Joseph Harrington, Instructor of Spanish:

My quasi-professional teaching journey actually began as a freelance computer consultant in my teens during the early 90s teaching retirees how to use word processors and the "brand new" Internet. Afterwards, I completed advanced studies at UC Davis in Spanish Linguistics with a Designated Emphasis in Second Language Acquisition and a focus on advanced second language literacy development.



Since my time at Davis, I have been lecturing/adjuncting at Sonoma State, Santa Rosa Junior College, and Mendocino College the past few years. While I had many opportunities for professional growth, our family goal has always been to find full-time work. Since my wife has family in the Sonora area, when we saw the job posting here, we were excited to apply and thrilled to be hired for this academic year. With very little time to spare, we were able to move here just in time for our eldest to start Kindergarten. We are also excited to welcome a fourth child into our family sometime in November. This has definitely been a season of welcome change for all of us.

I must confess that driving out to the college every morning reminds me of when I was young and would commute down the hill to our local rural elementary school; I love the connection that the College has with nature and its sense of place. Additionally, I have really appreciated the collegial environment at Columbia College and have felt strongly supported as I have been learning the local culture. Furthermore, the students here have been very welcoming as I am learning the area so it can become part of our daily class experience.

While it can be daunting at times as I work to find ways to build up our language program here, I have really appreciated the strong support and encouragement that many have given. I hope that our combined efforts can create additional dimensions in our students' educational experience and also broaden and strengthen our college community. Juntos, ¡se puede!

September Building Relationships Across Campus-Senates Unite:

Tiffeny Flies, Classified Senate President and I believe that building relationships is joyful and leads to a more positive working environment! Our first joint activity invite was for Friday, September 21.

Our campus community was invited to the women's volleyball game and pizza at St. Charles Saloon!

Classified Senate did challenge Academic Senate

to a friendly competition involving the number of attendees. The faculty won and Classified Senate

will be bringing us snack at our next meeting. There

are rumors of 10-year-old fruit cake being a possibility! Many thanks to Tiffeny's

daughter, Chloe for creating the flier! It was exciting to watch our athletes

compete - Go Jumpers!



I am working diligently to share the voice of faculty in my role as your Academic Senate President and welcome all ideas, suggestions, and concerns. I'll see you at our next meeting, Friday, October 11! Cheers! Pam



UPDATES FROM THE PAST-PRESIDENT'S CORNER!

By: Nathan Rien

STAY INFORMED & ACTIVELY ENGAGE

Dear Colleagues,

After serving as Academic Senate President, I can say that I am inspired by our new leadership. Pam and Lahna are playing an active role in advocating for faculty and doing a tremendous job of representing our interests on so many levels. At Senate meetings, they run a tight-ship and do a tremendous job of ensuring that each member's voice is heard. Hats off to our new President and President-Elect!

Recently, Shannon Van Zant, Thad Waterbury and Rebekah Sandlin were nominated and elected to serve as Adjunct Representatives to the Academic Senate. In that capacity, Shannon Van Zant will serve as the Senate Council Representative as well. A big congratulations, to these three wonderful faculty members for their advocacy and commitment to our college and fellow colleagues.

In the spirit of active involvement, please be sure to participate in campus activities and pay particular attention to the proposed minutes and agendas for the committees and councils on campus. There are a lot of issues that arise, which may impact you as a faculty member, or may even impact your department and students. Recent issues of importance are the proposed 2020-2021 Academic Calendar, a proposed 6-week winter break, the proposal to provide an armed presence on campus, as well as, emergency evacuation protocol and procedures on our campus and reductions in state funding.

Through our Academic Senate, we have a voice to not only effectuate change, but to also advance the direction of our institution. It is imperative for each of us to not only stay informed, but to engage in collegial dialog and take a proactive role in making informed decisions to ensure that our voices are heard concerning these important issues.

Hope you all have a great semester!

Very truly yours.

Nathan Rien

Academic Senate Past-President



President-Elect Report

My esteemed colleagues,

Sometimes when I just can't turn my brain off at night, I give in to my restlessness and use those soft hours where the veil between my subconscious and conscious minds is thin, to let some other ideas come through. I was fretting these past few weeks of what I wanted to write in my very first letter to you in my new role as Academic Senate President Elect, I thought about tickling your memory of when you were a student, still having not figured out how to properly balance study time with healthful exercise, proper nutrition and rest, and how modeling these behaviors implicitly and explicitly for our students guides them on to be happier humans with more reserves for struggle. I thought about writing about my own recent struggles of watching my 96-year-old father go into hospice care, and how sharing these struggles with my students meant that we all treated each other with a bit more presence and willingness to be kind. Or of how I invite my students to practice the "A, B, C's of mindfulness" before and during an exam (A= Awareness of your body, B = Breathing deeply and slowly, C = compassion for yourself in this learning moment). All these type things could have filled the page and maybe they would have been of some use to you. But what I woke in the middle of the night to write down in haste before I lost it is this:

Columbia College is evolving. We are going through a culture shift. I see this as a balance between loosening our grip on traditional "we've always done it this way" modes of thinking and of holding fast to the essence of what makes Columbia such an incredible place. Gone are the chalkboards and paper rosters and in their place stands technology that allows our students access to so much more and in their own time. Students are outlining their every semester and every course for two years... and we're still producing schedules one semester at a time? It would take a culture shift to create a basic schedule of course offerings for two years, but we could do it to align with what we require of our students. Students have always gotten their textbooks by crowd sourcing and finding the cheapest options in any way they can. We can align with our students needs by offering Open Education Resources, finding texts that are not the newest edition, advertising to our students what the required text is so that they have time to get the very best deals... and what else? What else could be the thing that is currently beyond our imagination that could be the next helpful thing? Could you have imagined while you were getting your degree that you would one day be asked to protect students against a school shooter? What if we could have a more involved relationship with our local law enforcement by inviting a consistent presence to our campus? What side benefits to our entire community can you imagine developing from this rapport? Our campus of tall beautiful trees is being choked by brush and everywhere there is an increase in mega-fire danger. Could brush eating ungulates and mini fires be what saves us? None of us has all the answers, but I bet if we all work on the problems together, we'll be one step in the right direction. What I'd like to leave you with is

this: Your voice matters. Your presence where the decisions are being made is important. This process only works if we all work on it together to make transparent and enlightened decisions. Your unique perspective and expertise might just be the spark of enlightenment to shape how our college evolves. I hope to see you at our next Academic Senate meeting on Friday October 11 at

1:30 pm...where you KNOW that I'll be keeping the timer going to keep the pace moving so that we can all move forward together. If you are unable to make the Senate meeting and have thoughts to share, contact me or any of your representatives so you will be a part of Columbia's evolution!

Wishing you a beautiful Fall semester,
Lahna VonEpps,
Academic Senate President-Elect



Adjunct Faculty Senate Council Representative Report:

This semester kicked off with the Adjunct In-Service. It was nice to see many familiar faces and some new ones. At the In-Service, we learned about the idea of fixed and fluid mindsets, thanks to TLC co-facilitators Adrienne Seegers and Lindsay Laney. We engaged in a mindset activity in which we tried to rephrase negative thoughts students may have about coursework into positive phrases to help students change their mindset. Twyla Olsen and Micha Miller reported on their Teaching Test Kitchens during the breakout sessions and Kathy Schultz was available for Canvas help. Brandon Price and Michelle Walker also had a session on teaching at the prisons.

If you have any ideas or things you would like to see at Adjunct In-Service, please feel free to reach out to me with your ideas. I look forward to serving as one of your Adjunct Faculty Representatives to the Academic Senate.

Shannon Van Zant

vanzants@yosemite.edu



Faculty Senate Representative At-Large report:

Greetings I'm honored to be the Academic Senate Faculty Representative at Large for 2019/2020.

The College Council met on Friday September 20th for its first meeting of the new academic year.

Vice President of College and Administrative Services Trevor Stewart presented on the Building Evacuation/Fire Drill scheduled for Tuesday, October 8th. Please read the emails that Trevor's department has been sending out regarding this drill. It would also be a good idea to educate our students on signing up for CC alerts.

Along those same lines Dr. Bandyopadhyay has set up a Fire Safety Plan Forum on Wednesday October 16th from noon to 1 pm or Thursday October 17th from 5 pm to 6 pm.

Both forums will be held in the Dogwood Theatre. Please tell your students about this forum as well.

The issue of Campus Safety in regards to an active shooter was on the agenda. Many great ideas were discussed and much further conversation will transpire regarding this issue.

Please keep an eye out for more information to come.

Please feel free to contact me with any questions or issues that I may help out with.

Best,

Marcus D. Whisenant

Hospitality Management Instructor

Academic Senate Faculty Representative at Large



College Services Committee Report

Meeting September 6th 11-12:30

The meeting started by reviewing the charge and purpose of the committee noted below:

College Services Committee (CSC), a participatory governance standing committee, was created by combining the Facilities Committee and the Safety Committee (~2015). The committee operates by consensus and reports recommendations to the President, College Council or other council/standing committees. One sub-committee, the Safety Committee, meets on an as needed basis. Membership: Chair, VP College and Admin Services; VP Instruction or Designee; College Health Services; Campus Operation Manager; Campus Security Officer; DSPS; One leadership rep at large; Four Faculty; Four Classified; Two Students. The committee meets monthly.

Meeting records can be found at <http://www.gocolumbia.edu/governance/default.php>

Current Faculty Representatives:

Laureen Campana - Serves dual roles as College Health Services Rep and Faculty Rep

Joe Manlove

Jim Retemeyer

Next were health and safety issues: A national TB testing material shortage is affecting our ability to screen staff who work in the prison, child development workers and EMT students. Laureen is working with admin and community partners to find solutions while awaiting supply.

Trevor presented a list of items for discussion to cover over our meeting this academic year including: Bookstore and Food service operations in light of a district reorganization, Fire plan and campus environment, Campus Security including discussion of armed guard, Proposed Bond pending with pre-work of updating the EMP/FMP, Continuing the work of lockable doors for classrooms, Reviewing ASCIP (our Risk Management partner) trainings available from YCCD that we may want to provide broadly to our campus community. Other topics for consideration are welcome from the committee constituents. Please send them to Laureen, Joe or Jim and we will bring them forward.

FIRE DRILL October 8th – Mark your calendars and watch for more instructions by email regarding building monitors, escape routes, CEOP (Comprehensive Emergency Operations Plan). Note that some evacuation paths may cross –for example Sugar Pine may evacuate toward Sequoia and visa versa. The assumption is that buildings may not be on fire at the same time! Reminder to SIGN UP FOR CC Alert – please review emails; instructions have been sent recently.

The handicap parking space at Juniper has been removed to eliminate hazards encountered from cars frequenting the narrow road to Juniper. Next meeting will be Friday October 4th at 11am.

Let me know if you want me to bring anything forward, the agenda is usually created a week prior.

Laureen Campana



Curriculum Chair Report for Academic Senate Newsletter
September 2019

- At the time of this writing, we have had one Full, and one Executive, Curriculum Committee meeting.
 - o I would like to thank Randy Barton for agreeing to serve as an At Large Representative to fill the vacancy created when I left the committee.
 - o I would also like to thank Anca Husher for agreeing to serve as the Faculty Intern this year.
 - o I look forward to working with a strong team of faculty, staff, and administrators.
- I would like to remind all faculty the deadline for getting proposals launched in Curricunet is October 11th, 2019.
 - o This deadline is important not only for next year's catalog, but for our transition to eLumen.
- The eLumen transition for curriculum and catalog management is in the early stages.
 - o A core group of people have weekly meetings the entire semester to help keep the transition on track.
 - o The anticipated "go live" date is Spring 2020. There is a lot of work that will need to be completed between now and then to achieve that deadline.
- If anyone has questions, or needs assistance, with curriculum matters please contact either me or Jessica Anselmi.

Respectfully Submitted,
Mike Torok
Curriculum Chair



DE Coordinator Report for the Academic Senate Newsletter 9-20-19

Welcome to the Fall semester! I want to thank everyone who has been so generous with their encouragement and words of support as I take on the role and responsibilities of the Distance Education Coordinator. It is a pleasure to be serving faculty, staff, and students in this new role.

We had our first DE Committee meeting 9/20 and I'm happy to welcome both returning and new members! This is an open committee and all are welcome. I have sent out invitations to the meetings but here are the dates again. We have tried to avoid conflicts with other major campus meetings but due to holidays and Senate Plenary sessions there are a few. We meet in the ITC, Juniper 102, from 10:00 - 11:30 am. If you are not able to attend in person, you can join us via ZOOM online! The link is included in the calendar invite or let me know if you need a resend.

October 11, November 8, December 6, January 17, February 7, March 13, April 10

For those wanting to learn how to use Canvas for course design, EDUC 50 is starting on September 30, and runs for ten weeks. You may sign up in a number of ways; 1) Register for the course as a paying student, 2) Propose as a Professional Development project, 3) Propose as a FLEX activity, or 4) Simply let me know if you want to participate without any units or FLEX credit. See your Dean for appropriate paperwork for #2 or #3, and let me know so I can add you to the course!

A big thank you to our OEI Rubric mentors, Kim Pippa-Tonnesen and Shannon VanZant! They worked with numerous faculty during the summer on preparing online courses for OEI review and are continuing this work throughout this school year. Thank you to Brian Sanders for continuing the funding for this very helpful activity.

We already have two exciting new tools that may be incorporated into your Canvas shells to assist students. The first is SensusAccess, which will convert documents you have in your classroom shells into audio files for those students who need or would prefer to listen to the content. We are currently part of a pilot for this program so we encourage everyone to share information on this tool with your students so they can try it and we can gather data for the pilot. If you haven't already seen a demo or attended a training/workshop, you can drop in to the DSPS office or the ITC during any open hours and Sean, Mike, Siegfried or I will show you how to set it up in your Canvas shell! You can also use the tool directly at their website, <http://sensusaccess.com/convert-a-file> to convert your own files from one format to another for posting in your online course. Please see the lengthy email I sent on 9/18 for more detail.

Our second tool is a fully developed Wellness Central module. Our very own Laureen Campana has been heavily involved in the statewide development of this module and she welcomes questions and feedback. Currently, you can include a link to the module in its hosting location; eventually the modules will be available for direct inclusion in our Canvas shells. We will have a link for you shortly to share with your students!

A reminder to all that there are stipends available for online course development! Some of you have already been approved and I will be checking in with you on the status of your course. If you are thinking of developing a course for online offering, be sure to check with me for completing the stipend request before you get started!

Although it is far into the future, I do want to mention the Online Teaching Conference, which occurs in June every year, and which will be held in Pasadena, CA June 17-19, 2020. This is an excellent conference so if you are interested, you may want to put it on your calendar and begin looking for Professional Development funding now.

<http://onlineteachingconference.org/>

Finally, as your OER Liaison (Open Educational Resources), I will be forwarding and otherwise sharing information from the State Senate OER Initiative. I recently sent out information on weekly Webcasts for October. Those are available as FLEX activities so if you plan to go, update your FLEX plan at <https://flex.gocolumbia.edu/>.

Finally, welcome again to Siegfried Guentensperger, our Instructional Support Specialist for DE. Siegfried has already been tremendously helpful to faculty and staff, particularly with our new Distance Education Modality, Video Conference courses. He and I are also covering drop-in hours in the ITC or call either of us to schedule a time that works for you!

ITC Drop-In Hours

Monday - 1:00 - 4:00 pm

Tuesday -

Wednesday -

Thursday -

Friday - 9:00 - Noon

Kathy Schultz x5364

Siegfried Guentensperger X5344



Dear Esteemed Colleagues:

The Institutional Effectiveness Council (IEC) met for the first time this year (with 19 attendees) and, following introductions, reviewed the purpose and role of the IEC, which includes: 1) Enrollment Management; 2) Program Review; 3) Professional Development; and 4) Overall Governance Effectiveness. New council members commented on how helpful it was to have a brief history and purpose given. Student representatives had difficulty accessing the last meeting's minutes on SharePoint, so that will be changed and made more transparent.

After reviewing the minutes, Adrienne Seegers shared information on professional development, which is currently an unfunded mandate, but each college campus decides how best to implement strategies. Our TLC (Teaching and Learning Center) is currently sponsoring a Teaching Test Kitchen Laboratory (TTKL), which many of our colleagues have participated in. There is currently \$74,000 for professional development and the IEC will continue to track and approve requests from faculty and staff.

Guided Pathways (GP) was also discussed, and clarified, and it includes 4 parts: 1) mapping pathways; 2) helping students to choose and enter programs; 3) keeping students on their pathway; and 4) ensuring students are learning. Michelle Stricker, from the State Chancellor's office, gave an inservice presentation on GP before school started and emphasized that GP is a framework within which the good work we are already doing should fit to make it easier for students to reach their transfer and graduation goals.

The college catalog is being migrated over to a fully online version; a print version will no longer be supported. Elumen is the chosen vendor. Policies and procedures are being reviewed by the "Chunking Committee", which is ongoing.

Integrated Master Planning (IMP), which includes the Educational Master Plan (EMP) + the Facilities Master Plan (FMP) + the Technology Master Plan + the Student Success Plan (SSP) was the next topic of discussion. Brian Sanders outlined the connections between them, then discussion of the EMP and FMP continued in the context of a catastrophic wildfire, similar to the Camp Fire that burned through the city of Paradise, CA. If a similar wildfire were to occur in Tuolumne County it would extend from Long Barn through Chinese Camp and include Tuolumne City, Twain Harte, all of Sonora, Columbia (engulfing Columbia College), and Jamestown. Current thought includes re-framing evacuating 800 vehicles on a typical day on campus, to sheltering in place (i.e. Oak Pavilion). How do we harden our buildings to be safe during a wildfire? What needs to happen first, second, third, etc.? If the District pursues a bond, then we should have an FMP that includes making the campus as wildfire resistant as is possible. The FMP and EMP should be in place before any bond deadlines. The EMP discussion highlighted the connection with Program Review + EMP and asked, "Who are we right now and who would we be next year, if funds became available?". We need to list our current needs. Finally, there will be stipends available for anyone interested in helping with the Guided Pathways Scale of Adoption Self-Assessment. The goal is to have this done by the new March deadline.

Respectfully submitted by Jeff Tolhurst.

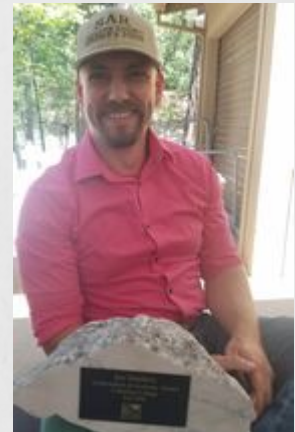


SLO Report

In order to accomplish our goals of having easy and meaningful SLOs, we're in the process of revising the ISLOs to be easier to map to with less duplication. The new ISLOs that the SLO committee has proposed are the 6 Cs: Culture and Community, Knowledge, Calculation, Critical Thinking, Communication, and Career. In order to simplify the SLO writing and revision process, we suggest that a course have as many SLOs as it has units and that each SLO target one ISLO, while avoiding multiple SLOs targeting an ISLO. This should reduce duplication enough to start to see meaningful data. If you're doing a major modification on a course, we encourage you to check with one of the SLO wizards (Lahna or Don) to see if you're meeting this goal.

As you may know a new curriculum system is in the works. We'll be migrating to eLumen for curriculum, syncing it up with SLOs. This means fewer programs to learn, and hopefully fewer issues with agreement between computer programs. It does mean that the eLumen interface will get a little more complicated to look at from the faculty side. There should be a number of training sessions available to become familiar with the interface.

Cheers,
JM



STUDENT SUCCESS COUNCIL REPORT

By: Dree Thomas

Student Success Council held their first meeting for the 2019-20 school year in Sugar Pine.

The reason? Our Student Worker In-Service Event was held in Manzanita. What a wonderful event! The laughter and cheers have been permeating throughout Manzanita all afternoon. At our meeting we had the opportunity to hear from Ashley Mikita, the Public Relations Secretary for Phi Theta Kappa (PTK) Honor Society. PTK announced the plan to further push our Starfish resources in to more of our Columbia College student's hands.

The PTK Student Board and Members-at-Large will be undergoing training and will be engaged in a campus wide campaign to train others. We heard great news from the Foundation regarding the Promise Scholarship and the impact on students in the first year. Exciting news will follow! We also received updates regarding our Native student services, foster youth, and other initiatives that further support the Dreamers. If you have any questions or would like to be more involved with some of these underrepresented students populations, or have a student who would be willing to share their success story, contact myself or Melissa Raby for more information.



Mindset Moment: “When I asked my class if they had been talking about Growth Mindset in their other classes a solid 1/3 raised their hands!

Success! Thanks TLC leaders, I appreciate your thoughtful choice of text and helping our campus mindset to groooow.” –Erin Naegle

From growth mindset, to fixed mindset, Mindset book club, mindset activities, mindset moments, mindsets are everywhere! Teaching Learning and Community (TLC) chose mindset as the theme for professional development this year. Stanford psychologist Carol Dweck’s work on mindset has been around for a while but is just and meaningful in the current context of Guided Pathways and student success as it was when it was first published in 2006. Mindset was a focal point at this fall’s Instructional Skills Workshop (ISW), New Employee Welcome, Adjunct In-Service, In-Service, and Flex Day. Keep an eye out for opportunities to continue the conversation about mindset and how you are using it with your students including the Mindset book club (contact Cindy Inwood for details). Please continue to share your mindset moments!

Teaching Test Kitchen Labs (TTKLs) are being formed and the Peer Observation Pools (POPs) for faculty as well as classified staff have been submitted. An “On the Road” visit to another college has been discussed and TLC will facilitate workshops throughout the semester. Let us know what you want to present and what you want to participate in! TLC Co-Facilitators, Lindsay Laney and Adrienne Seegers, are planning to pass the torch to the next set of co-facilitators at the end of the 2019-2020 school year. Pam will be sending out a call for those interested in taking on these leadership roles this fall. In the meantime, Lindsay and Adrienne will work on creating and reinforcing a minimal, functional structure for TLC that can be passed smoothly to the next co-facilitator team.

Thanks to Jessica Anselmi and Cindy Inwood for all their behind the scenes work to make all the back to school activities a success. Thanks too to everyone who presented and participated! The C in TLC (community in case you forgot) is thriving this semester!



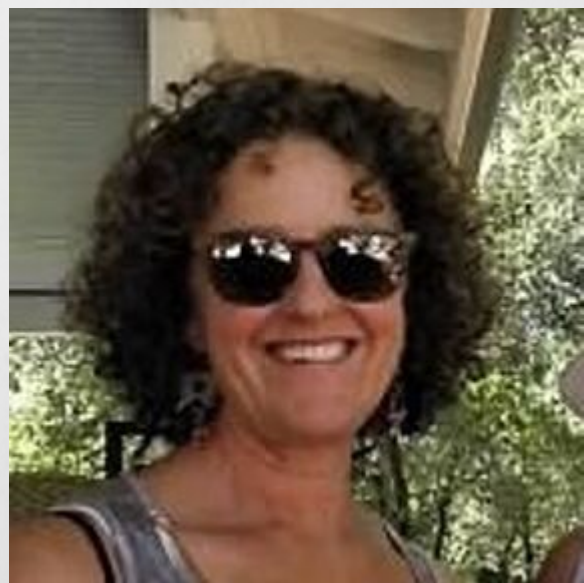
Fall 2019 Instructional Skills Workshop at Foothill Horizons

Academic Senate Foundation Report
September 2019
Tamara Oxford, Ph.D.
Academic Senate Representative to the Foundation

One of the much loved highlights of the seasonal Foundation activity is that the mini-grants are due on Oct. 10th. Take advantage of this opportunity to support your programs-- and your students, by applying for a Foundation mini-grant. Foundation support for our faculty plays a key role in two special events on campus this month. First is upcoming Bat Night with Lisa Murphy and Erin Naegle on Thursday Sept 19th from 6:30 to 8:30 p.m. and second, a special event, Madagascar, in Dogwood Theater on Sept. 30th from 4 to 5 p.m., in which we have an international guest host on "biodiversity and conservation in Madagascar."

The Foundation Board just voted to expand the Promise Scholarship. The local Promise Scholarship is in the second year of a three year trial run. The statistics are very, well, "promising". In its second year, Fall 2019, we enrolled fully half of the graduating students of Sonora, Summerville and Tenaya High Schools. Columbia College itself is partnering with the Foundation using AB-19 funds to pay the costs of the scholarship students. With the strength of this commitment in using AB-19 funds for another three years from CC, the Foundation is now going to expand its Promise in Fall 2020 to include graduating seniors from public high schools in all of the Columbia Service area (which includes Oakdale and Waterford), and to all of the Calaveras County and Mariposa graduates. In addition, they voted to expand and provide Promise Scholarships for students (beginning Fall 2020) for TWO years, not just one year. The Promise is already considered a success, with ongoing plans for sustaining and refining it.

Our President, Santanu Bandyopadhyay, is also working with the Foundation to cultivate outreach events that increase awareness and connectivity in the larger community. The college makes a significant economic contribution to Tuolumne County and the surrounding foothill region. Santanu wants our residents to know the literal "value" of the college to this area and to lay "claim" to this treasure as their own.



THE 10+1

§ 53200. Definitions.

For the purpose of this Subchapter:

(a) "Faculty" means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

(b) "Academic senate," "faculty council," and "faculty senate" means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term "academic senate" also constitutes reference to "faculty council" or "faculty senate."

(c) "Academic and professional matters" means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) "Consult collegially" means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.



Faculty Retreat Baker Station



Andy Saved It!



AUG 16 2019



April/May
2019

ACADEMIC SENATE NEWSLETTER

Council Officers

President

Nathan Rien

President-Elect

Pam Guerra-Schmidt
2019/20: Lahna VonEpps

Curriculum Committee Chair

Kathy Schultz

Representative-at-Large

Craig Johnston

College Council

Representative-at-Large

Matt Fox
2019/20: Marcus Whisenant

Past President

Maryl Landess representing
Erin Naegle

Adjunct Faculty Representative

Marina Koorkoff
Donald Smith

Administrative Specialist

Jessica Anselmi

President's Message

By: Nathan Rien

FAREWELL FROM THE PRESENENT'S CORNER!

Dear Colleagues

After serving as your Academic Senate President over the past year, I have gained invaluable insight into the governing processes of our institution and district. It has been a remarkable experience in team work, cohesion, collaboration and cooperation. Moreover, it has also reinforced my perspectives on the importance of problem solving, delegation and servant leadership.

I have truly loved working with each member of the Columbia College and MJC Academic Senates, as well as, the district and colleges' administrative teams, and can truthfully say that the past year has been an enlightening and inspirational experience. Having the opportunity to build a rapport with a diverse group of colleagues from throughout the district, has provided me with a new set of tools when it comes to critical thinking and consensus building. I am forever grateful for this opportunity to serve. Thank you!

I would also like to acknowledge the wonderful Senate Council that I was able to work with, including: Pam, Guerra-Schmidt, Kathy Schultz, Matthew Fox, Maryl Landess, Craig Johnston, and Marina Koorkoff. This was a fun and productive group that truly worked diligently with one another. Great work!

And finally, a huge thank you to Jessica Anselmi, our Administrative Secretary. Jessica is a tireless worker and did an incredible job working to balance all of her roles for the Academic Senate, Curriculum Committee and Student Learning Outcomes group. Sincere appreciation for her all of her efforts.

I hope everyone has a restful and enjoyable summer!

Let's all give Pam Guerra-Schmidt a warm welcome and offer her all of our support as our new Academic Senate President. Best of luck Pam!

Very truly yours, Nathan Rien, Outgoing Academic Senate President



Future Meetings

Student Success Council

Friday
September 6th
1:00-3:00
MCR 243

Curriculum Committee

Tuesday
September 12th
2:40-4:30
Buckeye 4

Institutional Effectiveness Council

Friday
September 6th
10:00-12:00
MCR 243

Academic Senate

Friday
August 22nd
3:00-4:30
MCR 243

College Council

Friday
September 20th
9:00-11:00
MCR 243

Senate Council

Friday
September 6th
10:00-12:00
Tamarack 119



PRESIDENT-ELECT'S REPORT

By: Pam Guerra-Schmidt

Dear Valued Faculty Colleagues,
summertime is here!

Invite Faculty Retreat: Looking forward to seeing you at the Faculty retreat at Baker Station, Thursday/Friday, August 15 and 16! Academic Senate is working with Student Services to bring in a guest speaker and we have faculty that are excited to share some of their gifts with you from teaching a salsa dancing workshop to a possible activity around the book, *Mindset*, from our TLC coordinators! If you have ideas and wishes for a meaningful retreat and/or would like to facilitate an activity, please email me! More information to follow! guerraschmidtp@yosemite.edu

On behalf of Erik Andal, YFA VP: In the past few months, the Yosemite Faculty Association has created a new webpage. There are a number of resources for all faculty in this webpage. It is highly encouraged that all faculty visit www.yosemitefaculty.org

Appreciation: Many thanks to all of my mentors this last year as I sunk, knee-deep, into training as your upcoming Senate President; there is a lot to learn! The Senate Council, Nate, Erin, Maryl, Marina, Craig, Matt, and Kathy are an absolute joy to work with and each one brings their unique perspective to the table; you are and will be well-represented as Lahna, Marcus, and Mike join the team! Many thanks to all those that contributed to the writing and reading of Nate's resolution with special acknowledgement to Lahna and Marcus for running with my idea! Looking forward to this next year but first, I'm going to enjoy the summer! Pam

*"A mentor is someone who allows you to see the hope inside yourself."
— Oprah Winfrey*





RECOGNIZING NATE-JUST IN CASE YOU MISSED IT!

Our college hit the leadership jackpot when Nate Rien (rhymes with green!) accepted the position of Academic Senate President! Nate has many strengths including his collaborative and playful spirit that is felt and observed campus-wide.

It seemed fitting that at our campus-wide picnic, that the recognition of Nate would include his many colleagues that represent our Columbia College family. Our Senate Council will continue to have his guidance and leadership this next year! BE IT FURTHER RESOLVED, that the Academic Senate and our Columbia College campus community, convey to Nate, our heartfelt thanks for his exceptional service! You're the best, Nate!

<p align="center">NATE RIEN'S RESOLUTION Song to introduce Nate: Eye of the Tiger, Survivor</p>	<p align="center">Read by</p>
<p>WHEREAS, Nate Rien has served Columbia College with excellence since 2005 under the roles of Professor of Health and Human Performance; Claim Jumper Men's Basketball Coach; Athletic Director; Columbia College Accreditation Co-Chair; Central Valley Conference--Chair of Constitution Committee and Rep for Men's Basketball; Statewide level-California Community College Athletic Association on the Gender and Inclusion Committee;</p>	<p align="center">Mike</p>
<p>WHEREAS, Coach Rien has demonstrated exemplary skills to balance competing interests;</p>	<p align="center">Santanu</p>
<p>WHEREAS, Nate has provided significant service for the last two years to the Academic Senate of Columbia College as the Academic Senate President Elect and President, always faithfully and effectively ending meetings ON TIME;</p>	<p align="center">Kathy</p>
<p>WHEREAS, on behalf of Classified Senate and Classified Professionals, Nate works collegially, is respectful, attentive, and supportive;</p>	<p align="center">Doralyn</p>
<p>WHEREAS, Coach Rien has mastered the art of college diplomacy, patiently saying "I understand your concern" on the outside while silently screaming "Don't you see the bigger picture?!" on the inside – with a smile on his face the whole time!</p>	<p align="center">Brian</p>
<p>WHEREAS, Nate knew he could commit to a woman if he could commit to a dog...Abbey the Retriever is responsible for Nate's beautiful family; Yes, Nate told us this at Plenary!</p>	<p align="center">Jessica</p>
<p>WHEREAS, Nate's passion for supporting his colleagues extends to standing in the rain, with a good attitude, for two days, keeping us together and moving forward with integrity, toward a positive resolution to a difficult situation;</p>	<p align="center">Marcus</p>
<p>WHEREAS, on behalf of Columbia College Students and Student Senate, Nate is a well-loved mentor and focuses abundant effort toward serving students;</p>	<p align="center">Franziska</p>
<p>WHEREAS, CSEA recognizes Hurricane Nate helps classified professionals by not being a bottleneck. He turns in his paperwork on time and his game ticket sales reconciliations are always perfect to the penny;</p>	<p align="center">Wendy</p>
<p>WHEREAS, Nate is the first ever Columbia College Academic Senate President to issue certificates of recognition to all 148 adjunct instructors.</p>	<p align="center">Marina</p>
<p>WHEREAS, the Leadership Team Advisory Council appreciates Nate using his "checklist method" for completing tasks, his coaching voice to inspire others, and his ability to embrace change.</p>	<p align="center">Raelene</p>
<p>WHEREAS, Nate has some hidden talents such as degrees in Political Science and History and a Minor in Dramatic Arts, is a Real Estate Agent extraordinaire, an esquire: practicing attorney JD, and most importantly knows that everything is better with Butter.</p>	<p align="center">Lahna</p>
<p>THEREFORE, BE IT RESOLVED, that the Academic Senate of Columbia College, strongly encourages Nate to play hooky from school and work--and spend more time laughing, playing, and creating memories with Shelley, and his boys, Noah, Ryan, Sean, and Luke.</p>	<p align="center">Lahna</p>
<p>BE IT FURTHER RESOLVED, that the Academic Senate of Columbia College, highly advises that Nate no longer answer emails once he calls it a day;</p>	<p align="center">Craig</p>
<p>BE IT FURTHER RESOLVED, that the Academic Senate of Columbia College recognizes Nate as "The Best Buddy" and best giver of accolades such as "You're awesome! Right On! Thanks buddy! You're the best!"</p>	<p align="center">Pam & Nate</p>
<p>BE IT FURTHER RESOLVED, that the Academic Senate and our Columbia College campus community, convey to Nate, our heartfelt thanks for his exceptional service. Dinner for you and Shelley! We love you Nate!</p>	<p align="center">Pam</p>

Coach Rien: Huddle up team! Go Nate! Go Jumpers! Ahhh yah!

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney



As we wrap up the spring 2019 semester Teaching Learning Community (TLC) is going strong! The current Teaching Test Kitchen Labs (TTKLs) are winding down (or planning to continue their work). Look forward to hearing from the following spring TTKL leaders at fall in-service in August:

Kim Robinson - Divergent Political Views in the Classroom

Twyla Olson - Student Needs and Learning Outcomes in Incarceration Education Programs

Joe Manlove - the Discord Experience

Micha Miller - Faculty Observation Experience.



Ask one of our spring Peer Observation Pool (POP) participants about what they've learned by observing faculty colleagues this spring. The spring POP participants are:

Kathy Kenna

Marcus Whisenant

Kelsey Halstead

Danese Pimentel

Jim Retemeyer

Marina Koorkoff

Twyla Olsen

Trudi Mullerworth

Sean Osborn

As a unifying theme for professional development across campus next year we've chosen the book [Mindset: The New Psychology of Success](#) by Carol Dweck (Stanford Psychologist). If you'd like a copy call or email Adrienne seegersa@yosemite.edu (209) 588-5275 or Lindsay laneyl@yosemite.edu (209) 588-5176. You'll be hearing more about TLC activities for August soon but it's not too early to declare your intent to participate in a Teaching Test Kitchen Lab (TTKL) or Peer Observation Pool (POP) for fall. Either email us or complete the [TTKL](#) or [POP Proposal Form](#) to announce your interest. Keep in mind that **all** faculty are invited to participate so share the information with adjunct faculty as well. We'd also love to hear your ideas (or offers to present) for fall professional development activities.

Finally, thank you to the Academic Senate for allowing us (Lindsay and Adrienne) to continue as TLC Co-Facilitators for a third year of development. We will be working on drafting a new MOU with the incoming Senate Council and presenting it to the full Senate early in the fall semester. We will also be recruiting for a new leadership team for 20/21. If you might be interested let us know!

Email Lindsay Laney <mailto:laneyl@yosemite.edu> or Adrienne Seegers <mailto:seegersa@yosemite.edu>

STUDENT SUCCESS COUNCIL REPORT

By: Marcus Whisenant



This month's heartwarming student success story comes from Matthew Connot. Matt attended Columbia College from 2011 to 2014. Matt was impressed with the vast student success resources that Columbia has to offer. Everything from the library, the TRIO program, the math lab, counseling services, and the Academic Achievement Center all contributed to Matthew's success. Matt became a peer mentor for TRIO as well as a tutor for AAC and credits his long hours on campus as part of his success. Matt attended many courses that were taught under Ted Hamilton and Paula Clarke which helped him develop successful study habits. Matt graduated in 2014 from Columbia and transferred to U.C. Berkeley and earned a BA in Sociology. Matt attended University of Manchester where he earned a Master's in Social Research Methods and Statistics. He has been working on consultancy projects and is actively seeking a career in research. The Student Success Council is always looking for former students who would like to share their success stories. Please contact Melissa Raby, Brandon Price, or myself, if you know of any prospects. Thank you, Colleen, for the solid meeting notes. Marcus

COLLEGE SERVICES COMMITTEE

By: Laureen Campana, Brian Green, Jim Retemeyer, and Joe Manlove



The College Services Committee met on April 5th and below is a brief update on its activities.

- Facilities reported they've replaced the water line and fixed the drinking fountain and lighting in Carkeet Park; expect to complete the FNR Compound improvements in May; and are actively working with a trapper to catch and remove skunks from behind Ponderosa.
 - Trevor reported that there is approximately \$250,000 available because of the recent reorganization of Security that moved it under District operations. He proposed using the funds to complete power upgrades to Manzanita and Campus Safety buildings, technology upgrades in high priority classrooms, and to acquire new digital radios. The Committee supported the proposal.
- A fire drill is planned for October and regular safety trainings are expected to be offered on an ongoing basis.
 - The Committee supported a proposal to increase the length of time for free visitor parking to 60 minutes and the addition several new visitor parking spots along the outer row of staff parking, past the electric vehicle space. Another proposal to add some free parking for students has been forwarded to the District for consideration.
 - A proposal will go before the Board to reorganize the bookstore and food service areas. Jeff Whalen will continue to oversee both MJC and Columbia bookstores and Trevor will oversee food service on a temporary basis until a permanent manager/chef is found.

Reported by Brian Greene

CURRICULUM COMMITTEE REPORT

By: Kathy Schultz



Time for me to Wrap It Up!

It has been my pleasure to represent all of you for the past six years as Curriculum Chair. It was an awesome opportunity to learn a great deal and build relationships that I have thoroughly enjoyed.

My team has been ever changing but a special note of thanks for all the support and encouragement I have received from Jessica, Elissa, Cindy and Brian in the Instruction office, my past curriculum secretaries, Abby and Bella, my curriculum committee members past and present, Elizabeth, Jill, Joe, Mike, Tom, Don, Sylvia, Nate, Rick, Anne, Raelene, Melissa, and some folks who are no longer at Columbia but were lifelines as I was starting out, Jeri Pourchot(from a distance!), Michele Vidaurri and Letitia Senechal and Joe Ryan! And thank you to all faculty who continue to care so much about our students and the curriculum we build to support their success!

I am so happy to be leaving you in the very capable hands of Mike Torok as your incoming Curriculum Chair and I encourage everyone to give him the same wonderful support you have given me!

Of course, I cannot go without a last reminder that summer is a great time to work on curriculum! Jessica has been helping everyone with notice of courses that need five-year reviews. Many of you are working on Guided Pathways discussions and curriculum alignments so don't hesitate to ask questions about CurricUNET or other curriculum issues as you finish up the semester or work on summer cleanup.

Finally, I look forward to doing a great deal of training myself this summer as I step into the position of Distance Education Coordinator starting Fall 2019! I am excited to continue serving faculty in this new capacity. Have a great summer!

Kathy Schultz, schultzk@yosemite.edu x5364
Jessica Anselmi, anselmij@yosemite.edu x5381

TECHNOLOGY COMMITTEE

By: Melissa Colón & Brian Greene



There have been many accomplishments and projects completed over the course of this year that the Technology Team and Committee have recognized and achieved. Here are just a few accomplishments: Classroom Upgrades, UPS Power Backup for the Manzanita Building, OneDrive implemented on employee computers, Single Sign-on and @my.yosemite.edu, and the Juniper Buildings remodeled. Stay Tuned for a more comprehensive report to also include "Things to Come."

Please continue to contact Brian Greene if you have any technology needs. It has been a privilege serving you all these past years. Melissa

DISTANCE EDUCATION REPORT

By: Melissa Colón



I would like to take this time to say “thank you” to all of you! Although I haven’t been the Distance Education Coordinator for the full length of my tenure at Columbia College, I have been involved with online teaching and learning from the beginning. You all have made my teaching and learning experience and time here so rich and full. Our college community is nurturing and unique, and you have all made this

possible with your dedication to students and colleagues alike. I will retire with fond memories as the torch is passed to Kathy Schultz, which makes me excited for the future of Columbia College in so many ways.

Summer Learn & Earn Flex

Save the Dates for Canvas Training - May 6th-9th, Canvas Training, 8:30 to 9:00 arrive, 9:00 - Noon Training, 12:30-2:00 Drop-in. On Campus in the ITC (Juniper 102).

- Monday, 5/6 - Canvas Enhancement Features
- Tuesday, 5/7 - ConferZoom – [ZOOM](#) accounts need to be activated to participate
- Wednesday, 5/8 - Humanizing Your Online Presence
- Thursday, 5/9 - Student Support Services & Accessibility with [SensusAccess](#)

Remember our two mentors (Kim Pippa-Tonnesen and Shannon Van Zant) are available to help you prepare for the online course review or to simply help you design and create smart from the start!

GIFTS “Good Ideas for Teaching Students”

In one of our Blended Series workshops led by Pam Guerra-Schmidt we recently explored Student Support Services. It was amazing to learn about all the services we have available to support our students. It reminded us how important it is to set some time aside to let our students know how they are supported and nurtured at Columbia College. You can do this with by inviting the coordinators, taking a poll, a question in a Syllabus Quiz, PowerPoint Presentation, link to Student Support Services Web page. Stay Tuned for a wonderful video that Sky Tallone from district has put together to highlight the support services and their coordinators.

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative and energetic group!! We meet once or twice a month on Fridays, from 10-11:30. The Next DE Committee Meeting will be scheduled in fall of 2019.

Melissa Colón

Distance Education Coordinator

Office: 209-588-5092

Email: colonm@yosemite.edu



**March
2019**

ACADEMIC SENATE NEWSLETTER



Council Officers

President
Nathan Rien

President-Elect
Pam Guerra-Schmidt

Curriculum Committee Chair
Kathy Schultz

Representative-at-Large
Craig Johnston

Past President
Maryl Landess representing Erin Naegle

Adjunct Faculty Representative
Marina Koorkoff
Donald Smith

YFA VP
Erik Andral

Administrative Support
Jessica Anselmi

President's Message

By: Nathan Rien

PROGRAM REVIEW, FACULTY CELEBRATION, & CRAM NIGHT- FINISHING STRONG!

Dear Colleagues, As we close out March, we are getting closer to completing another academic year in which a lot has been accomplished!

First, Academic Senate Elections have closed and I would like to congratulate our next Academic Senate President-Elect, Lahna VonEpps, as well as, our next Curriculum Chair, Michael Torok, and our Representative to College Council, Marcus Whisenant. You are all to be commended on stepping up and I would like to wish you all the best next year!

The Faculty Hiring Prioritization Committee recommended full-time faculty positions in Spanish and Chemistry for next year. President Bandyopadhyay evaluated this recommendation and requested two temporary full-time faculty positions in these areas for the 2019-20 academic year. Anyone wishing to serve on these committees should contact me as soon as the call for volunteers goes out. Thanks to everyone who participated in this collaborative effort!

Reminders: It is time to update your Program Review. Annual updates are imperative and help each department plan for requesting resources from the following sources:

- 1) IELM funds: Instructional Equipment and Library Materials-these are for big ticket items
- 2) Funds 11/12: Instructional supplies, including lottery funds.

Also, please be sure that you are logging your FLEX hours for Faculty and Staff Development.

Please save the date of Friday, April 19, 2019 to attend the First Annual End of the Year Faculty Celebration! YFA will host this event from 4:30 to 7:30 PM at the Gene Bianchi Community Center, 110 S. Second Avenue, in Oakdale. YFA would appreciate an RSVP no later than 5:00 pm on Wednesday, April 17. Please complete the RSVP form to YFA so they know you are coming, how many people are in your party, and what dish/snack item you will bring to share! Let's encourage

Future Meetings

Student Success Council

Friday,
April 12th
9:00 am
MCR 243

Curriculum Committee

Tuesday,
April 2nd
2:40-4:30
Buckeye 4

Institutional Effectiveness Council

Thursday
April 4th
1:30-3:30
MCR

Academic Senate

Friday
April 19th
12:00-1:30
MCR 243

College Council

Friday
April 19th
9:00-11:00
MCR 243

Senate Council

Friday
September 6th
1:30-3:30
Tamarack 119

all faculty to attend the First Annual End of the Year Faculty Celebration on Friday, April 19!

The ASCC has decided to hold its end-of-the-semester CRAM NIGHT on April 25th from 6 PM-9 PM in the Columbia College Library at Tamarack Hall. Please encourage all students to come out the week before Final Examinations to enhance your comprehensive understanding of all course materials.

Finally, congratulations to the Columbia College Men's Basketball team! The Claim Jumpers finished 21-8 and earned a CCCAA playoff berth as the #10 seed in Northern California. Ultimately, the Claim Jumpers lost to Yuba College in the second round of playoffs, but they team made us proud all season. Best of luck to all our student-athletes as they transfer on to the four-year level.

Very truly yours, Nathan Rien, Academic Senate President

PAST PRESIDENT/ELECTION'S CHAIR REPORT

By: Maryl Landess representing Erin Naegle



The Columbia College Academic Senate Election Policies and Procedures have been modernized and clarified with additional detail. They were approved at the March 8 Academic Senate meeting and can be accessed from the Columbia College Academic Senate website under Local Guidelines and Procedures.

The election of new senate officers went smoothly. The use of Survey Monkey saved countless trees and hours of work, thank you Jessica!

Effective May 1, your new officers are:

- Vice-President/President-Elect: Lahna VonEpps
- Curriculum Committee Chair: Michael Torok
- Representative-at-large: Marcus Whisenant

In addition, Pam Guerra-Schmidt will become our President while Nate Rien will slide into the Past President position. Congratulations to all and thank you for serving!

Thanks also to Kathy Schultz for her years of service as Curriculum Committee Chair and to Matthew Fox for serving as Representative-at-Large this last year.

Maryl Landess, Acting Past President

Senate Reports

President's Report

Nathan Rien

President Elect

Pam Guerra-Schmidt

Accreditation

Nathan Rien

Adjunct Faculty Senate Council Representatives

Marina Koorkoff

Don Smith

College Council

Matthew Fox

College Services Committee

Laureen Campana, Brian

Greene, Joe Manlove, Jim

Retemeyer

Curriculum Committee

Kathy Schultz

Distance Education

Melissa Colón

Institutional Effectiveness Council

Jeff Tolhurst

Student Learning Outcomes

Joe Manlove

Student Success Council

Marcus Whisenant

Teaching, Learning & Community (TLC)

Lindsay Laney

Adrienne Seegers

Technology

Melissa Colon

Brian Greene



PRESIDENT-ELECT'S REPORT

By: Pam Guerra-Schmidt

Dear Valued Faculty Colleagues,

Spring Plenary: A group of current and future Senate Council members will be attending the Spring Plenary in Millbrae on April 11-13; thank you to our administrators for helping to provide funds for a larger than typical group to attend!

The Academic Senate for California Community College will be celebrating their 50 Year Anniversary at the spring plenary! The program will have numerous breakout sessions such as *In Sync with Title 5 and AB 705* and *Prison Education*, giving us a chance to pause from our daily teaching routines to focus on topics that continue to have great importance for our college.

Recognition: I want to send a huge thank you to **Marina Koorkoff** for her work this year as the Academic Senate Adjunct Representative! She has been strongly advocating for the recognition of the adjunct faculty by our college and district! While progress has been slow, I think there is some positive movement in this direction!

Invite: Please consider personally contacting and **inviting the adjunct faculty** in your program to attend the *First Annual End of the Year Faculty Celebration*, hosted by YFA on Friday, April 19 from 4:30 to 7:30 PM at the Gene Bianchi Community Center, 110 South Second Avenue, in Oakdale. Please respond to the email from Geri Wend to RSVP no later than Wed., April 17.

Fund Raiser: Cheers to everyone that supported the Child Development 3rd Annual Tea Party Fundraiser! It truly was a collaboration of many including the Child Development-Future Educator's and Culinary Arts clubs along with lots of students, staff, musicians, **Adrienne Seegers** (violin) and **Doreen Bass** (flute), and the guidance of our **chefs, Marcus and Don**.

Academic Senate Meeting: As a member of Academic Senate, you hold power in sharing your thoughts and giving careful consideration to the votes that you place. Please consider joining us for the final meeting this academic year! Due to spring plenary event, the Academic Senate meeting has been changed to Friday, April 19, 12:00-1:30 PM.

“By voting, we add our voice to the chorus, that forms opinions and the basis for actions.”

—Jens Stoltenberg

Spring has arrived! Pam

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

Here is our TLC update:

If you missed the TLC Annual “Plus” Report you can find it here: [TLC Annual “Plus” Report](#)

Teaching Learning and Community (TLC) is rolling right along! Remember the *Mindshift* activities that took place during the Spring 2019 In-Service? During In-Service, you all discussed the “opportunities” on the horizon for you this semester. From those opportunities, you brainstormed the *preparation and action* you need to take advantage of the opportunity. In order to be lucky you need 3 things:

- Opportunity
- Preparation
- Action

“Opportunities never arise looking like opportunities. They always come disguised as problems.” Adam Khoo (in Oakley, 2017, p. 109)

"If you don't jump in, you never get lucky!" -Adam Khoo in Barbara Oakley (2017, p. 109)

Please remember that we are always interested in your “lucky” ideas about what you’d like to participate in or lead in the area of professional development!

Email Lindsay Laney <mailto:laneyl@yosemite.edu> or Adrienne Seegers <mailto:seegersa@yosemite.edu>



COLLEGE COUNCIL REPORT

By Matt Fox



Colleagues:

The Vision for Columbia's Future! Our day-to-date responsibilities often consume the majority of our time and efforts. But, it's equally important to remember that long-range planning is happening at both the state and local level. Both due to changing student needs and new expectations from the State, our college will continue to evolve. The Vision for Success (chart below, including specific Columbia College goals) illustrates the needed growth & changes to meet the Vision for Success goals including increasing graduation by 20%, UC/CSU transfer by 35%, unit completion, workforce and equity. The goals are ambitious and elements of the Vision for Success are included in the new funding model. It will truly be a campus-wide effort including the Institutional Effectiveness Council, the Student Success Council, CCAP classes, prison partnerships, MEOC, Oakdale classes, online classes, AB 705 and support courses (and many others!) to reach these goals.

Goals to achieve by 2021-22		MJC Baseline Figures 2016-17	Needed to Meet Goal by 2022	Columbia Baseline Figures 2016-17	Needed to Meet Goal by 2022
1	Completion (increase by 20%: earned a degree, certificate, or apprenticeship)	1,821	365 add'l students complete annually	281	56 add'l students complete annually
2	Transfer (increase by 35%: transfer to a CSU or UC)	915 (2015-16)	320 add'l students transfer annually	79 (2015-16)	28 add'l students transfer annually
3	Unit Accumulation (decrease to 79 units)	82	3 Fewer units per completer	79	0 Fewer units per completer
4	Workforce (76% employed in the field of study)	73% (2015-16)	+4%	55% (2015-16)	+21%
5	Equity (Reduce gaps 40%) (This is internal data. It will be available on LaunchBoard in spring.)	7 point gap A.A. males	4.2 point reduction	5 point gap Hispanic Course Success	2 point reduction
		4 point gap Hispanic males	1.5 point reduction	24 point gap Foster Youth Course Success	10 point reduction

Safety on Campus: Thank you for your earlier feedback via SurveyMonkey sharing your thoughts on campus safety. While our location and campus are likely one of the safest places in the state, it is our responsibility to remain engaged and prepared for emergency events. In Fall 2019, a campus wide fire drill is planned for October 10th (date is subject to change). More information will be shared in advance to best ensure minimal disruption to learning while still providing a realistic experience. Additionally, "lock blocks" (allowing you to secure your door from the inside) are being implemented. This is a quick and inexpensive option to increase safety while additional options are being explored for the future.

Graduation: Your feedback on the topic of non-faculty members walking with students at graduation is requested. Please complete the 1-minute survey monkey below to share your vote and thoughts. In brief, since there is no regulation (to my knowledge) to prohibit a non-faculty member to walk with a student, it depends on us to decide if we want to go along this route and open up any staff member (faculty, classified, manager) to walk with a student during graduation. Please let me know if you are in support of allowing any staff member to walk with a student during graduation.

Please cast your vote by Friday, April 5th so I can share our feedback with Dr. B.

https://www.surveymonkey.com/r/Columbia_Yosemite

Sincerely, Matt

STUDENT SUCCESS COUNCIL REPORT

By: Marcus Whisenant



This month's heartwarming student success story comes from Alia Katz. Alia had gaps in her education due to her parents traveling around for missionary work. She was also not encouraged to attend college so she never perused the opportunity of higher education.

When Alia graduated high school, she became a massage therapist but did not enjoy her new profession. Alia's husband was involved in a motorcycle accident in which she decided to stay at home and take care of him. Alia also volunteered at her children's classroom at Sonora Elementary and Head Start. It was with guidance from Head Start that Alia researched classes to increase her education on working with children. Alia would like to give a shout out to Anneka Rodgers Whitmer, Courtney Castle and the TRIO program who helped with priority registration, an education plan and many other facets that can overwhelm a student and lead them to give up.

Alia was awarded the Osher Scholarship and graduated Columbia College and went on to obtain her Bachelor's degree from National University. She now teaches 7th grade Science and English and she teaches Mad About Science during summer at Columbia.

The Student Success Council is always looking for former students who would like to share their success stories. Please contact Melissa Raby, Brandon Price, or myself, if you know of any prospects. Thank you, Colleen, for the solid meeting notes.

Marcus

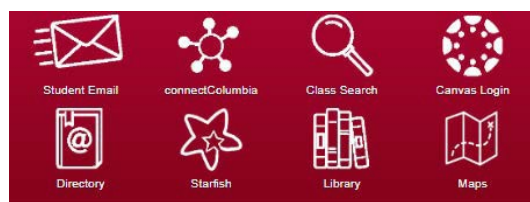
TECHNOLOGY COMMITTEE

By: Melissa Colón & Brian Greene

Did you know the files on your computer aren't automatically saved? IT is slowly configuring OneDrive to automatically save your documents on your computer to the Cloud. Several people on campus are already using it and apparently, it's pretty seamless.

We had a discussion about ways District IT can improve communication surrounding processes (trouble-shooting, etc.) and IT decision-making. Some possibilities include adding Said (IT work order system) to our Faculty & Staff page and starting a newsletter. In the meantime, the Technology Committee is a good place to bring your questions and concerns.

Please send items that you would like brought forward to the committee to Melissa or Brian.



CURRICULUM COMMITTEE REPORT

By: Kathy Schultz



Exciting News! Congratulations to Michael Torok, who has been elected as our next Curriculum Chair effective May 6th! Thank you, Mike, for your willingness to serve faculty in this critical position!

Thank you to everyone who participated in our Spring Curriculum Workshop in Early March! For many of you, your Curriculum proposals will be coming up on one of our remaining meeting agendas. Be sure to follow the progress of your proposals, respond to comments and questions as needed in CurricUNET and move your proposals forward!

Our remaining Curriculum meetings are April 2, Full Committee, April 9, Exec Committee, and April 16, Full Committee.

I understand that for numerous departments, there is still a substantial amount of Guided Pathways work going on. If you have major changes to programs coming through, give Jessica or me a heads up if you can so we may assist where needed with the CurricUNET work.

Kathy Schultz, schultzk@yosemite.edu x5364
Jessica Anselmi, anselmij@yosemite.edu x5381

INSTITUTIONAL EFFECTIVENESS COUNCIL REPORT

By: Jeff Tolhurst

The Institutional Effectiveness Council was canceled in March.

Thanks, Jeff



COLLEGE SERVICES COMMITTEE

By: Lauren Campana, Brian Green, Jim Retemeyer, Joe Manlove

The College Services had a sub-committee meet this month. Welcome to Joe Manlove as he recently joined this committee.

Please contact one of us with questions, suggestions, or concerns



ADJUNCT FACULTY REPRESENTATIVES TO ACADEMIC SENATE REPORT

By: Don Smith

Subject: Check your Adjunct sick leave

One of our few benefits as adjunct instructors is sick leave. We accrue sick leave for every class we teach, and can use this sick time for sickness, personal necessity or save it for retirement (CalSTRS credits it as extra time in service). As an example, for a 3 hour/week lecture class, we earn 2.625 hours of sick leave. The calculation works like this: $(3 * 17.5) * 0.05 = 2.625$. If you teach a class with both lecture and lab, you earn sick leave for both parts.

I recently studied how my adjunct sick leave was being credited. I found quite a few missing entries for classes that I had taught over the last few years and reported it to Human Resources. The good news is that one of our YCCD Benefits Specialists studied the issue and worked with I.T. (Information Technology) staff to figure it out. Here's a quote from her response: "I.T. determined where the glitch was, and they have taken steps to correct the program. (There was a code that DataTel recognized which our Adjunct/Overload Leave system did not.)".

I suspect that they will update any missed sick leave for everyone in the next few months. Here is how to check yours:

Go to gocolumbia.edu, click the 'Connect Columbia' icon and select 'Faculty'. Click 'Log In' on the bar at the bottom of the page and enter your login and password. This should be the same as your email login, but in some cases (mine), it may be different. If your login doesn't work, call the help desk. Once logged in, select the link 'Adjunct/Overload Sick Leave' under Employee Profile and login again.

Employee Profile

[Position Summary](#)
[Leave Plan Summary](#)
[Adjunct/Overload Sick Leave](#)
[My Stipends](#)
[Total Compensation](#)
[W-2 Statements - 2009 & Earlier](#)
[W-2 Statements - 2010 & Later](#)

Here is an example of recent entries from my report:

Start Date	End Date	Worked	Earned	Taken	Term	Reference
01/14/2019	05/04/2019	35.00	1.750		2019CSP	124057 CCCTSS 11
01/14/2019	05/04/2019	52.50	2.625		2019CSP	124055 CCCTPG 24
01/14/2019	05/04/2019	52.50	2.625		2019CSP	124057 CCCTSS 11

Note that CCTSS 11 is a 2-hour lecture, 3-hour lab course so it shows two entries.

Donald W. Smith

DISTANCE EDUCATION REPORT

By: Melissa Colón

What's New?

I'm the Liaison for Open Educational Resources at Columbia College and will be looking into setting up a webinar for those of you who are interested in exploring textbooks and materials to offer students as "no to low cost" in your discipline.

Although support and training for online course development is not new, we are working on a plan to provide additional support for instructors in regard to accessibility and universal design with their online and digital content. We are also in the process of onboarding Turnitin (anti-plagiarism tool) this summer to our Canvas courses, as Vericite has been purchased by Turnitin. Stay Tuned for more information.

Learn & Earn Flex

Friday, April 5th, 10-Noon - Blended Series on Humanizing Your Online Presence with Shannon Van Zant, Library Demo Room or online at: <https://cccconfer.zoom.us/j/795872266>

- Friday, April 26th, 10-1:00 - Online Educational Resources presented by Suzanne Wakim, OERI Regional Liaison, Library Demo Room or online at: <https://cccconfer.zoom.us/my/wakimsu>
- Ongoing CVC/OEO Training & Workshops - Learn about the [Online Course Design Academy](#).
- Ongoing - Drop-in Appointments, ITC in Juniper 102, call 209.588.5092 or email <mailto:colonm@yosemite.edu> for an appointment. Virtual Training Appointments Available.

GIFTS "Good Ideas for Teaching Students"

Good design and accessibility are good for all students when implemented within content using simple techniques. As we continue to add more content to our Canvas courses whether fully online, hybrid or enhancements, it's good to "design smart from the start." Kim Pippa-Tonnesen has created a [Checklist for Accessible Canvas Pages](#) to guide us through important accessible principles when creating Pages, Assignments, Discussions and Quizzes. These principles can apply to external documents such as word processing documents and slideshow formats.

https://www.gocolumbia.edu/online_learning/Accessible_Canvas_Page_Checklist.php

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative and energetic group!! We meet once or twice a month on Fridays, from 10-11:30. The Next DE Committee Meeting is Friday, April 5th, 10-11:30 in the Library Demo Room for the Blended Series.

Melissa Colón
Distance Education Coordinator
Office: 209-588-5092
Email: colonm@yosemite.edu



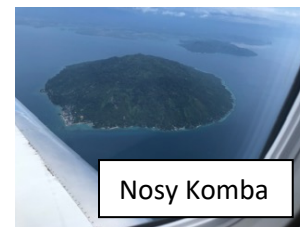
PAST PRESIDENT/SABBATICAL UPDATE

By: Erin Naegle



Mbolotsara! (A warm Malagasy hello).

I hope your Spring semester is fabulous, though I hear it has been a bit damp. I just wanted to say hello and check in with my Columbia family and share a couple of highlights from my sabbatical. The theme of my sabbatical is learning about how areas of high biodiversity are managing conservation efforts and tourism. We (my wife Lisa Murphy, also an adjunct for FNR, is traveling with me) just finished our 6 weeks as volunteers with the Madagascar Research



Conservation Institute. We were located on Nosy Komba, a small island on the northern end of Madagascar.

Hawksbill Hatching, first stroll!



It was turtle nesting season, and one of the conservation projects we worked on was the monitoring of hawksbill turtle nests. Incredibly sea turtles lay over 100 eggs per nest, and females will often make several nests per season. On Nosy Komba there are several beaches that hawksbill turtles use for nesting, one was a 10-minute walk from our camp. There we helped to monitor 9 turtle nests. One of the issues faced by turtles is the disappearance of nestable beaches. Sand is lost due to erosion from agriculture and beach-side construction. In

our 6 weeks in Madagascar we watched the construction of four small hotels along the stretch between our camp and 'Turtle Beach'.

With the erosion of the sand, the high tide line has become higher with little sand above the high tide line that isn't covered by buildings or grass (the root mass is too difficult for the turtles to dig through). Consequently, some turtles end up digging/laying a new nest below the high tide line. These eggs would not survive the inundation of water during the high tide. We helped monitor the beach for turtles laying new nests. If the eggs were laid below the high tide line, the eggs were gently transferred to a safe nesting site. When the eggs are moved to a new nesting site, they are placed in a plastic bucket with sand. This is a new project for the conservation group this year and they are learning how to best move the nests and help increase the emergence rates of the hatchlings.

The young girl lives in a house near the nests. Her family watches the nests and helps prevent poaching of the eggs. We built a few sand turtles together!



There is a concern that the hatchlings will have difficulty climbing out of a plastic bucket.

The eggs have an incubation period of 60 days. At day 55, nests are watched 24/7 for emerging turtles, which includes sleeping on the beach under palm trees, a dreamy way to spend a night. This was also how we learned that flying foxes (large fruit-eating bats with a wing span of 3-4 feet) visit the island at night and seem to quite enjoy mangos. Fifty-eight days after the nest was laid, small began to dig their way out from the nest. They are about 4.5 centimeters long and one of the sweetest things I have ever seen. Eighty turtles emerged from the nest and took their first swim in the ocean. Further good news is that the practice of eating turtles on Nosy Komba and other nearby islands is decreasing as people are learning that tourism (and a growing percentage of their livelihood) improves as the sea turtle population increases.

I have so many stories I look forward to sharing with you upon my return to campus! Presently we are getting our gear ready for a six-day backpacking adventure in Tasmania on the Overland Track. We are looking forward to seeing wallabies and parrots!

I miss you and look forward to rejoining campus in the Fall semester! Enjoy your spring while I welcome Fall in the Southern Hemisphere, Erin.

February
2019

ACADEMIC SENATE NEWSLETTER



Council Officers

President

Nathan Rien

President-Elect

Pam Guerra-Schmidt

Curriculum Committee Chair

Kathy Schultz

Representative-at-Large

Craig Johnston

Past President

Maryl Landess representing Erin Naegle

Adjunct Faculty Representative

Marina Koorkoff

YFA VP

Erik Andal

Administrative Support

Jessica Anselmi

President's Message

By: Nathan Rien

GREAT START TO THE SPRING SEMESTER!

Dear Colleagues,

The Columbia College Senate and Modesto Junior College Senate have completed a joint Program Viability, Revitalization and Discontinuance Procedures for the District Policies and Procedures Committee. This Procedure was approved by both Academic Senates and College Councils.

The Columbia College Academic Senate is pleased to announce that several members of the Academic Senate Council will be attending the Spring Plenary in San Francisco from April 11th-13th as part of the college's initiative to further promote the professional development of its faculty in participatory governance processes.

Be on the lookout for Academic Senate Election Ballots conducted via Survey Monkey and distributed this year via email. We have great candidates running for Academic Senate President-Elect, Faculty Representative to College Council, and Curriculum Chair. Please support their candidacy as they have offered to step up and lead us into the future.

The ASCC has decided to hold its end-of-the-semester CRAM NIGHT on April 25th from 6 PM-9 PM in the Columbia College Library at Tamarack Hall. Please encourage all students to come out the week before Final Examinations to enhance your comprehensive understanding of all course materials.

Guided Pathways Coaches have been selected to help look at courses and areas of our programs that can be improved to help promote student success. Several members of our faculty have volunteered for these stipend-positions to help in this process and we are all grateful for their service.

In closing, the men's basketball team finished with 21 wins and 7 losses and is headed to the CCCAA State Playoffs! Best of Luck Jumpers!

Very truly yours, Nathan Rien Academic Senate President

Future Meetings

Student Success Council

March 1st
9:00 am
MCR 243

Institutional Effectiveness Council

Cancelled/March
1:30-3:30 pm
MCR 243

Academic Senate

Friday, March 8th
3:00-4:30 pm
MCR 243

Curriculum Committee

March 5
2:40-4:30
Buckeye 4

College Council

Friday, March 15th
9:00-11:00 am
Manzanita Conference Room

Senate Council

Friday, March 22nd
1:30-3:30 PM
Tamarack 119



PRESIDENT-ELECT'S REPORT

By: Pam Guerra-Schmidt

Dear Valued Faculty Colleagues,

We have an incredibly productive group of people working at and committed to the mission of our college! I can't help but believe that the time and effort that has been spent building trust has played a huge role in the success of our college, and most importantly in the working relationships. A never-ending thank to each one of you!

Updates:

- With the support of the TLC and of course, Melissa Colon, I recently had the pleasure of interacting with so many connected to Student Support Services including Sky Tallone from the District Office in creating a video to utilize in our online courses as we share information with our students. A shout out to all of the stars that will be in the video. The video will make its debut tomorrow at the Blended Series Workshop at 10:00 AM in the Library!
- Child Development 3rd Annual Tea Party Fundraiser, Friday, March 15 at 3:30. Thank you for the Child Development Future-Educator's club members along with the Culinary Art Club and Chefs Don and Marcus for actively supporting the event. We still have tickets left! Please contact Rebecca McCurdy for more information at mccurdyr@yosemite.edu. Our funds support club events, a future scholarship and the application fees for the Child Development Permits.

Wishing you all peace (and more productivity) as we move to mid-term of our semester!

"I'm going to stop worrying about storms. They're coming whether we like it or not. But as long as you're around, I can weather them all."

— Ann B. Ross

With gratitude, Pam

Senate Reports

President's Report

Nathan Rien

President Elect

Pam Guerra-Schmidt

Accreditation

Nathan Rien

Adjunct Faculty Senate Council Representatives

Marina Koorkoff
Don Smith

College Council

Matthew Fox

College Services Committee

Laureen Campana, Brian
Greene, Jim Retemeyer

Curriculum Committee

Kathy Schultz

Distance Education

Melissa Colón

Institutional Effectiveness Council

Jeff Tolhurst

Student Learning Outcomes

Joe Manlove

Student Success Council

Marcus Whisenant

Teaching, Learning & Community (TLC)

Lindsay Laney
Adrienne Seegers

Technology

Melissa Colon
Brian Greene

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

Teaching Learning and Community (TLC) is off to a great start this semester. Highlights include successful, coordinated, and focused presentations at Spring Adjunct Inservice, Inservice Day, and Flex Day. A special thank you to Micha and Marcus for stepping up to lead the Campus Crawl! Spring semester Teaching Test Kitchen Labs (TTKLs) are well under way making headway on issues related to Student Learning Outcomes.

One of last fall's TTKLs created the Blended Technology Workshop Series and participants are earning stipends to learn more about how to integrate technology into their teaching. We have a great crew participating in the Peer Observation Pool (POP) focusing on the experience of teaching at the prison and a Classified POP was rolled out in February.

If you missed the TLC Annual "Plus" Report you can find it here: <https://www.gocolumbia.edu/tlc/TLC%20Annual%20Report%202017-2018.pdf>

Please remember that we are always interested in your ideas about what you'd like to participate in or lead in the area of professional development! Email Lindsay Laney laneyl@yosemite.edu or Adrienne Seegers seegersa@yosemite.edu.

Email Lindsay Laney or Adrienne Seegers for any TLC information.



DISTANCE EDUCATION REPORT

By: Melissa Colón

What's New? Finish Faster - <https://cvc.edu/>

As part of our OEI Consortium commitment, over the next year and half, we have been asked to ensure that 20% of all online classes be "quality reviewed." Our Academic Senate has already adopted the OEI Rubric for guidance with our course design work; the "Quality Review" simply takes the next step and helps each online instructor verify that they are fully implementing the rubric. For current online instructors, many of the requirements have already been met. For courses that are part of a certificate or degree, there are stipends for the review process and Kim Pippa-Tonnesen, Shannon Van Zant and I are available to work with you before submitting your course to the OEI Review. Let us know when you want to start!

Learn & Earn Flex

- Thursday, February 28th, sessions every hour from 9:00a-5:00p - Digital Learning Day, register & sign up for sessions , attend with us in the ITC or sign-up to attend online. (https://onlinenetworkofeducators.org/cccdlday19/cccdlday19-program/?mc_cid=8821129745&mc_eid=b6a80a768b)
- Friday, March 1st, 10-Noon - Blended Series on Student Support Services with Pam Guerra-Schmidt, Library Demo Room or online at: <https://cccconfer.zoom.us/j/914083054>
- Thursday, March 7th, Noon-1:00 - Robust New Features of TechConnect's ConferZoom Product Now in Canvas To register for the Webinar sign-up (https://cccconfer.zoom.us/webinar/register/WN_5nt4VMTuS5aR0B8CSqS96g) or join me in the ITC.
- Ongoing - Drop-in Appointments, ITC in Juniper 102, call 209.588.5092 or email colonm@yosemite.edu for an appointment. Virtual Training Appointment Available.

GIFTS “Good Ideas for Teaching Students”

Student Peer Review Opportunities

A peer review assignment enables students to provide feedback on another student's assignment. Peer reviews are a way to provide feedback and critiques between students in a variety of activities such as writing, research, projects, presentations, ePortfolios, etc. A Peer Review Activity can be created for all class modalities, and here's a tutorial on how to set a Peer Review Assignment in Canvas. <https://community.canvaslms.com/docs/DOC-10094-415254249>

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative and energetic group!! We meet once or twice a month on Fridays, from 10-11:30. The Next DE Committee Meeting is Friday, March 8th, 10-11:30 in Juniper 102.

Melissa Colón

Distance Education

Coordinator

Office: 209-588-5092

Email: colonm@yosemite.edu



COLLEGE COUNCIL REPORT

By Matt Fox



Colleagues:

Thank you for completing the 2 surveys on the topics of armed security and the academic calendar.

Just FYI, below are two links that will provide you a summary of our collective responses. I shared the information at the last college council meeting.

<https://www.surveymonkey.com/results/SM-8GJJ3RXJV/> - academic calendar results

<https://www.survey.monkey.com/results/SM-DDYB8TXJV/> - armed security guard results

I wanted to bring to your attention some highlights from the College Council meeting. Please note that Item #3 and Item #6, below, are requesting your feedback via a brief 1-minute Survey Monkey. As always, a detailed copy of the minutes will become available on the College Council website: <https://www.gocolumbia.edu/governance/collegecouncil.php>.

1. Attached is a chart presented by Dr. Brian Sanders that illustrates **Columbia College and MJC statistics specific to Success goals**. The chart shows the needed growth/changes to meet the Vision for Success goals including increase 20%, UC/CSU transfer by 35%, unit completion, workforce and equity. The goals are ambitious and – as discussed elements of the Vision for Success are included in the new funding model.
2. **The college's funding formula is changing**. The formula is moving away from straight FTE's and incorporating other factors including Pell eligibility and completion rates. This article from [insidehighered.com](https://www.insidehighered.com/news/2018/06/12/calif-finalizes-performance-funding-formula-its-community-colleges) (from June 2018) discusses various changes with both pro's and con's discussed; it's an interesting read. <https://www.insidehighered.com/news/2018/06/12/calif-finalizes-performance-funding-formula-its-community-colleges> (please note the article is from June 2018 – and while it seemed accurate at first glance – there have likely been some changes in the past 6 months).
3. There has been discussion on **changing the academic calendar**. For example, summer could be shortened to 10 weeks and the five weeks removed from summer could allow for the creation of a spring break and a 4-week winter intersession. A draft concept calendar is attached to this email. There are many, many, many factors to be considered before any changes could be made. As your rep for college council, I'm asking for your feedback on potential changes. I've created a brief Survey Monkey and I will share our collective voices at the next meeting. <https://www.surveymonkey.com/r/GDFR5MP>
4. The **topic of fundraising on campus** – and using campus resources including email – was discussed. Board policy limits such activity. The general consensus was that individual efforts should not be promoted – but efforts through constituent groups are appropriate. For example, the See's chocolate fundraiser is on behalf of a constituent group and is appropriate and accepted use. However, an individual's effort to raise money for the homeless or to sell items for their children's school & activities is not appropriate.
5. **Food Availability on campus**: Food availability on campus is an important issue. Our students make good use of the AATCA/Columbia College food bank. However, as highlighted during Finals Week, and due to very limited use and high costs, the Lakeside Cafe has limited hours during certain times of the semester/year. Please promote to our students the variety of efforts in place to ensure our students have access to food. There are vending machines near Sugar Pine and the Library. Additionally, our campus receives \$15,000 as part of the Hunger Free Campus project. There is always food available for students in the Student Center and campus

safety can open the Student Center after hours to allow access to food. Additionally there is always “Grab & Go” food available at the Welcome Desk in the Manzanita Building. Thank you for your assistance in educating our students on these resources.

- 6. **Campus Security:** The idea of having an armed security guard on campus was discussed. There are many factors to consider, including cost, liability, and days/hours of staffing. Would you be in favor of an armed security guard on campus? Please respond via this survey Monkey link. <https://www.surveymonkey.com/r/GYKKKFF>

Sincerely, Matt

STUDENT SUCCESS COUNCIL REPORT

By: Marcus Whisenant



The Student Success Council met on Friday February 1st and featured a Student Success Story. The former student was Bryanna Carter who attended middle college at Columbia when she was in high school. Bryanna was afraid that she could not attend Columbia to receive her associate’s degree and then transfer but the TRIO program helped her out immensely.

Bryanna worked two jobs while attending Columbia College and she also played volleyball. She transferred to UC Merced and completed her BA in Phycology. She currently works in a Headstart program, at the food bank and advices low income families on community resources. Bryanna is very thankful to Columbia College and would like to give a shout out to Aneka Rodgers Whitmore for going above and beyond.

The Student Success Council is always looking for former students who would like to share their success stories. Please contact Melissa Raby, Brandon Price or myself if you know of any prospects. Thank you Colleen for the wonderful meeting notes.

Marcus

TECHNOLOGY COMMITTEE

By: Melissa Colón & Brian Greene

Members of the Technology Committee will meet with the District Technology Work Group on February 28; report will follow in March. Please send items that you would like brought forward to the committee to Melissa or Brian.



CURRICULUM COMMITTEE REPORT

By: Kathy Schultz



Amazing how time flies! We are at the end of February and many of us have curriculum that needs attention this spring! Thank you to Jessica Anselmi for all the reminders about five-year course and program reviews. If you have curriculum currently launched, please keep an eye out for notifications from CurricUNET. Be sure to review and respond to any comments or questions in the CurricUNET stream as you move your proposals forward. When the proposals are clean and all questions answered, we try to put them on the consent agenda, which means you do not have to attend the curriculum meeting. Otherwise, we'll be sure to invite you when your items are up for discussion. If you cannot attend the meeting, see if there is another full time faculty who can represent your proposal.

To help support faculty in keeping their curriculum in tip-top shape, we will hold a **Spring Curriculum Workshop on Friday, March 8, from 9:00 – 1:30**. Drop-ins are welcome but if you know you are coming to work on a particular project, give me a heads up so I can be better prepared to assist.

The Instruction Office is also setting a focus on Guided Pathways for the Spring semester so there will be additional support for those working on curriculum changes to their programs for updates and streamlining. If you are working with a Guided Pathways Coach, let me know a bit about your anticipated curriculum changes so I can keep your proposals together on a single meeting agenda, if possible.

Another piece of new business! As many of you know, I will be completing my tenure as Curriculum Chair in May. The Curriculum Committee has approved a recommendation to nominate Michael Torok as our next Curriculum Chair. Michael has been involved with curriculum for many years, as both a faculty member and a Dean. We are confident he will do an excellent job representing faculty and Columbia College as our Curriculum Chair. So look for Mike's name on the Senate elections ballot coming your way in March!

Kathy Schultz, schultzk@yosemite.edu x5364
Jessica Anselmi, anselmij@yosemite.edu x5381

INSTITUTIONAL EFFECTIVENESS COUNCIL REPORT

By: Jeff Tolhurst



Jeff was in Death Valley with a Field Geology class! Cindy posted the draft minutes online, however, if anyone is interested.

Thanks, Jeff

COLLEGE SERVICES COMMITTEE

By: Lauren Campana, Brian Green, Jim Retemeyer



The College Services Committee met on February 1 and highlights of the meeting are as follows:

- Health & Safety Issues: Group discussion occurred on the traffic flow in the staff parking area and how most do not follow the appropriate direction.
- Facilities Update: Trevor reported Jake Radetich and Tom Hofstra had recently met with the Highway 108 Fire Safe Council. There is beginning conversation to participate in a grant the Council has received on forestry management and fuel reduction in a safe, considerate manner. Participation would save the College and District considerable expense, and, the forestry classes could possibly participate. There has been considerable work on the campus over the past few years but more is needed. The possible location to benefit would be the area past Oak towards Sawmill Flat Road. More information to come as information develops. Tentative time frame would be 2020.
- Safety Sub-Committee Report-out: Trevor reported the possible use of a Lock Block was discussed at the recent Safety meeting. Further, it has been determined this is an acceptable method of lockdown by the Department of State Architect. The next step is to discuss the issue with the Academic Senate and Classified Senate. Doralyn stated Columbia Elementary School utilizes the Lock Blok and are happy with the performance. Some additional units will be purchases to use in a few classrooms as a test in areas yet to be determined.
- Bond Signage Meeting: Trevor stated the last phase of the bond is campus signage. There will be approximately \$50,000-\$55,000 available. The Guided Pathways group has done some preliminary review of signage and Jake and Steve Harmon walked the campus yesterday. The March College Services Committee meeting will be redirected to the first Bond Signage Committee meeting. Everyone is invited to participate.
- Other: Trevor welcomed Joe Manlove as a member of the College Services committee. As a member of the Guided Pathways workgroup, Joe addressed the group on the parking fee structure and sign structure across campus. It is felt to be unfriendly, punitive and a hindrance to academic success for impoverished students. The workgroup is working on a proposal to eliminate the parking fees at Columbia College. Joe stated they are not advocating to eliminate parking citations. However, the parking fee should be considered a barrier, just as books, food and housing is.

Please contact one of us with questions, suggestions, or concerns.

November

2018 *ACADEMIC SENATE*

NEWSLETTER



Council Officers

President

Nathan Rien

President-Elect

Pam Guerra-Schmidt

Curriculum Committee Chair

Kathy Schultz

Representative-at-Large

Craig Johnston

Past President

Erin Naegle

Adjunct Faculty Representative

Marina Koorkoff

YFA VP

Erik Andall

Administrative Support

Jessica Anselmi

President's Message

By: Nathan Rien

FIRED UP AND READY TO GO!

Dear Colleagues,

Last month, I thanked each of you for advocating for our students and working hard to make Columbia College a valued institution of higher learning. This month I wanted to take the time to thank you for advocating on behalf of yourselves and your fellow faculty. Our show of solidarity this past month has been inspirational and truly educational on so many levels. Once again, your efforts are truly appreciated! GO BIG RED!

On Friday, November 9th the Columbia College Academic Senate decided to extend approval of the "Faculty Hiring Prioritization Rubric" beyond the 2018-19 academic year. The Rubric provided objective measures which allowed the committee to unanimously prioritize a full-time tenure track Spanish position as the Senate's number one priority.

A Reassignment Team was also put in place to review the applicants for the Distance Education Coordinator position. Kathy Schultz was selected to replace outgoing DE Coordinator, Melissa Colon beginning in the 2019-20 Academic Year. A huge Congratulations to Kathy Schultz as she prepares to do great things for online education at Columbia College!

The Columbia College Senate and Modesto Junior College Senate have also been working on finalizing its joint proposal for Program Viability, Revitalization and Discontinuance Procedures for the District Policies and Procedures Committee to review. Final edits have been made and will be presented at our next Senate Meeting.

Maryl Landess has agreed to help serve as Past President next semester and will help organize and run the Academic Senate Elections. If you are interested in running for Senate President Elect or College Council Rep at Large, please feel free to contact me, Pam Guerra-Schmidt or Maryl Landess for more details. Please consider serving, we need great representatives to advocate in the shared governance process.

Future Meetings

Student Success Council
No December Meeting

**Institutional Effectiveness
Council**
Friday, December 7th
1:30-3:30 pm
MCR 243

Academic Senate
No December Meeting

January 10th, 2019
3:00-4:30 pm
MCR 243

Curriculum Committee
No December Meeting

January 15th, 2019
2:40-4:30
Buckeye 4

College Council
Friday, December 21st
9:00-11:00 am
Manzanita Conference Room

In closing, please get out to catch the Mighty Claim Jumpers throughout the month of December and heading into Central Valley Conference play beginning in January. Currently, the men's basketball team is 4-0 and ranked in the top 10 Northern California.

Very truly yours! Nathan Rien, Academic Senate President



PRESIDENT-ELECT'S REPORT

By: Pam Guerra-Schmidt

Dear Valued Faculty Colleagues,

Looking to step it up with your leadership skills? We are searching for an Academic Senate President Elect for 2019-20! I can share all the nitty-gritty details and you will be invited to join the 2019 Spring Plenary Session.

The ASCCC 2019 Spring Plenary Session will be held at the Westin San Francisco Airport located at 1 Old Bayshore Hwy, Millbrae, CA 94030 from April 11 – 13, 2019. The 2019 Spring Plenary Session registration information and theme will be announced soon.

As our fall semester comes to a close, one can't help but reflect on the accomplishments that resulted due to the perseverance, passion, and dedication of individuals that collectively work with their teams representing our lovely college. Thank you to each one of you!

As you move in to the winter break, may you, your families and friends find peace.

"This a wonderful day. I've never seen this one before." Maya Angelou

With gratitude, Pam

From Wendy Hesse representing CSEA (an excerpt from her November 27 email):

Humanitarian Fund donation drive in response to the Camp Fire
It breaks my heart to be doing this again, but I'm reaching out to you for cash donations in response to a horrific wildfire – the Camp Fire in Paradise (over 13,600 residences destroyed, 88 people dead, 203 people missing). I've asked twice in the past, and your response has been beyond generous – in 2015 we raised \$565 after the Butte and Valley fires, and just last year we collected \$830 after the Wine Country fire. I'm reaching out to you again knowing that you must've already donated goods and cash.

We'd like our donation to lend a glimmer of peace and hope for the holidays. Please send your contributions by Monday, December 10. We'll take cash or check (made to "Dorothy Bjork Assistance Fund"). Contact me (at Columbia College Business Office) or Julie Hughes (MJC-E, Student Services Bldg.). To donate by credit card, call CSEA Member Benefits, 866-ITS-CSEA (866-487-2732), option 1.

Senate Reports

President's Report

Nathan Rien

President Elect

Pam Guerra-Schmidt

Accreditation

Nathan Rien

Adjunct Faculty Senate Council Representatives

Marina Koorkoff

Don Smith

College Council

Matthew Fox

College Services Committee

Laureen Campana, Brian Greene,

Jim Retemeyer

Curriculum Committee

Kathy Schultz

Distance Education

Melissa Colón

Institutional Effectiveness Council

Jeff Tolhurst

Student Learning Outcomes

Joe Manlove

Student Success Council

Marcus Whisenant

Teaching, Learning & Community (TLC)

Lindsay Laney

Adrienne Seegers

Technology

Melissa Colon

Brian Greene

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

TLC is winding down the semester with 3 Teaching Test Kitchen Labs (TTKLs) lead by Melissa Colon, Tim Elizando, and Twyla Olson and a Peer Observation Pool (POP) cohort. You'll learn more about their work at Spring In-Service. We'll kick off the semester with a trip to the Merced Active Learning Conference on 1/9/19. Email Adrienne seegersa@yosemite.edu or Lindsay laneyl@yosemite.edu if you're interested in attending and register for the conference (but don't pay). We are coordinating transportation and will the cover the registration fee.

Please consider leading or participating in a TTKL or POP for spring find the proposal forms here: <https://www.gocolumbia.edu/tlc/>. Contact Lindsay or Adrienne if you have questions.

Email Lindsay Laney or Adrienne Seegers for any TLC information.



STUDENT LEARNING OUTCOMES REPORT

By: Joe Manlove

Hello Happy People!

I'm sure you're all busily compiling SLO results. As we roll up the semester, I'd encourage you to preplan your final assessment tools to evaluate your SLOs to avoid duplication of effort. As usual, the wizards and I will be camped out by the A&R office to assist you in entering SLOs. This year there'll be a very important change. Christian from the Research office has created a data dashboard for ISLO data by demographic, so the wizards and I will be on hand to help you slice your data. We'll also be logging your burning questions for future dashboards.

Cheers,
Joe Manolove and the SLO Workgroup

DISTANCE EDUCATION REPORT

By: Melissa Colón

What's New?

I would like to bring your attention to the updated online course design rubric. Remember this online course design rubric was adopted by Columbia College's Academic Senate several years ago. The rubric is being used for training, mentoring and Course Exchange Reviews to help us develop exemplary online courses. On November 11th Columbia College and MJC met with our Canvas/Instructure Liaisons to go through a year end report of Canvas Usage and Ongoing Goals. A few of the statistics we learned about was our overall Canvas usage for faculty and the growing usage of the Canvas Mobile App with our students. The Distance Education Committee will be reviewing the report to consider strategic goals for ongoing Canvas usage and tools for student retention and success. In addition, due to many unexpected events and more recently with surrounding disasters, snow days, and class absences, we view Canvas as a way to continue teaching and communicate with all of our students beyond the classroom.

Learn & Earn

We have some awesome learning opportunities coming up! The Spring 2019 Blended Series will be 4 hands-on workshops that focus on Pedagogy, Technology & Emerging Content using Canvas. Stay Tuned for more information on how to earn flex-hours or a unit or stipend for participating.

We like to think of using Canvas as an enhancement to support student retention and success. I will be holding several one-hour sessions, to demonstrate how to set up the following:

- Communication Tools
- Syllabus Tool
- Gradebook for 24/7 Access
- Modules for Resources & Materials

Sessions

1. Thursday, December 6th at 5:00p - 6:00p (Virtual Only) - <https://cccconfer.zoom.us/j/8371334976>
2. Friday, December 7th at 12:30p - 1:30p (ITC located in Tamarack Rm.134 or Virtual) - <https://cccconfer.zoom.us/j/8371334976>

GIFTS "Good Ideas for Teaching Students"

The new & improved version of the Canvas Grade Book is available to opt-in by going to your course Settings>Feature Options tab to toggle on the "New Gradebook." Posting grades in Canvas is considered a 24/7 communication and retention tool for student success. This new version of the Canvas Gradebook will be a permanent fixture starting the summer of 2019. There are some great sort and filter options to check out.

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative and energetic group!! We meet once or twice a month on Fridays, from 10-11:30 in the ITC.

Melissa Colón

Distance Education

Coordinator

Office: 209-588-5092

Email: colonm@yosemite.edu



COLLEGE COUNCIL REPORT

By Matt Fox

The best College Council Report ever . . .

Sierra Vivienne Fox was born on November 4th, 2018 at Sonora Adventist Hospital. She weighed 6 pounds, 9 ounces. Matt and Sunny are thoroughly enjoying their time as new parents and look forward to bringing Sierra to the campus soon to explore the trails and watch the ducks!



CURRICULUM COMMITTEE REPORT

By: Kathy Schultz



Wow! We just finished a particularly busy Fall semester of Curriculum proposals! I cannot say enough about the awesome members of YOUR curriculum committee! Thank you for the countless hours you all spent on reviewing curriculum and attending meetings! As Faculty, curriculum is at the heart of what we do, I especially appreciate how we keep students front and center as we develop new courses, and programs, modify and update to better serve them and discontinue curriculum that is no longer applicable. So **Elizabeth, Jill, Mike, Tom, Joe, Don and Sylvia**, thank you!

A special shout out to **Jessica and Elissa**, who assist faculty in so many ways, review curriculum proposals and follow up after our meetings with the entire curriculum process that takes place with our Board of Trustees, Datatel and the State Chancellor's office.

To **all Faculty** who have submitted proposals, **Deans and other Dept Liaison folks** who have attended our meetings, thank you for a great Fall semester of Curriculum! We are following up on proposals still heading through CurricUNET and look forward to more curriculum updates in the Spring!

In addition to the ongoing process of course five-year reviews, Jessica has sent out a list of the programs (awards) that also are in need of a five-year review. The Instruction Office is also setting a focus on Guided Pathways for the Spring semester so there will be additional support for those working on curriculum changes to their programs for updates and streamlining.

If you plan to initiate any curriculum work during finals week or over the holiday break, be sure to let Jessica or I know if we can assist in any way! Thank you for all your hard work and please don't hesitate to contact us with questions!

Kathy Schultz, schultzk@yosemite.edu x5364

Jessica Anselmi, anselmij@yosemite.edu x5381

COLLEGE SERVICES COMMITTEE

By: Lauren Campana, Brian Green, Jim Retemeyer



The College Services Committee met on November 2 and highlights of the meeting are as follows:

- The committee looked at a “Lock Block,” which is a device that allows for easily locking doors in an emergency without a key. There are also several alternative products on the market. A small trial will be conducted with some of the devices we have available to see how they work for our needs.
- The permit dispenser at the entrance to the college will be updated to accept credit cards.
- There was a discussion about the status of security cameras on campus and it was decided to request an update from John Black at a future meeting.
- Security staff now report to John Black at Central Services. There was a desire from

the committee that more comprehensive safety planning and training - including interactive training - would be made available as a result of this change.

- A concern was raised about skateboarders acting recklessly around campus. Skateboards are allowed on campus and must follow the rules of the road.

Please contact one of us with questions, suggestions, or concerns.



ADJUNCT FACULTY REPRESENTATIVES TO ACADEMIC SENATE REPORT

Dear Colleagues,

I would like to thank everyone who had shared their thoughts and ideas with me in the past few weeks. This has been a challenging semester for many of us, and I applaud each one of you for your perseverance and dedication. As we’re moving forward, I’m hoping to hear more of your insights and suggestions.

In October, while the Academic Senate Council was reviewing its election policies and procedures, the question arose about the definition of “active adjunct instructor”. Originally, the definition stipulated that the active adjunct instructors were those who were “scheduled to work two out of three semesters per year”. Many of you noted that this definition was too restrictive and could potentially exclude many good candidates from participation in governance. We’re now ready to finalize an updated definition pending the approval of the Academic Senate.

There were other valuable suggestions, which I’m hoping to bring up during our next meeting. These included the access to name tags, arrangement of mailboxes, and person-first language in referring to adjunct instructors. These are all important steps toward supporting our community and recognizing our contributions to a supportive and engaging learning environment.

Thank you so much for your hard work! Happy Holidays! Marina

INSTITUTIONAL EFFECTIVENESS COUNCIL REPORT



By: Jeff Tolhurst

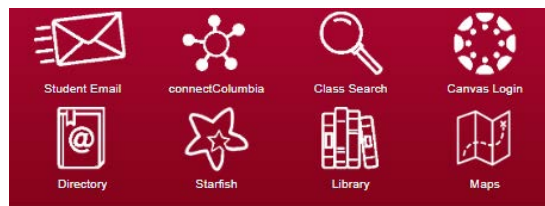
Jeff was teaching a 2-day field geology class during November! Cindy posted the draft minutes online, however, if anyone is interested.

TECHNOLOGY COMMITTEE

By: Melissa Colón & Brian Greene

Members of the Technology Committee met with the District Technology Work Group to review a draft of the IT Total Cost of Ownership (TCO) document. The IT TCO is one of two (the other being Facilities TCO) that have been developed in response to ACCJC recommendations.

- The BOG Waiver Threshold for students that owe fees has been increased from \$10.00 to \$200.00.
- The Juniper upgrade is in progress and a date for the ITC and Multimedia Lab's move will be scheduled based on completion of the project, date to be determined.
- The Vallecito Facility is being taken offline and classes will not be held starting spring 2019. There is discussion in the works with Bret Harte High School on some additional classes being offered there.
- The Maple Classrooms are completed and furnished with the new broadcast technology. IT is in the process of working on ensuring Interactive whiteboards are functioning and will be consistent across campus.
- All the campus computers for Faculty, Staff and Classrooms have been upgraded.
- Discussion and Planning for MS Office 365 OneDrive awareness and training beginning with specific departments and staff will be underway.
- A comprehensive IT Service Catalog to help identify IT contact information is in the works. Until then the IT Help Desk can help with forwarding the issue and/or providing IT assistance.
<https://www.yosemite.edu/helpdesk/>
- A future Web site task force consisting of IT, Faculty, Staff and Students will be formed to address access of information and concerns for class search and registration. Additional information to follow.
- A draft of the IT Total Cost of Ownership document will be going through the constituent review process over the next couple of months.
- The Starfish link is now listed on the Columbia College website icon bar:



Please send items that you would like brought forward to the committee to Melissa Colón or Brian Greene.

A message from Cari Cravin:

In celebration of the holiday season, and appreciation for the work accomplished this year, Dr. Bandyopadhyay invites you to a Holiday Luncheon - Friday, December 7, in the Cellar Bistro from 11:30 a.m. to 1:30 p.m.

You are welcome to attend at any time or grab lunch on the go...there is no scheduled program, just an opportunity to come together and enjoy some holiday cheer with your colleagues.

This year, Don Dickinson and his students will prepare the main dishes with assistance from our Administration Team, and the Classified Senate will provide desserts.

Hope to see you there!

**Happy
Holidays!**



October
2018

ACADEMIC SENATE NEWSLETTER



Council Officers

President
Nathan Rien

President-Elect
Pam Guerra-Schmidt

**Curriculum Committee
Chair** Kathy Schultz

Representative-at-Large
Craig Johnston

Past President
Erin Naegle

**Adjunct Faculty
Representative**
Marina Koorkoff

YFA VP
Erik Andal

Administrative Support
Jessica Anselmi

President's Message

By: Nathan Rien

Catch All the Action!

Dear Colleagues,

Thank you for advocating for our students and working hard to make Columbia College a valued institution of higher learning. I am simply amazed by the quality of instruction that is demonstrated on a daily basis at our beautiful campus. Students recognize your efforts and appreciate your attention to detail and thoughtfulness when it comes to finding new and innovative ways to transform their lives. Keep grinding! Your efforts are truly appreciated!

On Friday, October 12th the Ad Hoc Faculty Hiring Prioritization Rubric Committee presented to the Columbia College Academic Senate the "Faculty Hiring Prioritization Rubric" for consideration. It was determined at this time that the rubric would be used for a one-year trial run during the Friday, October 19th Faculty Hiring Prioritization special meeting to prioritize this year's full-time faculty hiring proposals.

Up for consideration was a full-time Philosophy/Humanities proposal, as well as a full-time Spanish proposal. During the meeting it became apparent that the test-run was successful as the rubric provided the Senate with objective measures by which to prioritize each proposal. In the end, it was unanimous that a full-time Spanish position would be the Senate's first priority. This determination has been relayed to administration and another meeting will be taking place towards the end of October to finalize a college decision.

The Senate also supported the faculty-initiated reassignment process for the Distance Education Coordinator position. The goal of the Senate was to advocate for a reassignment prior to the holiday season so that our retiring DE Coordinator (Melissa Colón) can help facilitate a smooth transition for this vital position. Thank you Melissa for all you have done for Columbia College!



Future Meetings

Student Success Council

Friday, November 2nd
9:00-11:00 am
MCR 243

Institutional Effectiveness Council

Friday, November 2nd
12:30-2:30 pm
MCR 243

Academic Senate

Friday, November 9th
1:30-3:30 pm
Manzanita Conference Room

Curriculum

Tuesday, November 6th, 13th
& 20th
2:40-4:30 pm
Buckeye 4

College Council

Friday, November 16th
9:00-11:00 am
Manzanita Conference Room

Senate Council

Friday, November 30th
1:30-2:30 pm
Tamarack 120

In closing, please join the Athletics Department on November 10th for Claim Jumper Alumni Night at Oak Pavilion. The men's basketball team will be taking on College of Marin for a 6 PM tip-off. * The game will be streamed live by Norcal Sports TV at 6PM on their YouTube channel.

Prior to the game, special recognition celebrating the 25th Anniversary of the 1993 State Championship Team will take place. Jumper faithful are invited to the pregame meet and greet from 4-6 pm across from the gym at Carkeet Park.

This pregame celebration will be an "ALL YOU CAN EAT EVENT" catered by Sonora Taqueria- \$10 Adults & \$5 Kids. We look forward to seeing you there! GO JUMPERS!

Very truly yours! Nathan Rien, Academic Senate President



PRESIDENT-ELECT'S REPORT

By: Pam Guerra-Schmidt

Dear Valued Faculty Colleagues,

What an honor to be one of so many that proudly represents our dedicated and hardworking faculty at our college!

To Shane, Andy, Don and Marcus, another round of congrats seems fitting for the re-accreditations of your respective programs, Columbia College Fire and Hospitality!

Every two years our college reviews our Mission Statement. Share your ideas at the next Academic Senate meeting in November! :

Centered in the Sierra foothills, Columbia College offers students of diverse backgrounds many opportunities for discovery and success. Through a supportive and engaging learning environment, students master foundational skills, explore their passions, attain degrees and certificates, and pursue career and transfer pathways. We collaborate with surrounding communities to cultivate intellectual, cultural and economic vitality. Columbia College inspires students to become inquisitive, creative, and thoughtful life-long learners. Adopted by Columbia College Council on April 22, 2016

Looking forward to joining the team that will be heading to AACC Pathways California District-Wide Scaling Institute in San Diego in late November!

"Autumn is a second spring, when every leaf is a flower." Albert Camus

With gratitude, Pam

Senate Reports

President's Report

Nathan Rien

President Elect

Pam Guerra-Schmidt

Accreditation

Nathan Rien

Adjunct Faculty Senate Council Representatives

Marina Koorkoff
Don Smith

College Council

Matthew Fox

College Services Committee

Laureen Campana, Brian Greene,
Jim Retemeyer,

Curriculum Committee

Kathy Schultz

Distance Education

Melissa Colón

Institutional Effectiveness Council

Jeff Tolhurst

Student Learning Outcomes

Joe Manlove

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(TLC)

Lindsay Laney
Adrienne Seegers

Technology

Melissa Colon
Brian Greene

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

TLC fall 2018 faculty cohorts are underway!

Teaching Test Kitchen Labs:

Project #1

Student Needs and Learning Outcomes in Incarceration Education Programs

Participants: Twyla Olsen, Trudi Mullerworth, Marina Koorkoff

Project #2

*Media Skepticism as a Possible Barrier to Student Success within
Argumentation and Critical Thinking*

Participants: Tim Elizondo, Tom Johnson, Kimberley Robinson, Rebekah Sandlin

Project #3

Blending Pedagogy, Technology & Engaging Content

Participants: Melissa Colon, Kim Pippa-Tonnesen, Shannon Van Zant, Pam Guerra-Schmidt, Kathy Schultz

Peer Observation Pool:

Micha Miller, Marcus Whisenant, Lara McNicol, Sherie Newman

Upcoming TLC Events:

MJC Visit: Friday, November 16th, 2018

Active Learning Conference at Merced College: Wednesday, January 9th, 2019

It's not too early to be thinking about YOUR faculty cohort participation for spring 2019. TLC is actively engaged in collaborating with the Classified Senate to meet the professional development needs of classified staff.

Email Lindsay Laney or Adrienne Seegers for any TLC information.



DISTANCE EDUCATION REPORT

By: Melissa Colón

What's New?

[Finish Faster](#) is the new Course Exchange Platform until fall 2019. In a few weeks we will be meeting with the OEI-CVC Team to set up our Exchange-ready course list along with all of our fully online course offerings. Stay Tuned this semester for the following new tools: [NameCoach](#), [NoteBow](#), & [Badgr](#) to come to our Canvas courses. The Distance Education Committee hosted 3 sessions of the Caninnovate event, untethered sessions on Friday, October 26th in the ITC and many others watched from their home or office.

Learn & Earn Flex

Join us on Friday, November 16th at Noon in the ITC or join virtually at <https://cccconfer.zoom.us/j/8371334976> to learn about Adobe Spark, a free app for creating graphics, web pages and video stories in minutes. Check out [Kim Pippa-Tonnesen's example](#) of how she used Adobe Spark to introduce herself to her students. Here is another Spark that describes the [Final Project](#) in one of Kim's classes.

GIFTS “Good Ideas for Teaching Students”

Another way to have "regular and substantive contact" with Students is to use the [Media Tool](#) within Canvas Messages, Announcements, Discussions, Pages and the SpeedGrader. The Media Tool is an effective way to record audio and video feedback to enrich communication. Students can use the tool as well. Here's a [quick and easy tutorial](#) to fix the Flash errors and ensure that the Media Tool in Canvas will work with Chrome.

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative and energetic group!! We meet once to twice a month on Fridays, from 10-11:30 in the ITC.

Melissa Colón

Distance Education
Coordinator

Office: 209-588-5092

Email: colonm@yosemite.edu



STUDENT LEARNING OUTCOMES REPORT

By: Joe Manlove

The SLO workgroup is starting to edge into making SLOs meaningful, which means that we're looking for people with a need for data, specifically if you're working on a program review or you have a burning question to answer about your program or a class. The Data Wizards and I are here to help. We'd really love to have some questions motivated by the rest of the faculty. Feel free to reach out to any of us and we'll start cranking away.

On another note, as you bring courses with SLO changes through the curriculum committee, expect for Don or me to ask you if you've considered the way you'd like to map those SLOs to the Program and Institution Outcomes. If you don't know how they're mapped right now, feel free to ask! (You don't have to have mappings done by the time of the curriculum meeting, but it might be a good idea.) Cheers from the SLO Workgroup

COLLEGE COUNCIL REPORT

By Matt Fox



Below is my summary of main topics from College Council.

An organization called Tru Hope has requested use of the Columbia College Oak Pavilion to hold a youth rally for local high school students. The college is considering this request as part of continuing efforts to partner with local high schools and encourage our community to regularly attend events on our campus. For more information about Tru Hope, please visit their website:

<https://www.truhopesummit.com/>

There was further discussion about the Columbia College Mission Statement.

It is important to note that the ACCJC provides a “Guide to Institutional Self-Evaluation, Improvement, and Peer Review” and on page 35, you will find Standard I.A.1 and the criteria that the accrediting commission looks for in a college “Mission Statement”. Any changes suggested for the mission statement will ideally fall within these guidelines. Your feedback is welcomed!

The Columbia College Annual Wine Tasting is scheduled for Sunday, April 7th, 2019. The 2019 event is in the planning stages and there is a possible venue change from Columbia Park to Columbia College (or perhaps other locations as well). Also being discussed is changing this event from wine tasting only to including food and/or beer tasting. Ideas are welcomed! A website for more information (not yet updated for 2019) is <http://www.columbiawinetasting.com/>

STUDENT SUCCESS COUNCIL REPORT

By: Marcus Whisenant



Hello Columbia College Family, I hope everyone is enjoying the season change. The past SCC meeting brought us a great student success story from Kelsey Stone who is a student worker at Columbia College and she also works at Americorp. Kelsey’s story was truly amazing in which she battled adversity growing up through foster care. Kelsey’s college career started off rocky but with her impressive persistence she found the resources that we have at the college and has a current GPA of 3.75. Kelsey’s success story was very touching, and it should serve as a reminder that we as a college family should always empower our students and not pity them.

Anneka Rodgers Whitmore and Mike Igoe presented on the lack of participation during Student Success Workshops. There have been massive amounts of staff and faculty coordinating workshops with hardly any student participation. From the discussion three questions have been proposed.

- Should the council decide if the workshops should continue?
- If they do continue, what goals should these workshops achieve?
- Who should organize these goals?

Thank you Anneka and Mike for a great discussion. Thank you Colleen Henry for the solid minutes! Please remember that you access information about Student Success Council Proposals through the Student Services website.

CURRICULUM COMMITTEE REPORT

By: Kathy Schultz



Thank you to everyone who attended the Catalog Deadline Curriculum Workshop on 10/12, and for all those who have launched curriculum proposals! We have three remaining Curriculum Committee meetings for this semester, 11/6, 11/13, and 11/20. Jessica and I have been sending emails and making phone calls to help remind everyone when their curriculum needs attention. HOWEVER, it would help a great deal if everyone who has curriculum proposals in the works, would go into CurricUNET and check the status of their proposals! Review any comments, edit where needed, and if at a level three or five, move the proposal forward!

Thank you for all your hard work and please don't hesitate to contact us with questions! Kathy

Kathy Schultz, schultzk@yosemite.edu x5364

Jessica Anselmi, anselmij@yosemite.edu x5381

COLLEGE SERVICES COMMITTEE

By: Laureen Campana



Multiple topics were discussed at this meeting, it was quite full. Here is a list of the items with a summary of key issues. Health and Safety: emergency door locks are being addressed, campus radio connections were reviewed. Free flu vaccine available on campus. Hand sanitizer was donated by Tuolumne public health department. Security: is now reporting to Central Services. CTE: Forestry storage is now able to use facilities at Symmons Field. Entrance Lettering: facilities repainted entry Columbia College letters with black reflective paint. First Aid Kits: list of kits to be serviced will be distributed to department leads. Hydration Stations: ASCC President Shalom Fletcher presented a power point on the hydration stations that will be paid for by students and allow for water access year around outside. Campus Phone Tree: will be eliminated in light of CC Alert utilization. Vallecito: contract is under review.

Facilities Total Cost of Ownership Report: the report was reviewed by the committee. Five Year Maintenance Plan: reviewed by committee. Juniper ADA parking: may be transitioned to DSPS van turn around area. Student Center tall stump: there will be an art contest on cram night for design for trunk carving. Final choices will be reviewed by this committee. Signage sub committee: \$50,000 is available for signage on campus. Signs are being created. Parking permit machine: is being retrofitted to allow for credit/debit card use. Entrance Information Center: work is in progress on developing this site. Symmons Field water fountains are being repaired.

Your faculty representatives on this committee are Brian Greene, Jim Retemeyer and Laureen Campana; please contact one of us with questions, suggestions or concerns.

TECHNOLOGY COMMITTEE

By: Melissa Colón & Brian Greene

The college Technology Committee meeting and the District Technology Working Group meeting were both cancelled for October. Please send any technology-related questions or concerns to your committee reps, Melissa Colón and Brian Greene.

INSTITUTIONAL EFFECTIVENESS COUNCIL REPORT

By: Jeff Tolhurst



The Institutional Effectiveness Council (IEC) met on October 5, 2018 for the 2nd meeting of the academic year. We discussed the following: 1) Guided Pathways; 2) college policies and procedures; 3) strategic professional development; and 4) enrollment management.

Discussion on the Guided Pathways (GP) initiative (statewide initiative to make increase efficiency for students to meet their educational goals) revealed that there are currently 5 members of the Leading from the Middle (LFM) team, who have been attending training conferences related to the 14 areas of the GP plan. The team currently is seeking more members and stipends will be available for some of the anticipated work ahead.

Discussion continued on review of college policies and procedures with Elissa Creighton updating the IEC on progress made by the “Chunking Committee” (a subcommittee convened over summer) to help review the catalog, section by section. They have started, and made progress with, the Academic Policy and Procedures/Credit by Exam sections.

Strategic Professional Development was discussed next. Lindsay Laney was not able to attend the meeting, but she provided the IEC with an update on the Teaching Test Kitchen (TTK) activities. Three projects are ongoing: 1) Student Needs and Learning Outcomes in Incarceration Education Program; 2) Media Skepticism as a Possible Barrier to Student Success with Argumentation and Critical Thinking; and 3) Blending Pedagogy, Technology, and Engaging Content. Also, the Peer Observation Pool (POP) has a team of 2 adjunct faculty and 2 full time faculty. Additionally, classified staff should be able to participate as well, and a proposal may be submitted by Elissa Creighton to visit a counterpart at another college for peer observation. Finally, there are remaining funds (~\$175,000) in PRT funds to be spent by June 2019; five proposals were reviewed, and all five projects were approved by the IEC.

In terms of Enrollment Management, Diana Sunday discussed sending out 34 exit interview questionnaires asking students why they dropped a course in which they were enrolled. Of the 34 sent, 2 responses were received by the time of the meeting, with 1 stating “personal reasons” and the other stating “financial”. The committee is looking forward to having more of this data by next meeting.

During our last meeting the IEC discussed priorities for this year and they include: 1) Revisiting our Strategic and Master Plans as well as the Facilities Master Plan; 2) Policies and Procedures review continuation; 3) Guided Pathways; and 4) some oversight of SLO’s. This meeting made some progress toward those goals.

ADJUNCT FACULTY REPRESENTATIVES TO ACADEMIC SENATE REPORT

By: Marina Koorkoff and Don Smith



Look for a report next month from our newly elected representatives!

ACADEMIC SENATE NEWSLETTER

Council Officers

President
Nathan Rien

President-Elect
Pam Guerra-Schmidt

Curriculum Committee Chair
Kathy Schultz

Representative-at-Large
Craig Johnston

Past President
Erin Naegle

Adjunct Faculty Representative
Marina Koorkoff

YFA VP
Erik Andal

Council Administrative Specialist:
Jessica Anselmi

Columbia College
50th Anniversary
Saturday, September 29th
11:00 AM – 2:00 PM
Carkeet Park

Future Meetings

Academic Senate
Friday, October 12th
1:30-3:30 PM
Manzanita Conference Room

Faculty Hiring Proposals
Proposals Due: Fri., Oct. 5th
Meeting: Friday, Feb. 19th
2:30-4:30 PM
Manzanita Multi-Purpose Room

President's Message

By: Nathan Rien

Catch All the Action!

Dear Colleagues,

The 2018-19 academic school year is underway and the faculty at Columbia College have undertaken significant projects to note. First, the Faculty Retreat was a sheer show of academic collaboration and collegiality amongst fellow faculty members. Stories of summer lessons, mindfulness, and the creation of an Ad Hoc Committee for a new Faculty Hiring Proposal Rubric were just a few of the items of discussion. In addition, our new full-time faculty were recognized and provided with mentors to help them navigate the Columbia terrain.

Next, the Academic Senate kicked off In-Service Day at its first senate meeting with a "Meet and Greet" with the College's new President, Dr. Santanu Bandyopadhyay. Dr. Bandyopadhyay has an enormous amount of energy and a unique vision towards extending Columbia College's community outreach. The Senate is excited to work with Dr. Bandyopadhyay and would like to extend its best wishes to him and the college as we all celebrate Columbia College's 50th Anniversary Celebration at a Community Picnic on campus from 11 AM- 2 PM, Saturday, September 29th.

The Academic Senate is also very thankful and proud of all its active members who have volunteered to serve on various committees and councils. As such, I would like to remind everyone that the Institutional Effectiveness Council and Student Success



Future Meetings

Student Success Council

Friday, October 5th
9:00-11:00 AM
Manzanita Conference Room

Institutional Effectiveness Council

Friday, October 5th
12:30-2:30 PM
Manzanita Conference Room

Curriculum

Tuesday, October 9th
2:40-4:30 PM
Buckeye 4

College Council

Friday, October 19th
9:00-11:00 AM
Manzanita Conference Room

Senate Council

Friday, October 28th
1:30-2:30 PM
Tamarack 120

Council each meet on the first Friday of the month. Academic Senate meetings occur the second Friday of each month, while Senate Council meets the fourth Friday of each month. College Council meetings occur every third week of each month.

In October we will be meeting on Friday the 12th for our regularly scheduled Academic Senate meeting, as well as, on Friday, October 19th to review Faculty Hiring Proposals. Remember that Faculty Hiring Proposals are due to me or Jessica Anselmi by Friday, October 5th, 2018. Information on the process, proposal form, and criteria can be found on our Senate's webpage: https://www.gocolumbia.edu/academic_senate/FHP_Process_Final_Mar_9_2018.pdf.

In closing, if you have not had an opportunity to watch and root on our Lady Jumpers' volleyball team, please take the time to come watch them in any of their upcoming games. Their next home match is this Friday, September 28th against Fresno College at 6 PM in the Oak Pavilion. Here is the rest of the schedule for 2018: https://www.gocolumbia.edu/volleyball/2018_WVB_SCHEDULE.pdf.

Very truly yours! Nathan Rien, Academic Senate President

PRESIDENT-ELECT'S REPORT



By: Pam Guerra-Schmidt

Valued Faculty Colleagues,
While continuing to learn about my new role, I'm eager to discover how to best represent each one of you with your interests, ideas, and concerns!

I attended the March Spring Plenary in San Mateo and then in June headed to San Diego for the Faculty Leadership Institute; what a great place to visit while working! At both events, incredible dedication and commitment of the state-wide faculty leaders!

Looking forward to a productive and fun year under the leadership and guidance of numerous current and past faculty leaders including Erin, Nate, Kathy, Micha, Meryl and the list goes on! "La de da de de, la de da de da" Cheers, Pam

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

The week before fall semester 2018 was packed with Teaching, Learning and Community (TLC) events. The whole campus was invited to the Instructional Skills Workshop (ISW) this year and we had a great turnout for two days of inspiration, connection, and work on how to take our teaching and learning to the next level. TLC put on a New Employee Welcome for those hired in the last year and offered a MindShift activity and break out session from the Spring Teaching Test Kitchen Labs (TTKLs) at the Adjunct Inservice. Finally, we presented a quick mindshift activity to the whole College on Inservice Day.

Senate Reports

President's Report: Nathan Rien

President Elect:
Pam Guerra-SchmidtAccreditation:
Nathan RienAdjunct Faculty Senate Council
Representatives:
Marina Koorkoff
Don SmithCollege Council:
Matthew FoxCollege Services Committee:
Laureen Campana, Brian Greene,
Jim Retemeyer,Curriculum Committee:
Kathy SchultzDistance Education:
Melissa ColónInstitutional Effectiveness Council:
Jeff TolhurstStudent Learning Outcomes:
Joe ManloveStudent Success Council:
Marcus WhisenantTeaching, Learning &
Community (TLC):
Lindsay Laney
Adrienne SeegersTechnology:
Melissa Colon
Brian Greene

The fall calendar of events for strategic professional development is taking shape. We are rolling out another round of Teaching Test Kitchen Labs (TTKLs) and Peer Observation Pool (POP). We'll also be hitting the road with some campus visits and another trip to the Merced College Active Learning Conference in January. We have some neat opportunities brewing to partner with MJC and UC Merced to provide professional development. Please let us know what you'd like to present or what types of professional development you would like to participate in. [Remember to join us for a brown bag lunch every Wednesday in the Tamarack TLC/Staff Room.](#) Everyone is welcome!



Email Lindsay Laney or Adrienne Seegers for any TLC information.

STUDENT LEARNING OUTCOMES REPORT

By: Joe Manlove

Hi all! From the wide world of SLOs, the updates:

- We're working on integration of Canvas with eLumen to make entering SLOs easier.
- Joe, Don, and Lahna are available to help plan SLO assessments, let you into eLumen, and suggest modifications during course review.
- We'll be emailing people to alert them which classes are due to assess. If you'd like to assess your course, let us know and we'll add it to the list.
- If you change SLOs in a course or program, remember to think about changing the mappings i.e. from course SLO to institutional SLO.
- There will be flex time credit available for entering SLOs if you need another hour.

Thanks, The SLO Wizards




DISTANCE EDUCATION REPORT

By: Melissa Colón

The Distance Education Committee had its first meeting on Friday, August 31st. We discussed future plans for the Course Exchange scheduled to go live, fall 2019 and the goal to create a "regular and substantive" communication MOU to bring before the Academic Senate committee for discussion. The DE Committee will continue to discuss the role we play in how we can continue supporting online course development and exemplary online instructors. The committee will host a different guest speaker each meeting. Some of the upcoming invitees are Sean Osbourne, DSPS Director, Christian Million, Research Assistant and President Santanu Bandyopadhyay.

Are you interested in developing an online class and earn a stipend? If you haven't been trained [EDUC 50, Online Course Development](#) starts Monday, October 1st for 10 weeks. Check out the [Online Course Development form](#) for different ways to earn stipends.

Meet 3 of Our Distance Education Committee Members

 <p>Rick Rivera</p>	<p>Rick has taught English and Literature for 23 years and is an author of two books. Rick was the very first online instructor to teach for MJC and continues to be our "rock star" as his English 1C was reviewed and approved by the OEI for the Course Exchange over the summer! Rick is a member of the Distance Education Committee.</p>
 <p>Craig Johnston</p>	<p>Craig has been teaching English for Columbia College since 2006. He also served as the Academic Achievement Center Faculty Coordinator for the College. Craig is a member of the Distance Education Committee.</p>
 <p>Kim Robinson</p>	<p>Kim teaches dual subjects, Sociology and Psychology. She loves teaching both online and face-to-face and is thrilled to share Sociology and Psychology with students at Columbia College. Kim is member of the Distance Education Committee.</p>

GIFTS "Good Ideas for Teaching Students"

- **Stay Tuned** - courtesy of the OEI-CVC, [NameCoach](#) student-recorded name pronunciations tool and from Canvas, [preview what's in the Commons](#) before importing into your course.

If you are interested in joining the Distance Education Committee let us know! [We meet on Fridays \(once to twice a month\) from 10:00-11:30.](#) We are a collaborative and supportive committee for faculty, staff & students interested in online teaching and learning.

Melissa Colón

Distance
Education
Coordinator

Office: 209-588-5092

Email: colonm@yosemite.edu



canvas

COLLEGE SERVICES COMMITTEE

By: Brian Greene, Jim Retemeyer and Lauren Campana

- Look for a report next month. Your faculty representatives on this committee are Brian Greene, Jim Retemeyer and Lauren Campana; please contact one of us with questions, suggestions or concerns.



By: Melissa Colón & Brian Greene

Please contact Melissa Colon or Brian Greene with items you would like brought forward on your behalf.

COLUMBIA COLLEGE
CURRICULUM COMMITTEE REPORT

September 2018

By: Kathy Schultz



Wow, we are off to a fast start in Curriculum! Thanks to Jessica Anselmi for working with so many of you during the summer months as you initiated five-year reviews and other curriculum changes. Many of you have proposals moving through the process so be sure to check back into CurricUNET to see if you have anything that needs your attention! Click on My Proposals under Track. We will have very full Curriculum Committee Agendas throughout the Fall semester, so you can help us by keeping your proposals moving forward!

As we all work on our Guided Pathways, take this excellent opportunity to review Certificates and Degrees. If you Discontinue any courses, be sure to check the Impact Report, which will remind you what programs need to be updated to remove discontinued courses.

[Our Catalog Launch Workshop this Fall will be Friday, October 12th, in Buckeye 4 from 9:00 – 1:30.](#)

Earlier is better, but if you still have curriculum modifications that need to be entered into CurricUNET, stop by Buckeye for friendly assistance and snacks! The deadline for launching proposals that will be considered for approval this Fall is Monday, October 15!

I have heard many conversations about the possibility of creating new Certificates of Achievement that stack into a local degree. If it is a new program, be sure to work with the Curriculum Chair early, as we now need more information about your program upfront, before it comes to a meeting agenda.

And a final word about textbooks. For those transferable courses, even if you have explained why you are using a textbook beyond five years old, help your Articulation officer and put in a second representative text that is within the five-year limit. You may still use the older one but having the second option will prevent a red flag on the part of the Articulation reviewers at the CSUs and UCs.

Thank you for all your hard work and please don't hesitate to contact us with questions! Kathy

Kathy Schultz, schultzk@yosemite.edu, x 5364 or Jessica Anselmi, anselmij@yosemite.edu at X5381.

INSTITUTIONAL EFFECTIVENESS
COUNCIL REPORT

By: Jeff Tolhurst

The Institutional Effectiveness Council met on September 7, 2018 for the 1st meeting of the academic year. The IEC reviewed the current governance structure and brief history of the recent reorganization for new members of the committee. Discussion included a verbal flowchart of the current decision-making process.

Discussion continued on this past year's successes including supporting the following: 1) Teaching Test Kitchen Lab; 2) Peer Observation Pool; 3) Flex Day inservices; 4) funding for conference participation; 5) campus policies and procedures review; and 6) creating and administering a survey evaluating the governance structure.

Over the summer, the IEC presented the governance structure survey results to the College Council. Results indicated the IEC is moving in the right direction, with suggestions for improvements. Overall,

survey participants indicated an improvement in transparency, and the big takeaway was a desire for more, and better, communication. The IEC is addressing this with a newsletter, a summary report to be produced soon after each meeting, and with increases in communication between IEC members and their constituents.

Dr. Bandyopadhyay was invited to the meeting and agreed that communication issues will always be at play in institutions, including ours. He added input on streamlining course offerings for students and ideas on how to potentially do that. Planning is a key to success and, with changing student demographics and costs, we need to be flexible, yet thoughtful, in setting up courses and schedules for our students. Finally, when discussing past practices at Cypress College, he said we have our own culture here and duplicating what happened there would likely not be appropriate for our college.

IEC priorities for this year include: 1) Revisiting our Strategic and Master Plans as well as the Facilities Master Plan; 2) Policies and Procedures review continuation; 3) Guided Pathways; and 4) some oversight of SLO's (stays on our list, but we'll take care of other things first since SLO mentors & coordinators are doing well with their duties).

Finally, a very brief report on Administration Program Review was given and progress is being made. The meeting was adjourned shortly afterward. Our next meeting will be on Friday, October 5th, 2018.

Respectfully submitted, Jeff

COLLEGE COUNCIL REPORT

By: Matt Fox

1. Melissa Colon will be vacating the Distance Education Coordinator position. The YFA contract allows for 100% release time from a faculty member's current position; all colleges are required to have a DE Coordinator. For more information about release time and the process, see Article 13 in the YFA contract.
2. The Columbia College Mission Statement <https://www.qocolumbia.edu/about/mission.php> is due for review. Please let me know if you have any thoughts on editing the mission statement.
3. There is a new committee, consisting of members from Columbia, MJC and YFA, to review the academic calendar. Topics include the potential introduction of a Spring Break, making summer 10 weeks (2x 5-week sessions), and a Winter intersession. The primary goals of potential changes are to better align with feeder school districts and to provide a stress release during the Spring semester. These potential goals are only in the discussion stages.
4. The college anticipates having some 1-time funding and requests your input on potential uses for the money. Current ideas include expanding the textbook reserve, updating fixtures, addressing ADA issues and improving technology (websites, e-books, improved wireless for the campus). Please let me know if you have other ideas.

Thanks, Matt

PAST PRESIDENT/ELECTION'S CHAIR REPORT

By: Erin Naegle



As your elections officer I wanted to relay the results of the Adjunct Representative Election. Marina Koorkoff is our new Adjunct Representative to the Senate Council and Senate. She will join the senate leadership team in shaping the direction of Senate this year. Marina teaches in both Child Development and Psychology and has taught in the Sierra Conservation Center as well as the CCAP program in local high schools in addition to teaching on campus.

Don Smith will serve as a second adjunct representative to Academic Senate. Though Don retired he has returned to campus to teach computer programming.

A big welcome and thank you to both Marina and Don for representing adjunct faculty voices in Senate.
Erin

ADJUNCT FACULTY REPRESENTATIVES TO ACADEMIC SENATE REPORT

By: Marina Koorkoff and Don Smith

Look for a report next month from our newly elected representatives!

From past Adjunct Faculty Representative- Marcus Whisenant
I would like to thank the council for the wonderful learning experience. It was an honor to serve as the Adjunct Rep. I also think that it is very important for an adjunct rep to be as active as possible and to make sure information is communicated clearly on both ends.

I am also the new co-chair for the Student Success Council. Let me know if you need anything else.

Thank you, Marcus

STUDENT SUCCESS COUNCIL REPORT

By: Marcus Whisenant

Please see attached form for submitting a student success proposal.

[HowtoSubmitProposaltoSCC.10.22.17.pdf](#)

The council went over last year accomplishments:

- * The MEOC program served over 1000 students including those in remote areas and in prison.
- * A restructure was undertaken to provide students increased access to career services.
- * Columbia College Promise was launched and over 170 students were fully qualified for this program.
- * Middle College enrollment continued to increase, now up to 65 students for fall 2018.

- * DSPS served 459 students.
- * The college offered the Making Alternative Transformations program to serve formerly incarcerated students.
- * The college dramatically expanded the services for current and former foster youth.
- * The college was awarded \$37,500 to improve Teacher Education Pipeline.
- * Approximately 300 inmates received face to face instruction in the spring of 2018.
- * The college launched Teaching, Learning, and Community (TLC) which replaced AWE (Academic Wellness Educators) which provided an increased emphasis on teaching, learning, and professional development.

Marcus

ACADEMIC SENATE NEWSLETTER

Council Officers

President: Erin Naegle

President-Elect: Nathan Rien

Curriculum Committee Chair:
Kathy Schultz

Representative-at-Large:
Craig Johnston

Past President: Micha Miller

Adjunct Faculty Rep.: Marcus
Whisenant

YFA VP: Erik Andal

Council Adm. Specialist:
Jessica Anselmi

End of Year Picnic

Come to the End of the Year Celebration & Staff Recognition this Friday, April 27th at Noon by the Manzanita Lakeside Patio.

Please bring a side-dish or dessert to share!

GRADUATION!

Fire Academy Ceremony

4/26/18 6:00 PM

Oak Pavilion

College Graduation

4/27/18 6:00 PM

Oak Pavilion

President's Message

By: Erin Naegle

So Long and Thanks for All the Fish



I recently finished another spin around the sun and find myself at the pleasant age of 42. For Douglas Adams fans you will recognize the significance of this number as The Answer to the Ultimate Question of Life, The Universe, and Everything. If you are not yet a fan, may I introduce to you your summer reading assignment: The Hitchhiker's Guide to the Galaxy. May it bring you amusement and the ability to find your sense of humor – in case it goes hiding beneath a rock during the end of semester bustle. Which reminds me, if you would like any assistance completing your Program Review, Diana Sunday and Christian Million are available to help you navigate and understand the new tool.

As my last newsletter as your Senate President, I want to say thank you for a great year. I am grateful for your service and participation on committees and councils. I am grateful for your expressions of support to one another and dedication to build community on our campus. I am grateful for our thoughtful and honest dialogs during senate meetings. Together I think we accomplished significant work in 2017-18, especially in codifying roles for faculty mentors, revamping our faculty hiring procedures, and helping to develop the Guided Pathways Plan.

Thanks to Jeff Fitzwater, Karin Rodts, and Meryl Soto for being



.....
-Faculty Retreat-

Dear Colleagues,

REMINDER:

***MARK YOUR CALENDARS
 FOR THE ANNUAL FACULTY
 RETREAT at Baker Station!***

Please [click here for Faculty
 Retreat invitation link.](#)

Faculty are encouraged to
 attend the Annual Faculty
 Retreat at the end of summer.

Who: All Faculty
 (full AND part-time)

What: Columbia College
 Faculty Retreat

When: Friday, August 17,
 2018 from 9 AM-3 PM

Where: Baker Station

Why: To discuss Strategic
 Planning for Faculty Hiring, as
 well as, have a dialogue on
 Guided Pathways.

What else: We will also be
 inviting our New College
 President for a "Meet and
 Greet" during lunch and a lively
 conversation in the afternoon
 session.

integral to our Columbia family. We will miss each of you, and look forward to see you walking down Washington Street looking super relaxed during finals week next year! We will have the pleasure to welcome five new full-time faculty members this fall in General Counseling, English (x2), Hospitality Management, and the DSPS Coordinator/Counselor. If you are interested in serving as a mentor next year, please let me or Nate Rien know. The ideas we generated for mentoring can be found in the Senate Council Handbook that will soon be posted on our Senate website beneath the Faculty Handbook.

Finally, an immense thanks to Jessica Anselmi, who was often both my right and left hand. Thank you for being three steps ahead of me at all times and for your patience, perspective and humor. We are fortunate to have you, you are a premier proverbial herder of cats!

Hope to see you at the end of year celebrations and the Fall Faculty Retreat – don't forget your towel!

Thanks! Erin

PRESIDENT-ELECT'S REPORT

By: Nathan Rien

It has been a pleasure serving as your Academic Senate President-Elect. I have learned many lessons in leadership, organization and advocacy from President Naegle and our Senate team.

After attending the Spring 2018 Plenary session in San Mateo, it has become more apparent than ever that we will need strong advocacy on behalf of faculty and students as we immerse ourselves in the nuances of AB 705, Guided Pathways, the new statewide Funding Formula, Strategic Planning for Faculty Hiring, and our Accreditation Follow-Up Report (Due March 2019).

As we continue to promote student success and tackle these issues, let's continue to work in a collaborative and meaningful way to effect purposeful change for our students and college.

I look forward to generating productive dialogue throughout the next year and seeing each of you at the Faculty Retreat on August 17th at Baker Station.

If you are interested in serving on a Council or Committee, please contact me.

Hope you have a great summer!

Nate



TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

The Teaching, Learning and Community (TLC) initiative has enjoyed a productive and inspiring semester thanks to YOUR participation, support, and ideas!

Here are a few of the key activities that took place during Spring 2018:

- Active Learning Conference at Merced College
- Mental Health Activities
- Budget Workshop
- Service Animal Workshop
- Active Learning Lunches
- Technology Trainings
- MJC Visit
- Classified Retreat
- Strategic Professional Development with Pat James
- TLC Weekly Lunches



Future Senate Reports

President's Report: Nathan Rien

Curriculum Committee: Kathy Schultz

Distance Education: Melissa Colón

College Council: Matthew Fox

Student Learning Outcomes: Joe Manlove

Accreditation: Nathan Rien

Student Success: Vacant

Institutional Effectiveness: Mike Torok

Teaching, Learning & Community: Lindsay Laney/ Adrienne Seegers

College Services: Brian Greene

Technology: Melissa Colon & Brian Greene

During spring semester, one Peer Observation Pool (POP) cohort of 10 faculty (full-time and adjunct) and two Teaching Test Kitchen Lab (TTKL) cohorts successfully completed activities. *Look for workshops and information about their outcomes during start of the semester activities and opportunities to participate in POP and TTKL for the fall.*

Upcoming TLC Activities!

- Summer Reading: *Mindshift* by Barbara Oakley
 - * Pick up your copy in the TLC staff room, 2nd floor of the library.
 - * We will be discussing the content at the Instructional Skills Workshop
- Faculty Retreat Friday, August 17th at Baker Station
- Instructional Skills Workshop at Baker Station August 20th & 21st (Open to EVERYONE)
- New Employee Orientation Wednesday, August 22nd
- Adjunct In-Service Wednesday, August 22nd
- In-Service Thursday, August 23rd
- FLEX Day Friday, August 24th

Professional Development Opportunity: YOU can apply for funding through the Institutional Innovation and Effectiveness Plan (IEPI) to attend a professional development conference that includes

assessing student learning outcomes. Fill out the [Request for IEPI Funding](#). Upon return, you will be expected to share your experience with the campus community in a learning lunch or another form.

[Professional Development Survey](#): Please fill out this short survey to let the TLC co-facilitators know what professional development activities you would like to see offered in 2018/2019.

Lastly, look for an *Annual Report* on TLC Activities for 2017/2018.

Thank you *all* for your support in launching the TLC initiative this year. It was a success!!!

STUDENT SUCCESS COUNCIL

By: Adrienne Seegers



The April Student Success Council meeting was cancelled due to conflicts with other activities for many council members. Please read the juicy [Student Success Council Update report for the Spring 2018](#) summarizing some of the local research findings that the Council has been considering. You may find the data helpful as you consider how to engage in Guided Pathways with the support of the Lead From the Middle team. Adrienne will be stepping down from the role of Student Success Co-Chair please consider stepping up!

DISTANCE EDUCATION REPORT

By: Melissa Colón

The Course Exchange is on "Pause."

Justin Schultz, Implementation Supervisor at the OEI shared with us that due to a software upgrade needed, the OEI Management Team is looking into a better, scale-able, and workable enrollment solution for students for the bulk of the colleges not yet "live" in the Exchange. No timeline has been given.

We have been asked to continue down the road of Exchange Reviews and Approvals, as this aspect of the Exchange will continue throughout the summer and beyond. This is good news as we will have two summer coaches, Kim Pippa-Tonnesen and Shannon Van Zant, onboard to help support online course development for all new online course developers and those preparing for the Course Exchange Review in the future.

Meet Two of Our Distance Education Committee Members



Judy Reiman

Judy Reiman, is the program coordinator of the Office (and Medical) Technology program, a 100% online program which prepares the student to sit for a national certification exam. She has extensive background in both the business and medical disciplines plus over 20 years in the classroom. Judy has been one of our instructional technology pioneers as she is always interested in learning new technologies that can enhance her classes. Her contribution to the Distance Education Committee has spanned over many years.

**Kirsten Miller**

Kirsten has been a counselor and instructor here at Columbia College since 2009. Kirsten has been instrumental in starting online counseling and more recently she has been our “StarFish” champion. Kirsten’s contribution to Distance Education has been invaluable as she offers a voice for the students.

GIFTS “Good Ideas for Teaching Students”

Accessibility and Universal Design is “good” for all students. Here’s a few quick and easy techniques to ensure your online content pages and materials are accessible and visually engaging. Remember the Accessibility Checker within the Canvas Content Pages is there to help as a guide for many of these items.

- Use Headings 2 & 3 to break down Overview or Assignment information
- Add Alt Tags for all Images
- Avoid Color to Convey Messages
- Apply Correct Color Contrast for Visibility
- Use Sans-serif fonts such as Arial, Helvetica, Calibri
- Use Table Headings and Reading Order from Left to Right
- Use HTML Tabs for Chunking
- Provide Transcripts for Audio and Closed Captioning for Video
- Use the Accessibility Checker in Word and PowerPoint

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative, and energetic group!! We meet once or twice a month on Fridays, from 10-11:30 in the ITC.

Melissa Colón

Distance Education
Coordinator
Office: 209-588-5092
Email:

**canvas**

colonm@yosemite.edu



Technology Committee

By: Melissa Colón & Brian Greene

- We are collecting feedback from faculty about classroom technology needs and prioritization. See email from Melissa Colón for more information and to share your input.
- The Help Desk phone tree is being streamlined. After the changes are implemented, calling x5385 should get you to a person quicker.
- The IT help ticket system (<https://yosemite.sysaidit.com>) is being improved. Priority options will include expected turn-around times, there will be an option for both incidents (i.e. something broke) and requests (i.e. please add or move something) and new categories of issues. The link is available off of the district website and might be added to the college website.
- The colleges and district are still exploring changes to the drop for non-payment policy. Stay tuned.
- There was a district-wide IT meeting in Oakdale on Tuesday, April 17th. One of the items discussed was college IT priorities. Here is the list that was submitted for Columbia:
 1. Student Experience – Application
 2. Active Directory
 3. Starfish
 4. Equivalencies
 5. District wide processes for enrollment
 6. District wide transcript
 7. Multiple Measures – Automated in place of assessment tests

CURRICULUM REPORT

By: Kathy Schultz



As we complete finals week and look toward summer projects, a few curriculum updates for you!

For those who actively use Work Experience as part of their programs, the College Council recently adopted a suggested change to our Work Experience criteria. Students will no longer be required to be taking a minimum of seven concurrent units in order to register for Work Experience within a semester. This change is effective starting this Summer!

Five-year reviews are ongoing. Jessica and I will be sending out emails to each area in the next week, with a list of courses that are either Past Due or close to needing a five-year review. You could get these started during the summer so they'll be ready for a Curriculum agenda in the Fall. You can also check the website at https://www.gocolumbia.edu/curriculum_committee/five_year_review_courses.php, which was last updated on 3/12/18. If you do start any five-year reviews, **NO MATTER HOW MINIMAL THE CHANGES**, use the Proposal type of Major Modification. It is the only one that will update the five-year review date.

If, in looking at potential five-year reviews, you decide the course is no longer needed, initiate a Discontinuance. And for **ALL** Curriculum Proposals, be sure to check the Impact Report (Under the WR) to see which programs may need to be modified if you make any changes to course titles or units, or discontinue a course altogether.

For those of you working on Curriculum this summer, there are some afternoons in late May/Early June where I will already be on campus for other projects and could be available to work with you! Just contact me so we can get it on the calendar!

Looking ahead - our Deadline for Launching Curriculum in the Fall if you want it to be in the next Catalog(19-20): Monday, October 15, 2018!

Thank you to all faculty for the curriculum work you do!

Kathy Schultz

COLLEGE SERVICES COMMITTEE REPORT

By: Brian Greene

- * There was a student presentation about making water more accessible around campus because existing fountains are turned off in the winter.

- * Judy Lanchester and Vice Chancellor Susan Yeager gave a presentation on Total Cost of Ownership efforts at the district as they pertain to facilities. Basically, it's the total cost - maintenance, staffing, utilities, etc. - to operate a given building. A draft of their report is expected in September.

- * There are some remaining funds in the district's portion of Measure E bond money. Judy Lanchester worked with facilities staff at both colleges and came up with a list of small projects that they will start tackling with the money. At Columbia, this includes updating the locks and fixing the doors to Oak Pavilion.

- * There has been a delay in distributing paper recycling cans around campus but it should happen soon. Remember that we recently learned that our existing waste contract includes paper recycling, which we hadn't been taking advantage of.

- * There were a couple of minor vehicle incidents on the entrance road recently. As always, be careful.

Dear Faculty,

I wanted to take the time to invite each of you to attend and participate in the COLUMBIA COLLEGE FACULTY RETREAT at Baker Station on Friday, August 17th from 9am-3pm (Come spend Thursday night for some extra fun and friendship)

This should be a fun event as we will be tackling Strategic Planning for Faculty Hiring, as well as, having a dialogue on Guided Pathways. We will also be inviting our New College President for a "Meet and Greet" during lunch and a lively conversation in the afternoon session.

I also want to take a moment to "THANK" Erin Naegle and Jessica Anselmi for all of their hard work and dedication to the Senate this year. They have done incredible work and it has been an absolute pleasure working with them.

Hope you all have a successful Finals Week and a fun summer!

Cheers!

Nathan Rien - Academic Senate President-Elect

ACADEMIC SENATE NEWSLETTER

Council Officers

President: Erin Naegle

President-Elect: Nathan Rien

Curriculum Committee Chair:
Kathy Schultz

Representative-at-Large:
Craig Johnston

Past President: Micha Miller

Adjunct Faculty Rep.: Marcus
Whisenant

YFA VP: Erik Andal

Council Adm. Specialist:
Jessica Anselmi

College Council

The next college council meeting of the Spring semester is this Friday, March 16 from 9:00-11:00 AM in the Manzanita Conference Room

Future Meetings

Academic Senate
4/13/18 1:30 PM MCR

Curriculum
3/20/18 2:40 PM Buckeye

President's Message

By: Erin Naegle

Program Review? Wahoo!

Welcome to March, the last half of the semester is in full swing. Thanks to all of you serving on screening committees, I know you are very busy reviewing applications and getting ready for interviews. Thanks for being part of this important process.

Speaking of important processes, its spring! Time to update your Program Review. No matter where your discipline is in the [four year Program Review cycle](#) every year you should update your resource requests. (How to find the 4 year cycle sans link: 1) There is a link in the Program Review Form or 2) on our college home page under About Us got to 'Office of Institutional Research', in the left hand menu select 'Integrated Planning-Columbia College', under 'Planning Resources' select 'Synchronized Program Review and SLO Assessment Cycles'.)

Why update your resource request in Program Review? Simple, it's how you get resources!! What is in Program Review drives the budget allocation process for both 1) IELM funds: Instructional Equipment and Library Materials-these are for big ticket items and 2) Funds 11/12: Instructional supplies, including lottery funds. The IELM funds are prioritized early during the fall semester, for CTE and ASHP this will occur either in the fall In-Service Division meeting or during a Friday FLEX meeting. Budgets for funds 11/12 are discussed in February with your dean/VP for the following



-Board Meeting-

Dear Colleagues,

REMINDER:

TONIGHT is the YCCD BOARD MEETING at Columbia College (Wednesday, March 14, 2018).

Please [click here for the link to this week's YCCD Board Meeting agenda](#).

Faculty are encouraged to attend this Board meeting.

Who: All faculty (full **AND** part-time)

What: YCCD Board Meeting

When: Wednesday, March 14th starting promptly at 5:30pm

Where: Manzanita Conference Room, Columbia College, 11600 Columbia College Drive, Sonora

Why: To allow the Board to see and hear faculty regarding any persisting concerns.

What else: Consider wearing your buttons and speaking during public comments. (Write it out, read your script, and keep it under 5 minutes).

It would be nice for faculty being represented from all areas and divisions at the meeting by providing at least one faculty member to speak during public comments which occurs soon after the Pledge of Allegiance at 5:30pm.

academic year.

The Program Review form tool has been significantly updated this term incorporating the recommendations we received from our accreditation site visit. If wintery winds shiver down your spine as you ponder tackling a new format do not despair! You can get warm and comfy with the new form with help from Diana and friends at the walk-in, drop-in Program Review Workshop on Friday March 30th from 9am-1pm in Buckeye 4 (check your emails for a calendar invite from Raelene Juarez). When you are ready to check it out, there is a handy link on the [Office of Institutional Research](#) page. Note, the Program Review tool is packed with graphics, links and rich text editor boxes so it works best with the Microsoft Explorer browser.

Thanks! Erin

PRESIDENT-ELECT'S REPORT

By: Nathan Rien

I hope everyone is taking great strides towards completing their respective Program Reviews and is actively engaged in measuring Student Learning Outcomes as we near completion of the 2017-18 academic school year.



With that said, planning for 2018-19 is underway and the Columbia College Faculty Retreat will be held on Friday, August 17, 2018 at Baker Station. Please mark your calendars as additional activities may also take place the day before as well.

The ***Policies and Procedures Committee*** will meet again on March 21st, 2018. Please be sure to go through each policy that was sent out for constituent review, in order to ensure that Columbia College's interests are accurately reflected. For any concerns, please email me your suggestions and I will be sure to convey these messages to the full committee at subsequent meetings.

Sincerely,

Nate

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

There’s a lot going on with TLC this semester. We have a great group of full and part time faculty participating in the Peer Observation Pool (POP) and some amazing work happening in two Teaching Test Kitchen Labs (TTKLs). Look for highlights of all these activities at back to school activities in the fall. We’re hitting the road to MJC on 3/28 and working on a visit to Berkeley City College in May. Stay tuned for details. TLC is offering some amazing professional development

opportunities thanks to our talented staff, faculty and administration! Please see the [TLC calendar](#) for a full list of activities!

Future Senate Reports

.....
 President’s Report: Erin Naegle

Curriculum Committee: Kathy Schultz

Distance Education: Melissa Colón

College Council: Matthew Fox

Student Learning Outcomes: Joe Manlove

Accreditation: Nathan Rien

Student Success: Adrienne Seegers

Institutional Effectiveness: Mike Torok

Teaching, Learning & Community: Lindsay Laney/
 Adrienne Seegers

College Services: Brian Greene

Technology: Melissa Colon & Brian Greene

If you are interested in facilitating a topic, please let **Lindsay Laney** or **Adrienne Seegers** know. Thank you to all of you who have participated in or presented an activity. Keep the great ideas coming! Interested in becoming a TLC co-facilitator? Let Lindsay and/or Adrienne know.



STUDENT SUCCESS COUNCIL

By: Adrienne Seegers

The Student Success Council has continued to work on the Guided Pathways plan and has been reviewing research projects delving into our students’ experience (Persistence, Foster Youth, and At-Risk Student Intervention (ARSI)) to determine how we can enhance overall student success. At the March meeting we discussed ways to engage the larger campus community with student success topics. Keep an eye out for upcoming opportunities to participate in the conversation about how we can best support student success for all students. The Student Success Council established a process to consider proposals from anyone on campus to enhance student success. Please share your ideas and direct others, students included, to the [process](#).

DISTANCE EDUCATION REPORT

By: Melissa Colón

Distance Education Updates

“Slow and steady wins the race” as we move forward with the next phase of preparing for the Course Exchange. The Columbia College OEI Team is working on tying up loose ends with the Financial Aid Process, Messaging and Promotion Materials, as we head to the Live Production of the Exchange Interface. This means that there will be a variety of training, videos and informational Web pages for faculty, staff and students. Stay Tuned!

If you are interested in earning a stipend for developing, teaching, and/or preparing an online course for the Course Exchange, check out the [Online Development Course Proposal](#).

Friday, March 30th, 4:00p to 5:00p join the Test Kitchen Team (Pam, Anca, Randy & Davia) to hear about their experiences with using ConferNow Zoom in their online and face-to-face classes. <https://cccconfer.zoom.us/j/161489145>

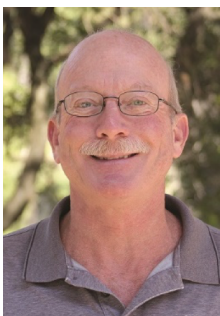
Friday, April 13th, 9:00 to Noon, in the Library Training Room, our special friend and guest, Pat James, former Director of the Online Education Initiative will be here sharing “best practices” for regular and effective communication for online and hybrid courses. Please R.S.V.P. for lunch.

Meet Two of Our Distance Education Committee Members



Karin Rodts

Karin is the **DSPS Coordinator/ Learning Disabilities Specialist**. Her life passion has been participating in student's academic learning processes. Karin's passion shines bright, as she has been instrumental in working with us over the years to ensure both students and faculty have the knowledge and understanding of the programs and support services available. Karin will be retiring this spring, after 29 years of service.



Mike Denne

Mike is our Alternate Media Access Specialist, and has been with Columbia College for 2 years. He came to us with a wealth of knowledge and experience of adaptive technology from Mission College in Santa Clara. Mike is a member of the Distance Education Committee and has provided faculty and staff with several hands-on workshops introducing us to tools and accommodations that can support our students.

GIFTS “Good Ideas for Teaching Students”

We have tools and strategies to ensure original work from students.

These are not in any order of importance. More than one may apply.

- Have students present work, face-to-face or virtually (using [ConferNow](#) Zoom or other Canvas Media Tools) depending upon your teaching modality.
- Using [Vericite](#) (anti-plagiarism tool) as an originality report. Before students can submit work in a Canvas Assignment they have to agree to attach original work. Student's written work will be held in a repository and will flag this identical written work, if it is repeatedly turned in.
- Use groups in order for students to collaborate, if appropriate.
- Embed [Proctorio](#) in your Quizzes, the lock-down browser and/or Online Exam Proctoring.
- Intuitively consider when student's writing style changes though Discussions, Written Assignments, Essays on Quizzes, etc.
- Provide guidance and the [Academic Integrity Policy](#) to students to emphasize the importance of writing original work, in their own words and thoughts.

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative and energetic group!! We meet once or twice a month on Fridays, from 10-11:30 in the ITC.

Melissa Colón

Distance Education
Coordinator

Office: 209-588-5092

Email:



canvas

colonm@yosemite.edu



Technology Committee

By: Melissa Colón & Brian Greene

- The committee recommended a plan to upgrade all computers on campus to a minimum of solid state drives, 8G RAM and fresh batteries. IT expects to make additional progress towards this goal once funding is secured.

- The colleges and district are working to adjust our drop for non-payment process.
- All classroom phones now have the proper support phone number pre-set. This number, 6100, goes to Julie Berg (or backup) in Modesto who can route the request to the proper person here at Columbia. Larger adjustment/configuration issues should be brought to your dean who can funnel needs to IT.
- The February 6th district-wide IT meeting held in Oakdale was briefly discussed. A follow-up meeting is planned for the coming weeks and we will review the agenda to see who from Columbia should attend.

CURRICULUM REPORT

By: Kathy Schultz



A few reminders as we move into the last six weeks of the semester:

If you are considering a hybrid or fully online offering, be sure to verify whether the course involved has a Distance Education Addendum. Fully online and hybrid each need their own DEA! If you need to do a proposal effective for the Fall 2018 semester, it needs to be launched as soon as possible to make a meeting agenda this Spring.

Five-year course reviews are an ongoing responsibility! You can check the Curriculum Committee website to see which of your classes, if any, are in need of a five-year review this Spring or next Fall. Remember that if your course is cross-listed, you need to bring both courses through with individual modification proposals at the same time!

For those of you who had a course on the CC/MJC Equivalencies page that was removed by vote of the Senate in February, you may want to communicate with your MJC counterparts to discuss why the courses are not considered equivalent and if there are curricular changes that could be made to allow us to include those equivalencies back in the next catalog.

A few of you have curriculum modification proposals sitting in CurriUNET and they need your attention! Check with me or Jessica Anselmi if you are not able to get into CurricUNET yourself to see if you have any outstanding work; we'll be happy to help you out!

Kathy Schultz

INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS REPORT

By: Mike Torok

Brief Synopsis of Last Meeting

- We reviewed the Guided Pathways Plan which has been through several different iterations with both the IEC and SSC. We only had a few minor questions and edits this time around and are recommending the plan move forward for submittal pending the suggested changes.
- We had an extensive (and informative) presentation from Diana Sunday about the new Program Review tools and updated forms that will be available to faculty soon. Great job Diana and Christian!
- We reviewed the proposed Flex Calendar for 2018-2019 based on the calendar submitted last year. There were no substantial changes recommended for the 2018-2019 submission.
- We were unable to get through the balance of the agenda this past meeting so there are a few pending items for future agendas:
- A System to Evaluate Effectiveness of New Governance Structures has been in the works. We hope to send out a final version of this tool for use by constituency groups before the end of the semester.
- We need to review some preliminary work on development of a Strategic Staffing Plan



Let me know if you have any questions.

Mike

ADJUNCT FACULTY REPRESENTATIVE REPORT

By: Marcus Whisenant



Hello, my name is Marcus Whisenant and I will be representing the Adjunct Faculty in the Senate. I have been an Adjunct instructor in the Hospitality Management program since January of 2017.

Below is a link to a video that Brandon Price sent out. I think it would benefit many of us.

The Academic Senate for California Community Colleges has a free online course regarding [Teaching Incarcerated Students](#).

Thank you,

Marcus D. Whisenant

Hospitality Management Adjunct Instructor

ACADEMIC SENATE NEWSLETTER

Council Officers

President: Erin Naegle

President-Elect: Nathan Rien

Curriculum Committee Chair:
Kathy Schultz

Representative-at-Large:
Craig Johnston

Past President: Micha Miller

Adjunct Faculty Rep.: Marcus
Whisenant

YFA VP: Erik Andal

Council Adm. Specialist:
Jessica Anselmi

College Council

The next college council meeting of the Spring semester is Friday, February 23rd from 9:00-11:00 AM in the Manzanita Conference Room

Future Meetings

Academic Senate
2/9/18 1:30 PM MCR

Curriculum
2/6/18 2:40 PM Buckeye

President's Message

By: Erin Naegle

January President's Message:

Greetings esteemed colleagues.

I want to give you a review of a few topics that have been discussed during College and District Council. First, in budget news, Governor Brown has proposed a new allocation formula to community colleges. In previous years, our budget was based on enrollment (FTES). Under the new model there are three components that will determine a colleges funding allocation: 50% determined by FTES, 25% by students' economic need (for example, the portion of students that qualify for the California College Promise Grant-more on this below), and 25% based on completion rates of degrees and certificates. The details of the new model are still being developed. Issues to be worked out include how to measure completion rates, how to determine allocation to districts with colleges that have students with different economic need and/or completion rates. There are potential pros and cons for our college with the new model, but exactly how our budget will be effected will be revealed as the details of the model are developed and implemented. As part of the new funding formula, no district will be allocated less than in the previous year. If you would like to read more, you can access the [Governor's Budget Summary](#).

With the result of the accreditation, the District Council is beginning discussions about developing a Total Cost of



-NOMINATIONS-

Attached is the **“Call for Senate Nominations” form.**

You participation is encouraged and would be greatly appreciated to find our next Academic Senate President-Elect and Faculty Representative to College Council.

The deadline to place your nominations (signed by nominees) in the Academic Senate mailbox located in the IMC is February 20, 2018 at 4:00 PM. Candidate statements will also be collected at that time and should be placed in the Academic Senate Mailbox.

Eligible candidates will be announced the week of February 20th with election ballots being distributed the week of March 5th and collected the week of March 12th.

Reminders will be sent out.

Respectfully,

Jessica Anselmi

Council Admin. Specialist

*** Nominations Form**

Ownership. It is anticipated that a new Vice Chancellor of Fiscal Services will begin March 1st, and will be tasked (along with other constituents) to lead the district’s Total Cost of Ownership plan.

College Promise: This phrase is used in three different contexts, and I thought you might enjoy some clarification, thanks to Marnie Shively for helping me understand the differences. Our college actively participates in the following first two, but the third is on hold:

1) California College Promise Grant: This was formerly known as the BOG (Board of Governor) Fee Waiver, and waives enrollment fees for eligible students. Our college continues to participate.

2) Columbia College Promise: Our local promise generously funded through the Columbia College Foundation. Qualified local public high school students can attend CC tuition free for the year immediately after graduation. This will begin in Fall 2018.

3) California College Promise: The result of two Assembly Bills (19 and 1741). This program is new and has the intent of giving students greater support and preparation for college. However, the program has a requirement for participation in the Federal Loan program, which our district does not currently do because of issues with default loans.

Thanks! Erin

PRESIDENT-ELECT’S REPORT

By: Nathan Rien

The Commission acted to reaffirm the college’s Accreditation for 18 months and require a Follow-Up Report due no later than March 1, 2019, followed by a visit from a peer review team.



The ***Policies and Procedures Committee*** will meet again on March 21st, 2018. Please be sure to go through each policy that was sent out this past week for constituent review, in order to ensure that Columbia College’s interests are accurately reflected. For any concerns, please email me your suggestions and I will be sure to convey these messages to the full committee at subsequent meetings.

Sincerely, Nate

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

Spring 2018 Teaching, Learning, and Community initiatives are under way!

We kicked off the semester with the Active Learning Conference on January 12th. Eleven faculty and one administrator ventured through the fog to Merced College. Many connections were made and take-aways were had on how to actively engage our students, including how one instructor uses the song, “Whistle” by Flo Rida to begin class!

The Peer Observation Pool (POP) and Teaching Test Kitchen Lab (TTKL) faculty cohorts have been formed and folks have already started work on their projects. Erin Naegle is leading her TTKL on study skills and Melissa Colón is leading her TTKL cohort on online communication tools. There are 10 folks who are participating in the POP, and we will be having a kick-off event in the coming weeks. The POP and TTKL cohorts will be sharing what they learned at the end of their projects with the campus community , so stay tuned!

The TLC event calendar is taking shape. Melissa Colón has a number of Canvas events already scheduled. Every Wednesday from noon-1:00pm, you can join your colleagues for lunch in the TLC staff room. If you have an idea of a workshop or are interested in leading one, please contact Lindsay or Adrienne.

Lastly, we recently welcomed a new member to our community: Skye Eliza Seegers Dierberg was born on 1/8/18! Adrienne and Skye are healthy and happy. You may see them around campus soon.

Email Lindsay Laney or Adrienne Seegers for any TLC information.

Future Senate Reports

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President’s Report: Erin Naegle

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Curriculum Committee: Kathy Schultz

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Distance Education: Melissa Colón

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College Council: Matthew Fox

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Student Learning Outcomes: Joe Manlove

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Teaching, Learning & Community: Lindsay Laney/ Adrienne Seegers

.....

College Services: Brian Greene

.....

Technology: Melissa Colon & Brian Greene

.....

Athletics Events

.....

Men’s Basketball

2/10 vs. Porterville 6 PM



STUDENT LEARNING OUTCOMES REPORT

By: Joe Manlove

The SLO group would like to highlight the excellent efforts put forth by the faculty this Fall. 93% of SLO assessments were fully completed. Most of them were input into eLumen in under 10 minutes. We would like to extend special recognition to Rod Harris for inputting SLOs on close to 200 students. We would also like to thank Don Dickenson for providing the delectable soups we all enjoyed, as well as for his efforts in assessing each of his classes.

In the grand scheme of things, we might not be at both easy and meaningful yet, but we're getting close to easy.

Thanks,
The Student Learning Outcomes Workgroup

DISTANCE EDUCATION REPORT

By: Melissa Colón

Distance Education Updates

This is going to be a productive semester for Distance Education! As you may know, the Course Exchange for many of the Online Education Initiative pilot colleges has been delayed until fall 2018. You may have also heard, separate and apart from the OEI, about the new fully online college proposal from our Governor. "The proposed online college would seek not to compete with the system's 114 brick-and-mortar campuses or their online offerings, officials said, but instead would be an option for people who can't go to the traditional campuses or didn't transition to college in a typical way. The plan, dubbed [Project FLOW \(Flex Learning Options for Workers\)](#), includes a focus on workforce credentials and non-degree certifications."

We will continue to prepare for the Course Exchange and provide you with updates on both fronts. The **good news**, there's still time to go through a course review if you wanted to offer your course in the Course Exchange. If you are interested, please let me know and I can help point you in the right direction.

There are a variety of training opportunities this semester, EDUC 50, Online Course Development & EDU 52, Universal Design for Online Course Development, both are late start classes, 10

weeks, 2/12/18-4/21/18. EDUC 50 is a **required** course if you would like to teach an online or hybrid class. Both classes can be taken for enrichment and/or units and can lead to a (3) course, Learning Design & Technology Skills Attainment Certificate.

I hope you are enjoying the weekly Time Savers, which are quick video tutorials to help save time using Canvas. For those who like to learn and explore on their own there is a Self-Paced @ONE Course: Introduction to Teaching with Canvas and a variety of [@ONE Webinars and Training](#) designed and offered to help you develop exemplary, fun and engaging online content. Watch for the Flex-Activity Invites to help learn the Canvas basics and beyond, offered both F2F and Virtually. There's something for everyone!

If you're looking to join a college committee, consider the DE Committee. We are a fun, informative and energetic group!! We meet once or twice a month on Fridays, from 10-11:30 in the ITC.

Melissa Colón
Distance Education
Coordinator
Office: 209-588-5092
Email:



canvas

colonm@yosemite.edu

COLLEGE SERVICES COMMITTEE

By: Brian Greene, Jim Retemeyer and Laureen Campana



- Recycling. Preliminary investigations suggest it is possible for our waste servicer to collect paper for recycling. Details are being sought and the logistics of collecting paper will be considered before paper recycling is formally established.
- The college has hired a permanent, part-time shuttle driver. The shuttle is available until 9:30 pm.
- Big flu season this year. Hand sanitizer has been distributed widely around campus; use it!
- The toll booth is physically deteriorating, in an isolated location and difficult to staff. As a result, it has been recommended that it be demolished and replaced with a sign and call box.
- The Safety Committee met with a health consultant and they worked on establishing best practices for AEDs around campus.

- A campus-wide LED light conversion project is nearing completion. Part of this project includes replacing the big lights within the Oak Pavillion.

Report from the College Services Committee, submitted by Brian Greene. Your faculty representatives on this committee are Brian Greene, Jim Retemeyer and Lauren Campana; please contact one of us with questions, suggestions or concerns.



Technology Committee

By: Melissa Colón & Brian Greene

Roger Clague, the New Vice Chancellor for IT, has called a district-wide IT Committee meeting for February 6th in Oakdale.

Please contact Melissa Colón or Brian Greene with items you would like brought forward on your behalf.

CURRICULUM REPORT

By: Kathy Schultz



Come on down! Our Spring Curriculum/SLO Workshop has been scheduled for Friday, March 2, from 9:30 - 2:00 in Buckeye 4! Snacks provided! Spring is the time to get started on curriculum updates, modifications or new courses! Especially if you want them to go through the committee in the Fall 2018 in time for the 19-20 Catalog! Oh my, 2020! Here are some items to jog your curriculum juices:

- Have your SLO assessments and analysis instigated thoughts for new or modified courses? Be sure to talk with your Dean and get those New courses or Modifications started in plenty of time for colleague feedback! If you want to modify SLOs, due that as part of a 5 year review or use the Minor Modification proposal type if that is the **only** change needed.

- Do you have a Work Experience or Independent Study course in your discipline? If so, it probably needs an updated course outline of record if you want the course to be available for your students. We have some good generic models that you can work from to make the modifications easier!
- Have you checked the 5-year Course Review page online? http://www.gocolumbia.edu/curriculum_committee/five_year_review_courses.php On the Curriculum Committee webpage, you can check by selecting your courses to see the date of the next required 5 year review. Anything in the yellow or red range should have a modification started!
- Don't forget your programs! All programs (awards) are also listed on the Program Five Year Review page of the Curriculum Website at http://www.gocolumbia.edu/curriculum_committee/five_year_arts_n_sciences_program_reviews.php Check those in your area to see whether an update is due!

We look forward to seeing you there! If you have a bigger project brewing, please let me know you plan to attend the workshop so we can be prepared with whatever is needed! Otherwise, drop in any time!

Kathy Schultz

INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS REPORT

By: Mike Torok

Joint IEC/SSC Report Out of January 5, 2018 Meeting

The major focus of this joint meeting was Guided Pathways:

- There was a lot of participation and interactions from members of both committees.
- We established a timeline for development of a Guided Pathways plan for ultimate submission to College Council for review.
- Brian Sanders, Melissa Raby, Brandon Price, & Mike Torok will work on the first draft.

Cyclical Review of College-Specific Procedures:

- We have identified some areas where positive changes for students are possible.



-E.g. 6-unit requirement for Work Experience à after consultation with multiple constituent groups, there do not appear to be any good reasons to keep this requirement. However, removing this requirement will streamline the process for students and increase completion of certain certificates.

- We have also been reviewing equivalencies between MJC and Columbia College to help streamline the process for students who complete courses at both colleges.

Evaluating Council Structures:

· We need to have assessments in place for the various Councils (IEC/SSC/CC) by the end of Spring.

Let me know if you have any questions.

Mike

COLLEGE COUNCIL REPORT

By: Matt Fox



Online learning is here to stay! Why? It teaches you to be an independent learner, a creative problem solver and student demand is higher than ever! A recent study found that 65% of today's grade-school kids will do jobs that have not been invented yet. The world we live in has never changed at such a rapid pace and this economic landscape of accelerating change demands self education as well as continual life-long learning. To meet the needs of California's students and workers, California may open an all-online community college by 2019, if a line item in the proposed budget by Governor Jerry Brown makes the final cut. California Community Colleges Chancellor Eloy Ortiz Oakley said the new institution would be targeted to offering short-term credential programs aimed at serving the working adults in the state who have some or no college experience and lack the time to enroll in a traditional community college. The goal: to help them earn higher wages.

Under the California budget plan (still a work in progress, of course!), this initiative would receive \$100 million in one-time funding and \$20 million ongoing. According to a statement by the community college system, the new online college wouldn't be competing for students already being served: The intended learners "cannot and do not access our traditional college programs.

What about the OEI? (Online Education Initiative) already in progress? The Chancellor's Office views the new online college as different from OEI, in that it is primarily intended to serve workers who need less than an associate degree to excel.

This project likely has many challenges ahead including: quality of education, availability of student support services, accreditation, and integrity concerns of learners - but appears to have broad

support among education leaders, organized labor, employer groups and public policy and social justice organizations.

There are many ways this initiative could impact Columbia College and our community. Our community may desire the short-natured approach and job related skills associated with the online community. Of course, with suggested changes to the funding model for community colleges, large growth in an online community college could potentially take away funding from the “brick and mortar” schools.

I think we can all agree that the current economy is unforgiving to workers with no credentials and limited skills. Keeping an eye on the future – and the best interests of our students at heart – the upcoming years appear to be bringing even more change to California and our educational system!

ADJUNCT FACULTY REPRESENTATIVE REPORT

By: Marcus Whisenant



Hello, my name is Marcus Whisenant and I will be representing the Adjunct Faculty in the Senate. I have been an Adjunct instructor in the Hospitality Management program since January of 2017.

I encourage you to check out the email that I sent out about 10 +1 and the goals of the Academic Senate. Please contact me with any questions that you might have but please note that I do not handle any Union questions.

Thank you,

Marcus D. Whisenant

Hospitality Management Adjunct Instructor

ACADEMIC SENATE NEWSLETTER

Council Officers

President: Erin Naegle

President-Elect: Nathan Rien

Curriculum Committee Chair:
Kathy Schultz

Representative-at-Large:
Craig Johnston

Past President: Micha Miller

Adjunct Faculty Rep.:
John Leamy

YFA VP: Erik Andal

Council Adm. Specialist:
Jessica Anselmi

College Council

The next college council meeting of the Fall semester is Friday, December 15th from 9:00-11:00 AM in the Manzanita Conference Room

Future Meetings

Academic Senate
12/8/17 1:30 PM MCR

Curriculum
1/16/18 2:40 PM Buckeye

President's Message

By: Erin Naegle

November President's Message:



Finding our way through Guided Pathways

Greetings my dear colleagues. I hope you are looking forward to the holidays and spending time relaxing and rejuvenating. As we close this semester and begin the next, we will be working on our college's Guided Pathways plan. This article is a brief primer on where we are and where we are headed.

Guided Pathways is not one but several state and national initiatives with the purpose of helping students successfully complete their educational goals. To help support colleges in their endeavors, state funds (a pot of \$150 million) will begin to be allocated to community colleges in Spring 2018.

The first step is for Columbia College to complete its Self-Assessment Tool, which is our impression of our current practices as they relate to a variety of aspects around student success and completion. This tool is due to the State Chancellor's office on 12/23. We will be discussing this in senate on our meeting on 12/8. Matt Fox emailed this document earlier in November. If you need it again, please ask Matt or I and we'll send it your way. If the entire document is overwhelming, choose a page or two to focus on. Once we have self-assessed, we can begin to make a plan of how to implement Guided Pathways over the next four to five



Happy Thanksgiving!**Canned Food Drive**

November 9 @ 8:00 am -
November 30 @ 5:00 pm

It is a great time to think about helping people who might not have enough to eat by donating to the annual Canned Food Drive, sponsored by the college library.

In addition, for each can of food a student brings to the library, the library will deduct \$1.00 from any library late fees incurred through the month of November 2017.

Thanksgiving Holiday

Campus Closed
November 23 - November 24

years.

During the Spring semester, we will be working on our plan of how to implement Guided Pathways at Columbia College. This plan is due to the Chancellor's Office on March 30th. Our plan will be designed by our college, tailored to suit our needs. An important aspect of the first year of the plan will be exploring the best ways to implement Guided Pathways, and what aspects will be most useful to our students. Ponder how we can best get student input, as well as faculty input on the planning process of Guided Pathways. Your ideas and perspective are needed and valued. I plan on dedicating significant time during our spring semester senate meetings to discuss and brainstorm ideas. So please bring your brains, and perhaps lightning (metaphorically) will strike!

Interested in learning more? Copious resources abide here: <http://cccgp.cccco.edu/>. I am also asking Nate to attach a document that explains the categories of the Self-Assessment Tool that was sent by Matt.

[Explanation of the Assessment Tool Categories](#)

Thanks! Erin

PRESIDENT-ELECT'S REPORT

By: Nathan Rien

Columbia College should receive the Accreditation Report and determination of status from the ACCJC around the beginning of February 2018. Accreditation is an ongoing cycle of review and we are all appreciative of your efforts in the self-evaluation process.



At approximately 6 PM on Friday, November 17th, I learned that ***I passed the California Bar Exam!*** This process was a huge undertaking and I am grateful for all the support of my colleagues. I should be sworn in as a California attorney in December 2018. Go Jumpers! :)

The ***Policies and Procedures Committee*** meets in Oakdale on the third Wednesday of each month. Please be sure to go through each policy that is sent out to you at the end of these meetings, in order to ensure that Columbia College's interests are accurately reflected. For any concerns, please email me your suggestions and I will be sure to convey these messages to the full committee at subsequent meetings.

Sincerely, Nate

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers and Lindsay Laney

Teaching, Learning, and Community is growing!

- The TLC Website has been created and is published on the Columbia College Website. You can find it under "Faculty & Staff" in the "Resources" section at the bottom.
The TLC has a home in the Tamarack Staff Room, now the Tamarack TLC Staff Room. It is cleaned up and remains open to ALL of the campus community for use. Please utilize this lovely space.

Future Senate Reports

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Accreditation: Nathan Rien

Student Success: Adrienne Seegers

Institutional Effectiveness: Mike Torok

Teaching, Learning & Community: Lindsay Laney/ Adrienne Seegers

College Services: Brian Greene

Technology: Melissa Colon & Brian Greene

Athletics Events

Men's Basketball

12/1-2 vs. Folsom & Lassen 6 PM

Brian Greene has compiled a small library of books focused on Teaching and Learning. Thank you Brian!

Join Brian Greene and Lindsay Laney for lunch in the TLC Staff Room on Wednesdays from 12pm-1pm.

Starting next semester:

Active Learning Conference at Merced College on Friday, January 12th. It's FREE! A van is reserved, so please register and join your colleagues. Email Lindsay Laney when you register so we can organize transportation.

"On the Road" series of visits to other campuses will start. We can't wait to get on the road again!

Peer Observation Pool will begin. Dive in!

Teaching Test Kitchen Lab will also begin next semester. Get your "teaching" apron ready!

More details will be coming very soon about TLC activities for next semester.

Thank you again to all of you who have participated in activities and generated ideas. Keep the ideas flowing!

Email Lindsay Laney or Adrienne Seegers for any TLC information.



STUDENT SUCCESS REPORT

By: Adrienne Seegers

Student Success Council

The Student Success Council has met once since the last Academic Senate newsletter. The meeting began with Christa Bartels sharing her personal student success story. Her journey and commitment to the College is truly inspiring. The Council continued to fine tune the process for submitting proposals for funding and the first iteration of the forms and process are now available on the [Student Success webpage](#).

The Council discussed a proposal for a new program to support formerly incarcerated students and prioritized Columbia College's local Integrated Plan for Student Success which includes a wide range of activities across the College. Brandon Price is working on drafting the formal Integrated Plan required by the Chancellor's Office which covers just a few of the key categorical funds/student success activities. The deadline for submitting the Integrated Plan to the Chancellor's Office has been extended. Brandon will be asking for feedback on the draft during the month of December. (Did you catch that there are two Integrated Plans?) The next Student Success Council meeting will take place on 12/1 from 9-11 in the Manzanita Conference Room, everyone is welcome!

DISTANCE EDUCATION REPORT

By: Melissa Colón

Distance Education Updates

The DE Committee has finalized a "Regular and Effective" Contact Inventory to help us self-reflect on our current strategies to provide "student to student" and "instructor to student" contact. [Regular and effective contact](#) is vital for the success and retention of our students in an online learning environment. Canvas provides many practical communication tools to nurture an online community of learners.

The Columbia College Course Exchange Implementation Team has been attending several training webinars, and we are now starting the work for the User Interface with testing and setting up the messaging for students enrolling in courses offered in the Exchange.

Congratulations to Kim and Shannon for having their exemplary practices showcased for the OEI! Check out their informational video tutorials.

[Chunking Content & Using Headers to Create Accessible Pages](#) by Kim Pippa-Tonnesen

[Online Discussion with a Clear Description & a Visual Prompt](#) by Shannon Van Zant

Meet some of our Exemplary Online Instructors!



Kathy Schultz

Kathy is one of our original Distance Education Committee Members, as this committee started around 2001-02. Kathy was an early adopter and has been very involved in online course development over the years starting with a USDA and Title 3 grant. Kathy has developed and taught both hybrid and online classes: Introduction to Digital Media, Writing for Digital Media, Excel, Advanced Internet Research, PowerPoint and HTML & CSS. Kathy is also the Curriculum Committee Chair and has worked with the faculty to review and approve many Distance Education Addendums!



Michael Igoe

Michael is the Director of Access, Retention, and Support and has been at Columbia College for 1.5 years. He is very helpful getting out the word to students about the "Quest for Success" and the Portfolium (e-Portfolio) tool. For the past year, he's also been part of the Hobsons' Starfish implementation team. He trains the Student Ambassadors to assist students with everything Columbia College. Michael is a member of the Distance Education Committee.



Teresa Borden

Teresa is our exemplary online Spanish instructor and a lead reviewer for the Online Education Initiative. She has taught online Spanish 1A and 1B for thirteen years, online for eight years providing students with creative ways to learn and practice Spanish. Teresa is a member of the Distance Education Committee and will be our guide for an upcoming Peer Online Course Review workshop.


GIFTS "Good Ideas for Teaching Students" canvas

In Canvas, there is a technique to divide content pages with tabs using a little html magic. This technique helps to reduce clicks through items in a module and provides a way to group related content. Here is a [video tutorial](#) (~11 min) that can help you with the steps to combine your Content Pages with Tabs. There are also "HTML Tab Templates" to import into your course from the Commons to make it easy!

Example of Tabs in Canvas

Student Support Services and Resources

Student Support Services [Disability Special Programs](#) [Software and Technology Support](#) [Academic Integrity](#) [Browser Support](#)



It is important to note there are many additional "Student Services" to help support and provide resources to all students. Here is a list and their perspective Web pages to check out for more information.

Academic Achievement Center The [Academic Achievement Center](#) is currently located in Tamarack, the Library Building. For hours of operation please check out the web page or call 209.588.5176. It is designed to assist students in the development of their full academic potential and to motivate them to become self-directed learners. The Academic Achievement Center (AAC) provides free tutoring and academic assistance to all students.

The [Library](#) has Internet connected computers, always check for the library's availability and open hours.

The [Columbia College Counseling Department](#) is dedicated to student success. Their mission is to provide quality services in a supportive environment that assists students in identifying and achieving their educational, career and personal development.

The [Instructional Technology Center](#) is located in Tamarack Hall, located in the Library Building, Room 134. There are other computer labs for student use that are available in various locations on campus.

★ Before you go ... did you view all the tabs on the page?

◀ Previous

Next ▶

Melissa Colón
 Distance Education Coordinator
 Office: 209-588-5092
 Email: colonm@yosemite.edu



COLLEGE SERVICES COMMITTEE

By: Brian Greene, Jim Retemeyer and Laureen Campana



- Judy Lancaster did a presentation on the scheduled maintenance and 5 year construction plan process. Facilities managers use submitted work orders, evaluations by facilities staff and regular outside audits to identify needs. The items on Columbia's portion of the plan will be brought back to a future meeting. Judy also warned against interacting with contractors to avoid potential conflicts that can arise from requests for changes to projects through casual conversations.

- Baker Station has been closed for the season and winterized.
- A new shuttle driver is being hired. This is a challenging position to keep filled because the regular shuttle requires a Class B license to operate. Usage is being tracked to see if a smaller vehicle will suffice. Remember that you can always contact security at x5167 to request transportation to your vehicle.
- Some new signage has been added to the fitness trail
- The existing ATM machine will remain as part of a new 3 year contract.

Report from the College Services Committee, submitted by Brian Greene. Your faculty representatives on this committee are Brian Greene, Jim Retemeyer and Laureen Campana; please contact one of us with questions, suggestions or concerns.



Technology Committee

By: Melissa Colón & Brian Greene

- The committee briefly discussed the revised charge that was distributed and agreed the committee would both plan for the future and address existing IT concerns as they arise.
- The District has entered into a contract with Softdocs to put forms online. The first areas to migrate their forms will be at Central Services, then forms at the colleges will be migrated over time.
- Student emails will be migrated to a new system over the coming months, potentially by January. The new format will be firstname six digits of W# @my.yosemite.edu.
- A subcommittee will likely start working on updating the Technology Plan soon with a goal of having a draft ready by June 30th, 2018.
- Project Glue-has been wrapped up and the next steps for the Columbia College Implementation team is the Exchange's User Interface messaging, testing and development. The work has started this month.
- Updated process for assistance with media requests
- It was discovered that the Academic Senate's request to disable E-ADD card functionality fell through the cracks. A new request is being submitted and IT thinks it should be straightforward to resolve. This will require changes at the programming level and different messaging for students to be able to know how to request access to an online class on the first day of the semester if they are on a waitlist or interested in enrolling in the class.
- At each month's Technology Committee meeting there will be a presentation on a different aspect of technology topic. Melissa Colon has or will discuss the Online Education Initiative Course Exchange

CURRICULUM REPORT

By: Kathy Schultz



As many of you read this newsletter, your Curriculum Committee is probably finishing their last meeting of the semester. I want to thank all the committee members, our support staff and resource liaison folks who help us process, track and implement curriculum!

This Fall, we processed over 200 curricular items, as well as updating our bylaws and engaging in many policy and procedure conversations. And we have more in the queue, as faculty continue to complete their five-year reviews, update and streamline their courses and awards, and create new and exciting curriculum for our students and community.

Our work is not done once we have local approval. So a huge thank you to Jessica Anselmi, Elissa Creighton and Elizabeth Pflieger for all the work they do to submit our curriculum for Board of Trustees approval, State Chancellor’s office approval and Articulation and C-ID approvals.

Once we catch our breath from the Fall curriculum push, we will be connecting with faculty on special projects, overdue five-year reviews, and other fun curriculum issues so stay tuned! If you have any questions, please contact Jessica Anselmi, x5011, or Kathy Schultz, x5364 so we can assist you!

INSTITUTIONAL EFFECTIVENESS REPORT

By: Mike Torok

I have attached a copy of my latest report out from IEC along with a PDF of the Policies and Procedures Desk Audit Worksheet. Faculty and Staff are encouraged to keep this editable form on their desktop to complete as issues arise. The IEC will periodically call for submissions to collate and review.

Let me know if you have any questions.

Mike

[SEE IEC MEETING NOTES](#)

[SEE POLICIES AND PROCEDURES DESK AUDIT WORKSHEET](#)

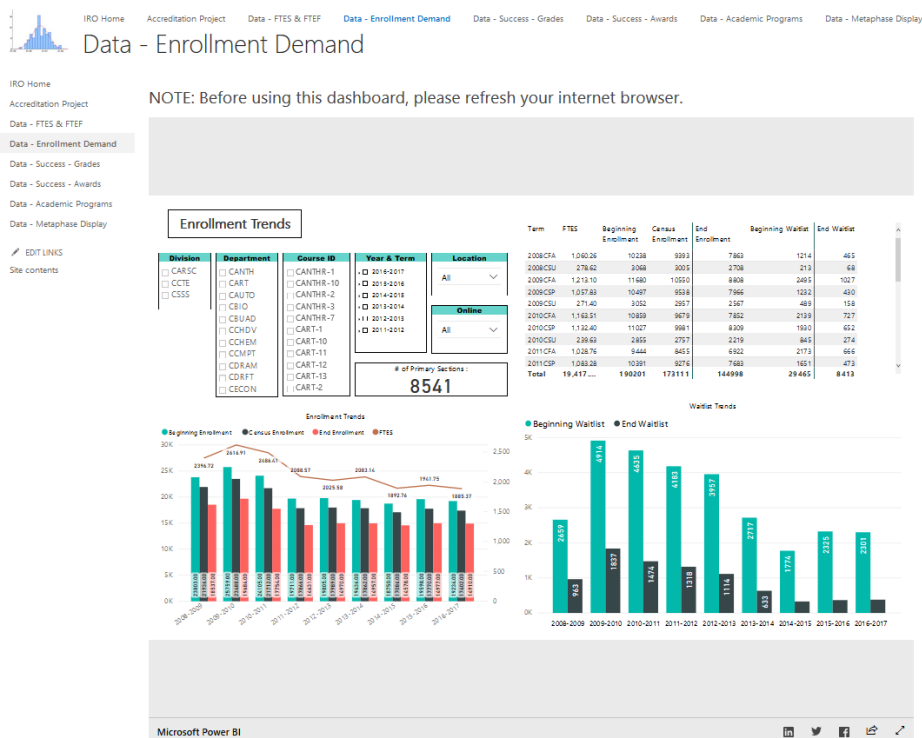
COLLEGE COUNCIL REPORT

By: Matt Fox

Have you seen the updated Data Portal? We all have access to data including: program specific information, awards, grades, FTES and enrollment demand. You can analyze different programs, different classes, various years, multi-year enrollment trends and gain a much richer understanding of these topics. We've used the portal at both of the recent College Council meetings as well as the Faculty Hiring Prioritization meeting. To access the portal, go to our website, then Institutional Research & Planning and scroll down to the "Data Portal." You use will use your regular username and password to access the information.

Improvements on the way! The Deans and the faculty met to discuss IELM (Instructional Equipment and Library Funding). Over \$140,000 has been designated for a wide variety of instructional and library purposes. Additionally, if you are teaching in a classroom that needs technology (or needs improved technology), please contact Brian Sanders and also be sure to include the request in your Program Review. The college will be working on a "Total Cost of Ownership" plan with a goal of increased monitoring of technology and timelines for replacement.

In December, the college will submit their plan for "Guided Pathways" to the Board. There is over \$150 million statewide available to aid colleges on topics including creating clear curricular pathways to employment and further education, helping students choose and enter their pathway, helping students stay on their pathway, and ensuring that learning is happening with intentional outcomes. It appears there will be significant local flexibility to implement these funds to best serve college needs in the above areas. To learn more about Guided Pathways, visit, <http://cccgp.cccco.edu/> If you would like to review and/or contribute to the college plan being submitted to the board in December, please check your email for a copy of the plan sent from Matt Fox.



ACADEMIC SENATE NEWSLETTER

TLC Report | Student Success | Distance Ed & Curriculum | Institutional Effectiveness

Council Officers

President: Erin Naegle

President-Elect: Nathan Rien

Curriculum Committee Chair:
Kathy Schultz

Representative-at-Large:
Craig Johnston

Past President: Micha Miller

Adjunct Faculty Rep.:
John Leamy

YFA VP: Erik Andal

Council Adm. Specialist:
Jessica Anselmi

College Council

The next college council meeting of the Fall semester is this Friday, October 20th from 9:00-11:00 AM in the Manzanita Conference Room

Future Meetings

Academic Senate
12/8/17 1:30 PM MCR

Curriculum
10/24/17 2:40 PM Buckeye

President's Message

By: Erin Naegle

October President's Message:

Happy mid-semester everyone! I want to relay the report I have to the Board of Trustees last week. During the accreditation visit I had a one-on-one meeting with our



accreditation's team lead, Keith Curry. He asked me a few questions about how the Senate functioned. Then he leaned in and looked very serious and said, 'There is something very important I want you to know.' My palms got a little sweaty at that moment, stomach dropped. He then relayed that from the report and their visit on campus that it was very obvious that Columbia's faculty is doing tremendous work. He wanted to convey that the team was impressed with our work. It was a proud moment for me. Thank you for your tremendous work!

As a Senate Council we are starting to review our Program Viability/ Services Reduction Process. The document was last reviewed and adopted in 2010, and it is time for us to carefully review our process. We plan to have a working draft for our next full senate meeting in December. If you would like to chat about the process before then, give me a call, and we can go for a stroll and chat. Here is a link to the document: http://www.gocolumbia.edu/academic_senate/ProgramServiceReduction.pdf





Erin Naegle has requested potential candidates to help with Student Learning Outcomes.

WANTED: SLO Data Wizard for Spring 2018 w/ 10% Reassigned Time

DUTIES and DELIVERABLES

- Attend SLO Workgroup meetings
- Assist with CSLO assessment plan
- Facilitate development and refinement of integrated CSLOs and PSLOs
- Mentor faculty and departments on methods to synthesize assessment results, use them for program improvement, and attribute recommended changes to assessments
- Facilitate areas with no full-time faculty - CSLOs, PSLOs, and mapping
- Assume responsibilities of SLO Coordinator at curriculum meetings in his/her absence

DEADLINE FOR APPLICATION:

FRIDAY, NOVEMBER 17, 2017

Please let me know if you have any questions. I am happy to talk more with any interested candidates.

Erin Naegle: 588-5158

** INTERESTED APPLICANTS SHOULD ATTEND THE NEXT SLO MEETING:*

Monday, November 13 from 3-4:30 in Manzanita Multi-Purpose Room

There is an opening for a SLO Data Wizard (same role as a SLO mentor, but with a more magical hat). The work as a wizard involves 10% reassigned time. I sent the job description (MOU) out earlier this week. Please let me know if you are interested.

It is my great pleasure to work with you!

Erin

PRESIDENT-ELECTS REPORT

By: Nathan Rien



Thank you for all your support with the Accreditation process! The College is in a much better place because of all your efforts and collaboration.

Currently, I am representing Columbia College on the **Policies and Procedures Committee** in Oakdale on the third Wednesday of each month. Please be sure to go through each policy that is sent out to you at the end of these meetings, in order to ensure that Columbia College’s interests are accurately reflected. For any concerns, please email me your suggestions and I will be sure to convey these messages to the full committee at subsequent meetings.

Sincerely, Nate

TEACHING, LEARNING and COMMUNITY (TLC) REPORT

By: Adrienne Seegers

We’ve covered a lot of ground so far! We have established Teaching, Learning, and Community as a campus wide initiative and offered the following activities:

- Kick-off event
- Wellness Recipe Day
- Brown Bag Book Club
- Canvas workshops
- Habits of Mind workshop
- The Power of Pivot Tables workshop



- The Power of the Backwards workshop

What’s still to come this semester:

Student Panel on Study Habits and Change (extension of Make it Stick conversation at faculty retreat)

TLC get together in new Tamarack space (themes: community and sharing)

Rough ideas for next semester (Jan-June):

“On the Road” series of visits to check out other campuses

Launch a “Teaching Test Kitchen” of faculty cohorts focused on specific aspects of teaching

Thanks to those of you who have participated as presenters or attended an activity. We also appreciate your ideas about what to offer in the coming semesters. Keep the great ideas coming! Email Lindsay laneyl@yosemite.edu or Adrienne seegersa@yosemite.edu.

Future Senate Reports

President’s Report: Erin Naegle

Curriculum Committee: Kathy Schultz

Distance Education: Melissa Colón

College Council: Matthew Fox

Student Learning Outcomes: Joe Manlove

Accreditation: Nathan Rien

Student Success: Adrienne Seegers

Institutional Effectiveness: Mike Torok

Teaching, Learning & Community: Lindsay Laney/ Adrienne Seegers

College Services: Brian Greene

Technology: Melissa Colon & Brian Greene

Athletics Events

Women’s Volleyball

9/20 Merced (H) 6 PM

FACULTY HIRING PROPOSAL REVIEW

The Faculty Hiring Proposal Review meeting is scheduled for 10/20/2017 from 1:30-3:30 in Sugar Pine 214.

STUDENT SUCCESS REPORT

By: Adrienne Seegers

The Student Success Council is off to a strong start. We are especially grateful for the active participation of two student leaders, Christa Bartels and Amanda Lancaster. The Council met two Fridays in a row to tackle bringing the group up to speed on what is required by the Chancellor’s Office in terms of research requirements and an Integrated Plan and Goals. At the same time the group is developing processes for communication and submitting proposals. The Integrated Plan and Goals are due to the Chancellor’s Office by December so the plan needs to be solidified and considered by shared governance groups in November. Due to the lack of an Academic Senate meeting in November Adrienne will work with Melissa Raby (Student Success Council Co-Chair) to get drafts and finalized plans to Erin Naegle as soon as they are available. Erin can then request feedback from the Senate Council before she is asked to sign the plan before it is submitted to the Chancellor’s Office. If you would like to help shape this year’s plan please plan to attend the next Student Success Council meeting.

The next Student Success Council meeting is scheduled for 11/3 from 9-11 in the Manzanita Conference Room. Meetings are open to all. If you would like to add an item to an upcoming agenda email the Co-Chairs Melissa Raby raby@yosemite.edu or Adrienne Seegers seegersa@yosemite.edu. Visit the [Student Success](#) webpage to read detailed agendas and minutes.

DISTANCE EDUCATION REPORT

By: Melissa Colón

In September, we were busy preparing for the October Accreditation Team's visit. Diana Sunday, our Institutional Researcher was our guest at our first Distance Education Committee to help us understand the trends and success of our online course offerings. Columbia is now part of the Proctoring Network as one of the Proctoring sites for the OEI Exchange courses. Students that live in Sonora or nearby areas who are taking OEI courses can come to the ITC to be proctored using the Proctorio software on a Google Chrome Laptop that has been provided to us. This month we are ready to learn more about the Course Exchange interface and how to promote courses in the Exchange for the spring 2018 year.

I wanted to remind everyone that the OEI Review Process is open to all CID approved courses. If you are interested in offering your course in the Exchange I will be happy to help you prepare for a review. Remember to inform your Department and Dean for planning and scheduling for the Exchange if you are interested.

There's one more review cycle for 2017 in November. You can register here for one of the upcoming informational Zoom calls. <https://app.smartsheet.com/b/form/5a7a635b88d845ada33ed1da661c136f>

Meet some of our exemplary Online Instructors!**Kim Pippa-Tonnesen**

Kim is an Adjunct Instructor for the English Department for 5 years and is one of the (OEI) Online Education Initiative Pilot Instructors that has been through the review process for her English 1A and other English CID Approved courses. She is also one of the Peer Reviewers for the OEI. Kim has been instrumental in helping us to pilot Online Tutoring and additional online support services and tools. Kim is a member of the Distance Education Committee.

**Shannon Van Zant**

Shannon has been an Adjunct Instructor for the History Department for 10 years and is one of the OEI Online Pilot Instructors who will be entering the Exchange this spring. Shannon developed online History 16 & 17 and has helped Columbia College pilot online tutoring and also Vericite, the anti-plagiarism tool. Shannon is also a member of the Distance Education Committee.

**Pam Guerra-Schmidt**

Pam is one of our full-time instructors and an OEI Online Pilot Instructor that has been working through the review process for Child Dev 1 to offer the course in the Exchange. This is the start of Pam's 19th year with our district; 16 years at MJC and her 3rd year here at Columbia College. Pam has been piloting online tutoring and using an ePortfolio Tool in her Child Dev classes. Please feel free to ask her how she uses Portfolium, the free Portfolio tool that gives students an opportunity to showcase their work and network with students in other colleges. Pam is also a member of the Distance Education Committee.

GIFTS "Good Ideas for Teaching Students"

An anonymous survey can help us improve our courses whether they are Face-to-Face or Fully Online. Students love to be a part of the improvement process and we often find they can be our greatest allies in making practical suggestions to enhance student success. There are many survey examples in the Canvas Commons, even from our very own instructors, that can be imported right into our Canvas courses.

Melissa Colón

Distance Education Coordinator

Office: 209-588-5092

Email: colonm@yosemite.edu

canvas

COLLEGE SERVICES COMMITTEE

By: Brian Greene & Jim Retemeyer



- The College Services Committee is reviewing its charge and expanding it's scope to more specifically include the bookstore and better align with the new college committee structure.
- All district vehicles now have YCCD logos on them. Keep in mind that whenever you're using a district vehicle that you represent the college and district.
- The cause of the leak issue with Sugar Pine has been established as being gutter/rain related (i.e. not a plumbing issue). Corrective measures have been taken and Facilities will continue to monitor the situation.

• Lower Manzanita was the last planned Measure E project. With the remaining funds we anticipate remodeling Juniper, however at this point we don't know for sure if there will be enough money to complete the desired project. We're waiting on firm budget numbers as well as additional guidance from the state to determine what can be accomplished.

- The dam was recently inspected by state authorities and deemed to be in good condition. Some recommendations were made to provide additional erosion control and Facilities has already addressed them.
- The bear that had been seen repeatedly around campus over the past couple of months appears to be gone. Notify Security if you see it again.
- The first phase of an herb garden will be planted near the Manzanita loading dock.
- A beautification project, including an art installation, will take place near the Tamarack Patio to recognize the recent donation from the Wise Family Charitable Trust. The Foundation is soliciting project ideas and the College Services Committee will be involved at a later date.
- The ATM in Tamarack Hall has become too costly to maintain and will likely be removed. Alternative ATM suppliers and options for getting cash back through the Bookstore are being researched.

Report from the College Services Committee, submitted by Brian Greene. Your faculty representatives on this committee are Brian Greene and Jim Retemeyer; please contact one of us with questions, suggestions or concerns.



Technology Committee

By: Melissa Colón & Brian Greene

Our meeting in September was to re-establish the Technology Committee. It's our hope to increase membership as we move forward; adding "super users" of Colleague and faculty to identify needs and issues from both the instructional and end-user perspective. Three district IT staff attended the meeting to answer questions and provide support. Updating the Technology Plan will be one of the committee's tasks and a long-term goal.

A computer upgrade for some faculty and was approved. Fred and Martin will work through their list of computers most in need and upgrade them to SSD drives and add additional memory.

The projector problem in Maple has been resolved. A more permanent fix and upgrade plan for projects throughout the campus was discussed and will be considered at a future meeting.

District IT has done the back-end work with "Project Glue" for the Exchange. The next step for Columbia College is learning about the User Interface for the Exchange.

District IT is working on a cloud-based solution for online forms which require many customizations as well as building a server. A new District IT Director Joe Macklin has been hired, and will oversee this project.

It was further discussed there is an effort to move students to Office 365. Once that project is complete, IT is looking for a way to pull class enrollment from Datatel into distribution lists and utilize Outlook for email purposes. The goal is to avoid using other applications to accomplish student email blasts.

CURRICULUM REPORT

By: Kathy Schultz



A big Thank You to everyone who launched curriculum proposals in the last week! Our cutoff date for curriculum to make it into the next catalog was October 16th! Many of you worked long hours to create new courses, complete 5-year reviews and discontinue courses we are no longer offering. The next step in the process is Technical review, Articulation and SLO review. You may receive some emails from Jessica Anselmi or me, asking for Form As or making other requests. Please move to complete those actions as quickly as possible. When your proposals are back at the Originator Level, you will receive an email from

System@governet.net with a request to go in and review any comments that have been left, make any necessary edits, and move your proposal onward.

If you have made a course proposal that changes the title or units, or discontinues it altogether, please check the IMPACT Report under the WR in CurricUNET to see which Certificates and Degrees are being affected. You need to bring the program through for modification as well, it does not happen automatically! And, if you work with any cross-listed courses, please remember to bring through both for modification at the same time!

Remember, we do need full time faculty representation when curriculum goes before the committee, so we will try to give you notice of when stuff will be on an agenda as soon as we know. You can come just for a portion of the meeting when your proposal is on the agenda. Our remaining Fall meetings are on October 24, November 7 and November 14. If necessary, we will finish some proposal approvals at our Exec meeting on November 21. If you have no way of attending a meeting, please ask someone else to represent your curriculum proposal for you. If no other faculty member can do it, you may ask your Dean.

We have a lot of curriculum to move through the system in the next couple of weeks so if you have any questions, please contact Jessica Anselmi, x5011, or Kathy Schultz, x5364 so we can assist you!

STUDENT LEARNING OUTCOMES REPORT

By: Joe Manlove

SLO Goal: Easy and Useful!

From the Accreditation visit we know that we're doing a good job on SLO execution; now let's streamline this process and get some useful data out of it.

To that end we're adding SLOs for student service areas, making a uniform SLO scale for all the course level outcomes, and helping to get everyone's assessments done in the least painful and most meaningful ways. The uniform scale will help. There are now three levels: not proficient, proficient, and mastered. These should be applicable across all disciplines and will be easier to evaluate. If people would like help writing assessment tools, they should feel free to contact Joe Manlove, Lindsay Laney, or Don Dickenson. If you need help getting data into eLumen please reply to Daniel's email about your assessment being ready.



Once again, you will have an opportunity to work with in eLumen with us during finals week when we hit the SLOpes! Manzanita will turn into a ski lodge for your après-finals support. Let out your inner ski bunny.

Cheers,
The SLO Workgroup

INSTITUTIONAL EFFECTIVENESS REPORT

By: Mike Torok



We had our first meeting of the Institutional Effectiveness Council (IEC) on 10-06-2017 and started by reviewing the charge for this committee which I have included with this report. Our agenda for this meeting was ambitious. We succeeded in touching on most items, but could have benefitted from more discussion in a few areas. Based on feedback I received from several faculty members, I will advocate for future agendas that allow greater discussion.

Here are some highlights from our last meeting:

- We reviewed our current enrollment snapshot report and discussed some key performance indicators to include on future reports (e.g. term-to-term comparisons, fill rates, actual vs. projected FTES).
- We started identifying some barriers to students with much discussion about potential ways to reduce those barriers.
- There was some discussion surrounding the concept that productivity is not limited to FTES production.
- Lindsay gave a great update on the status of the Teaching, Learning, and Community (TLC) Initiative. They are gathering some data from people who attend events to find out where they are coming from and what impact(s) the trainings are having.
- We discussed the possibility of combining Flex Opportunities for both MJC and Columbia faculty.
- We reviewed potential modifications the data presented for Program Review and how to improve the process.
- All committee members were tasked with reviewing the Quality Focus Essay (QFE) and the Partnership Resource Plan (PRT) of the ISER prior to our next meeting.
- We reviewed some options for review of the IEC governance structure. This generated a lot of discussion with a recommendation that we start small at first with all the new councils and work our way up from there.

I will plan on reporting out from our meetings each month through the Academic Senate newsletter since this seems the most appropriate venue and will also avoid cluttering up your email boxes.

Respectfully Submitted,

Mike

SEE INSTITUTIONAL EFFECTIVENESS CHARGE ATTACHED ON FOLLOWING PAGE...

**COLUMBIA COLLEGE
INSTITUTIONAL EFFECTIVENESS COUNCIL****Article I – Title**

The organization shall be the Columbia College Institutional Effectiveness Council.

Article II – Purpose

The Columbia College Institutional Effectiveness Council (IEC) shall oversee and regularly review matters of institutional effectiveness, including enrollment management, institutional research, program review, student learning outcomes, professional development, college-specific policies, governance structures, and other similar matters. The IEC will make recommendations to College Council designed to promote institutional effectiveness, streamline operations, and maximize student learning.

Article III – Functions

The basic function of the Columbia College Institutional Effectiveness Council shall be to:

1. Oversee the enrollment management activities of the college.
2. Review institutional research and recommend ways to utilize the results for institutional improvement.
3. Design and manage effective and integrated cycles of program review and assessment of the various types of learning outcomes of the college. Review results of program reviews and SLO assessment and recommend ways to utilize these results for planning and institutional improvement.
4. Oversee professional development activities of the college, including flex time for faculty.
5. Author, edit, and cyclically review college-specific policies and procedures, such as those included in the College Catalog, to ensure alignment with Board Policies and Procedures, applicable laws and regulations, and to maximize student success.
6. Develop and oversee cycles of review for college governance structures. Develop consistent instruments for use in assessing the effectiveness of governance activities and college processes.
7. When necessary, the IEC will serve as the College's Institutional Review Board (IRB) to review and approve research projects.

Article IV – Membership

The Institutional Effectiveness Council meetings shall be open. The voting membership of the Columbia College Institutional Effectiveness Council shall be composed of:

- the Columbia College Vice President of Instruction (Co-Chair)
- an Instructional Dean
- the Director of Research and Planning
- one additional leadership team member
- four faculty members (ideally – Arts and Sciences (1), Career and Technical Education (1), Student Services (1), At Large (1)), one of whom will be appointed by the Academic Senate as Faculty Co-Chair
- four classified members (Classified Senate (2), CSEA (2))
- two Student Senate representatives

Article V – Terms

The terms of leadership team members shall be determined by the Columbia College President in consultation with the Leadership Team. The terms of the faculty members shall be determined by the Academic Senate. The terms of the classified members shall be determined by the Classified Senate and CSEA. The terms of the student members shall be determined by the Student Senate.

Article VI – Meetings

The Columbia College Institutional Effectiveness Council shall conduct regularly scheduled meetings and retreats, as necessary. Standing agenda items will include each of the key areas of focus for the council, while depth of discussion on each item will vary according to need.

Article VII – Rules

The business of the Columbia College Institutional Effectiveness Council shall be conducted through consensus building in accordance with the Principles of Collegial Governance. Action items will require formal vote. A simple majority will cause an action item to pass. Approved items are generally forwarded to the College Council for consideration and further consultation.

ACADEMIC SENATE NEWSLETTER

President's Message | Foundation Requests | AWE Report | Distance Education Report

Council Officers

President: Erin Naegle

President-Elect: Nathan Rien

Curriculum Committee Chair:
Kathy Schultz

Representativ-at-Large:
Craig Johnston

Past President: Micha Miller

Adjunct Faculty Rep.:
John Leamy

YFA VP: Erik Andal

Council Adm. Specialist:
Jessica Anselmi

College Council

The first college council meeting of the Fall semester is this Friday, September 15th from 9:00-10:00 AM in the Manzanita Conference Room

Future Meetings

Academic Senate
10/13/17 1:30 PM MCR

Curriculum
9/26/17 2:40 PM Buckeye

President's Message

By: Erin Naegle



Is your Brain Buzzing?

Welcome back! I want to express my gratitude to the dedication and vision of my fellow faculty. I truly appreciate your attendance at our faculty retreat at Baker station and our

first two Senate meetings. We have had honest and meaningful conversations in regard to building community and improving teaching and learning on our campus. One of the ideas that developed during the faculty retreat is to begin each Senate meeting with a 'Brain Buzz', a ten minute conversation about teaching, learning and community among colleagues. In September our Buzz was: How do you help students learn about the nature of learning? In October our Brain Buzz will be: How do you assist in building a community that enables learning?

I also appreciate your willingness to serve on committees, and have been impressed with so many of you saying 'Yes!' to serving. If you are not currently serving on a committee, opportunities abound! There is a spot open on the Technology Committee, which will meet once a month on Thursdays. The Columbia College Foundation Advisory Board is also in need of a faculty representative. Additionally, the Foundation has requested three faculty members for the Columbia College Scholarship Committee (which is different than the Faculty Scholarship Committee). You can find more details about the Foundation positions in this newsletter. If you are interested in serving, please contact me and I will





Amy Nilson has requested representatives from the Academic Senate for the positions outlined below.

WANTED: Faculty Representatives for the Foundation & Scholarships

1. An Academic Senate representative for the Columbia College Foundation Advisory Board.

- Provide important faculty perspectives to the Foundation's community board of directors and communication with the Academic Senate.
- The CCF board meets six times per year – the third Tuesday every other month from noon to 1:30. (We usually have an optional brown bag lunch from 11:30 to noon.)

· Meeting locations alternate between the college and the Tuolumne County Superintendent of Schools Office in Sonora.

2. Three faculty members for the Columbia College Scholarship Committee.

- Appointments are for two-year terms.
- If possible, we would like at least one counselor and one rep. from Arts & Sciences and CTE.
- Most of the work is online, using the on-line scholarship software.
- Meetings are early in the year to review process and procedures, then committee members get assigned scholarship applications to score online.
- Committee members score applications for about 25-30 scholarship categories.
- For the main scholarship cycle, reviewing begins in February, with final selections completed by mid-March.
- "Seasoned reviewers" are wanted to help out in late October and early November in scoring Osher Scholarship applications.

Please let me know if you have any questions. I am happy to talk more with any interested candidates.

Amy Nilson: 588-5055

happily answer questions and help you become an official committee member.

In October we will be meeting twice as a Senate. October 13th will be our regular meeting. One of the agenda items will be to review the District Faculty Hiring Procedure. We had our first discussion of the procedure during our September meeting. One question that arose is how does the new version compare with the old version? For those of you interested in comparing the two, there are links to the two versions below. Note that the District Faculty Hiring Procedure also includes the Equivalency Process (for determining if an applicant's degrees and/or experience are equivalent to minimum qualifications of a discipline). If you have questions about the new version please let me know and I will work with Human Resources to research answers before our October meeting.

Older Version, found on the college's website under Local Guidelines and Procedures, reaffirmed 2011: http://www.gocolumbia.edu/academic_senate/FacultyHiringProcedureswUpdatedEquivalencyPandP11.19.09.pdf
Newer Version under review, currently adopted by MJC in Spring 2017:

<https://www.yosemite.edu/recruitment/hiringprocess/Contract%20Faculty%20Hiring%20Procedures%20Revision%20Final%20HR.pdf>

Our second meeting, on October 20th, will be a review of the Faculty Hiring Proposals. Remember that Faculty Hiring Proposals are due to the Vice President of Instruction, Brian Sanders, by Friday October 6th. Information on the process, proposal form, and criteria can be found on our Senate's webpage: http://www.gocolumbia.edu/academic_senate/hiring.php.

I look forward to buzzing with you at the next Senate meeting!

Erin

PRESIDENT-ELECTS REPORT

By: Nathan Rien

Thank you for all your support with the Accreditation process!

Reminder: Accreditation Preparation Forum- Friday, Sept. 15, 2017 (Cedar 1)

Accreditation Site Visit- 10/2-10/5/2017



ACADEMIC WELLNESS EDUCATORS (AWE) & Teaching, Learning and Community (TLC) REPORT

By: Adrienne Seegers

It's an exciting time as AWE morphs into a new Teaching Learning and Community Initiative. In recent years, the activities of AWE have largely been eclipsed by the good work of our Student Success Equity and Access Committee (SSEAC). At the same time, various groups and individuals have noted a lack of organized professional development on campus. The idea for a Teaching Learning and Community Initiative was born at the Faculty Retreat at Baker Station last month with a clap of lightning and a boom of thunder (literally). Lindsay Laney and Adrienne Seegers have been granted 10% reassign each to lead this new campus wide initiative. Hands on administrative support will be provided by Brandon Price and Tiffany Moore. A physical and virtual home will be created soon. In the meantime, we had a great kick-off event on Friday 9/8 where an

energized group of students, staff, faculty and administrators generated some great ideas. The first set of TLC activities is available. Please contact Lindsay Laney laneyl@yosemite.edu or Adrienne Seegers seegersa@yosemite.edu if you have questions or would like to present a TLC activity.

Check out these upcoming September TLC activities:

- * Saturday 9/16 Great Sierra River Clean Up 8:30 am Meet at the Peppery on Mono Way in Sonora. The trash pick-up is along Sullivan Creek at Elsey's pool.
- * Tuesday 9/19 Your Wellness and Recipe Day 10:00 am-2:00 pm Pinyon Student Health and Wellness Center
- * Thursday 9/21 Brown Bag Book Club 1:00 pm Discussing Quiet by Susan Cain. Manzanita Multipurpose Room
- * Friday 9/22 Getting Started with Canvas noon- 2:00 pm Instructional Technology Center (ITC)
- * Monday 9/25 Habits of Mind 2:00 pm- 3:00 pm Manzanita Multipurpose Room
- *Friday 9/29 Vericite Easy to Implement Anti-Plagiarism Tool 10:00 am-noon Instructional Technology Center (ITC)

Future Senate Reports

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President's Report: Erin Naegle

Curriculum Committee: Kathy Schultz

Distance Education: Melissa Colón

College Council: Matthew Fox

Student Learning Outcomes: Joe Manlove

Accreditation: Nathan Rien

Student Success: Adrienne Seegers

Institutional Effectiveness: Mike Torok

Academic Wellness Educators: Lindsay Laney/ Adrienne Seegers

College Services: Brian Greene

Athletics Events

Women's Volleyball

9/15 Sequoias (H) 5 PM

9/16 CC Classic (H) 11 AM

9/22 Cerro Coso (H) 5 PM

FACULTY HIRING PRIORITIZATION

The FHP meeting is scheduled for 10/20/2017 from 1:30-3:30 in the Sugar Pine 214.

Please submit your proposals electronically by Thursday, October 6, 11:59 PM to the Instruction Office: Cindy Inwood and Brian Sanders.

DISTANCE EDUCATION REPORT

By: Melissa Colón

We are starting off with our second semester using Canvas exclusively as our CMS. (course management system). This fall there will be a lot of behind the scenes work going on to implement access to the Exchange for our students and also to set up the Columbia College courses, History and English for spring 2018! I want to thank again, Shannon VanZant (History) and Kim Pippa-Tonnesen (English) for going through the OEI reviews and being our Exchange Pioneers. Child Development instructor, Pam Guerra-Schmidt is preparing to enter the OEI review process and will have her course in the future Exchange. Thank you Pam!

There will be several Canvas flex-training throughout the semester! Stay Tuned for dates, times and topics. You can always work with me one-on-one, virtually or face-to-face. If you are interested in teaching a hybrid or fully online class then EDUC 50 (2684) Online Course Development will be starting on 10/02/17-12/09/17. I also teach EDUC 51 (3282) - Emerging Technologies 10/02/17-12/09/17 which provides a deeper dive into enhancing your courses with digital and social media. This is such a fun class!

There are 3 ways to enroll in the classes:

1. enroll for 3 units to move across salary scale,
2. sign up with your Dean for Professional Dev and be reimbursed for the cost of units,
3. or let me know you are interested in enrolling manually and then let your Dean know in case there is any paperwork for flex or credit to document.



Please Note: Everyone who is interested in teaching fully online or hybrid courses for Columbia College is required to be trained or will need to demonstrate proof of training from an approved program. If you have been trained outside of Columbia College I would still like to meet with you to share common values and our fabulous Online Course Design Rubric. Please let me know if you have any questions.

Remember Canvas is also a great resource for enhancing your face-to-face classes with 24/7 support and resources!

- Syllabus
- Announcements
- Grade book
- Resources
- Power Points



Let me know how I can help!

Melissa Colón

Distance Education Coordinator

Office: 209-588-5092

Email: colonm@yosemite.edu



ACADEMIC SENATE NEWSLETTER

PRESIDENT'S REPORT

Wendy Griffiths-Bender

Friday, January 13th, Senate Council members, Erin Naegle, Kathy Schultz, Lahna Von Epps, myself and Faculty member, Craig Johnston met with our colleagues from Modesto Junior College. The topics, an extension of our conversation that began at our joint retreat in August, were developing a common registration system where students can maneuver easily between both colleges' offerings, improve enrollment processes, explore course alignment and common assessment. Lahna and Craig met earlier in the day to discuss common issues within the Math and English departments.

I believe we walked away from the meeting encouraged that we recognize how we can better serve our students and frustrated that the work needed to accomplish the tasks are not going to be easy nor quick. We (YCCD) have applied for a grant "State of California: Awards for Innovation in Higher Education" that can help the process. If successful, the proposed use of the grant funding will be used for personnel: faculty salaries (i.e. adjuncts) and stipends, travel, meetings, trainings, consulting services and equipment. Meanwhile, I hope students will realize that if a class is full at either college- the choice is to check the other college's offerings and not Merced or Delta, etc.

CURRICULUM & SLO WORKSHOP

Friday, March 24 in Buckeye 4 anytime between 10:00 – 2:00

(maybe before you head to the Academic Senate meeting at 2:30) for snacks and assistance with whatever Curriculum proposals you want to initiate!

CURRICULUM REPORT

Kathy Schultz

Lengthy but important – Please read!

Spring semester is over half way through so it is time for our Annual Spring Curriculum Workshop! Put Friday, March 24 on your calendar and plan to stop by Buckeye 4 anytime between 10:00 – 2:00 (maybe before you head to the Academic Senate meeting at 2:30) for snacks and assistance with whatever Curriculum proposals you want to initiate! Five year reviews, C-ID modifications, new courses, program updates – we can make sure you're on the right path to completion! If you know ahead of time you are coming with a project or questions, email me the particulars so I can be well-prepared. But don't hesitate to just drop by-we can work on whatever you would like.

As we work on Spring Curriculum, I'd like to update you on the current status of SLOs on our Course Outlines of Record. All existing course SLOs have been migrated from eLumen into CurricUNET and you will now see them on your Course Outlines of Record. As you begin to use the eLumen tool to assess and track your course SLO results, you may decide that there are changes you would like to make to those SLOs. Doing that during a regular 5-year review is an optimal time to make those changes. Or, if a 5-year review is not imminent for your course, we are currently testing a shortened SLO modification process that you will be able to use. If you want to be one of our testers for the new process, let me know and I'll assist you.

We are also in the process of updating our programs with the PSLOs that you all have been developing and/or refining over this past year. This is an ongoing process but if you are doing any modifications to

programs or creating any new programs, please be prepared to enter your PSLOs during the process.

In addition to adding PSLOs in CurricUNET, we are also putting a tracking sheet in place to help us with our review of awards. Each discipline is required to review all their programs (awards) every five years, CTE programs every two years, which we have been doing as part of our Program Review discussions. However, we have not actively tracked a “5-year review date” for our awards, as we have for our courses, and some have fallen through the cracks of “no full-time faculty” in various areas. As our Accreditation Self-Study has come together, this is an area we have identified that needs some attention. We are building a tracking sheet specific to Programs(Awards) and will be identifying programs that need specific review through the Curriculum Committee in the near future. Some of you may be asked to take on the responsibility of shepherding a program that has no direct discipline full time faculty through this curriculum review and I hope you'll recognize the importance of doing this for both our students and accreditation.

Last but not least, as we finalize the Fall 2017 schedule, please take a look at the [5 year review report](#). If you are offering courses that need a 5 year review this Spring, please initiate those modifications! If you have 5 year review modifications already launched in CurricUNET, please check the status as quite a few are sitting at the originator (faculty) level. I recognize we have a few inaccuracies in the 5 year review report so if you see an old problem that you have already told me about, don't worry, it is being worked on.

Thank you, and as always, please contact me with any curriculum questions – I'm happy to help!

DISTANCE EDUCATION UPDATE

Melissa Colon

This is exciting times for Columbia College as we transition from Blackboard to Canvas. The spring semester will be the final and last semester to teach using Blackboard. We have had a lot of positive feedback from both instructors and students about the simplicity of the navigation and infrastructure of Canvas.

Canvas brings us some unique features such as:

- Embedded NetTutor & ConferNow Options
- Interactive Content Pages
- Quick Glance at Student's Progress in People
- Integrated Apps such as Google Drive
- The Commons Repository for Templates and Already Created Content
- Multimedia Communication Tools

All of these features contribute to student success and retention! Canvas can be used for both F2F and online classes. Every course with a section number is provided a Canvas Course. Canvas Sandboxes are also available to work and develop content before going Live!!

During the first two weeks in May, 1-4 & 8-11 there will be 2 weeks of overall [Accelerated Canvas training](#) if you haven't been able to meet with me or attend some of the flex-activities. The weekly sessions and topics will be repeated in Week 1 and Week 2, in order for you to attend all week or be able to pick and choose.

COLLEGE COUNCIL

Lahna VonEpps: Senate Representative

Any comments on the idea of replacing the toll booth with an intercom?

Information item: Graduation will start at 6pm this year, not 6:30 as it has in the past.

Substantive change proposal in distance education

*if 50% of a degree can be earned online, submit change document.

*courses have been approved to teach online, but actually offered face to face or hybrid.

Set student success standards, so that if we drop below these levels there is a little warning bell that goes off in our heads to help us adjust our progress.

*course completion, at 72%. (Average over last 4 years is 72.825)

* 240 set for degrees earned, note that we've cleaned up degrees

* certificates earned: 87

* ACT and Transfer set at 180

* job placement, set at 72.2, which we've never met, using workforce money.

ACADEMIC SENATE NEWSLETTER

PRESIDENT'S REPORT

Wendy Griffiths-Bender

Recently, while on the treadmill at Sonora Sports and Fitness Center, my neighbor was regaling me with several stories of folks annoyed with Columbia College's website. "You don't have a marketing issue- you have a lousy website. Have you ever tried to register for a class? It's ridiculous. I know of people who decided not to attend Columbia because your website is so frustrating." I sigh. I don't argue because I can't. My treadmill neighbor is right. Our website is difficult to navigate. We tend to make assumptions that people understand our world of academia and lingo and acronyms. They don't- and often- we don't either. (Can you explain CCTSS, AS-T, SA, Student Right-to-Know-Rates, SSEAC, Co-requisite, IP, etc. without breaking a sweat?)

But in order to fix our issues, we need specific examples. So here is my request of you. Please ask your students about their experiences. If we specify issues then maybe they will be addressed. Whenever I am looking for

something on our website I try to imagine that I am a student and see if I "guess right". This summer I was frustrated with obtaining my online parking permit. I heard from many people that they were equally frustrated. Marty Gang, our former ITC Chancellor, walked me through the steps, it took approximately 20 minutes as we clicked our way around. I was thankful for the help but more thankful now that I see our "Just ask Columbia" button will take you to the appropriate spot with only a few clicks instead of several. Progress and a reasonable solution! Yes!

And if you are curious about how difficult it is to register, give it a try. I would also appreciate eyes on my particular webpage-the Library. I welcome your critique and suggestions. If we can show the paths of frustrations and assumptions- the fix will be easier. I look forward to your suggestion

FACULTY HIRING PRIORITIZATION

The FHP meeting is scheduled for 10/7/2016 from 2:30-4:00 in the Manzanita Conference Room

Please submit your proposals electronically by Thursday, October 6, 11:59 PM to all three people working in the Instruction Office: Isabella Lacazotte, Michelle Walker, and Briand Sanders.

ONLINE EDUCATION UPDATE

Melissa Colon

The OEI (Online Education Initiative) still lives on through Kim Pippa-Tonnesen (English) and Pam Guerra-Schmidt (Child Development) as Columbia College continues to pilot online tutoring services and additional student success and retention tools. We are preparing for Columbia College to enter a few classes in the Full Exchange sometime next fall. Congratulations is in order for Kim as she is Full Exchange Ready! She went through a course review with the OEI readiness rubric and met with an OEI instructional designer to develop an exemplary, accessible online course. Thank you Kim and Pam for all your hard work to help provide students an online path to success!

In fact, there's a video showcasing some of the tools and resources available via the OEI and embedded in Canvas. The video tutorial at <https://youtu.be/k2IU2F1khs8> is ~6 minutes long, featuring 6 different tools for your tool box whether you teach fully online or face-to-face.

Reminder: Blackboard will no longer be available after spring 2017. Canvas will be our exclusive course

management system, summer 2017. Now is a wonderful time to learn Canvas and get started this spring.

There are many Canvas trainings taking place throughout the semester that are offered for Flex-Credit. Stay tuned for a couple of fully online versions of the training. There's still time to enroll in **EDUC 50-2684**, Online Course Development, for 3 units or professional development. The class starts October 10th and ends the last week of the semester, will be taught in Canvas and offered fully online! This class is open to all faculty, staff and students!

If you would like to get more involved with Distance Education we would love for you to join our DE Committee. We meet approximately twice a month on Fridays from 10-11:30. The first 1/2 hour of the meeting will be showcasing different tools and "best practices" for online teaching and learning. Let me know if you are interested and I will send you a personal invite!

CURRICULUM & CURRICUNET

Need assistance with launching a course or program modification in CurricUNET? Take care of those 5-year reviews? Kath Schultz has set time aside on Friday Oct. 14th and will be in the Buckeye 4 lab from 9:00AM-1:30PM, with snacks, for anyone who wants to work on their curriculum. Proposals need to be launched in CurriCUNET by Monday October 17th to be most likely processed this semester and ready for our next Catalog. If you need curriculum help and cannot come to the Oct. 14th workshop, call or email Kathy and she will set up a time convenient to you! schultzk@yosemite.edu 588-5364.

PRESIDENT ELECT'S REPORT

Erin Naegle

SLOs: Diana Sunday and Raelene Juarez continue to work with Elumen representatives to get the site launched for our college. We are projected to be live before the end of the semester, and the site will be ready for the entry of assessment results for courses that are scheduled to have the SLOs assessed this semester. The SLO group is also working on updating the SLO website and integrating a handbook for SLOs.

A work party for mapping Course SLOs (CSLOs) to Program SLOs (PSLOs) has been scheduled for Friday November 4th. For program review, the data from course SLOs are used to inform the success of program SLOs. For the purpose of SLOs, a program is defined as a degree or certificate. This work day is an invitation to have meaningful conversations about how our course SLOs inform the student success within a particular degree or certificate. The Biology

department worked on ours earlier this semester and it was an enlightening exercise.

College Council: As noted in Lahna's notes from College Council and as was noted at Senate, College Council has asked for feedback about several items (many of which we did not have the opportunity to discuss during our September Senate meeting due to time constraints. Those items include:

1. Strategic Goals and Objectives
2. The process for Instructional and Library Materials (IELM) budget allocation process.
3. College core values
4. Vision Statement
5. Planning Cycles

I am sending copies of these documents along with the newsletter. Please send your feedback to Wendy, Lahna, or myself before our next College Council meeting, which is October 21.

COLLEGE COUNCIL

Lahna VonEpps: Senate Representative

College council Sept 16:

"This whole process of Program Review is what we already do, (Or fail to do!) it is just now codified." – Brian Sanders

Integrated planning and program Review

- "Understand, plan, do, check"
 - What is your feedback regarding this 4 step method?
 - College strategic plan, launch into 5 year cycle . Accreditation sees this pattern, do we buy in that this is what we DO.
- Mini program review and Slo cycles
 - CTE... need students to get jobs, so they might have different needs in the review cycle..
 - The Cycle steps/years:
 1. Update resource requests and personnel (retirements?) RR&P
 2. Mini program review (title 5)...different from full price review since it is a touch up narrative vs a fresh narrative during the full program review in year 4. Comment on data, vs full review, Create or update legal mandates. A&S expected to ongoing CID, degree alignment. Review program SLO's .
 3. Update RR&P
 4. Full program review, program slo's.
- Disciplines are programs... do adjunct do program review for orphan programs?
- CTE Program needs advisory board
- Classified and facilities and administration have their own program review cycle, reporting to district

- Cari to do: Public post of PR/list of programs.

Allocation of Resources process and order of tasks:

- Allocation of resources process (in order of command)
 1. Dept. request
 2. College wide priorities
 3. Ranking within department
 4. Division leaders bring list to administration group
 5. College council recommend to President.
- Hiring prioritization process
 1. Dept. request
 2. retirees and growth positions determined
 3. College wide priorities
 4. Ranking within department
 5. Division leaders bring list to administration group
 6. College council recommend to President.

Resource allocation Instructional Equipment and Library Materials IELM (\$200000 IELM draft)

1. Dept. request
2. Available funding determined
3. College wide priorities
4. Ranking within department
5. Division leaders bring list to administration group
6. College wide resources leveraged and funding recommendations determined.
7. College council recommend to President.

“We work harder at a small college, even though class sizes are smaller, since we all have to wear so many hats”

Strategic goals and objectives

- Missing any goals regarding support staff and instruction... maybe goal 2 could be place to include? Goal 6 about reliability of course offerings?

Budget report: Money has been allocated to fix faulty doors. We should be able to open doors and be able to lock from inside.

Tech meeting report: none

Facilities meeting: door issue discussed.

Accreditation: accountability.

District council: sept meet cancelled, no report.

Vision statement idea: what we desire to be, tie into mission statement:

“the premier destination for transformational learning in the Sierra foothills.”

ACADEMIC SENATE NEWSLETTER

ADVICE COLUMN

Dear Abby (Sunday),

There are many questions pressing on our minds. They keep us up at night, we toss, we turn. We are at a loss regarding the answers. What is on the agenda? Can I get this on the agenda? Where are the supporting documents? What happened at our last meeting? Do we have a MOU for that? We do? Where is it? How do I submit travel requests? Where do I sign? Deadline? What deadline? Form? What form?

Lost Without You,

Senate Council

These are just a few questions you have heard from us on a regular basis. Working with you has been a pleasure. We will miss your can do attitude and high aptitude. We want to let you know how appreciative we are of your tireless work in supporting our efforts in Academic Senate. We will miss working with you and wish you the best!

CURRICULUM REPORT

Kathy Schultz

As we move rapidly toward the end of the semester, I would like to first and foremost say a big Thank You to Abby Sunday! Abby's contract time with us is ending on Friday, April 22 and we will miss her terribly! Not only has Abby given both the Academic Senate and the Curriculum Committee superior support for the last two years, she has done it with a positive attitude and a smile on her face! For me personally, she has been a steadfast colleague and a fun friend! I hope you will all take a moment to thank her and wish her the best. Maybe the future will bring her back to us but for now, we will welcome a new Interim classified staff member who is transferring up from MJC, Bella Lacazotte. She will start next

Monday so Abby will have a week to introduce her to the wild and crazy world of Curriculum and Academic Senate!

For some of you, Summer is your time to revamp curriculum, doing five year reviews, creating new courses or programs, or making decisions to discontinue courses. I will be around some in May, doing Canvas training and screening committee responsibilities, so let me know if you need some focused curriculum discussion or assistance with CurricUNET and I would be happy to see if we can find a mutually agreeable time. Thank you all for your hard work on curriculum this past year!

PRESIDENT'S REPORT

Wendy Griffiths-Bender

Dear Columbia College Colleagues, I am reposting Curtis Martin's information on the Great Teachers Retreat. I hope many of you will choose to attend. Please let me know if there is interest in providing transportation from Columbia to Asilomar.

The Great Teachers Retreat this year will be a joint effort between Columbia College and Modesto Junior College. The retreat will be held in the Asilomar Conference Ground from Thursday, August 18 to Sunday, August 21. Please mark your calendar.

What is the Great Teachers Retreat? It is the premier professional development activity provided by our institution to discuss pedagogical approaches, institutional and student needs and issues, and to create a culture of cooperation across disciplines, instructional and non-instructional faculty, and faculty and administrators.

If you plan to attend, please reply to haskinsk@mjc.edu, "yes, I plan to attend the retreat." Because we have a limited number of rooms, please indicate in your reply whether you are willing to share a room. In July you will receive a packet that includes instructions and program material.

Request For Proposals: The Retreat Committee is envisioning several break-out sessions, this time created mainly by our own faculty. Our major theme this summer will continue to be strengthening student success

and equity, and building on our accomplishments and work over the past year. To that end, the Great Teachers Retreat Workgroup would like to put out a call for presentation proposals, giving you all an opportunity to speak about and train your colleagues in the great student equity-based projects you are creating.

Presentations: Group or individual proposals accepted. Each session block will run 75 minutes, including time for questions and answers.

Panels: Entire panel discussion sessions will be considered, and they will preferably be organized and submitted as a group by a panel coordinator.

Possible Proposal Categories: The following are possible categories or ideas for presentations. The list is not exhaustive, and we welcome proposals that may or may not fit to the possibilities below, but are related to the retreat's themes of student equity and success. Proposals that demonstrate a consciousness of the importance of equity and cultural sensitivity, especially as applied in the classroom, will be given special consideration.

✓ **Institutional Transformation:** Building Equity into Program Review. Shifting the Campus Culture to Equity Mindset. Closing the "Silo" Gap: Bridging Students Services and Instruction. Building Professional Development for Equity.

- ✓ **Columbia and Modesto Junior College:** Curricular issues, equivalency, hiring, etc.
- ✓ **Student Voices:** Effective Practices in incorporating student voices in student services, curriculum development, assessment, and program review.
- ✓ **Assessment:** Effective Practices, Integration into Program Review; Use in institutional planning.
- ✓ **Cultural Competency**
- ✓ **Diversity Hiring:** Intentional efforts of diversity mindfulness during recruiting, interviewing, and hiring.
- ✓ **Noncredit:** Effective practices in Transitioning Noncredit Students into Credits and Plans.
- ✓ **Online Education**
- ✓ **Basic Skills:** Start to Finish Models of Basic Skills and Student Services. Dual Enrollment.
- ✓ **Equity:** First Time In College; SI; Cultural Competency; Using Disproportionate Impact to Think About Curriculum and Instruction.
- ✓ **Multiple Measures**
- ✓ **Educational Planning:** Effective Practices of Workshops, Groups, Classroom, Instructional Courses, Basic Skills, or Other Contexts to Assist with the Delivery of Academic Advising. Defining the Continuum of Roles of Counselors and Paraprofessionals (student mentors,

success coaches, peer advisors, faculty advisors, etc.)

- ✓ **Acceleration in Math and English/Other New Learning Modalities**
- ✓ **Academic and CTE Carrier Pathways**

How To Submit Proposals: To submit a proposal, send a one-page document with the following information:

1. Name of Presenter(s), including college (MJC, Columbia), and contact information
2. Proposal Type:
 - a. Individual Presentation
 - b. Group Presentation
 - c. Group Panel
3. Title of Presentation
4. Description and goals of the presentation(s) in 100-500 words, describe your presentation, including how it meets the themes of the retreat. If it is a group panel or presentation, be sure to describe each individual presentation, or perspective role of participants.

Electronically submit your completed document with the above information to Kathy Haskin at haskink@mjc.edu by May 31. Presentation selection will be made based upon desired topics, flow of content, and educational value.

We're Moving On!

DISTANCE EDUCATION UPDATE: MELISSA COLON

If you would like to teach in Canvas starting this **summer and fall** you can!!! Your live Canvas Shells are ready whether you teach fully online, hybrid or utilize an enhancement shell.

If you haven't logged into Canvas yet, here is how to get started!

1. Go to <https://gocolumbia.instructure.com/login/canvas>
2. Click on "Forgot Password"
3. Fill in the form with your YCCD Outlook email (use .yosemite.edu because other email addresses won't work)
4. Check your district email for your Instructure password
5. Enter in information for creating your password (I recommend using the same one you use for Outlook)
6. Your Canvas username will be last name first initial (without @yosemite.edu)
7. You will see your courses on the dashboard

It's important to attend training! Here are some of the training dates and options:

- [Friday - 22nd, Noon-2:00p](#) - sign up!
- [May 2-5 - 10-Noon, Migrate from Bb to Canvas](#) - sign up (each day is repeated)
- [May 9-12 - 10-Noon, Beyond the Basics](#) - sign up (each day is repeated)

NOTE: All training will be conducted in the ITC (located in the Library Building), unless otherwise notified. Drop in training available from Noon – 2p each day.

Mike Smedshammer from MJC has graciously offered his summer training to all of us if the dates above are not convenient. [Canvas Training Sign Up Link](#)

IMPORTANT: Here is what you need to do if you plan on teaching (fully online, hybrid or using an enhancement for your class) in Canvas this summer. *If you already requested a Bb enhancement shell then you will have to post a notice. If not, then simply follow the other recommendations. If you are teaching a fully online or hybrid course do all 3 steps.

1. Please notify your Dean's Admin Secretaries to place a notation in the online schedule about teaching in Canvas.
2. *Please post a notice in your Bb shell in your Announcements or the point of entry. **Your Course is being taught in our new Course Management System, Canvas. Please check out the Canvas Log in Page Information at http://www.gocolumbia.edu/online_earning/canvas.php.**
3. Email Blast Your Students.

SLO & Syllabi

As you develop your syllabi for Summer 2016 semester, please remember to include your course SLO's!!

COLLEGE COUNCIL
Don Smith

We worked on revising the college Mission Statement which ended up as follows:

Centered in the Southern Sierra foothills, Columbia College offers students of diverse backgrounds many opportunities for discovery and success. Through a supportive and engaging learning environment, students master foundational skills, explore their passions, attain degrees and certificates, and pursue career and transfer pathways. We collaborate with communities in our service area to cultivate intellectual, cultural and economic vitality. Columbia College inspires students to become creative and engaged life-long learner.

PRESIDENT ELECT'S REPORT

Erin Naegle

SLO – Down! Get groovy with SLOs this semester. You have a two part to-do list before you vanish into summer air:

1) Submit your 3 year SLO assessment cycle for your department's courses to Raelene.

2) Review and revise your course SLOs, revisions will be placed in eLumen over the summer.

Have SLO questions? Contact the SLO Siblings for help: Raelene Juarez, Lindsay Laney, Micha Miller, and Erin Naegle.

Faculty Scholarship Results:

Bradley Sullivan, student of the year, \$3500

Riley Gervin, first runner up, \$2500

Austen Thibault, second runner up, \$1500

Morgan Ridings, fourth place, \$1000

Kaley Graham and Michael Storey, co-5th place, \$750 each.

Scholarship Award Ceremony: April 22nd at 4:30 pm, Dogwood

ACADEMIC SENATE

NO CURRICULUM WITHOUT U!

SUBMITTED BY: KATHY SCHULTZ

In the mood for spring cleaning? How about working on some 5 year reviews?

Spring semester is nearly half way through so it is time for our Annual Spring Curriculum Workshop! Put Friday, March 11 on your calendar and plan to stop by Buckeye 4 anytime between 9:00 – 3:00 for snacks and assistance with whatever Curriculum proposals you want to initiate! Five year reviews, C-ID modifications, new courses, program updates – we can make sure you're on the right path to completion! If you know ahead of time you are coming with a project or questions, email me the particulars so I can be well-prepared. But don't hesitate to just drop by-we can work on whatever you would like.

As we work on Spring Curriculum, I'd like to clarify the current status of SLOs on our Course Outlines of Record. Although the spot for SLOs is physically built into our CORs and is currently available, only New courses, or courses without SLOs from the old tool are required to have SLOs entered at this time. All existing SLOs have been migrated into the new eLumen tool, and during the month of March, we will all have an opportunity to edit, archive or add to them. Once we are at a clean starting point, the SLOs will be migrated from eLumen into CurricUNET and populate the existing course outlines of record. From that point

forward, the curriculum committee will devise a shortened process for updating/changing SLOs. Please keep an eye out for updates, timelines and directions from our SLO Coordinator, Raelene Juarez.

Last but not least, as we finalize the Fall 2016 schedule, please take a look at the [5 year review report](#). If you are offering courses that need a 5 year review this Spring, please initiate those modifications! If you have 5 year review modifications already launched in CurricUNET, please check the status as quite a few are sitting at the originator (faculty) level. I recognize we have a few inaccuracies in the 5 year review report so if you see an old problem that you have already told me about, don't worry, it is being worked on.

Thank you, and as always, please contact me with any curriculum questions – I'm happy to help! Kathy

3rd Professional Engagement Institute

The Staff Development Committee is pleased to announce the return the Engagement Institute scheduled for Friday, **March 18th from 1:00-4:00pm in Upper Manzanita**. Please save the date and expect a flyer with a list of finalized workshops in your email and box in the near future!

President's Report

Submitted by Wendy Griffiths-Bender

At the moment we are looking for people to serve on screening committees for several positions. The District requires that everyone attend the E.E.O.O. training every year. The training is offered during our fall flex day and requires only 30 minutes of your time. This past fall only 11 faculty members participated. The impact is when we don't have enough folks available to serve- some of us are serving on 4 or 5 committees. H.R.'s Kathren Pritchard is coming Feb. 23rd to offer two sessions. At this moment we now have 14 faculty members signed up. That's the good news. The bad news is we do it all over again next fall. But I must emphasize, it doesn't require that much of our time (30 minutes) and it serves us all if we can help in this endeavor. Physics and Chemistry Screening Committees are established but we are still looking for folks to serve on V.P.A.S. and A & R.

The YCCD Board of Trustees Meeting is in **Columbia March 9th**. I will be out of town so Erin Naegle will be presenting for our Senate. Come and support her! MJC's Senate President, Curtis Martin and YFA President, Jim Sahlman present reports as well. We have made a conscientious effort to make our reports reflect our issues and concerns. Michelle Christopherson, the Faculty Representative to the board, is committed to this same philosophy. However, the board minutes do not reflect our reports, just the fact we gave them. We want the minutes to give an description or abstract of our reports. In the past- I have shared Curtis's September 2015 (faculty morale) and my report from October (Faculty Hiring Priorization nightmare) and November 2015 (security issues not being addressed). I will now send you my report the next day or the day after or the day after that... Jim Sahlman has been great about sharing his report and update the next day with all of us. So if you can- attend the board meeting, I actually find them quite full of great tidbits (.i.e. MJC's extending the grading period after finals for several days- so we asked and got the same extension. Yes!)

I look forward to seeing you at Senate on the 26th.

President Elect Report

Submitted by Erin Naegle

College Council: In February the primary task of we worked on was revisiting our **College Mission Statement**. Here is the committee's first draft, please peruse it and feel free to give feedback to me, Wendy, or Don before our next College Council meeting on March 4th. We will also be discussing the Mission Statement on our Friday meeting, feel free to give feedback then as well.

Draft Mission Statement:

Columbia College provides a supportive and challenging learning environment designed to promote student success. We prepare our students to be life-long learners through the mastery of basic skills, the attainment of degrees and certificates, and the pursuit of career and transfer pathways. We partner with our rural community to cultivate intellectual, cultural, and economic vitality for our region.

SLO's: The ISLO's have been adopted by the Senate and College Council Thanks to Raelene for leading the ISLO's development! We met with an eLumen representative last Friday for training. We anticipate that the eLumen tool will be available in March, when you will have the opportunity to review and edit your current SLOs for your courses. Please finish your summary Sharepoint document to close out the old tool by the end of February. Contact Raelene, Lindsay, Micha or myself if you need assistance or inspiration. As an SLO group, we recognize one of the Senate discussions we need to have is about the SLO Assessment cycle. We will be starting that discussion this Friday at Senate!

We will have two new SLO mentors the Fall: Rick Rivera and Lahna VonEpps. Raelene will continue as SLO Coordinator and I will continue as a mentor in the Fall.

ACADEMIC SENATE NEWSLETTER

PRESIDENT'S REPORT

Wendy Griffiths-Bender

District Council

Marty (I.T.) Email update. Some serious hacking is taking place. Warning not to open on anything from helpdesk. The helpdesk will never send you a click for password- they will give you a pathway.

YFA has a class size committee. I had no idea. We need to apprise them of our recent resolution. Chancellor Smith mentioned that security is being looked at seriously and thoroughly on both campuses

Policies and Procedures

At our local level- we will need to update/check our program discontinuance procedure (BP 4021). The current policy for Columbia is out of date. I will keep you apprised of anything that needs your eyes. Also I am working with Academic Senate (MJC) and H.R. to rework the Faculty Hiring Prioritization Policy.

Accreditation

Faculty need to sign up for one of the four standards. It would be helpful if the teams were in place when we get back in January. I can't stress the importance of this enough. The workload is manageable if we all participate. Right now we have a total of 8 faculty members

participating- we can make it happen unless we have involvement from a majority of our faculty members.

SLO Coordinator and Mentors

Faculty Accreditation Co-Chair

This position is slated to start this spring with 20% reassigned time. In the summer time spent in this role will be part at PTOL. In the fall of 2016 the reassigned time will be 40%. In the spring and fall of 2017 the reassigned time will be 60%. The job description will be shared soon. I have a few more corrections before we can post. Interested?

The SLO Coordinator will have reassigned time of 40% and two mentors will have reassigned time of 15% each. The job description for the Coordinator and Mentor are available. These positions should be filled and ready to go next spring. Interested?

Enrollment Management Committee

This committee is being revived and we need folks to join in. At the moment Matt Fox and I are the only faculty members in attendance. This committee is soon to be chaired by the V.P. Brian Sanders.

ELUMEN

The campus transition to Elumen for course SLO's will begin in the Spring semester. Training for Elumen will be offered during Spring FLEX day.

DISTANCE EDUCATION UPDATE

Melissa Colon

At our last Academic Senate Meeting 10/30, the resolution to adopt Canvas was voted on and passed. Shortly after the AS approval, Dr. Fairchilds signed the official IPA to adopt Canvas campus-wide!

Canvas also endorsed by the OEI, will be replacing Blackboard, our current course management system. We have **officially** joined Cohort 2 and will begin training and the migration process from Blackboard to Canvas over the next 18 months.

The following OEI pilot instructors will continue in the expanded OEI pilot for spring 2016; which will be the last semester for the Online Tutoring pilot. For the spring 2016 semester, the OEI has requested that the pilot instructors be teaching their courses in Canvas.

- Curtis Martin - History 16
- Kim Gyuren - Intercultural Communications - Spcom 5
- Kim Pippa-Tonnesen - English 1A
- Pam Guerra-Schmidt - Child Dev 1

We would like to thank our two pilot instructors, Ann Smith, English 1A and Shelly Fichtenkort, Pysch 1 who have helped us with the OEI pilot over this past spring 2015 through fall 2015 semesters.

There will be 3 "Take A Look" Canvas sessions in Dec! I hope you can join me!

1. **Tuesday, 12/1 - 5:00p-6:00p (virtual only)**
2. **Wednesday, 12/2 - 10:00a-11:00a (virtual and F2F in the ITC)**
3. **Friday, 12/4 - 10:30a-11:30a (F2F only in the ITC)**

Contact me if you would like more information about the sessions at colonm@yosemite.edu.

STAFF DEVELOPMENT COMMITTEE

The Staff Development Committee met on October 23rd and we're making plans for the year – and we would like your feedback!

We plan to continue accepting proposals for conferences and trainings and would also like to provide additional staff development on-campus. Please send the committee your suggestions for on-campus staff development activities.

Timelines: The request for proposals for the next round of staff development funding requests will be sent to everyone in January 2016.

Sincerely,
Matt Fox, Lahna VonEpps, & Tina Trolier
Staff Development Committee

COLLEGE COUNCIL

Don Smith

Overview:

Leslie ran the meeting since Angie was at a Leadership conference. No students were present. Faculty present: Tim, Wendy and Don.

Discussion Items:

- 1. Staff Development** – Adrienne Seegers
Adrienne provided an annual report from 2014-15, noting that the proposals for staff development were well above the provided budget, but other groups (including AWE and SS&E) provided additional funding. **There is not currently a “line item” of the Fund 11 budget for staff development.** Adrienne estimates that \$15,000 would be enough to cover most years. She also handed out forms that are available to request professional development funds.
- 2. Technology** – Gary Whitfield
Gary was not present (retired!), so I reviewed the last technology meeting. The technology committee is responsible for updating the Technology Plan for Accreditation. **There is not currently a “line item” of the Fund 11 budget for technology.** Therefore all of the technology on campus has come from grants and ‘One-time’ funds. IT maintains an inventory of all equipment including the current age and priority for replacement. District controls the IT department, and funds day-to-day activities and network upgrades, but not desktop computers and A/V equipment. Don will be attending the DTAC (District Technology Advisory Committee) on Wednesday 10/28 and will report back to the next technology committee on the areas of responsibility between DTAC and local Tech committees.
- 3. Accreditation** – Leslie Buckalew
Leslie passed out the current Standard committee teams and a Monthly schedule of activities. The activities are detailed through May 2016 including the following upcoming events:

- a. Nov 1 2015: Accreditation Forum (not sure where or who)
- b. Jan 2016: In-Service preso and Flex workshop
- c. Feb 2016: Standard committees meet to review data and address standards
- d. Mar 2016: Presentation with College Council on Accreditation standards

4. Other Item(s)

Marnie Shively pointed out that the agenda items that were tabled last meeting were not brought forward to this agenda. I commented that the last meeting had been ‘hijacked’ by the marketing presentation by a third part. I asked Leslie if the college had decided to go forward with the marketing company, but she wasn’t sure. I also asked what funds would pay for it, and she replied “The President’s Office’.

I discussed the updates to our Google Map for the campus. A student (volunteered to help, but it is quite a bit of work. I’d like to see him paid, and Angie has tentatively agreed to some level of funding. I forwarded an email to Leslie noting Ron (contractor) has volunteered to provide accurate maps for Measure E updated buildings, but he is not sure of the detail level available for other buildings. I also provided a tentative “Scope of Work” for the project in the email to Leslie.

Information Items:

- **Facilities / Safety** – Gary Whitfield : No update (Gary is retired).
- **OEI Update** – Melissa Colon
Melissa reported that the OEI (Online Education Initiative) is progressing, and both MJC and CC will be involved in the Spring 2016 pilot leading to posting courses in the full exchange by Fall of 2017.
- **Campus Tree Identification**
Up to 100 trees (and plants I assume) will get new name markers through Tom Hofstra and his students in FNR including a “Tree ID trail”. Funding from “The President’s Office”. Will

there be a map? I suggested a collaboration with GPS students to create a map.

- **Campus Herb Garden**

A tiered, medical/culinary/native vegetation area will be started in the front of Manzanita. Nancy Bull asked where the water was going to come from. Leslie suggested 'donations', which was the highlight of the meeting. I suggested ditch water.

- **Transition** – Vice President of College & Administrative Services. Leslie announced that Brian Sanders will be filling Gary's office, and that Gary and Brian would have one week 'overlap' for the transition.

GETTING BACK ON TRACK WITH SLO SUMMARY REPORTS

Raelene Juarez

Some of you have been able to complete the SLO Summary Reports; others have had difficulty in accessing data.

The goal is to still finish these reports in November.

There are no workshops scheduled, but House Calls can be arranged with Raelene or Randy. I sent the PowerPoint presentation that was given on Flex Day and directions on accessing the Summary Reports in an email on 11/4 if you need to revisit those instructions.

The SLO Tool link is now available!

- Go to the college homepage and click on Faculty and Staff at the top
-
- Scroll down to Resources
-
- The 6th link down is Student Learning Outcomes
-
- You are now at the Student Learning Outcomes site. Under SLO Progress Reports click on by Course
-
- Click on SLO in the top menu bar. Log in with your current user name and password

Please **DO NOT** enter **ANY** new data or SLOs into the old SLO Tool;

The link is available to view information only

SLO & Syllabi

As you develop your syllabi for Spring 2016 semester, please remember to include your course SLO's!!

AWE REPORT

Laureen Campana

The last AWE meeting of the year is scheduled for Friday November 20th. We have changed the breakfast menu to include some choices of delicious foods for mental clarity and health. At the last meeting the steel cut oats with spiced walnuts and berries were very well received. In the spirit of additional wellness we are including some relaxation practice at each meeting. This month we have a special guest highlighting the work of the 21st Century Skills Grant. Brandon Price will review the Student Equity Plan, and offer places where second round FIGS might fit well. These would be presented by the first AWE meeting in 2016; January 22 and are accepted any time prior to that meeting. Sara Shier and is year!

Anne Cavagnaro will share their experience at the “Success and Equity: Regional Conference for Collaboration” that was held in Modesto on October 16th. We have had two post FELI lunches to talk about next steps. Lindsay, Laureen and Brandon are taking the ideas and moving them forward. We are looking mostly at in house collaborations; building on what is in place and investigating where adding is best suited. This is very much “in progress” at this time and any conversations you would like to have with us are welcome. Lindsay and Laureen will be invited to future SSEAC meetings representing AWE. A further recap reminder all FIGS were fully funded th

PRESIDENT ELECT’S REPORT

Erin Naegle

SLO’s and accreditation, two hot topics that are on my mind more often than not. The SLO Work group has reformed and is meeting regularly. We are working with Raelene and Randy as well as Elumen representatives to ease the transition to the new SLO tool. Based on our conversations, and thanks to Randy’s long hours in front of a computer screen, course SLO’s from the old tool should be uploaded by the Elumen staff into the new SLO program. Anticipated advantages of Elumen are improved

reporting capabilities and articulation with Program and Institutional SLOs. Raelene has rallied a small group of faculty and administrators to revisit our Institutional SLO’s as well as developing General Education SLO’s. Once a draft of these SLO’s is made, they will be shared with various constituent groups on campus for discussion, revision, and eventual approval. If you would like to be on this team (it includes capes) feel free to contact me, we would welcome your input.

CURRICULUM

Thanks to our curriculum committee!! You have worked many hours this fall reviewing and thoughtfully discussing MANY courses and issues this semester. Your work is greatly appreciated!!

Columbia College Academic Senate Newsletter September 2014

A Report from Senate President Ted Hamilton

The following represents an abbreviated digest of the news and issues relative to venues in which I have represented the Academic Senate for September 2014:

YCCD Board of Trustees meetings:

- The Board continues to express its interest in strengthening reserves, restoring our base FTES enrollment, and further growing to capture available state funding
- The Board expressed interest in creating ways of attracting additional student to both colleges within our service area
- The Board entertained a presentation by Vice chancellor Scott which challenged the relevance and validity of the 50% Law and the Fulltime/Part-time 75/25 faculty obligation (FON)
- The Trustees that attended our Fall Institute Day had glowing comments about the quality and energy of the conversations they participated in
- Most recently, Board members articulated fundamental questions about success rates in programs, the unit value of classes, and problems with wait lists, especially in the MJC math program
- Finally, the chancellor asserted that “we can (and should) work our way out” of the FTES decline at Columbia and the flat FTES at MJC

District Council:

-In our single meeting since May, the message from the Chancellor is 1. Restore, 2. Grow, and 3. She’s leaving it up to the colleges to plan and execute #1 & #2. She does not want to micro manage or dictate from the District level, which is clearly to our advantage. (For a previous discussion regarding growth-see Academic Senate Newsletter **March 2014 “Outside of the Box”**)

College Council:

- Strategic planning is the dominant issue for the Council, as we look to reconsider our schedule of offerings, our efforts to attract more students, and the ways & means of implementing the SSSP
- After consulting with the YGFA President Debi Bolter, the MOUs and contract articles between the YFA and the YCCD exclude the Senate from any role in creating the mandated Shared Governance documents. It is the responsibility of the Divisions/Departments/Areas to create such documents. Dr. Fairchild has set a mid-October time line for her deans to create just such a draft

Finally, Senate representatives for the upcoming Enrollment Management committee will be announcing following the Senate Council meeting on Friday the 12th. This is an opportunity to put everything on the table and consider how we schedule and offers courses and services in the future.

Curriculum (submitted by Kathy Schultz)

SAVE THE DATE!! New Courses! Five-Year Reviews! C-ID Modifications! Transfer Degrees! Distance Education Addendums! If you have any curriculum development projects where you need assistance, come work together on Friday October 17, any time between 10:00 am – 4:00 pm in Buckeye 4! Numerous curriculum committee members and our wonderful support staff will be available to answer questions, brainstorm ideas and assist with CurricUNET! Snacks included! If you have a particular project and/or time you know you will be coming, please let us know so we can be prepared.

LAST DATE for launching items in CurricUNET with a high probability of making it into the next Catalog is **October 19!**

See you at the Workshop!

Staff Development Committee (submitted by Adrienne Seegers)

The Staff Development Committee is looking forward to their first full committee meeting on 9/26/14. The committee has received quite a few proposals in this first round with requests exceeding the total budget for Staff Development this year.

Staff Development has been diligently working on improving the proposal and rubric forms as well as developing a Staff Development website that provides valuable information and resources to the campus community. Check it out!

An ad hoc committee is working on putting together an on campus event this fall open to all campus groups. The group is particularly interested in offering activities that will be helpful to adjunct faculty and classified staff as these groups tend to have less access to staff development opportunities. The Staff Development survey has already provided valuable feedback that has been used to inform the Fall Adjunct In-service event. The full results of the survey will be added to the Staff Development website.

Adrienne Seegers seegersa@yosemite.edu x5275 and Michelle Vidaurri vidaurrim@yosemite.edu x5381 are providing leadership for Staff Development this year. Please contact either of them with questions, suggestions or to share staff development activities (near and far) that you would like to appear on the website.

College Council (submitted by Anne Cavagnaro, Faculty Representative At Large)

June 12 – Strategic Planning Retreat was held from 9am-1pm at the Sonora Regional Medical Center conference rooms due to an issue with the water main on campus. The retreat was facilitated by an outside consultant Nicki Harrington. The Council adapted some of the techniques used at this retreat to initiate the campus dialogue related to strategic planning at the Fall In-Service Day.

July 10 – Diana Sunday presented the highlights of the Institutional Effectiveness Report which the Council accepted. Some of the highlights of this report were presented at the Fall In-Service to start the campus dialogue. Dr Leslie Buckalew submitted a draft of the Accreditation Report for input from

College Council members, no substantial changes just proofreading and edits for clarification. The Council discussed next steps in strategic planning, which included agreeing to another Strategic Planning Retreat November 7th.

August 14 – The Council adopted the Accreditation Midterm Report with suggested edits. A fair portion of the meeting was devoted to discussion and planning for the Fall In-Service Day including table questions, assignments and materials. There was also a brief discussion of the memorial for Ray Liedlich and the need to honor the wishes of the family in cases such as this. A subcommittee was tasked with drafting guiding principles and suggested procedures for the college to consistently and compassionately address the wishes of the family and the needs of the campus community in these circumstances. Dr Leslie Buckalew presented an enrollment update and information on FTES indicating that the college was down about 150 FTES. There was some discussion about redirecting MJC students and some concerns that students were being directed to Delta or Merced Colleges. Dr Fairchild's indicated that this conversation would continue district wide throughout the year.

September 2 – The Council discussed the college policy on Free Speech in connection with anticipated activities on Constitution Day. The college currently does NOT specify Free Speech zones but rather seeks to encourage the exercise of free speech by anyone throughout the campus so long as the exercise does not 1) inhibit the ability of others to free move about the campus or 2) disrupt educational activities. Adrienne Seegers presented and College Council accepted the Staff Development Midterm Report. Dr Fairchild's gave an enrollment update indicating the college was still at approximately 750 FTES with a target of 900.

Fall Wellness Fair (submitted by Cory Frank)

The Fall Wellness Fair will be held 10/21, 10/23, & 10/24 from 10 am-2 pm at various sites on campus. It will be based on the Six Dimensions of Wellness; Social, Physical, Intellectual, Spiritual, Emotional, & Occupational. We will have Tea Time, Herbs for Health, Yoga, "Coping with Crazy," strategies from our Mental Health professional, Physical Therapists (to teach body mechanics & how to pack backpacks to minimize pain), note this was one of the top complaints/student survey-back pain! We will have massage therapists (2), ROP students (10) to provide hand massage & mini manicures (Tues & Thurs only), Dental screenings (Wed. 10/22 only), Lectures (1 hr each) by a Periodontist & Orthodontist, NAMI, Bank of Stockton, Centers for a Nonviolent Community, Operation Mom, Mind Expansion (Jim & Anne/Math), and Nutrition, cooking/tasting demonstration Wed. 10/22 only. We are hopeful (if we have good participation) we may arrange for a Dentist to come on-site 1x/month, this is a mechanism to determine if students, faculty, & staff are interested.

CC Foundation supports student success (submitted by Amy Nilson)

Whether helping EMT students cover test fees, purchasing cameras for the astronomy program's telescopes, sponsoring the debate team travel or awarding dozens of annual scholarships, supporting student success has remained the goal of the Columbia College Foundation for more than 42 years.

The Foundation's all-volunteer board of directors and advisory council work with well over 150 community and campus donors annually to support scholarships, projects and programs. With this steady support, Foundation assets have topped \$1 million for the first time, allowing it to award more than \$94,000 last fiscal year in direct support for students and campus projects. Of that total, \$76,232 was paid out in scholarships and \$18,701 went to campus mini grants and equipment support.

From the beginning, faculty members have been among the Foundation's most consistent and generous supporters – especially for scholarships. Dozens of faculty members support the annual Faculty Scholarship, as well as more than a dozen individual scholarships for Columbia College students. "That level of participation is a mark of excellence for college foundations," said Foundation President Stephanie Suess. "It shows our community donors how much the Foundation is valued and supported on its own campus."

Faculty members are generous partners in other aspects of the Foundation as well, serving on the advisory council and scholarship committees, helping plan and carry out events and participating in the campus mini grant program. Faculty and staff each semester submit their proposals for small projects and ideas that can have a big impact on students. A total of 17 grants were awarded last fiscal year.

"It's great to offer this kind of direct support for faculty and staff proposals," said Suess. "They know firsthand where a small grant can make the biggest impact."

Distance Education (submitted by Melissa Colon)

Columbia College has been invited to participate in Online Education Initiative as part of the Online Tutoring Staging Workgroup. If you would like to learn more about the OEI, check out <http://ccconlineed.org/>. We will continue to provide updates as we learn more.

There are some awesome training opportunities to share with all of you! Everyone who teaches online for Columbia College is required to be trained for a minimum of 30 hours before a class is offered, 10 hours if instructors are experienced online instructors and teaching for us for the 1st time. Please plan ahead if you are considering teaching online and/or considering having adjuncts teach online. All training opportunities will be held during the fall and spring semesters. Here are some ways to satisfy the training requirement:

- EDUC 50-2684, Online Course Development class starting October 6th
- Wednesdays, 3:00-4:00 Virtually or Face-to-Face in the ITC
- Thursdays, 11:30-1:00 Virtually or Face-to-Face in the ITC

Please contact Melissa Colon for more information.

Academic Senate Elect Report (submitted by Wendy Griffiths-Bender)

YFA offered an all-day Workload Retreat in August 2014. Academic Senate members from both campuses were invited to attend. Kathy Schultz, Nate Rien, Mike Torok, Leslie Buckalew and I were in

attendance from Columbia as was Gina Leguria (new H.R. Vice Chancellor) from district. Diane Brady from the Fiscal Policy Office (Chancellor's Office) was to speak about "Apportionment and the Compressed Calendar in Community Colleges". Ms. Brady actually did not talk about the compressed calendar but talked in length about apportionment. Take away- enrollment is down not only in California but nationwide. Bottom line-we will probably end up with a 1% deficit at YCCD for 2014-15- but of course- this is a guesstimate that is dependent on increases/decreases in funding. Ms. Brady did offer a handout regarding Compressed Calendar Guidelines and Requirement- just not enough time for her to discuss. The next speaker, Rich Hansen, is a Mathematics Professor from Foothill-DeAnza and Faculty Association President. His topic "Deconstructing 30+ years of load factor inconsistencies at F-DA- timelines, variables, and successes" led into a group exercise calculating the measurements and variables that influence workload. Cohort colleges served as the working examples. All I can surmise is the formula for workload is messy and complicated. Discrepancies exist not only between colleges, departments and divisions, but full and part time faculty.

Enrollment Management Committee met for the first time (Monday, September 29th). We will meet again before the next Senate meeting and we will report out on the discussion. This first meeting involved a lengthy power point presentation on what Enrollment Management is. Take away- our target at Columbia College is 2087 FTES. Fall semester is currently at 740. We asked that information on our cap-load be available the next time we meet.

President Ted Hamilton and I are working with MJC on developing Equivalency Forms that will meet the needs of both campuses.

Respectfully compiled,

Wendy Griffiths-Bender, Senate Elect

October 1, 2014

ACADEMIC SENATE

WHO'S AFRAID OF SLO'S?

Feel like SLO's are blowing your house down? Contact an SLO Mentor!

Student Learning Outcomes (SLOs) Moving Forward... *and entering a new chapter!*

- If you haven't heard already, **we are out with the "old" SLO Tool and in with the new eLumen software program** which means all course data in the "old" SLO Tool needs to be captured and summarized (for accreditation purposes). Then it's a fresh start with eLumen!
- If you did not attend the SLO Presentation on FLEX DAY, then take a moment to look at the attached PowerPoint that was given via email (it's brief and to the point). Many of you may ask, **why the deadline of November 16 to make this transition happen?** Quite honestly, it's a date that allows follow-up (if necessary) before the semester ends.
- You may also be wondering **how to access the Summary Reports and how to complete them.** Attached are directions on to access these files on Share Point and what needs to be done. And of course, there is help available to make this transition as easy as possible. There are three SLO

Workshops scheduled and SLO Mentors are available (call to set-up an appointment).

Randy Barton, SLO Mentor, ext. 5217

- Monday & Wednesday 11:15 - 12:30pm
- Tuesday & Thursday 10:00 - 11:00am

Raelene Juarez, SLO Mentor, ext. 5183

- Monday & Wednesday 11:15-12:45pm
- Tuesday & Thursday 1:00-2:30pm
- Monday thru Thursday after 2:30pm

Submitted by Raelene Juarez

SLO Workshops – Tamarack Computer Area

- Friday, September 25 11:30am – 2:00pm
- Friday, October 9 11:30am – 2:00pm
- Friday, October 30 11:30am – 2:00pm

CLAIM JUMPER DAY

When: This Thursday, September 24th. Meet students! Connection to faculty can make a big difference in where a student decides to attend college. Contact Colleen Henry ASAP if you want to participate!

CURRICULUM NEWS FOR SEPTEMBER/OCTOBER!

Submitted by Kathy Schultz

Welcome to our newest members, Jill Olson, serving as a Faculty-at-Large on the committee and Joe Manlove, serving this year as our Faculty Intern!

We still have an open position for Arts & Sciences, with two years remaining on a three year term. For those who have had Curriculum Committee experience in the past, our Curriculum Mentor position is currently open for the 2015-2016 term. This position carries 10% reassigned time. If you are interested in either position with the committee, please let me or Wendy Griffiths-Bender know right away so we can get you appointed and active!

As you think about new or modified curriculum, the deadline for launching your proposals with the intention of approval in time for the 2016-2017 catalog is **October 20th**! We will be scheduling a Curriculum Workshop as we have in the past but I strongly encourage you to get started today!

I know you all have seen multiple emails reminding you to check the Five Year Review list for any of your courses that may be up for review this Fall or next Spring. Please remember that **Five Year reviews require a Major Modification proposal type**, even if you are only changing some “minor” items. The Major Mod is a flag for updating the five year review date. When you do a Five Year Review, all prerequisites or

recommended for Success courses will need an updated Form A and if there is an Online or Hybrid Distance Education Addendum, that will be reviewed at the same time so be thorough! I am always happy to work with you if you have questions on CurricUNET or your Course Outline of Record so don't hesitate to contact me, x5364 or schultzk@yosemite.edu! Also, technical questions can often be handled by Abby Sunday or Letitia Miller in the Instruction Office.

One reminder for attachments – most of you are including a representative syllabus with your courses. Please continue doing so but be sure that the syllabus you attach includes the Student Learning Outcomes (SLOs) for the course! Including SLOs on our syllabi has been a requirement for the last few years and the Curriculum Committee and technical review folks will be taking a closer look to make sure we are meeting this Accreditation requirement!

And last but not least, a big thank you to Elizabeth Pflieger, Letitia Miller and Abby Sunday for all their hard work! Columbia College met a very important State-mandated deadline in the middle of the summer and there was a lot that went into making it happen after our local curriculum committee actions had completed in the Spring.

President's Report

Submitted by Wendy Griffiths-Bender

As usual, the new school years starts off with a bang. Or a fire. Or an ice storm. It never seems to be a peaceful start. This year proves to be no different. (Maybe if we played more together it could feel easier.) All that being said- it's been a busy start.

I will never be a writer. I'm the nuts/bolts, bullet points/get to the point kind of communicator. Which is strange given my “storyteller” background. But- I'm impatient with adjectives. When I read a menu- I cut to the chase- “aromatic, bathed in, delicately slow-cooked, delectable, with a hint of...” chicken. I mentally cross out every adjective to get to the point- chicken. My reports may sound like a stripped down menu. My apologies. But your time and mine is limited and precious, and I have wasted a good two minutes of your time explaining myself. Onward.

Faculty Accreditation Chair: MJC has one. We need one. And administration agrees. Yahoo! Starting in spring 2016, we will hopefully have someone in place with 20% release time to lead the process of accreditation self-evaluation. This position will grow to 40% for fall 2016 and possibly 60% for spring 2017. **Interested?** I hope someone is and that someone can write. We are quickly trying to get the job description finished. This is great news, no- actually this is terrific news.

Policies and Procedures Committee: This committee reviews YCCD policy and procedures. So far- we haven't discussed anything juicy; however- there is a taskforce working on BP 7120. I will be working with MJC Senate to work on the language for Faculty hiring and hiring committees.

District Council: I will be attending District Council this Wednesday- which is after the deadline Erin gave me to turn in my report. On the agenda is John Black and Title IX, FON (Faculty Obligation Number) Projection, YCCD 2015-16 General Fund Budget and Mandated Cost Pay Back Allocation.

Senate Council: While folks evacuated campus on Friday, September 11th, Senate Council met in our new office. (Tamarack 119/120) Curtis Martin, MJC Academic Senate President, attended our session and we discussed the Minimum Qualification forms. This is a district form and requires both senates to sign off. Currently, if you go to the district website, this form is the only one displayed. Ours has long exited the page. Curtis will do some very minor wordsmithing to make it acceptable for both campuses. Bottom line- we need to be on the same page or the same form. This is a district form. Any Faculty member hired at one campus who has MQ's approved is eligible to work at either campus without going through the process again.

SLO Coordinator: The Senate Council recommends a SLO Coordinator with 60% release time. We will put this to a vote on Friday.

Committees, committees, and more committees: I know you are all maxed out but sharing the load is the only way we are going to ~~survive~~ thrive. If you are on any senate committee that is 8 or less people- check with me and see if the Senate Office is available for you to gather. If your committee is 8-11, you could still fit but you will need to be nice to one another.

President Elect Report

Submitted by Erin Naegle

Ah, first newsletter, those high school newspaper days come streaming back to me. My report? What Wendy said. I also attended the Leadership Institute this summer for Academic Senate. Learned the difference between Title 5 and Ed Code, and that Student Equity is the new Basic Skills of regulations and funding, which you may already be well aware. We were encouraged to view a campus student equity plan as a means of creatively improving our college culture to aid student success. Interested in learning more? We just learned about a

Success and Equity Conference being hosted at MJC on 10/16. More on that at our Friday meeting, but to give you a taste:

“Success and Equity: Regional Conference for Collaboration conference. This conference is designed to bring together **faculty and administration** to discuss a regional approach to several key issues regarding student success and equity. Key issues include basic skills curriculum, multiple measures assessment, and models of acceleration and growth mindset.”

EXCITING NEWS FROM DE!

Submitted by Melissa Colon

Pam Guerra-Schmidt - Child 1

The OEI Pilot for Online Tutoring (NetTutor) continues this fall with an additional pilot course offered, Spcom 5. The OEI has also asked us to pilot the Quest Program, tutorials for student readiness. We have also been awarded **free** online tutoring courtesy of the OEI for all our fully online classes for the fall semester.

During the spring 2015 we were awarded, \$3200 from the Foundation Board to encourage more online course development for some of the high demand, high transfer rate, CID courses that we were not currently offering. There will be 4 instructors developing 4 new online courses for Columbia College.

Instructors will be awarded a stipend upon completion of the course and review with OEI Online Course Design Rubric

Tom Johnson - PolySci 10

Shannon VanZant - History 17

Roger Putnam - Geo 5

At the next Academic Senate in September we will be voting to adopt the [OEI online course design rubric](#) to use as our guide for training, mentoring and online course development.

There are a variety of training opportunities coming up such as VoiceThread, Embedding Online Tutors, Emerging Technologies and more. Many of these opportunities will be offered online and face-to-face. Look for invites in your mailbox. If you are interested in developing an online course, you can enroll in the [Online Course Development](#) class which starts October 5th and runs until the end of the semester. This course is fully online and will have an **optional** synchronous lecture session.

All instructors who teach fully online or hybrid courses for Columbia Columbia must be trained. Let me help make it work for you if you are interested.

Remember as an online instructor or student, it can be anytime, anywhere learning!

COLLEGE COUNCIL

Summer and September, submitted by Don Smith

May 7:

District IT (Margo Guzman and Marty Gang) were invited to discuss technology issues (mostly with CC web site). "What isn't working regarding Columbia College's website.". Items discussed include:

- Omni training is needed
 - Marty/Margo can setup as requested
- Permissions and procedures need to be clarified
 - Certain staff have "write" access (can change) certain pages in Omni
 - Staff must be authorized by district per area
 - Marty noted that 'Ownership' of different areas of the CC website are as follows:
 - Departments (A&S, CTE...) own and maintain their own content
 - Instructors can edit their own pages
 - District owns the "Infrastructure".
Marty is trying to cross train staff away from "Who" owns what parts to a group role "As I have staff".
 - I asked 'How do we know who at district handle which types of issues?'
 - Marty: "Ask Margo.". Not currently published anywhere
- Portal for students to communicate how to address

Courses in the fall OEI pilot

History 16 - Curtis Martin

Psychology 1 - Shelly Fichtenkort

English 1A - Ann Smith

Spcom 5 - Kim Gyuran

technology issues

- District is working on a totally different interface for students
- Will replace Connect Columbia... but when?
- Need to hire a webmaster/editor to look at the website as a whole
 - No follow-up after Jerebai/Brian Demoss design
 - Marty volunteered Brian Hill at '4-5 hours per week' to help
 - Columbia College classified employee required
 - Gail Segerstrom's position is being re-defined with about 50% website/social media
 - As of 7/2015, stuck waiting for CSEA union approval
- Technology Committee
 - Dormant at CC since 2013 (no meetings), Margo will restart – I volunteered
 - Responsible for Tech Plan (required for accreditation)
 - Advisory group (under Technology committee) last met about 2 years ago
 - Need a connection to district IT meeting
- The “Send Us Your Feedback” button needs to be updated (email's currently go to Coni Chavez)
 - Will be sent to more general email
- Specific Issues of website problems were requested previously, but not provided
 - I sent long list of dead links to Ted Hamilton in March, and resent to Marty & Margo after meeting
 - Marty agreed that this is not acceptable,

Marketing Discussion (Angie)

Angie noted that there is no budget available for marketing (and web/social media).

I noted that this was “Backwards”. Business sense is to spend on marketing when times are tough.

Accreditation Update (Leslie)

Leslie noted that ACCJC published new standards June 2014.

June 17:

The Foundation (Amy Nilson and Colette Such) introduced their plan to provide some relief to student workers to cover the high cost of fingerprinting. We approved the plan for the Foundation to open up and seed a fund, solicit faculty and staff donations, and match those donations. Students would apply for the assistance and pay \$20 while the fund pays the rest. The business office would handle most of the paperwork.

The Foundation will budget \$2,500 for FY 15/16 to the Student Fingerprinting Fund.

- The Foundation will fund \$25.00 per student
- Students must be registered for at least 12 units to be covered by Foundation monies
- Students must be in good academic standing to be covered by Foundation monies
- The Foundation dollars must be matched dollar for dollar by donations from other college staff members to the Student Fingerprinting Fund (see next bullet point)
- Only **new** donations will be matched. Money currently donated to other Foundation accounts (Unrestricted, scholarships, etc.) will not be matched by the Foundation if moved to the Student Fingerprinting Fund. It is not the intention that donations to other Foundation accounts be depleted in any way.
- This is a one-year commitment from the Foundation, to be re-evaluated during the 2016/2017 FY budget preparation.

Angie introduced the new Strategic goals template which was presented at All College day.

Gary agreed to reconvene the Technology committee in the Fall by sending out an email invitation. Angie will prepare a list of the progress on web site issues noted in previous meetings and provide it to the committee. I volunteered for the committee, and have not heard a thing so far

Diana Sunday introduced the Institutional Effectiveness Partnership Initiative (IEPI) which is a collaborative, grant-funded effort between the Chancellor's Office, the Success Center for California Community Colleges, the ASCCC, the RP Group, and other consultation groups within the CCC system. It basically tracks Successful Course Completions, and we set a goal for 2015-16 at 69.0% which is well below what we have achieved in the last few years (73.4% in 13-14).

Leslie provided an update on accreditation. The main topic was SLOs and the new eLumen tool. She committed to a training session during In-Service day. Erin and I expressed our concerns over losing the data that we had already entered into the old system.

- Leslie assured us that "All information will transfer to eLumen".
- As we that attended that training found, no information transfer from the old system to the new system is possible.

Randy Barton has hard copies of the text from the old system if you are interested

September 18

The meeting started with everyone singing a nice "Happy Birthday" to Angie.

Angie then introduced Pamela Cox from Interact who specializes in helping colleges improve enrollment (Marketing!)

I believe she is going to make her PPT preso available to all

She spoke for 1 hour and 45 minutes, leaving only 5 minutes at the end for other business

It is unclear to me if we have already hired her firm, but it sounds like it.

Highlights from my notes:

Priorities for students to choose a college:

- 1) Academic reputation (instructors!)
- 2) Employment potential
- 3) Financial aid

...

Other enrollment notes

CC lost 40 FTES between day 1 and census day

Notes from Angie at end of meeting:

- 1) 10/14 board meeting at CC
- 2) Next college council - Angie wants to move from 10/16 to 10/23, but students could not participate, leadership @ Leadership II, so there will be a poll to decide
- 3) Discussion of "Principles of Collegial Governance" postponed until November
- 4) Gary Whitfield interim interviews were 9/17, expect choice soon
- 5) A&S dean closed Friday 9/18, meets Monday

We then discussed the "Tentatively Approved" 2016-17 Academic calendar. I pointed out three major mistakes:

- 1) Fall In-service shown on Aug. 18-19, but classes start on Aug. 29. Why the one week between?
-- Melissa said "Oops"
- 2) The Instructional days for August and December were wrong. I corrected their math: August: 9 -> 3, December 9 -> 15. They still add up to 91.
-- Melissa said "Oops"

Columbia College Academic Senate Newsletter: March- April, 2015

Save the date! Faculty Retreat, Baker Station, August 15.

Thank you, Raelene, Gene and Anne, for your service these past many years.

Thank you, Ted, for your leadership this past year.

A Report from Academic Senate President, Ted Hamilton

The Senate has made notable progress this year. We have secured two significant M.O.U.s with our college president—a senate budget of \$12,000 for 2015-16 and a collaborative agreement between faculty screening committees and the college president. These agreements bode well for our future. I am proud of the faculty members on the Enrollment Management Committee for their persistence, their creative inquiries and their tolerance for the pace and ambiguities of the process.

We have made, and continue to make, significant progress in improving our relationships with the District Human Resources office and staff. The clean-up process that is going on at HR promises to be critical for us in the future, so the positive relationship should serve us well.

The Policies and Procedures Committee has also made significant progress this year, bringing our commitments up-to-date with changes in the law and state regulations. This will be an on-going task for our Senate reps in the future.

We are in good hands leading the Senate next year, thanks to the willingness of Wendy, Erin and Don to invest their time and energy in promoting the faculty and the college. We'll miss Anne and Raelene, but only in the formal sense—I have every confidence that they will continue to make their inestimable contributions.

The biggest challenge we will be facing going forward is the complex agenda involving enrollment management and the emerging claim that we need to become “more efficient and profitable.”

Expecting those outcomes from a small, rural college will be very taxing for us. Thank goodness we have a strong faculty.

A Report from Curriculum Chair, Kathy Schultz

Thank you to those who have recently reviewed the Five-Year Review Report and begun to take action on your curriculum. **A reminder** **When you do a Five Year Review, please select Major Modification from the list of choices for Type. Even though you may believe there is not much that is changing about the course, our process requires the Major Modification in order to reset the five year review clock on your course.

The Curriculum Committee is also still in need of members for the 2015/2016 school year. If you have any interest in learning more about what participating on the Curriculum Committee entails, give me a call and I'll be happy to fill you in! Curriculum is a key responsibility of faculty and we could definitely use some additional support from our colleagues!

As always, if you have any curriculum questions, are planning to work on five year reviews or new or modified curriculum over the summer, please check in with me so I can help you avoid some common pitfalls. I have some time in the next three weeks before the semester ends and would be happy to meet with you. Although I am off contract during the summer; I have at least one week each month where I will be working, training, or teaching and checking email frequently and I check email throughout the summer on a somewhat irregular basis. I will get back with you as quickly as I can.

A Report from College Council, Faculty Representative Anne Cavagnaro

The final College Council meeting for the academic year was an all-day Strategic Planning retreat on April 3rd as mentioned in the President's note to the campus. Diana Sunday presented College Council with the results of the community survey (406 respondents) and employer survey (31 responses). This information, in addition to previously presented information and plans (In Service data, SSSP, SEP) was considered in developing six goals for the Strategic Plan. A general framework or outline of the plan is beginning to take shape. College Council expects to meet over the summer to refine these goals and further develop objectives. Action items and operational planning will proceed in the Fall and involve the entire campus community. The community survey responses were also presented at the Enrollment Management retreat April 10th. I'd like to extend a great big "Thank you and welcome aboard!" to Don Smith who attended on behalf of those unable to attend. It has been my pleasure to serve as your College Council representative and leave these reports in his very capable hands.

A Report from Staff Development Chair, Adrienne Seegers

The staff development committee completed the year by approving funding for 3 proposals for a total of \$2,550. There will be a small balance in the Staff Development fund to carry over to next year thanks to AWE and SEAC funds generously supporting many of the proposals that came to the committee this year. Adrienne will be writing a report of the group's activities for the year and presenting it to College Council this summer including recommendations for future funding and processes. We are proud of the work the committee did to refine the submission process and of our two successful Professional Engagement Institutes. If you are interested in taking a leadership role in Staff Development next year, please contact Leslie Buckalew.

A Report from Enrollment Management, Faculty Representative Don Smith

Student Ed Planning:

Kirsten Miller presented with some screen shots of the new Ellucian system. They are still scheduling 1 hour appointments with students to develop Ed Plans. The system currently has a 'degree audit' feature that students have been promised for years, as well as many more new features.

Community Survey:

Diana Sunday went over the 406 responses to the survey. Many comments were made about the validity of the data including:

- 79% High Speed Internet? (Mike T: Probably an artifact of the 2/3 online response)
 - 47% > 50: Probably not students...
 - Duplicate entries? (Don) Diana said she had IP addresses per (online) and didn't see many duplicates
Diana excluded the 29% that noted that community ed was their interest in later graphs
- Priorities were: Schedule, Website...
- Preferences were for morning and evening classes (I don't know what the range of morning hours was)
- Also, weekend classes were of possible interest

Enrollment Management Strategies:

Marc Beam, new Vice Chancellor of Institutional research talked (in general) about strategies including:

- What Drives enrollment?
 - 1) Money (increase potential income)
 - 2) Unemployment
 - 3) Quality Teaching (word of mouth from students)

He also noted that cohort models help to retain students

-- I asked how a multi-course cohort can survive during normal attrition and minimum enrollments.

EMS Analytics:

Margo Guzman provide an overview of some detailed 'up to the day' enrollment data that is available to all through some Crystal Reports via the web server at:

<https://appserver.yosemite.edu/reports/MenuSublist.aspx?Module=8>

Get to data via: www.yosemite.edu, Staff Resources, YCCD Net, Datatel Reports... login

-- Many are locked (sensitive data)

Section Enrollment TBA Extract demonstrated for current Summer enrollment

-- I tried the same thing from my office and got no data..... emailed Margo

Also suggested 'Section Fill Rate Extract' - gives a day-by-day count of enrollment

Framework for Enrollment Mgmt

Leslie introduced a 12 section document. She also passed out four preliminary documents with background data to use though we could not keep any of the documents

Leslie's introduction became a brisk dialog about some current issues

-- I asked about the inaccurate Math placement process which tends to demoralize students

-- "They should talk to a counselor... they know it is flawed, and can 'adjust'..." was the answer...

Break-outs: Write our name at the top of the Framework doc, and write notes

Tim and I were both on team 1 to focus on three areas which included:

-- Strategies for Increasing Enrollment

-- Two other areas that I forget

Our group also had Liz Rumney, Marc Beam and Margo Guzman, Tim and I did most of the questioning, and Marc tried to answer

I also provided some insight for Marc that most of our classroom sizes were small (20s)

The question of 'what is the break-even point for enrollment (20 was mentioned, but not 100% sure)

-- I commented that our computer labs were small (24, 20 and 16 students) which surprised Marc

My comments included:

Need more marketing, website support

It takes more time/effort to teach online, so why not compensate online instructors better

Perhaps offer a 'stipend' to teach evening courses

Marc discussed focusing on a few 'Excellent' programs, and Tim asked for his definition of excellence.

-- Completions? Yes. Awards? Yes.

Tim was concerned about Enrollment management being dominated by the budget

Marc described trends of low enrollment for all the surrounding areas, and that it may continue

I brought up whether Columbia College should be required to make a profit.

-- Marc said that from his understanding that it should

I asked if the district allocation rates could be increased to 'help' Columbia more during low enrollment -- No definitive answer...

We presented our findings (Tim and Marc had to leave)

We got into a discussion about 'Quality' versus 'Quantity'

-- I made the proposition that full-time faculty may provide better 'Quality' than part-time

-- I asked if there is any data comparing retention of adjunct versus full-time faculty taught courses

We also discussed how we could improve the 'Early Alert' student contact mechanism to try to get more of these 'at risk' students back into the college.

That's about all I can remember. We adjourned about 1:05. The shrimp lunch was very tasty!

We did not have a tentative plan to approve, and no action items were generated. We handed back all of our papers and Leslie thanked us for helping.

A Report from Distance Education, Coordinator Melissa Colon

This summer we will offer 2 online courses (History 16 and English 1A) that will continue with the pilot. NetTutor will continue to collect data for the student usability reporting. Not only will we continue piloting online tutoring services during summer and fall 2015, the pilot courses will have the opportunity to pilot the Quest for Online Success Program starting this summer.

Link-Systems which provides NetTutor is working to be able to offer a [leaderless worldwide whiteboard](#) in the near future to all CA community colleges. I'll keep you informed.

Check back frequently to the [CC OEI Web page](#) for news and updates.

Blackboard will be upgraded on May 12th. The scheduled upgrade will include an expected downtime from 12:00 Midnight to 12:00 Noon (~12 hours).

A Report from Spring Senate Plenary, Senate Elect Wendy Griffiths-Bender

Frankly, I don't even know where to start. I wish every faculty member had a chance to attend a plenary session. They are powerful. We are all trying to sail our ships in the same waters and the forces upon us are painfully similar. ***Average time it takes a student to graduate from a California Community College? 7 years. Average time it takes for a student to transfer? 4 years.***

I attended a session on MQ's. As you know, MJC redesigned the form from 2008 with the intent we would also use it. We discussed this at the March Full Senate meeting. We will now take up the task at the Senate Council Retreat on May 4th. MQ's are a district policy and what is also important is that a process is followed and documented and supporting documents need to be filed with the Senate. (so they don't get lost in any shuffles). It was also mentioned that we should have a "grandfathering policy" in place. (we don't). Many districts talk about the same problems we are experiencing.

A session on Accreditation was hosted by Napa Valley CC who are piloting the new standards. Their visit is in September. I'd love to be on that visiting team to see how they do. BTW- if anyone wants to serve on an Accreditation Team Visit- I HIGHLY recommend it. It's insightful, much work, opportunity to see others in action and to network. I visited Santa Rosa JC this month. They too are experiencing low FTES and are looking to grow with online offerings. If you are interested in serving on a visiting team, let Angie know so she can forward your name to the commission.

I also attended an OEI session, Curriculum and Legislative updates and resolutions. MJC had 5 Senate members at Plenary which afforded some time to compare notes. MJC has concerns about Math becoming 4 units and online classes being overloaded without compensation. i.e. an Instructor teaching an online humanities class of 120- is only considered a double instead of a triple. We have much to do and your Senate Council is working hard. Mentioned earlier, we are having a retreat to work on specific issues and plans in May.

Check out the presentations and resolutions from Spring Senate Plenary:

<http://www.asccc.org/events/2015-04-09-070000-2015-04-11-070000/2015-spring-plenary-session-0>



Columbia College Academic Senate Newsletter

Volume 3, Issue 6

April 2011

PRESIDENT'S REPORT

COUNCIL OFFICERS

Raelene Juarez, President
588-5183

Brian Greene, President-Elect
588-5179

Erik Andal, Past President
588-5200

Randy Barton, Curriculum Chair
588-5217

Gene Womble, YFA VP
588-5135

Twyla Olsen, Adjunct Rep.

Maryl Landess, Rep.-at-Large
588-5175

Jerl Pourchot, Adm. Specialist
588-5381

Reading the Accreditation Self Study has made me analyze words and phrases in ways I never imagined and how they apply to our college and district. Take the terms "shared" and "participatory" governance. These two terms are used interchangeably, but there seems to be a trend going toward participatory. My initial thoughts are to use this term (and yes this is the term used in the self-study), however, we at Columbia College do more than participate. And the more that I think about it (and yes, I have been thinking about this a lot lately), using the term "shared" is most appropriate for our campus. In fact, we take pride in our unique collaborative environment that separates how we operate from most other institutions. We share the same mission and vision for our campus. We share thoughts, we share in the planning, we share joys and successes, and we also share the pain of a reduced budget. Not to mention that there is a Classified Senate on our campus which is an innovative concept that we embrace and that all employees, both instructional and non-instructional, are committed to student success... that is shared governance. Please take a moment and read sections of the Accreditation Self Study that pertain to you and/or your area. I will be working non-stop this week with edits and even though the deadline was today (4/4/11), I will still take your comments and feedback until the end of the week. The Self Study is available at http://www.gocolumbia.edu/student_learning/Accreditation_Resources/CC%202010%20Self%20Study%20Draft%2003-11-11.pdf

Thanks,
Raelene ☺

And a special thanks to each of you who has contributed to the Accreditation Self Study!

MEETINGS

Academic Senate

March 8, 2011—Council
Buckeye 4 2:30-4:00

April 22, 2011—Senate of the
Whole
Buckeye 3 2:30-4:00

Curriculum

April 5, 2011
Buckeye 4—Full Committee

April 12, 2011
Buckeye 4—Executive

PRESIDENT-ELECT'S REPORT

Six new or amended Academic Senate By-Laws are currently before the electorate for a vote. These six By-Law changes primarily address gaps that were identified after our Constitution and By-Laws were revised and adopted last fall. This is the first vote to utilize electronic voting that will hopefully prove to be a far more efficient way to conduct elections and other votes. Your initial ballot was emailed to you on Wednesday, March 30th. Please contact me if you did not receive it. The deadline to vote on the proposed By-Laws revision is Friday, April 8th at 5pm. Keep in mind that because Constitution and By-Laws revisions require the support of a 2/3 majority of the entire electorate (not simply of the votes counted), abstaining and not voting are essentially votes against the proposal. The electorate stands at 49, which means 33 yes votes are required for passage.

Brian

Columbia College Academic Senate Newsletter

CURRICULUM CHAIR

No report.

YFA V.P.

No report.

AWE

The final AWE GPS Tool "You've Come a Long Way Baby" will be rolled out from April 11th to April 22nd. This tool is designed to help students use reflective thinking to express what they've learned over the course of the semester. Check out the AWE GPS website for ideas about how to engage your students in reflective thinking during these two weeks. The GPS FIG (Focused Inquiry Group) has decided to keep the same 7 tools for fall semester. We'd love to have you participate in the development of additional activities for each tool. We're also reaching out to student groups to encourage them to take ownership of a tool. If you have ideas, email Adrienne: seegersa@yosemite.edu.

Kathy Schultz once again organized a successful open classroom week March 21st through March 25th. Thanks to those of you who opened your classrooms to others. Hope others were able to take advantage of visiting colleagues to see what they are doing.

Alicia

TECHNOLOGY

No Report

SLO Task Force

Only four weeks left before many of you are off for a much needed and fun summer break! But before you go, take time to get into the web based SLO tracking tool and make sure your courses are "accreditation ready"! Our visit will be this Fall and we want to be proficient in our use of the Student Learning Outcomes Assessment Cycle!

The following should be complete:

- SLOs developed for all courses and programs
- Assessment tools defined for all courses and programs
- An analysis from last Fall or this Spring (your assessment results along with your thoughts about the results and any changes/improvements you plan to make) for as many courses as possible.

If you make improvements to your courses and/or see improved results in your assessments, be sure to state those (briefly) in the "Improvements Achieved" area of the tracking tool.

If you have any questions about using the SLO tool or about what content should be included, give any one of your SLO mentors a call and we'll get together at your convenience!

Kathy Sullivan, Micha Miller, Kathy Schultz

Distance Education

The Learning Management System Presentations took place on March 18th (Moodle) & March 23rd (Blackboard). The members of Columbia College's LMS Evaluation Taskforce Brian DeMoss, Meryl Soto, Roberta Worth, and Melissa Colon will be meeting with the full taskforce in the near future to make a recommendation. Everyone's input is important. Presentation information, archived sessions and surveys were sent out to all faculty. If you have questions or comments please contact Melissa Colon.

Look for the May & August Training Schedule in your mailbox and email soon. Many innovative & interesting training topics will be offered during the weeks of May 2-5 and August 15-18.

Melissa

Facilities Meeting April 1, 2011

The facilities committee toured the science building today. Furniture will be coming in June and plans are to occupy in August.

Transit Fee Proposal: We have the response to questions re: the proposed fee. More time will be spent on this at a later meeting.

Measure E Update: Science as above. Alder haz-mat removal caused building to be shut down. Temp. toilet will be brought in. Alder will be idle for a few months then DSA kicks in with state architect.

Discussed propane supply and emergency generator for the science building.

Facilities Update: A pathway lighting project is in the works.

The wooden bridge reconstruction is planned.

There will be much custodial and grounds work over the summer.

PGE will be removing some small trees that are in their easement area of the campus for safety reasons. Steve D'Orsay and Tom Hofstra have reviewed and have no concerns.

FMP Taskforce Update: The committee has created a priority template (ABC) and has rated most of the projects brought forth.

Safety Sub Committee report out:

Carole Mutzner Regional Manager from the American Red Cross came as a guest speaker. She talked about trainings available through Red Cross – first aid, CPR, AED – for both lay persons and first responders. Also train the trainer possibilities. She advised that ARC has streamlined their programs and courses. She also talked about a new program called Ready When the Time Comes (RWTC) where ARC partners with local organizations to create a cadre of ARC Volunteers that would be ready to work at your site in case of an emergency as well as in the community. The training is free and ARC asks for one day a year of service in return.

Greg Elam and Doralyn Foletti are working with Beccie Michael on a grant from the CCC Chancellor's office to obtain money for C-CERT training – Campus Citizen Emergency Response Team.

Dorothy Pimentel from YCCD Risk Management reports that on-line safety training is happening and will be expanding through departments as indicated. There will be a component for student workers to be trained as well.

Notes from Laurie Sylwester and Lauren Campana

Michael Hill

Family Details:

Wife and 100lb wooly mammoth, and several students who think they're related

Colleges Attended:

Stockton College, ARJC, Sacramento City College, CSU Sacramento, Colorado State College

Career Achievements:

25 years in private industry in various management positions

Hobbies:

Running, Sailing, Crabbing, Kayaking, Reading, Art, Traveling, and my dog

Why I Became a Teacher

Accidentally asked by the Dean to replace somebody on sabbatical and discovered what happens to students when light goes on.

Favorite Memory as a Teacher

They continue to occur on a weekly basis when I receive phone calls, e-mails, letters, and photos from students who find it necessary to prove me wrong about their potential to succeed

Where you were born/grew up:

Childhood spent in the California Valley in a variety of locations (sounds a lot like a migrant fruit picker doesn't it?)

How long have you lived in the Mother Lode:

I moved to Arnold July of 1978

Special Talents:

Pen and ink, oils, acrylics, dancing, writing short stories and plays.

What you Value Most about Columbia College:

The gym.



College Council

Due to the very full agenda, College Council will be meeting during the summer. Meetings will be the first Thursday of each month, 10 am – noon, May – July. Additionally, College Council will have a 4-hour on-campus retreat on August 18 to address the College Goal Assessment Process and Staffing Report/Plan.

The law requires oversight of the FLEX calendar by a body consisting of classified, administrative, student and faculty personnel. It was decided that College Council would serve this function, receiving biannual reports from the Academic Senate Council, who will be primarily responsible for designing FLEX activities. The Student Learning Office will continue to be responsible for administrative aspects.

Melissa Raby reported that the nominal late fees charged by our library generally do not cover the higher rates charged by other libraries for inter-library loans. Additionally, tardiness in returning items loaned from other libraries endangers continued willingness to loan to our library. It was agreed that students utilizing inter-library loans will be charged late fees in accordance with the lending library and these fees will be disclosed to the student when they check-out the materials.

The Grants Sub-Committee shared the refined process for considering grants that may involve sustaining projects and positions after the grant funds run out. The process verifies Unit Plan support for positions, facilities and/or equipment, results of the hiring-prioritization process for positions and Facilities Committee approval for facilities. Beccie Michael then discussed a specific grant to continue and extend some of the Basic Skill work of the AWE committee that could involve hiring a math faculty, and English faculty, a counselor and a couple classified positions. Discussion included consistency of these positions with current unit plans and hiring prioritizations.

The Facilities Master Plan committee hopes to wrap-up its work this month with Facilities Committee review the last week in April, Curriculum Committee review the first week in May.

Nothing new on the budget – keep reading reports from Sacramento.

Maryl



PRESIDENT'S REPORT

COUNCIL OFFICERS

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588-5183

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588-5179

Erik Andal, Past President
588-5200

Randy Barton, Curriculum Chair
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588-5175

Jeri Pourchot, Adm. Specialist
588-5381

Back to Basics.

It is a term often used in the coaching world when a team needs to practice fundamental skills and strategies. Those fundamentals that are necessary not only to compete, but also win the game. As a volleyball coach, back to basics can take on different meanings for me and my players. It could mean focusing on passing and serving only – the two essential skills needed to play the game. It could also mean working on a skill from the ground up and introducing new techniques gradually and progressively, such as teaching the footwork for the spike and not involving the arms until the sequence and rhythm of the feet have been established. Back to basics could even be applied to offense and defense strategies. As a member of the YCCD team, the Columbia College Academic Senate understands this "back to basics" approach by maintaining programs and services that will keep students in the game. Instead of the full roster of employees, a solid core (not the ideal full roster) of players has allowed students to compete competitively. For the last three years we have not filled faculty and staff positions, our Senate has adopted "Orphaned Guidelines", programs/services on campus have creatively adjusted, and students are still succeeding. Our Leadership at Columbia over the last few years has prepared us – faculty, staff, and students – for the game; however, we are now on the sidelines watching and waiting to see what the outcomes of MJC's proposal are going to be and it may be months before we actually know. In the meantime, we must continue planning and preparing students for success here at Columbia College.

We are a team player and we will continue to serve students and make the best of our circumstances. If you have any questions, at any time please feel free to contact me. Your thoughts and comments are always welcomed and appreciated

Raelene

MEETINGS

Academic Senate

March 11, 2011—Co-Exec
Buckeye 4

March 25, 2010— Senate of the Whole
Cedar 1

Curriculum

March 8 and 22, 2011
Buckeye 4

PRESIDENT-ELECT'S REPORT

The initial changes to the Academic Senate website are now live. Formatting improvements and content updates will be ongoing over the rest of the semester and beyond. Please take a look at the new design and send your feedback to me.

On another note, we need more faculty biographies for future issues of the newsletter. If you're a full-time faculty member who hasn't had the pleasure of seeing your bio in print, now is your chance. Just let me know if you'd like to be included and we'll go from there.

Brian

Columbia College Academic Senate Newsletter

CURRICULUM CHAIR

No report.

YFA V.P.

No report.

AWE

On ramp is an amazing opportunity designed to give students a "head start" in preparing them for the fall semester. This three week program will ensure that students are aware of, and utilizing campus resources and programs, utilize the library and appropriate research tools, develop study skills, increase academic success, learn to maintain balance with their personal and academic wellness, and to increase computer and technology skills. In addition, students will engage in their own academic planning.

This is a 3 week program where students will earn 3 units. The classes they will take are GUIDE 107, CMPSC 210, SKILLS 690 and LIBR 101. During GUIDE 107 students will also be presented a wellness and stress management component through guest speakers. Guide 107 is an orientation to college class designed to prepare student to meet the demands of college. During this class guest speakers will be brought in to share their expertise in health and wellness. The concept behind this is to look at the student as a "whole" and give them the skills necessary to take care of themselves in order to perform well academically.

This program is also designed to create a cohort of new students entering or re-entering college. Creating a community can give these students a support system and make the college environment less intimidating. All classes in the program must be taken concurrently. Students will be provided the necessary materials required. Any student interested can enroll into the designated classes. Classes begin June 6th- 23rd, from 8:30am- 2:25pm.

Courtney

Distance Education

As we near the end of the 3rd year of our managed hosting contract with Blackboard and as a follow-up to the LMS Meeting a couple of weeks ago there is a continued commitment to explore and evaluate Learning Management Systems (Blackboard, Sakai, and Moodle) with a small LMS Committee, representation by colleagues from MJC, CC, District IT and student leaders. The CC representatives are Brian DeMoss, Meryl Soto, Roberta Worth (AAC Blackboard Student Tutor), and Melissa Colon. There is a thorough and comprehensive rubric that will be used as we evaluate each LMS.

The choice to evaluate Blackboard, Sakai, and Moodle was solely based on their identification as the top three solutions being implemented in higher ed around the country. These choices were also based on cost, ease of use, and flexibility. Product presentations/demonstrations will take place in March and consensus will be reached by the middle of April 2011.

Please contact Melissa Colon if you have any questions or concerns.

TECHNOLOGY

No Report

C.E.O.P

No report.

SLO Task Force

Thank you for all the prompt responses to our call for Program descriptions and Measurable Outcomes for the catalog. If your area has not yet completed these, please contact your Dean or one of the SLO mentors as soon as possible.

Many of you have been into our new SLO web based tracking tool, verifying your Student Learning Outcomes at the course level and including your assessment tools. We still have numerous orphaned disciplines with courses that do not have SLOs. If you are in an area closely affiliated, please take it upon yourself to check courses you know are without full time faculty representation and develop an SLO for them! Our Accreditation requirements are for ALL courses to have SLOs. Some examples of orphaned disciplines are PHOTOGRAPHY, SPANISH, ESL, DRAMA, JOURNALISM, PHILOSOPHY.

In addition, Program Level Student Learning Outcomes must be completed by the end of the semester and there are still a handful of programs not yet finished. Kathy, Micha and Kathy are available to assist – please call us and we will be happy to meet with you!

Kathy Schultz

Facilities/Safety/FMP

This report includes report outs from the Facilities Master Plan (FMP) Update Taskforce and the Safety Committee

Information was presented on the Foothill Rideshare Program. Gary will investigate this program further to report back to see if this transit opportunity is something we would like to promote on campus. For more information:

<http://foothillrideshare.com/site/pages/home.cgi>

Gary is continuing working on creating meetings with the two county transit providers to discuss possible ridership programs with the college.

Science Building is on target for a June completion. The facilities committee will tour the building next month April 1.

Alder building area will be housing extra heating and cooling units that will be placed to the right of the building. These will accommodate the extra IT backup units that will be placed in the building. Three trees will be cut down to accommodate these units. Please have it noted that Laurie Sylvester felt removal of these trees as very unfortunate, especially as this is at one of the entrance points to campus and thus opposed this action. Fencing will surround these units, the materials may come from the redwood water tower that is to be taken down.

The proposed pathway between Maple and Fir with a bridge for two way cart accessibility and foot traffic is very much on the list of pathways priorities.

Ron Martin has obtained a source for the bridge, that is like the Zion National Park bridge we have seen as an example, for significantly less cost. This project will continue to move forward. Let this clear up any confusion that this proposal has been removed from the FMP Taskforce plan.

This also brought up the safety concerns re: the current paths on either side of child dev that are used as de facto paths. Facilities will look into these as possible hazards.

Many of the college routine maintenance tasks that have been covered by state funds are not currently covered. Judy will do her best to continue covering these tasks within the current budget.

The FMP Update Committee has met and has created guidelines on how to assess the many project/move requests that they have received. They plan to have a link to the Facilities page with meeting minutes.

The Safety Committee discussed the following

- Safety training will be offered on line beginning with managers starting later this month. More college wide on-line training will be offered depending on area need.

- Snow day procedure was debriefed. FYI- the secondary access road is for fire exit only, it is not suitable for winter weather exits. Further suggestions were give to create a smooth and safe campus exit.

- We will offer another staff CPR/AED training this semester if instructors are able. We have a third public access AED now in Laurel Admin.

- Security reported that overall incidents are down for this semester. Illegal activity has included theft and vandalism. Other issues were student conduct such as intoxicated students on campus.

Maryl Landess wanted to express the concern shared by other faculty as reported to her, that the process of shared governance within the Facilities Committee, and in other areas of campus decision making, seemed to be weakening. She sited several examples and wanted this noted.

Laureen

Susan Medeiros

Family Details: I was born and raised on a family farm in Stanislaus County. I also have deep roots in Tuolumne County on both sides of the family. I am proud to say I am a fourth generation Californian. Our farming and ranching business continues to be in operation, run by multiple generations of family members. Although I have lived in Tuolumne County for ten years, I divide my time between the ranch and life in the Mother Lode. My daughter Melissa is a landscape architect in Portland, Oregon. My daughter Erin is a nurse in San Francisco.

Colleges Attended: I received my Bachelor of Arts degree in American Studies from UC Davis, my teaching credential from Fresno State, and my Pupil Personnel Service Credential and Master of Arts in Educational Counseling from University of San Francisco.

Hobbies: I enjoy hiking, snowshoeing, traveling, learning about different cultures, reading, classic films, theater, and music – especially jazz and blues. When I retire, I hope to reconnect to my undergraduate focus, American Studies, to examine the roots of our culture.

Why I Became a Counselor:

I think that I experienced a natural evolution from teaching to counseling; from working with children to working with adults in the college setting. My primary focus has always been education. I was fortunate to come from a family that valued education, and I have had the honor to share that passion for learning with others.

When I began working as an EOPS counselor twenty years ago, I knew I that I had found my niche. I have the amazing privilege to work with a wide variety of students- different ages, cultures, languages, and life experiences. Most of these students struggle with economic and life challenges. Most are first generation college students. Most are uncertain of their goals. There are many who are missing academic preparation for college and must build their foundational skills. These are students who are most in need of counseling. I have had the opportunity and responsibility as a counselor to help them successfully navigate a pathway toward their goals. What could be better?

Favorite Memory as a Counselor:

I think that my favorite experiences are helping students who are returning to the educational setting after a long absence. These students tend to be initially fearful and insecure in the college environment. They question their ability to succeed. Yet these students tend to be highly motivated. Because they are older, they carry multiple responsibilities and life challenges. It is a special pleasure to help these students gain self-confidence, translate their life skills into student success skills, and attain their goals.

What you Value Most about Columbia College:

I value the strong team approach that exists at Columbia College. Our college is small, and for us to be successful in what we do we have developed a culture of collaboration. A prime example of this is Academic Wellness Educators (AWE) which is a campus-wide group of folks working together on projects that support student success. I value the beautiful environment that encompasses our campus. This setting inspires us and reminds us each day that we are connected to the natural world.



College Council

There was significant discussion of the proposed MJC RIF's and the potential bumping effects on Columbia College. Dennis Gervin emphasized that though pink slips have gone out for faculty and will be going out for classified staff, we do not yet know which will finally be acted on or if MJC faculty and staff would take advantage of any bumping rights. He stressed that we can be sure that any faculty positions at Columbia College will be those we have planned for. Gary Whitfield emphasized that we are currently planning for the worst-case scenario, but we won't know the actual budget scenario until June. Central Services has not yet released their plan and we do not know if there will be additional issues for our college from that. Raelene suggested we create a venue for campus-wide discussion. It was agreed that for the next couple months there will be weekly forums to ask questions and suggest ideas for solutions. Times will vary to maximize opportunities for participation. Look for the first forum the week of March 14. Joan has volunteered to come up to address the college, perhaps as soon as this first forum if she is available. Dennis also invited ideas, proposals and suggestions to be e-mailed to Dr. Jones, Gary Whitfield and himself. The April Board meeting will be at Columbia College.

Raelene and Dennis reported that the accreditation self-study should be released Friday, March 11 for the college as a whole to review. They've asked that everyone review at least their areas of familiarity with a particular eye for additional campus functions and activities that may not have been included. There will be a month for review and feedback. Thank you Raelene and Dennis for all your hard work on accreditation!

Raelene reported that the Columbia College presidential screening committee has been approved and plans to have a recommendation for the Board by June. She also expressed, as I did at the Facilities Committee, a concern about the erosion of shared governance at our college with some committees meetings acting more to dispense information and inform about decisions rather than actually being the recommending bodies they were intended to be. Stay vigilant.

Maryl



PRESIDENT'S REPORT

Hello Everyone,

The Budget has been a hot topic of discussion within the last few weeks. I would really like to emphasize a few points made at the last College Council meeting.

- Columbia College needs to be proud that all of the planning, working as a team and fiscal management over the last few years...
- The College continues to save precious budget dollars...
- The Management team... continues to review purchases and other resources when appropriate.
- State budget reductions will limit the number of sections... Careful planning and priorities will drive the sections we will be able to offer...

There will also be a Budget Forum on Thursday at 11:00am in Dogwood and a Chancellor Forum on Friday afternoon. Attending these forums will also give you insight and perspective for the upcoming school year. It is also a time to ask questions.

Remember, we are all on the same team and are truly working together to best serve our students and community. Mike Riley, one of our Board of Trustees, visited classrooms with me last week and was impressed with how faculty are engaging students in a variety of ways. For me, it was refreshing to see my colleagues in action and witnessing the amazing teaching and learning that is happening on our campus. If you haven't done so, visit a classroom and see the heart of Columbia College. The Teaching and Learning FIG has set-up and made class visitations available for this week... stop by, visit a colleague, and find the pulse of our campus. On another note, summer school will be offered second and third sessions, approximately 1/3 of what has been previously offered. And if you every have questions, please do not hesitate to contact me.

Raelene

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Maryl Landess, Rep.-at-Large
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Jeri Pouchot, Adm. Specialist
588-5381

MEETINGS

Academic Senate

February 25, 2011
Cedar 1

Curriculum

February 8 and 22, 2011
Buckeye 4



PRESIDENT-ELECT'S REPORT

Our Elections Policies and Procedures document is currently being revised to incorporate changes needed following our newly adopted Constitution and By-Laws. Most significantly, the new document will address the Adjunct Representative elections this coming fall. In addition, while revising the elections document we have identified a handful of items that will need to be addressed through additional By-Laws revisions, such as how to handle Adjunct Representative vacancies. A draft of the proposed changes to the Elections document will be presented at the February Academic Senate meeting. Please contact me if you have suggestions or comments.

Brian

Columbia College Academic Senate Newsletter

CURRICULUM CHAIR

No report.

AWE

Academic Wellness Educators has given birth to a new FIG (Focused Inquiry Group).

The function of the GPS FIG is to support students with Guidance and Preparation to maximize their Success (GPS). Similar to navigational GPS, here at Columbia College a group of staff and faculty have worked hard to provide a wide range of tools to help each student navigate their way through their college experience. It's our hope that our students will be better able to achieve their goals by applying these tools to their academic and personal lives. Please check out the website if you have not already done so. <http://www.gocolumbia.edu/events/GPS.aspx>

The first student success tool GPS presented was time management. The tools for February are Is Anybody There about participating/engaging and Relax Dude focused on stress management. The hope is that all Columbia College stakeholders will participate in the GPS for success program.

Alicia

Distance Education

Would you like your students to have 24/7 access to their Syllabi, materials, content, Web resources, assignments and more?

Learn how to use "Blackboard As An Enhancement", contact me at colonm@yosemite.edu or 588.5092. Training is available!

Melissa

YFA V.P.

The YFA negotiations team has met with the district on several occasions to discuss the items in our reopening. I encourage you to read the "table talk" document that is sent out after each session. If you have any suggestions for negotiations, please let me know.

If you have any questions or need any assistance, please let me know. I have additional office hours scheduled for the next several weeks due to the current fiscal situation.

Gene

TECHNOLOGY

- 1) Email upgrade is planned for this summer (larger email boxes, newer version of Exchange)
- 2) Student email usage - Students are not using their student emails. Not sure what to do.
 - Some students have missed financial aid checks because of this
- 3) MJC Distance Ed Course management system mess
 - MJC never converted to BB 9 but must convert this summer (or choose another CMS)
 - Worst case is they (MJC) decide on something other than Blackboard, and we (CC) have to pay for Blackboard
 - Melissa is handling this through the Academic Senate
- 4) Three new Windows desktops are installed in the Library typing room for CMPSC students to use, and two new Macs are on the way.

That's all for now
Don

Facilities/Safety

Discussion continued on the possibility of assessing a transportation fee for students that would allow them to use their student ID's as free passes for Stanislaus and Calaveras county transit systems. Representatives of the transit systems will be invited to the next Facilities Committee meeting to answer questions. Interest in faculty and staff participation will be explored at senate meetings.

Measure E updates indicated the new pathways will soon be completed with steps in steeper sections; the science building is getting drywall, roof, and mechanical, electrical and plumbing systems, exterior rock and siding; Alder (Central Services Measure E funds) is in the design phase with plans for data backup in the lower level and an elevator to the upper level which will remain as it is. This summer science will be moving into their new building, the facilities office will be finished and the road near the science construction site will be repaired. Toyon access will need to be redesigned.

The new Student Center is almost complete with an open house planned for March 9. The students are hoping to increase awareness of littering issues on campus by collecting litter from around campus and displaying it in a prominent, protected area for a period of time.

The Facilities Master Plan committee has reviewed campus planning documents and determined a method for prioritizing projects. The next step will be to review the list of items from the forums and determine which items are capital improvement projects that should be included in the new Facilities Master Plan and which items should be referred to maintenance and operations.

Finally, a replacement wood bridge over the creek will be done by the end of March.

Maryl

SLO Task Force

This is our final semester to prepare ourselves for the Accreditation visit in the Fall. A primary focus for the accreditation team will be our proficiency with the Student Learning Outcomes Assessment Cycle. We have been taking this step-by-step the last few years, developing college-wide SLOs as well as SLOs for our courses and service areas, identifying assessment tools and beginning to track our progress in meeting our Student Learning Outcomes. More recently, we have worked to develop and implement program level outcomes. Many of you have attended training on our new web-based SLO tracking tool and have been entering data in to the new tool as applicable.

So our goal during this Spring semester is threefold:

1. Complete creation of SLOs for any courses that do not already have SLOs defined.
2. Identify Assessment Tools for these course SLOs and enter this data into the tracking tool.
3. Complete creation of SLOs for program and service areas, identify assessment tools and enter this data into the tracking tool.

As a baseline, have an analysis of initial assessment information entered into the tracking tool for as many courses, programs and service areas as possible. Any one of the SLO Mentors can do a SLO Tracking Tool Workshop with you one-on-one or with your department; just contact us and we'll schedule a time that works for you!

In addition to preparing for accreditation, the SLO tracking tool will enable all faculty and staff to access their Student Learning Outcomes, record assessment results and analysis and share successes and improvements. Spend some time with us to see how SLOs can lead to greater student success!

If you have any feedback about our current SLO implementation or suggestions for future actions, please share with one of our SLO Workgroup faculty members: Kathy Sullivan, Micha Miller, Kathy Schultz, Lauren Campana, Raelene Juarez and Sylvia Watterson.

Kathy Schultz

C.E.O.P

No report.

District Benefits

No Report

District Policy and Procedures

No Report

Columbia College Academic Senate Newsletter



Volume 3, Issue 3

November 2010

PRESIDENT'S REPORT

COUNCIL OFFICERS

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588-5381

The second resolution of the school year, F10-B Three Officers Serving a Second Term, passed a second reading. This means that Erik Andal will serve again as Past-President, Raelene Juarez as President, and Brian Greene as President-Elect. When it is time for elections for in spring semester, the Senate will be voting on Curriculum Chair and College Council Rep-at-large positions only.

The Faculty Hiring Prioritization discussion at the last Senate meeting confirmed that there are actually ten proposals - six replacements (Spanish, Physics-Math, Biology, English, Counselor, and Psychology) and four new (English, Math, Fire Tech/SAR/EMS/20% Coordinator, and Counselor). There is a solid case and need for each proposal. The FHP Committee will be convening soon to make recommendations to Dr. Jones.

Senate Council will be working with administration to host part of the Adjunct In-service Training that is conducted at the beginning of each semester. The Council is also continuing monthly Mentor Mentee meetings with new faculty. The approach seems to be working well and we are taking notes along the way to help develop guidelines for the future.

The Council met with the MJC Executive Board late October. The meeting has proved to be a good mechanism for the two Senates to discuss topics that affect both colleges and also an opportunity to hear what else is transpiring with the other senate. Brian and I attended the Area A meeting to review the resolutions that will be going forward at Fall Plenary mid November. There is only one more Senate meeting this semester. Hope to see you there November 19 at 2:30pm in Cedar 1.

Raelene



PRESIDENT-ELECT'S REPORT

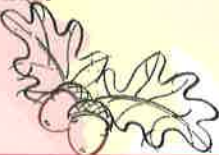
MEETINGS

Academic Senate

November 19, 2010
2:30-4:00
Cedar 1

Curriculum

November 2, 2010
November 16, 2010
November 30, 2010
2:40-4:40
Buckeye 4



The Constitution and Bylaws revision process has just a few items that still need work before the proposed amendments are ready for a vote. One of the most important items still left to refine is how to implement the increase in adjunct faculty representation that the Senate supported at our August In-Service meeting. There are two central issues that need your input: First, how many new representatives should there be? And second, how should the new positions be filled? The former has generated some feedback, but as yet we don't have consensus around a specific proposal. Some of the ideas being considered include proportional representation with annual adjustments and having one representative for each of the three divisions.

The second issue is really a question about logistics. For example, should we hold an election during the first couple weeks of the semester or is there a better alternative? Similarly, how should the Adjunct Faculty Senate Council Representative position be filled?

To help gather feedback on these questions the Academic Senate Council started a discussion thread on the Faculty forum, which is available from the Academic Senate's website and accessible with your College login information (the same way you would access your computer or email). Feedback from all faculty - full-time and part-time - is encouraged. Please contact me if you have any questions or would prefer to submit feedback anonymously.

Brian



CURRICULUM CHAIR REPORT

Don't these last few sunny days after the storm remind you of our deadlines for spring curriculum? Thought they might. Anyhow, I wanted to pass along some information about the Assignments section that you fill out in CurricUNET. It is one area where we still get questions because for a lot of us, it is the first time in filling it out. So here are a few selected points made in the The Course Outline of Record: A Curriculum Reference Guide, adopted by our Academic Senate for California Community Colleges in Spring 2008.

The Title 5 sub-section defining assignments in the course outline does not mandate a comprehensive list. Rather, the outline must "specify types or provide examples."

There are several key features regarding assignment in an integrated course outline. The purpose of each assignment is connected to one or more objectives. In some cases, particularly at the lower cognitive levels, the objective and assignment appear identical or very similar. The integrated outline is one where the objective of being able to child-safe-proof a house is in part learned by doing just that, i.e.: making a house safe for children. It is clear that there are student performance expectations, that these are taught in class, practiced through various assignments, and evaluated as the basis for any feedback or potential certification.

Couple of extracted Examples:

Objective

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Adrienne

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Don Smith

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Laureen

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Kathy Schultz

Distance Learning

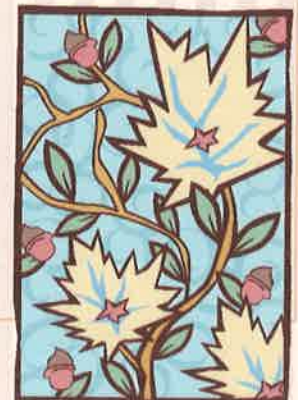
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I am attempting something new; Online Virtual Orientations with CCC Confer, a free virtual conferencing tool. The times and dates have been sent out to all instructors to pass on to students and will be posted on the Distance Learning Menu. Everyone is welcome to attend. Here is the link to find out more....

http://de_coordinator.sites.gocolumbia.edu/online_students.html

Melissa



John Leamy

Family Details: Married for 43 years, 6 children, 9 grandchildren

Colleges Attended: B.A. Loyola Marymount University, Los Angeles, M.A. University of Arizona, Additional Study: Northern Arizona University

Career Achievements: Have taught college mathematics for 40 years; served as president of the Stanislaus Mathematics Council and the California Mathematics Council – Central Section; participant in the NSF sponsored PROMPT Project based at Humboldt State University; presented at many mathematics conferences throughout California. Currently serve on the California selection committee for the Presidential Award for Excellence in Mathematics Teaching.

Hobbies: Math is a hobby as well as a job. Music is a job as well as a hobby. I also like to read for recreation. When I was younger I was a pretty serious basketball player.

Why You Became a Teacher: I really enjoy the dialogue and interaction with students, and attempting to understand how the human mind works.

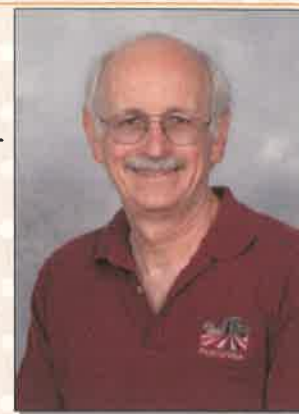
Favorite Memory as a Teacher: There are many: all the students who have had their lives changed by getting the opportunity to learn and grow intellectually.

Where you were Born/Grew Up: Born in Madison, Wisconsin, but actually grew up in Los Angeles near the L.A. Airport. I went to High School under the North runway.

How Long Have you Lived in the Mother Lode?: Since 1996, and have been full-time at Columbia since 2000. Prior to that, I was in the Math Department at MJC.

Special Talents: Can't think of any.

What you Value Most about Columbia College: All the people: faculty, staff, students. The generally friendly atmosphere makes CC a wonderful place to be.



LiChing Accurso

Family Details: I have a wonderful husband, John Accurso and we have three awesome sons attending Columbia School.

Colleges Attended: I have a A.S. in Biology, Contra Costa College, San Pablo, CA, B.A. in Art, UC Berkeley, M.F.A. in Painting, UC Berkeley

Career Achievements: Fulbright Scholar right after graduate school for 1 year to Taiwan. Artist in Residence awards to Davenport, IA, Hilo, HI, and Sitka, AK. Art works exhibited in Alaska, Iowa and California

Hobbies: I enjoy playing classical piano, reading and looking at a view. I like to read in both English and Chinese.

Why You Became a Teacher: All the jobs that I ever had since age 14 has been teaching. I taught piano, ESL, high school math all through school. Teaching seems natural to me. Art is my passion. To teach art is to inspire.

Favorite Memory as a Teacher: I have many returning students. It is exciting to see them evolved, trusting more their intuition, and to be bold about their expressions. There were 4 or 5 students of mine ended up with solo art shows in town or won first place at the county fair in painting. It is exciting to see students succeed. I feel I have done something right.



Where you were Born/Grew Up: I was born in Taiwan. My family immigrated to the US when I was 14. We lived in Honolulu, HI for a year, then move to Albany, CA. I graduated from Albany High School.

How Long Have you Lived in the Mother Lode? 15 years

Special Talents: I am fluent in Chinese and Taiwanese. At least once a month I translate sermon during services at a bilingual Christian church in Richmond, CA. I can translate from both directions. I enjoy it very much.

What you Value Most about Columbia College: I value our students the most. I do all that I can to help them succeed in their academic goals.





PRESIDENT'S REPORT

COUNCIL OFFICERS

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588-5183

Brian Greene, President-Elect
588-5179

Erik Andal, Past President
588-5200

Randy Barton, Curriculum Chair
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Rep.**
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The first resolution of the school year, F10-A Support of Student Center Location, passed second reading. The basis of this resolution is that the decision to "relocate" did not go through the right process even though the students were aware that the current Manzanita site was temporary. Discussion regarding pros/cons of the current location as well as the pros/cons of the new location may have provided better transparency. Various factors have been indicated for the possible disconnect, such as a change in administration, turnover in student government, and the timing of summer vacation.

As for the Faculty Hiring Prioritization process on our campus, nine proposals have been submitted! Discussion on these proposals will take place at the next Senate meeting. A resolution for three Senate Officers to serve a second term will go through a second reading at the next meeting also.

Senate Council is looking into hosting part of the Adjunct In-service Training that is conducted at the beginning of each semester. Discussion continues with the Academic Senate Bylaws and Constitution as well as the District Faculty Hiring Procedures.

The biggest news from the State Academic Senate is the passage of SB 1440 that will "streamline" the transfer process from a community college to a four year college. It will be interesting to see how this will be implemented into the system.

Mid semester is here. Enjoy the fall colors and the cooler weather!
Raelene J



PRESIDENT-ELECT'S REPORT

The Constitution and Bylaws revision process has just a few items that still need work before the proposed amendments are ready for a vote. One of the most important items still left to refine is how to implement the increase in adjunct faculty representation that the Senate supported at our August In-Service meeting. There are two central issues that need your input: First, how many new representatives should there be? And second, how should the new positions be filled? The former has generated some feedback, but as yet we don't have consensus around a specific proposal. Some of the ideas being considered include proportional representation with annual adjustments and having one representative for each of the three divisions.

The second issue is really a question about logistics. For example, should we hold an election during the first couple weeks of the semester or is there a better alternative? Similarly, how should the Adjunct Faculty Senate Council Representative position be filled?

To help gather feedback on these questions the Academic Senate Council started a discussion thread on the Faculty forum, which is available from the Academic Senate's website and accessible with your College login information (the same way you would access your computer or email). Feedback from all faculty – full-time and part-time – is encouraged. Please contact me if you have any questions or would prefer to submit feedback anonymously.

Brian

MEETINGS

Academic Senate

October 22, 2010
Cedar 1

Curriculum

October 5, 2010
October 19, 2010
Buckeye 4



CURRICULUM CHAIR REPORT

Don't these last few sunny days after the storm remind you of our deadlines for spring curriculum? Thought they might. Anyhow, I wanted to pass along some information about the Assignments section that you fill out in CurricUNET. It is one area where we still get questions because for a lot of us, it is the first time in filling it out. So here are a few selected points made in the The Course Outline of Record: A Curriculum Reference Guide, adopted by our Academic Senate for California Community Colleges in Spring 2008.

The Title 5 sub-section defining assignments in the course outline does not mandate a comprehensive list. Rather, the outline must "specify types or provide examples."

There are several key features regarding assignment in an integrated course outline. The purpose of each assignment is connected to one or more objectives. In some cases, particularly at the lower cognitive levels, the objective and assignment appear identical or very similar. The integrated outline is one where the objective of being able to child-safe-proof a house is in part learned by doing just that, i.e.: making a house safe for children. It is clear that there are student performance expectations, that these are taught in class, practiced through various assignments, and evaluated as the basis for any feedback or potential certification.

Couple of extracted Examples:

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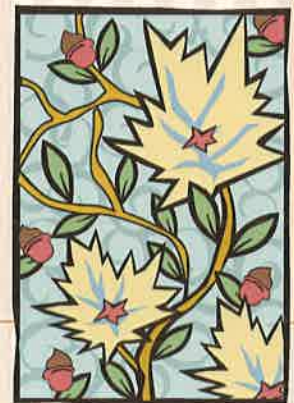
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Columbia College Academic Senate Newsletter



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September 2010

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PRESIDENT'S REPORT

Thanks to everyone who attended the All Staff Workday and Faculty Retreat at Baker Station. Both days were chalked full of fun and games!

A special welcome to our new full-time faculty members and their mentors! Kath Christensen (Comp. Sci.) – Jeff Fitzwater; Tina Trolier (Psych.) – Adrienne Seegers; and Kathi Joye (Interim Biology) – Alicia Kolstad. It is also with great pleasure to introduce Twyla Olsen as the Adjunct Representative for the 2010-11 school year.

The biggest issues in the Columbia College Academic Senate are currently the review and revision process of our Bylaws and Constitution and District Faculty Hiring Procedures as well as the Student Center Resolution. At the state level, issues include C-ID (Course Identification Numbering System), Senate Bill 1440 (designed to streamline the transfer process), and accreditation.

Upcoming events to put on your calendar include the FHP (Faculty Hiring Prioritization) Workshop on Friday, September 17 from 10-noon in Fir 4 and also the Facilities Master Plan Forum on Friday, September 24 from 10-noon in Cedar 1. The next Board meeting is at Columbia on October 13.

The Council has agreed on a theme for the year: Advocate-Communicate-Educate (ACE). It is our intent to follow this motto in our Senate endeavors. Please feel free to contact me or another Council member if you have issues or concerns regarding the ten plus one.

Looking forward to a great year and learning more about campus!
Raelene



MEETINGS

Academic Senate

September 24, 2010
2:30-4:00
Cedar 1

Curriculum

FULL
September 7, 14, & 28
2:40-4:40
Buckeye 4

PRESIDENT-ELECT'S REPORT

The revision process for the Constitution and Bylaws is proceeding close to schedule. Maryl Landess and I are in the process of drafting new language in response to the feedback that's been received thus far. The new language will be presented at the next Academic Senate meeting. Faculty will have an opportunity to weigh in on the proposed changes at the meeting and to suggest changes or additions/deletions.

Similarly, the revision process for the District Faculty Hiring Procedures is also on schedule. Over the summer there were several meetings between the academic senate representatives for MJC and Columbia to reach consensus on various points in the procedures. We (Mike Adams from MJC and myself) are now meeting with the Chancellor and the Vice Chancellor for Human Resources to develop an updated set of procedures. Faculty will have an opportunity to provide feedback on the new document before it will be brought before the senate for a vote.

Anyone who has questions or suggestions about either of these processes should contact me. I would be happy to answer any and all questions and/or to bring your suggestions forward as appropriate. In addition, anyone who would like to help with either process is welcome to do so; I'd appreciate an additional set of eyes!
Brian



CURRICULUM CHAIR REPORT

It's no longer news that we have all been working on our curriculum in many different capacities. Whether it's as a full time faculty member, adjunct faculty, Curriculum Committee member, or an administrator, the effort has been ongoing. Even more so with the five year review process in full swing for Fall courses and the gearing up for Spring courses still coming.

There is still one vacancy, Faculty at-large position, on the Curriculum Committee, please consider participating. Please join us and help with the curriculum your colleagues are putting forward and to be involved in the interesting and upcoming issues.

Important dates to remember:

- **December 7th, All courses for Fall Submission have to be completed and approved by the Curriculum Committee.**
- **December 23rd, All out of compliance courses that are scheduled to be taught in the Spring have to be launched in CurricUNET.**

Randy

YFA

Greetings,

The YFA negotiations team would like to remind everyone to attend the open enrollment periods for the health benefits. This is an opportunity for you to ask questions concerning your benefits and meet the people from the benefits office.

In addition, if you have been participating with the SISC flex spending plan where you have a payroll deduction, it is important for you to fill out a new payroll form every year during open enrollment for you to continue to have a payroll deduction. Your current payroll deduction does not automatically continue from year to year. You must fill out a new form every year.

Have a wonderful semester.

Gene

AWE

The Academic Wellness Educators (AWE) Committee has largely been on break since the last report, however several activities have taken place over the summer:

The AWE Annual Report for 09/10 is now complete and available on the website

On Ramp served about 20 students with a new computer skills component

The Vocational Education Instruction Skills Workshop (ISW) participants worked on a plan to address the Perkins funding requirements. Many of the strategies dovetail with AWE activities including developing a robust Teaching and Learning Center and increasing the number of Embedded Tutors.

Successful X-Reg

All are welcome at the AWE Steering Committee meetings held 9:00-10:30 in the Cellar on 9/17, 10/15, 11/19, and 12/17. If you would like to be added to our Steering Committee distribution list email Adrienne at seegersa@yosemite.edu.

Adrienne

TECHNOLOGY

The first Technology Committee meeting of the semester had four faculty present: Melissa Colon, Karin Rodts, Don Smith and Brian Greene.

A representative from Arts and Sciences is being solicited (contact Raelene if you're interested). Gary Mendenhall has stepped down as administrative co-chair of the committee, replaced by Brian DeMoss. Melissa Colon continues to be the faculty co-chair. Secretarial support for the committee has not been identified.

Apart from the changes to committee membership, the big news from the first meeting was the announcement that faculty web pages should be available the week of September 20th. Faculty will be able to edit their pages using Omni Update or the web authoring software of their choice.

Brian



Kath Christensen

Family Details: I live with my partner, Mic Harper, a musician, poet and educator. I take great joy in my two amazing, grown sons. My oldest son sails as a Chief Officer on large ships for Military Sealift Command. He has sailed both the hospital ship *Comfort* (to Iraq) and the hospital ship *Mercy* to Indonesia after the tsunami. My youngest son teaches English for Skyline College and Ohlone College in the bay area. He is married to a young woman he met in Mongolia while serving in the Peace Corps. Her heritage is that of the Mongolian Reindeer People.

Colleges Attended: BA from Immaculate Heart College; MFA from California Institute of the Arts; Online Teaching Certificate from UC San Diego.

Career Achievements: 30+ years as a freelance designer

Hobbies: When I'm not teaching or designing, I love to hike and kayak with friends. I also enjoy reading a wide variety of literature and playing with our Boston terrier, Lily.

Why You Became a Teacher: I followed my heart, and my heart was right.

Favorite Memory as a Teacher: My favorite memory is each time a student lights up with the glow of learning.

Where you were Born/Grew Up: I was born in Milwaukee, Wisconsin and lost my dad when I was four. After that, I spent each school year in Milwaukee, but during the summer months I lived in Southern California with extended family. Post high school, I attended the University of Wisconsin for two years before shedding my Wisconsin woolens for the Southern California sun.

How Long Have you Lived in the Mother Lode?: I have lived in the Mother Lode since 1981. I moved here under duress, and felt no love loss for my new digs. The design world I had loved in Southern California may have been on the other side of the planet as far as I could see. Then I discovered the back-country playground which afforded me river rafting, hiking kayaking, skiing etc. Now it would be difficult to pry me loose.

Special Talents: I am a good designer. I came by my skills naturally through my dad, who was a designer, architect and painter, my mother who was a designer, and my grandmother and grandfather who were artists as well.

What you Value Most about Columbia College: I value that the College is a small community made up of kind individuals who care very much about our students, whom we are very fortunate to have the opportunity to mentor.



Tina Trolier

Family Details: I am married and have a new puppy (Olive, the Wild-Child) and a beautiful silver tabby cat (Buddy or the Big Budinsky), who hates the puppy. The pets were rescued, the husband was not (or so he says).

Colleges Attended: CSUF (Fresno) and UCSB (Santa Barbara)

Career Achievements: Many teaching assignments, publication of various scientific research articles.

Hobbies: Fitness, cooking (and eating), reading, seeing a good movie, and when the budget and time allow, traveling. I like to hike and camp, though sometimes would prefer a nice hotel room with room service and an ocean view. We like to go to see musical events. Our favorite is a trip to New Orleans every other year or so. The music festival there is wonderful, as are the people, the art, and the food (did I say food, again).

Why You Became a Teacher: I love teaching. Something magical happens in the classroom. I am happiest surrounded by students. They teach me everyday, as I hope to teach them. I love that process.

Favorite Memory as a Teacher: I love when a student spontaneously exclaims, "That was awesome!", or "Oh my God, you just rocked my world!". I do want to "rock their world". It's very rewarding. They "rock my world," too!



Where you were Born/Grew Up: I was born in New Holland, PA.....in the heart of the Amish Country. It is a beautiful place. My family moved to California when I was in the 8th grade (central valley). I've been in California every since, though in various locations.

How Long Have you Lived in the Mother Lode?: Since May 1998. I started teaching at Columbia in June 1998.

Special Talents: If you put a cookie on my nose, I can flip it into the air and get it into my mouth. Yum! The new puppy can't do that yet, but I'm working on it. The cat won't participate in such silliness.

What you Value Most about Columbia College: My colleagues and my students. It is a fabulous place to be. I am extremely thankful for the support and opportunities. It's all good.

Facilities/Safety

Highlights from Facilities Meeting 9/10:

- Michael Perez will be serving as chair this year.
- There will be one meeting a month on the first Friday of the month.
- We need a chair for the sustainability committee, any one interest contact Mike Perez.
- Science building in full swing, expect completion in May.
- Child Development completed and occupied, call if you would like a tour.
- Calaveras property is purchased, programming in October.
- Bike lanes and Pathways Committee will convene after the Facilities Master Plan is completed.

If you want to participate in the Facilities Master Plan attend the informational meeting 9/24.

Thanks, Kathy Sullivan

SLO Task Force

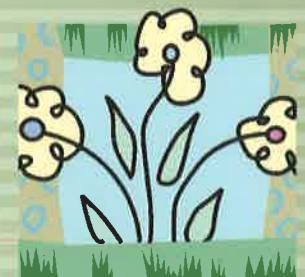
Your SLO mentors are in place and ready! Contact Kathy Sullivan, Micha Miller, Kathy Schultz, Laureen Campana for assistance developing, implementing or assessing your course and program level SLOs. Our focus this year will be on assessing SLOs. In addition to your SLO mentors, faculty are represented on the SLO Workgroup by Raelene Juarez and Sylvia Watterson.

During the Fall semester, the SLO Workgroup will implement a Web-based SLO Tracking Tool, developed by Jake Beck. This tool will enable all faculty and staff to access their SLOs, record assessment results and analysis and share successes and improvements, which is an accreditation requirement. Previously submitted SLO information has been imported into the new tracking tool, **HOWEVER, everyone will need to do some minor cleanup and copy/pasting before we can continue entering new data.**

Below is a list of workshop dates where SLO mentors will provide training on the new tracking tool. Sign up for one that fits your schedule or stop by the SLO office and we will be happy to meet with you individually. All trainings scheduled so far are in the TRC from 3:00 – 4:00. Dates are as follows: Sept. 16, Sept. 30, Oct. 12, Oct. 28 and Nov. 9. RSVP preferred - drop-ins will be accommodated if space allows.

With the roll out of the web-based tracking tool, we are taking a huge step forward on our path to **Proficiency** on the accreditation rubric for Student Learning Outcomes. Spend some time with us to see how SLOs can lead to greater student success!

Kathy Schultz



Distance Learning

Columbia College launched the ****NEW**** Blackboard 9.1 this fall. All online, hybrid and enhancement course shells are in Blackboard 9.1.

Many thanks to our fellow colleagues and students who are helping to report challenges as we work with our new Course Learning System.

Melissa

Columbia College Academic Senate Newsletter



Volume 2, Issue 7

MARCH 2010

PRESIDENT'S REPORT

COUNCIL OFFICERS

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Raelene Juarez, President-Elect
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Anne Cavagnaro, Past President
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Randy Barton, Curriculum Chair
588-5217

Brian Greene, College Council Rep.
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Gene Womble, YFA VP
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Ken Sooter, Adjunct Rep.
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Jeri Pourchot, Adm. Specialist
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As we approach the end of fiscal year 2009-2010 we find ourselves wondering how our future budgets will look and how they will serve us. Here's a snapshot of what we know; **2009/10:** The obvious is that we have seen major cuts this year. Each campus and Central Services was directed to cut their budgets this year so that we can be better prepared for next year. Our college actively planned for these cuts since last summer. Our College Council and Senate leadership have been engaged with discussions on how best to plan for uncertain resources. We've cut back on spending, not filled vacant positions, and used some carryover from last year. Central Services has made their cuts as well. MJC has not made all of their cuts and still have roughly \$800,000 to go. This concerns all of us because if the "big ship" falls short it could require the entire district to compensate.

2010/11: If our cuts are made during this (current) year, we *should* be ok for next year, not having to reduce further. A few problems are 1. We don't know what the state budget will be, 2. We (at Columbia) are hurting with vacant positions and are seeing our orphaned program list grow, and 3. We don't know for sure if Central Services will ask that Columbia sacrifice more.

2011/12: We are being told by the state chancellor, the State Academic Senate, Dr. Darnell and Dr. Smith that the 2011/12 year will be the worst. I have been asked to ensure that our senate has a reduction/elimination of programs procedure in place. Better known as Reduction in Forces (RIF), this document would serve to thoughtfully determine how to prioritize which program(s) would go if things become dire enough. Our Senate has created such a document in the past, and at last Friday's Senate meeting the body has directed that a Past-President's Council/Committee be formed with Ida as the chair. Their charge will be to investigate how best to proceed with such a document. I will not serve officially on this council until May 1st when I become a past president, but will serve as a resource until then. If you have any input you should contact Ida or me. I will ask Ida to report to our Senate the findings and recommendations of the Past President's Council as needed.

To be clear, no orders for layoffs have been given. There are enough indicators that the district *may* order this in 2011/12 and so we should be motivated to engage in discussions now.

As always, please feel free to contact me on campus or on my cell phone 743-8767 anytime up to 9:30 pm, any day.

In closing, I have been privileged to report to our District Council and the Board that while we are in dire need of resources, we are still serving students as Columbia always has very well. Not the same, but very well. I qualify that statement by explaining the toll it takes on our faculty and staff by doing more with less. The strain will eventually overcome dedication if it continues. Thank you for continuing to make Columbia a place that I'm proud to be associated with.
Erik

MEETINGS

Academic Senate

March 26, 2010
1:30-3:00pm
Cedar 1

Curriculum

FULL
March 10 & 26
2:40-4:40pm
Buckeye 4



PRESIDENT-ELECT'S REPORT

With the recent change in health benefits, negotiations in the horizon, and the budget dance, please keep in mind that the function of the Academic Senate is to make recommendations in regards to **academic and professional matters**. These matters are known as the "ten plus one" and include the following:

1. Curriculum, including the establishment of prerequisites and placing courses within disciplines
 2. Degree and certificate requirements
 3. Grading policies
 4. Educational program development
 5. Standards or policies regarding student preparation and success
 6. District and College governance structures as related to faculty roles
 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.
- Raelene

Safety

Highlights from the last Safety Meeting

- There will be a CPR/AED training in April, watch for dates.
- There is a new link that will be posted on the college home page for campus closures. This will allow space for Wendy Link to post more information and better directions.
- We are still waiting for the new phone system from district that will help with zone paging. Additionally the ALERTU text alert system has hit some snags due to coverage on campus. Hopefully both systems will be in place soon. Please feel free to contact one of your facilities reps if you have any questions.

Kathy Sullivan

SLO Task Force

Howdy from the SLO Team of Micha Miller, Kathy Schultz, Kathy Sullivan, and Lauren Campana. The big news on the SLO front is that Jake Beck has developed a new web-based computer interface to house our SLO's, assessments and outcomes of assessments. The new interface looks really user friendly and we hope to start testing the program soon. Our goal is to start entering the SLO's already submitted and then to bring everybody up to speed on how to enter their own assessment outcomes and SLOs themselves.

We are a bit off the mark in achieving our goal of having all of our SLOs identified by Fall 09, assessments identified by this semester, and 50% of programs with SLOs identified (i.e. some people are doing great, others are way behind).

The mentors are reaching out to all areas with SLO work to do and are available to collaborate with anyone who needs some ideas.

As you plan for next Fall semester, consider joining the SLO Workgroup! The broader discussion of Student Learning Outcome issues would benefit everyone and help prepare new mentors!

Facilities

Highlights from the 3/5/10 meeting

- Work continues on the review of district plans related to facilities; a committee was formed to look at the formaldehyde plan as it relates to the new science building.
- Under the direction of the committee, Tom Hofstra has begun work with the ad hoc Wildlife Committee. There are 17 members signed up! Tom is calling the committee together to address some pending issues (geese and swallows) and look to addressing other concerns and needs regarding campus wildlife. They will update the full Facilities committee with recommendations.
- The campus is looking into a grant to plan emergency operations with partners in the county.
- The steel beams for the new science building will be arriving next week. The Child Development Center is moving along, currently a May move-in date is planned. The children will move over in July after the new space is licensed.

Kathy Sullivan

College Scholarship

The Scholarship Committee has met and has begun to review applicants for this year's awards. Scholarship winners will be notified as decisions are made. The Scholarship Awards Ceremony will be held Friday April 23rd at 4pm. Please attend.

Faculty members on the Scholarship Committee are: Lynn Martin, Tom Johnson, Craig Johnston and Jeff Fitzwater.

Faculty Scholarship

This year's candidates for the faculty scholarship are: Cody Ann Baker, Ashley Bleadorn, Linda Fegan, Kristen Miner, Evelyn Sawtelle, Agnieska 'Sigil' Smelkowska, and Krista White.

The interviews will take place Friday, March 12th, in Tamarack between 10:00 and 2:30. We will be announcing the 2010 Student of the Year as well as 2nd and 3rd places the week of March 15th.

Thanks to the eight faculty members who comprise this year's committee - Anne Cavagnaro, Rod Harris, Raelene Juarez, Tom Johnson, Alicia Kolstad, Morgan McBride, Ida Ponder, and Jim Toner and President Joan Smith, this year's administrative representative.



Columbia College Academic Senate Newsletter



Volume 2, Issue 6

February 2010

PRESIDENT'S REPORT

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Jeri Pourchot, Adm. Specialist
588-5381

Budgeting

I requested a few items to be included on the District Council agenda for the January 27th meeting. I asked that the two college presidents and the chancellor give reports for their respective areas (colleges and central services regarding 1, their status in making their assigned budget cuts for the year, 2. A list of new hires, and 3. A list of positions not filled this year.

The reports were given as requested. The reports indicated that central services has already made their share of the cuts, Columbia College is very close (within 1,000s) and MJC has about \$800k to go. Joan and I were vocal on the critical situation at Columbia. If we are asked to cut a significant amount again, jobs will be at stake. Dave Baggett (past CC dean) and Ken White (past CC president) offered the same concerns of Columbia taking further hits and further described how a small college is affected much differently by budget cuts compared to a larger college.

Further, the top administrators from both colleges and central services met for two days following the District Council meeting to ensure that the budgets are on track for the cuts.

Board Reports

I continue to include "Good Things Happening at Columbia" in my monthly report to the YCCD Board. Please continue to forward ideas to me.

Adjunct Appreciation

As we continue to leave full-time faculty positions vacant we become more and more dependent upon our great adjunct faculty. Please take the time to show how much we appreciate their role in keeping Columbia a great place for students to learn.

Erik

MEETINGS

Academic Senate

February 26, 2010

1:30-3:00pm

Cedar 1

Curriculum

FULL

February 10, 2010

2:40-4:40pm

Buckeye 4

EXECUTIVE

February 24, 2010

2:40-4:40

Cedar 1

PRESIDENT-ELECT'S REPORT

The Standards Committees for Accreditation are starting to meet. Dennis and I attended the first meetings for the MIE Committee (Mission and Institutional Effectiveness), the IP Committee (Instructional Programs), and the Governance Committee. It was a great opportunity for the committee members to ask Dennis and I questions and get clarification on the task at hand. Dennis and I will also be meeting with the Resource Committee, the Support Services Committee, and Technology Committee in the next few weeks. I just want to thank all of you that are on the accreditation trail!

Also, the Academic Council has been busy. We are currently reviewing our constitution/by-laws and we are finishing the proposed guidelines for Orphan Programs.

See you at the next Senate meeting!

Raelene

Faculty Recognition Awards
Coming This Month



Safety

The safety committee met Friday 2/5. Some of the items reviewed at this meeting:

- YCCD Risk Management overview
- Student incident/accidents on campus Fall 2009
- Measure E Updates
- Update on Disaster Training on campus
- Campus and District Plans and Policies review. A sample of the 19 plans up for review include: Chemical Hygiene, Playground Safety, Automated External Defibrillator (AED), Smoking Policy, Cart Safety, Slip Trip and Fall. You may be part of a review committee for any of these plans if you wish. Contact Terri Isaman to be included. The complete list of plans may be seen on the committee minutes
- The Safety Committee minutes are posted on our home page. Open "About Us" ;follow to "General information"; then to "College Committees"; Facilities Committee holds Safety Committee minutes up to November 2009, after that date Safety Committee minutes are posted separately.

SLO Task Force

Mentor's Office Hours - All meet in Dogwood SLO Office OR call any one of us and we will arrange to meet you where and when it works for you!

Kathy Sullivan Monday 10:00-Noon
Micha Miller Tuesdays 2:30-4:30
Kathy Schultz Wednesday 3:30-5:30
Laureen Campana M/T/W/F 9-4 Th 11-6

We are still working campus wide to create SLOs and Assessments for all courses and college programs and services. Call us (we may call you !) if you would like guidance.

- Progress continues on the creation of a SLO Database
 - The issue of how to work in "orphan" courses and programs is a front burner topic.
- JOIN THE GROUP: The SLO working group welcomes new members from faculty, program and service area. Contact any of the mentors to sign up.

Facilities

Discussion is underway regarding the Review Process for Modernization Requests such as moving office or classroom fixtures - desks, chalkboards, projectors, computers, phone lines, etc. This is not a typical work order to change a light bulb. It means that something is being moved out or installed and will permanently change the room configuration.

A plan of action was also approved to remove vegetation around campus to comply with Cal Fire recommendations. In addition, the committee is in the process of reviewing several plans and regulations that affect our campus community, and District is currently confirming Columbia's Space Utilization on campus. The Sustainability Committee is looking into indoor recycling stations for Measure E buildings and is supporting the idea of busing options with the County.

Distance Learning

February Technology Training

- Drop-in Training BB 9 -
Friday, February 5th, 2p-4p in the ITC
- Podcasting I with Daniel Nestlerode -
Wednesday, February 10th, Noon-1p in the ITC
- Podcasting II with Daniel Nestlerode -
Wednesday, February 17th, Noon-1p in the ITC
- Using CCCConfer with Joe Ryan -
Wednesday, February 24th, 11:30a-12:30p in the ITC
- PowerPoint - Friday, February 26th, Noon-1p in the ITC

Please contact Melissa Colon for more information and to RSVP.

Graduation

The graduation committee is not meeting until March.

If interested in joining this committee, please contact Alicia Kolstad at ext. 5333 or Doralyn Foletti at ext.5111

Columbia College Academic Senate Newsletter



Volume 2, Issue 5

January 2010

PRESIDENT'S REPORT

COUNCIL OFFICERS

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Randy Barton, Curriculum Chair
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Ken Sooter, Adjunct Rep.
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Jeri Pourchot, Adm. Specialist
588-5381

These unprecedented times within the California Community Colleges will hopefully be something we can all look back on years from now and say "You've never seen it as bad as it was in 2010". We are down to 47 full-time faculty, classes are filling faster than ever, and we are directed to delete courses from the schedule of classes. Growth funds? Not anytime soon.

A student e-mailed me pleading for help because a class was taken off the class schedule that is pertinent to her husband's retraining and returning to work. I know of other students who are unable to enroll in classes because the classes weren't able to meet the minimum enrollment requirements. Everyone on campus is doing more with less. Times are tough at Columbia, but not as bad as many other colleges.

Most of you have experienced students from the Valley joining your classes because MJC or Delta Colleges are not offering the classes they need. I understand Delta is not accepting applications for this semester. Who would have thought that our college system would restrict access!? But, that is the reality. As funds shrink, colleges have no choice but to make decisions to cut back on services to students.

The good news, if there is any, is that we at Columbia are still serving the needs of nearly all students. When I attended the Fall Plenary I was told by many Senate Presidents that their campuses had already made drastic cuts to classes and student services. While we are planning to offer two summer sessions, many campuses will offer no summer classes. Yes, the situation stinks, but Columbia seems to be doing well, comparatively, in serving students. It seems fair that our administration, faculty, and staff deserve a pat on the back for the planning and dedication to our mission.

As the Governor and Feds are trying to get us out of this mess, both entities proclaim that community colleges are key to a recovery of our economy. While we wait and see if their actions match their words we can at least be satisfied that they publicly acknowledge our role to maintaining a healthy economy.

I am proud to serve at Columbia with all of you. I know we'll pull out of this situation stronger than ever and have a greater appreciation for when times are good.

MEETINGS

Academic Senate

February 26, 2010

1:30-3:00pm

Cedar 1

Curriculum

FULL

January 27

2:40-4:40pm

Buckeye 4

EXECUTIVE

January 13

2:40-4:40

TRC

Nominations for President-Elect
Coming the last week of January

PRESIDENT-ELECT'S REPORT

Happy 2010!

The Accreditation Adventure is off to a great start! The presentation on In-Service Day that Dennis and I gave seemed to set a positive tone for our Accreditation Adventure. We spent Flex Day acquainting the six standards committees with the timeline and resources, data worksheet, and how to get started. Carrying out the adventure theme, members were given a few essentials for survival and to stay on track – food, water, map/compass, and emergency communication. All committees seemed to have an open mind to the trails ahead (or should I say trials). Dennis has also created an Accreditation Self-Study Report 2011 website on the College website located on the About Us link from the main page. Everything you want to know and more about accreditation can be found here. To prepare for my journey as co-chair, I will be attending the Accreditation Institute coming up in March. I'm looking forward to learning more about accreditation and what we will need to do for a successful adventure.

Happy Trails,
Raelene





Safety

The Safety Committee meets the first Friday of each month at 9am.

Recently the committee has divided representation of these members by division. The following assignments are in place:

Lauren Campana / Karin Rods	Student Services
Tom Hofstra	Arts & Sciences / Voc Ed
Kathy Sullivan	Voc Ed
Jeff Tolhurst	Arts & Sciences / Voc Ed
Raelene Juarez	Arts and Sciences

Kathy Sullivan sent an email 1/7/2010 with an attachment showing which discipline (e.g. forestry, child development, biology) is represented by which faculty member within the divisions. Let us know if you need to have that information again.

The Facilities Committee meetings always include discussion of the Columbia College Facilities projects and updates., Measure E construction, and Safety Committee reports . Topics of current interest can include district risk management reports, H1N1 updates, fire inspection reports and the like. Contact your representative if you would like more information on any of the facility committee action.

SLO Task Force

Mentor's Office Hours - All meet in Dogwood SLO Office OR call any one of us and we will arrange to meet you where and when it works for you!

Kathy Sullivan Monday 10:00-Noon
 Micha Miller Tuesdays 2:30-4:30
 Kathy Schultz Wednesday 3:30-5:30
 Lauren Campana M/T/W/F 9-4 Th 11-6



The SLO Workgroup welcomes Spring 2010 with a new set of goals to meet by semesters end. We are very pleased by the continued progress and forward movement by everyone in the college with the creation of SLOs and the accompanied assessments.

Thank you for all your work this far.

Our goals for this semester are to reach 100% completion of the following:

- SLO's for all courses
- Identify assessments for measuring the SLO's for every course
- Completion of SLOs and assessments for all campus support programs and district support programs (e.g. Health Services, Child Care Center, Facilities).

We also need to have completed SLO for 50% of our Instructional Programs. In this case programs are defined by the award of a degree or certificate.

Here is where we stand at the moment:

AREA	SLO Completion	Assessment Completion
Arts and Sciences	61%	28%
Voc Ed	94%	75%

Programs (Awards) (79) Voc Ed 20% A&S 28%

Other Faculty Support Areas

Health Services	100%	100%
Counseling	100%	100%
Library	100%	100%

If you are unsure where you stand with your classes or programs the mentors can easily find that out for you by checking compiled data sheets. Just give us a call or send an email.

These goals are especially important as we enter our latest accreditation cycle.

The Accrediting Commission for Community and Junior Colleges (ACCJC) is clear on the place of SLO's in this process. A letter from the president of ACCJC (6/25/09) to community colleges states "The 2002 Standards of Accreditation have added student learning outcomes assessment and improvement as important components to the required institutional processes of evaluation, planning and improvement". While this value was in place with our last accreditation, the fact that it is in the third paragraph of this recent letter and that the letter includes, as one of three rubrics, "Evaluating Institutional Effectiveness - SLO's", we can see the value that will be placed on these outcomes.

As you can see above, the greatest work will be in the areas of Program SLOs. The SLO mentors are revved up and ready to work with all faculty to reach those 100%'s!

Facilities

Facilities Committee Update:

The Bike and Pathways Committee will convene this Spring to address how best to spend the measure E funds for the purpose of Pathway, Bike trails, road and parking related issues. Please email Terri Isaman if you would like to be included on that subcommittee.

The matrix listing the faculty reps for the facility committee was emailed Friday 1/8. Feel free to contact your faculty rep if you have questions related to facilities or the sub committees (safety and sustainability).

The next Facilities meeting is scheduled for 1/22/10.

Thanks, Kathy

Distant Learning

There will be continued training in spring as we move towards our new Blackboard 9 version to launch in fall 2010.

There will be training times and opportunities announced soon.

Thank you!
Melissa

Columbia College Academic Senate Newsletter



Volume 2, Issue 4

December 2009

PRESIDENT'S REPORT

COUNCIL OFFICERS

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Raelene Juarez, President-Elect
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Randy Barton, Curriculum Chair
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588-5159

Jeri Perez, Adm. Specialist
588-5381

I hope everyone enjoyed their holiday break and are recharged for the next few (and last) weeks of the semester.

Our community college system has grown in popularity largely due to a more restrictive access to CSUs and UCs and for those who are forced to gain new employable skills. With the unforgettable announcement of the state's \$21 billion shortfall in revenues, we face yet another reality that we will do more with less. Since I have been employed at Columbia College I haven't heard "limited access" in regards to those who we serve. While we are in fact serving more students with less resources I am concerned that at some point we may need to consider limited access. Many of us have increased our class sizes to accommodate the growing number of students faced with fewer sections available.

At some point increasing class sizes will infringe upon the quality of education. The longer waiting lists to see a counselor will make it more difficult for students to know how best to proceed with their Ed Plan. I have no reason to believe that our current quality of education brings a significant concern, but at some point as the number of students grow and the staff available decreases, quality will be an issue. I believe at some point discussions need to occur that weigh the quantity v. quality of serving students.

I personally know how a restriction of access will affect our community. I am a recipient of community college education and I owe it to that college for giving me a great start into my career. However, we are seeing unprecedented conditions and that calls for unprecedented discussions. For now I propose we do not limit access, but let's have discussions that set the scale of quantity v. quality.

On another note, I would like to thank Raelene for her outstanding leadership in our Self-Study efforts. Raelene has worked diligently to ensure that the Self-Study gets off to a productive start. I am sure she will serve us well as the Self-Study co-chair.

Enjoy your last weeks of the semester and the upcoming Winter break.
Erik

MEETINGS

Academic Senate

January 7, 2010
1:30-3:00pm
Cedar 1

Curriculum

FULL
January 27
2:40-4:40pm
Buckeye 4

EXECUTIVE
January 13
2:40-4:40
TRC

PRESIDENT ELECT'S REPORT

The Accreditation Adventure has officially started!

Dennis and I gave a presentation to the Accreditation Steering Committee (College Council) on December 4 and will present again to the entire campus community at the January In-Service. Committee co-chairs and members have been lined up to serve on the Standards Committees. There are six committees total that will be working on the accreditation self-study report - 1) Mission and Institutional Effectiveness, 2) Instructional Programs, 3) Student Services, 4) Resources, 5) Technology, and 6) Governance. We are still in the planning ahead and preparation phase. All committees will be meeting with Dennis and I on Flex day next semester and we will be mapping our content, taking inventory, collecting evidence, and planning for future adventures.

Happy Trails,
Raelene



CURRICULUM CHAIR REPORT

My guess is, that all of you are looking ahead to some fantastic curriculum things you would like to accomplish in the Spring. But, before you leave behind this Fall, I'd like you to reflect on our current accomplishments. Starting at the faculty retreat we came together with our ideas and plans of where we wanted our college curriculum to go. Given that CurricUNET was in its infancy and I was coming on board as your new chair it was not going to be an easy task. Yet we still had a good conversation and communicated clearly that we would always consider what impact our actions had on students first, and what processes we would have in place to preserve quality and reach accreditation goals. I hope that you feel as I do that we have stayed on track with those ideas and can already feel the benefits of the work just this fall.

Our CurricUNET processes have improved, our communications of information, deadlines, committee meetings, course outline requirements, feedback on submissions and many others have improved. The hard work going into the many submissions we have received means our courses and programs have improved. The discontinuances of no longer taught courses has improved the look of our current offerings.

The fact is, those few communications have created a lot of hard work for all of us. However, we did not back down from that and have achieved great success in launching such a long term, ongoing process. We appreciate your efforts this Fall and look forward to what you have in store for us in the Spring. Happy holidays everyone.

Randy Barton

Farewell to Guy Van Cleave

Family Details: 2 adult children-still hopeful that they will find their way in this work, 1 Big dumb pound puppy, 1 Long term sweetie, and 1 brother and sister (we are close).

Colleges Attended: U.C. Davis and S.D.S.U.

Career Achievements: I'm here aren't I?

Hobbies: Bird watching/travel/radio control sailplanes

Why You Became a Teacher: Started out as a T.A. in grad school, liked it and received good feedback



Favorite Memory as a Teacher: Too many to pick a single one. I guess when a student announces that because of my class they will change their life (transformational episodes)

Where You Were Born/Grew Up: I was born in Albuquerque, NM and grew up in Marin County, CA

How Long Have You Lived in the Mother Lode: Since 1993 in Coulterville

Special Talents: None...I can find Stingrays with my ankles

What You Value Most about Columbia College: The friendliness and good will of both staff and students and the quality of instruction



Guy and a student during the summer "Mad About Science" program



We Will Miss You!!

COMMITTEE REPORTS

Sustainability

The Sustainability Committee (AKA Project Green) is still waiting for grant funding to purchase and implement outdoor beverage recycling containers.

Goals this year for the committee include developing a more efficient mini-bin system, transforming IMC into the main recycling hub on campus, and utilizing student workers to jump start the campus recycling program.

The Sustainability Committee is meeting every third Friday of the month at 10:00am in the Manzanita Conference Room. Contact Raelene Juarez for more information.

Recycling Tidbit: IMC will recycle batteries that you and your department need to dispose. Do not bring batteries from home. This service is for our campus only.

Raelene Juarez



SLO Task Force

Kathy Schultz, Kathy Sullivan and Micha Miller

588-5086



Facilities

Under the new leadership of Michael Perez, the Facilities Committee has undergone some changes this Fall. There is an increased faculty presence on the committee. Kathy Sullivan now serves as co-chair. Raelene Juarez, Jeff Tolhurst and Tom Hofstra are faculty representatives and Laureen Campana holds the role of school nurse as a faculty member. The committee has approved updated by-laws to reflect these changes.

Some highlights from the last meeting are:

- The committee is working on a matrix so faculty will have an specific faculty rep from the committee to ask questions, etc. Watch for an email of the matrix later this month.
- There will be some tree removal for better viewing from the observatory.
- Science and Child Development Projects are moving along. At the last Playscape/playyard meeting Child Development pulled the fences back in and Juniper is about 30' from the nearest fence and Fir is about 80' from the nearest fence. The architect is working on an updated map of the area. The entire committee got a chance to see/touch a sample of the fencing material, a child climbing-proof, vinyl-clad brown metal.
- Sub committees are being formed to review YCCD Board Policies starting with #1000, 2530, 3800 & 6500.
- Facilities is working hard to catch up with work orders. They will be building a display area for Black History Month in the Rotunda. You might notice some blue grain stuff sprinkled around walkways and stairs. This is a "green" ice-melting/preventative product facilities will be using to help keep our paths and stairs less slippery.
- The Pathways and Bikeways committee will be meeting in the Spring to prioritize improvements, including any new pathways and parking. The campus community is welcome to participate on the committee. Watch for meeting dates next semester.

Kathy Sullivan

AWE

AWE Mission Statement: To promote academic wellness in an ongoing climate of growth and improvement throughout the entire college community for all students at all levels of preparation.

Academic Wellness Education has had a very productive semester. At the last Steering Committee we heard highlights from the many active Focused Inquiry Groups (FIGs) that have been working to improve academic wellness across the campus. Some highlights include:

- Recent launch of the online orientation
- A successful Chicken Soup Day
- An open house and progress toward a veteran's library in the Boots to Books FIG
- On Ramp for next summer has been constructed and is awaiting final touches
- Student focus FIG has been active and is working on a peer mentoring program for new students
- After much discussion and trials with the early alert system it is finally up and running effectively. Faculty are able to send an alert to their students online and it goes directly to the student and to the counseling office appointment system

A call has gone out to the entire campus for new and continuing FIGs for 2010/2011. The AWE Steering Committee will prioritize these requests for funding in January. If you are interested in submitting a FIG or have questions please contact either Adrienne Seegers or Lynn Martin. We're happy to help you organize your ideas into the required format. If you are interested feel free to join us for the last Steering Committee meeting of the semester on 12/18 9:00-10:30 in the Cellar. Refreshments provided, please RSVP to Cyndi DuLany dulanyc@yosemite.edu.

Adrienne Seegers



Erik Andal

Family Details: Two great kids; Erika(16) is a Senior at SHS and makes me a soccer dad, and Weston (13) is an 8th grader at Columbia Elementary, is a Boy Scout and love his dirt bike racing in the Central California Region.

Colleges Attended: San Joaquin Delta College and CSU, Stanislaus.

Career Achievements: Left my 'teenagehood" after 4 years in the Army and seeing the world. Enjoyed a successful career as an automotive technician, but wouldn't trade teaching for anything.

Hobbies: Reading, history, working under the hood (surprise!), Boy Scouts, Soccer (as a spectator).

Why You Became a Teacher: By chance, I was disabled in the Army and became very limited as an automotive technician

Favorite Memory as a Teacher: During 3rd period on my first day of teaching (Turlock H.S.), I announced my name-Mr. Andal, a disrespectful student asked, " What's your first name?". My response was, " I already told you, Mr.!!".

Where you were Born: Born in Grants Pass, OR, grew up in So. Cal. Until 5th grade and then in Stockton. Some say I never really grew up.

How Long Have you Lived in the Mother Lode: Since 1997 when I joined the Columbia College Faculty.

Special Talents: I have learned to stay out of trouble...most of the time.

What you Value Most about Columbia College: Everyone here knows that Columbia College faculty and staff are an extended family. I mostly enjoy my student's success and the people who work here.



Columbia College Academic Senate Newsletter



Volume 2, Issue 3

November 2009

COUNCIL OFFICERS

Erik Andal, President
588-5200

Raelene Juarez, President-Elect
588-5183

Anne Cavagnaro, Past President
588-5156

Randy Barton, Curriculum Chair
588-5217

Brian Greene, College Council Rep.
588-5179

Gene Womble, YFA VP
588-5135

Ken Sooter, Adjunct Rep.
588-5159

Jeri Perez, Adm. Specialist
588-5381



MEETINGS

Academic Senate

November 20

1:30-3:00pm

Cedar 1

Curriculum

FULL

November 18

2:40-4:40pm

Buckeye 4

EXECUTIVE

November 4 & 25

2:40-4:40

TRC

PRESIDENT'S REPORT

We can be proud that we have planned ahead for our Accreditation Self Study. Although the majority of work will be done during the 2010-11 academic year, there is a lot of preparation being done this year. Several of us attended the WASC Accreditation Self Study training at Merced College last month. The training was provided by WASC officials and gave clarity to the process and best practices for us to consider. Raelene is in the process of forming committees and College Council is actively discussing the self study.

As a reminder, one of the instruments used to evaluate our campus will be to inventory the shared governance process. To this end, it is vital that we all find time to participate in the self study to some degree. If you find your time more limited than others, perhaps you could fill a role that is less involved. In any case, please let Raelene know what you are willing to do.

The Area A meeting was held on our campus October 30th. For those of you who are not familiar with "Area A", it is one of four areas that make up the state-wide Academic Senate. Area A runs North of Sacramento and South to Bakersfield. We received many positive remarks relating to the accommodations (thanks to Jeri) and our campus in general. Anne secured the meeting venue at last year's Senate Plenary. I, well I simply attended the meeting and ate the great lunch. Agenda items included resolutions for the Fall Plenary, local senate issues, and general academic discussions. It was a great group of faculty from the region.

The Senate Council is in the process of forming a draft for best practices in coordinating orphaned programs. It is our plan to bring the final draft to the Senate-of-the-Whole for discussion/approval when complete.

Have a great November!
Erik



PRESIDENT ELECT'S REPORT

The Accreditation process has officially started! A call for faculty to serve on a self-study committee was sent late October via e-mail. More details about the process and involvement will be forthcoming. There are actually four standards and eleven sub-standards in the self-study; however, there are only six committees being proposed to complete the self-study for Columbia College.

1. Mission and Institutional Effectiveness
2. Instructional Programs
3. Student Support Services and Library/Learning Resources
4. Human Resources, Physical Resources, and Financial Resources
5. Technology Resources
6. Decision Making Roles and Processes; Board and Administrative Organization

For more information on the standards, check out the document from the Accrediting Commission for Community and Junior Colleges (AACJC).

http://www.aacc.org/pdf/AACC_WASC_Accreditation_Standards.pdf



Have you noticed?

IMC is now recycling coated paper (magazines and glossy) and mixed paper. Coming soon will be a recycling bin for cardboard. You can now easily recycle unwanted mail, papers, magazines, etc. as you exit. Please thank the IMC staff!

Thanks
Raelene

CURRICULUM CHAIR REPORT

Thank you everyone for the response to the Curriculum Open Labs. Susan and Jeri did a nice job in organizing them and holding them for your benefit, and the positive response is appreciated. I like to think of them as "the big factor" in all of the curriculum work that is now in the pipeline. Also, a special thanks to all of you who have submitted your courses and brought them into compliance; this will make next year much easier as we go through the Accreditation Self Study.

If you have not updated your courses that are out of compliance (5 years or longer since last update), please take the time to get them done now. Time is running out for this year's submissions. If your course affects the catalog, it has to be turned in by 11/13/09. Courses submitted after this date will be held for the 2011-2012 Catalog. Susan and Jeri are available to answer questions and assist you with CurricUNET.

As always, we will do our best in working with you and the processes in place to meet this sudden demand. Here are a couple of other reminders:

November 13th is the last day to submit courses for them to be in the catalog.

December 11th is the last day to submit courses for them to make Curriculum Committee this year.

All courses that have not been reviewed in over 5 years must be submitted as a MAJOR MODIFICATION.

Thanks
Randy



BIOGRAPHY~ Laureen Campana

Family Details: Married to a mid-westerner, Phil, who, besides being good company, takes amazing photos. Two daughters; Claire age 11 and Marie age 9 both of whom make everyday for me a brilliant experience.

Colleges Attended: CSU Sacramento, CSU Long Beach, UC Berkeley (also a few classes at Sacramento City College, UC Davis and here at Columbia!)

Career Achievements: Certainly not English, get a look at all those commas. My career achievement has been the great privilege of caring for people.

Hobbies: I am never far away from my knitting projects. I make lots of socks and hats and anything that might be knitted. I felt quite a bit as well (washing the things you knit to intentionally shrink them!)

I like to consider myself a serious student of botanical medicine especially regional plants. I have two certificates from the Sierra Institute of Herbal Studies and I plan to keep learning. A favorite pastime is foraging around in the woods for wild rose hips and elder berries and much more. The next favorite pastime is making salves, creams, tinctures and more from these plants and using them because they work!

Why You Became a Teacher: Loving both people and science made nursing seem a good choice....and it has been.

Favorite Memory as a Teacher: There are so many....but one here at the college I like to remember. I had not been here very long. I was working the back exam room when I heard the door open and someone yelled "Ambulance". When I emerged from the back hall, my pulse a bit faster now, I saw my door swinging open and a red wagon being pulled in by a child care giver. The little girl getting the ride had a tear streaked face. She was holding up her finger wrapped in a paper towel.

"Paper cut", the care giver said. We wheeled her to the exam room and I cleaned and bandaged the cut I could barely find. As she was carted back out toward the child care center still in the wagon I waved at her now smiling face. Her bandaged hand waved back now holding a stash of stickers I had found in a drawer.

Where you were Born/Grew Up: Born in San Francisco; lived there for a while, my family moved to Murphys (before it was charming...)and I lived there for a while.

How Long Have you Lived in the Mother Lode? My family has had a home in Murphys since I was two years old. My parents still live there. After high school at Bret Harte I left town until ten years ago. Now I am on the "other side of the river" here in Sonora.

Special Talents: I can find almost anything that has been deemed "lost" in our home.

What you Value Most about Columbia College: The people who are here learning or serving and the beauty of the place. I am still quite amazed that I got to work here!



Columbia College Academic Senate Newsletter



Volume 2, Issue 2

October 2009

COUNCIL OFFICERS

Erik Andal, President
588-5200

Raelene Juarez, President-Elect
588-5183

Anne Cavagnaro, Past President
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Randy Barton, Curriculum Chair
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Ken Sooter, Adjunct Rep.
588-5159

Jeri Perez, Adm. Specialist
588-5381

PRESIDENT'S REPORT

Many discussions surrounding the budgets of the college and district have taken place in District Council, College Council, and at the YCCD Board meetings. Everyone agrees that planning ahead is the most critical element of making the most of the dire fiscal times. Our Senate Council will be having lunch with three trustees- Pat Dean, Linda Flores, and Anne DeMartini- to express some concerns we have regarding the budget. We'll report out on this luncheon at this month's Senate meeting.

I attended the Accreditation Self-Study training at Merced College on September 24th. The training was very informative and was provided by WASC officials themselves. Of note, key areas to look at are SLOs and evaluations. While we all try to keep up on adjunct evaluations, we sometimes do not keep up with timelines. Please focus on completing the overdue evaluations this year.

Ken Sooter has been appointed as this year's Adjunct Faculty Representative to the Senate. Please contact Ken with adjunct-specific concerns that the Senate is charged with.

The YCCD Board conducts their meetings on our campus twice per year to include this month. Please show support of our faculty and campus by attending the meeting at 5:30 in Dogwood on October 14th. Attending at least the first half hour would be great because that's when the Senate reports are given.

Have a great October!
Erik



PRESIDENT ELECT'S REPORT

The Accreditation Adventure: Checklist #1

Before any adventure can begin, time needs to be taken to plan and prepare. A small group of administrators, faculty, and classified staff have already collected and gathered information by attending an Accreditation Workshop at Merced College during the month of September. In addition, our SLO crew (Micha, Kathy, and Kathy) has done an excellent job of laying out a timeline for the College to reach the four primary benchmarks on the SLO Accreditation Rubric; however, your efforts are essential for a successful journey. Here is your first checklist to get yourself (and the College) ready for the Accreditation Adventure beginning next year.

Do you have written SLOs for each course? Yes No

Do you have written SLOs for each program? Yes No

Do you have assessments identified for each course? Yes No

Do you have assessments identified for each program? Yes No

I realize we are in the thick of the fall semester, but continue to work toward ***"The Ultimate SLO Goal"*** - to have authentic assessments identified for all courses and half of programs (which are to be turned into your Dean by end of spring semester). Remember, there are two other areas that will also need our attention this school year - curriculum and program review.

Here's to the SLOs, may the process go fast!

Raelene Juarez



YFA V.P.

I hope you are enjoying a successful fall semester. If you have an opportunity, please attend one of the two health forums that are scheduled here at Columbia. The forums will give you an opportunity to ask questions and gain valuable information about our benefits. I would like to acknowledge the work of Laurie Sylwester of the JBC (Joint Benefits Committee). The work of this committee has been very beneficial for all of us to gain a better understanding of the choices available to all of us. If you have an opportunity, please extend a big "thank you" to Laurie for her commitment to serving as a member of this committee and to all of us here at Columbia.

If you have any questions or suggestions for negotiations this year, please let me know.
Gene Womble

MEETINGS

Academic Senate

October 23

1:30-3:00pm

Cedar 1

Curriculum

FULL

October 21 & 28

2:40-4:40pm

Buckeye 4

EXECUTIVE

October 14

2:40-4:40

TRC

CURRICULUM CHAIR REPORT

I too looked at the calendar this morning and thought the same thing. Wow, were almost at the halfway point. Weekdays have passed, weekends have passed, workshops have passed, and yet I still haven't taken what is relatively little time to work on what is relatively my most important project. Quality curriculum doesn't just happen, it is definitely time to really get serious and go to work on those due and overdue outlines. Isn't that what you were thinking?

Well, if it's the Assignment area holding you back, let me help you out. Your examples of assignments should be written with a purpose and support the course objectives and content. Look at this example going into the course outline of record Assignments area for one of the FIRE courses:

Objective/Content	Assignment
Provide student with Information on witness and suspect Interviewing and Interrogation, Including juvenile law.	<p>Activity Sheet 5-2-1 "Personal Space and Stress"(This activity provides the student with the opportunity to feel the discomfort an interviewer can cause when moving into the suspect's "space". This discomfort can then be used to the interviewer's advantage.)</p> <p>Activity Sheet 5-2-2 "Conducting an Interview" (This activity provides students with the opportunity to conduct an interview and determine specific activities and observations of the suspect.)</p> <p>Activity Sheet 5-3-1 "Gladys R. Questionnaire (This activity provides students with the opportunity to use the Gladys R. questionnaire to determine if a juvenile knows the difference between right and wrong.)</p> <p>Student will confirm knowledge of the terms "interview" and "interrogation," the legal differences between them, and the Miranda rule and its importance to questioning by completing the activity sheets. Review of activity sheets and group discussion regarding activity sheet material will be conducted.</p>

Good job! And there others doing a good job as well. Now I'll bet your thinking about signing up for one of the upcoming workshops:

One last thing, if all of this stuff gets you excited (and I can't see why it wouldn't) we have available a Faculty at Large position on our Curriculum Committee. We meet Wednesday afternoons approximately every other week. Give Jeri Perez or myself a call to find out more or express your interest in being a member.

Thanks for your continued support in meeting our curriculum deadlines.

Randy Barton



BIOGRAPHY~ Lahna VonEpps

Family Details: Madly in love.

Colleges Attended: Columbia College, Cal Poly SLO, University of Montana

Career Achievements: Published collaborative paper "Classroom voting patterns in differential calculus." Currently working at my dream job.

Hobbies: singing, reading, hiking, salsa dancing, rediscovering Tuolumne County as an Adult, cooking, making jam, making bread, spending time in the high country, meeting new people, eating good food, world travel, swimming with old ladies, hanging out with my not-sister, playing with horses and kitties.

Why You Became a Teacher: After tutoring math in the Columbia College math lab I discovered that I could explain math in a way that students really understood and it soon became a passion to help my students reach that clarity.

Favorite Memory as a Teacher: My favorite memories involve the various ways that I have made a fool of myself in front of my students and have had to recover in various creative ways.

Where you were Born/Grew Up: 5th generation Tuolumne County, born on my family's ranch in a cabin with no electricity or running water, grew up in Sonora

How Long Have you Lived in the Mother Lode?: My entire life, except for the 8 years when I went to school.

Special Talents: cheering people up, a good friend, I make a good cup of tea.

What you Value Most about Columbia College: The opportunity the school provides to Tuolumne County residents. Students come through our doors from all walks of life and exit our doors with a broader perspective of the world. Amazing!



Columbia College Academic Senate Newsletter



Volume 2, Issue 1

September 2009

COUNCIL OFFICERS

Erik Andal, President
588-5200

Raelene Juarez, President-Elect
588-5200

Anne Cavagnaro, Past President
588-5156

**Randy Barton, Curriculum
Chair**
588-5217

Brian Greene, Member-at-Large
588-5179

Gene Womble, YFA VP
588-5135

Jeri Perez, Support Staff
588-5381

PRESIDENT'S REPORT

While walking around campus it seems like business as usual. Faculty and staff are busier, but students have that look of intellectual engagement so common to the beginning of the year. We all know the budget issues have created more work for us, but I'm proud to see it seems to impact our campus learning environment at a minimum. This is testament of the dedicated faculty and staff at Columbia.

I still catch myself reflecting on the faculty workday and retreat. What a great couple of days with great people. Our presenters really showed their teaching talents. Accreditation work is around the corner and it was fitting to make that our theme.

Raelene will be spearheading the accreditation as our president next year. Collectively, her and I will work this year with Dennis Gervin to establish how many committees are needed and what the charges of those committees will be. You will be given the opportunity this year (is that a nice way of saying we need your help?) to become a member of one of the committees and begin the planning for accreditation.

The State Academic Senate Area 'A' meeting will be hosted here on our campus Friday, October 30th from 10:00-3:00. Jeri, Anne, and I are working together to ensure we are meeting the logistical needs, while Janet Fulks (Area A representative) manages the rest (agenda, etc). More information will be forthcoming next month.

I previously asked for you to send me good things that are happening around campus so that I can share that with the YCCD Board. I've received replies and will use some of those activities in my report. Please keep those communications coming to me throughout the year so we can highlight the many good things we do in the foothills. Please note that I may not use all forwarded activities in the spirit of balance and efficiency in my reporting. Board meetings are the 2nd Wednesdays of each month.

Of course, feel free to contact me anytime if you need to talk. Jeri typically knows my whereabouts on campus and my cell phone # is 743-8767.

Enjoy the beginning of the semester!

Erik



MEETINGS

Academic Senate

September 18

1:30-3:00pm

Cedar 1

Curriculum

FULL

September 16 & 30

2:40-4:40pm

Buckeye 4

EXECUTIVE

September 23

2:40-4:40

TRC



PRESIDENT ELECT'S REPORT

Welcome to the 2009-10 school year! I hope your semester is off to a good start. I want to take this opportunity to put in print the [Accreditation Invitation](#) (just in case you missed my formal announcement at the Faculty Retreat).

Who is invited? All faculty!

What exactly is accreditation? It's a voluntary process to assure quality instruction and encourage institutional improvement.

When will it take place: Next school year (2010-11)

Where will this be happening? Columbia College

Why are we doing this? It's been six years since our last accreditation and it's time again to certify the quality of our instruction and continue improving our institution.

How will this happen? A Steering Committee will be established next semester and sub committees will be appointed to begin the accreditation process next school year.

Thanks,

Raelene Juarez

RSVP – Not necessary! Just keep up with curriculum, unit plans, and SLOs. More details will be released when available.

CURRICULUM CHAIR REPORT

CurricUNET, what a familiar term. It seems we all recognize it by now. Why shouldn't we? CurricUNET was kicked off last year under the leadership of Joe Ryan as Curriculum Chair. He had nothing but high praise for the program and the enthusiasm to get us pumped up and writing our courses in all of those unfamiliar screens. Better than those old Word forms that keep moving around, we would hear. Or the counter argument, "... it's not as easy as when I use to just hand it over to the secretary to be typed up." Probably all true statements.

Nevertheless, a year has passed, and statements like that are becoming a rarity. Now days, they are more direct, more concerned, and more relevant to what you would really like from CurricUNET. Helpful as they are, it was over the summer that we took those concerns and the experience of the Curriculum Committee members to help improve our system. Not only for what you as faculty members needed to make things easier, but for the people and processes behind the scenes that go on all of the time and make Columbia College look so good. We are now putting in the same effort towards the prerequisites screens that are the last major piece of user interface.

So I want to thank you for your contributions. And, I want to extend a special thanks to Jeri Perez for sticking with it on the front lines and becoming our Administrative Specialist, official support staff person. Also Susan Vegter-Slape, sitting in an office with no windows and dealing with the mounds of detail in getting changes implemented. Your work and others have not gone un-noticed.

Yep, CurricUNET is finally catching up to our forward looking people. People who are eager to submit their polished courses (watch for the e-mail) for the Curriculum Committees review, and anxiously await the day to sit before its members and defend such a fine piece of work. People who look left as they are coming in the door of the Manzanita building by the mailroom take notice of the billboard with all of its scheduling of meeting times and deadlines so that they don't miss that glorious day. People that have come to the flex activities or signed up for the upcoming trainings on 9/19 & 9/25 to really hone their skills. People that just have the patience and the perseverance to see it through.

Looking forward to working with you,
Randy Barton
Curriculum Chair

YFA CORNER

YFA will be starting negotiations for the 2009-2010 academic year. If you have any suggestions or ideas for this round of negotiations, please let me know.

I will be having a YFA office hour every Thursday from 11:00am-12:00pm or by appointment. Please stop by for a beverage and a snack.

Have a great fall semester.

Gene
YFA Vice President
Columbia College



BIOGRAPHY~ Kathy Lynn Sullivan

Family Details: Married to Bill for 36 years, two daughters, Kerry and Ellen, four fabulous grandchildren: Quentin 4 1/2, Maeve 4, Marguerite 2, Will 1

Colleges Attended: Cerritos, San Jose City College, CSU Stanislaus, and Pacific Oaks College

Career Achievements: Owned and directed a nationally accredited preschool/daycare licensed for 60 children for over 20 years. Relicensed, expanded and achieved national accreditation for the Columbia College Child Care Center. Became the first full time child development faculty at Columbia College. Instrumental in concept, planning and soon to be moving into the new child development facility here on campus! Chair of the Tuolumne County Local Child Care Planning Council. Delegate to the World Forum on Early Care and Education in Belfast, Ireland.

Hobbies: Reading, camping

Why You Became a Teacher: I always wanted to be a teacher. I thoroughly enjoyed teaching prekindergarten for 20 years. When I began as an adjunct here in 1989, I had no idea college teaching would become my career and passion!

Favorite Memory as a Teacher: I was walking past the bus stop one day and a student was listening to his Ipod and rocking out. He saw me and screamed "He's the best! Jimi!" I nodded and he screamed "Jimi Hendrix!" I yelled "Yeah, I saw him in concert". The student stood up, pulled out his ear buds and said "You do not look that old." A couple of years later another student was presenting his research paper on the effects of heavy metal music on children (complete with Metallica recording). It was quite the popular and controversial topic and discussion continued among some of the students after class. Jimi Hendrix came up again and I said "I saw him in concert". A student said, "Wow, before he died!"

Where you were Born/Grew Up: L.A. area

How Long Have you Lived in the Mother Lode?: Since 1983

Special Talents: Making fudge, good with children, can come up with a song or fingerplay for almost any situation

What you Value Most about Columbia College: Generally, community college provides an invaluable service. I like to say all are welcome at community college. Students who might never dream of attending college can come, find a love of learning and new opportunities for the future. Specifically, Columbia College is an amazing place to work! Such a beautiful campus, where else could I step out my office door to see an osprey swoop down into the San Diego Reservoir for his fish dinner? (Or a parked backhoe?) But most important are the people. It would be difficult to find a harder working, motivated and caring staff to work with anywhere!



Columbia College Academic Senate Newsletter



Volume 1, Issue 5

APRIL 2009

PRESIDENT'S REPORT

COUNCIL OFFICERS

Anne Cavagnaro, President
588-5156

Erik Andal, President-Elect
588-5200

Kathy Schultz, Past President
588-5364

Joe Ryan, Curriculum Chair
588-5151

Jeff Fitzwater, Member-at-Large
588-5028

Gene Womble, YFA VP
588-5135

Elizabeth Pflieger, Adjunct Rep.
588-5109

Jeri Perez, Support Staff
588-5381

First of all, in this last message from me in the President's Corner I'd like to thank everyone for their participation in the Academic Senate this year – much has been accomplished and set in motion because of the work you have done. It has been a great experience serving as your Academic Senate President and I thank you for it.

Secondly, what can I say . . . really, what would you like me to say? As my term is winding down, I have two more opportunities to speak for the body, the Spring Plenary Session and our 40th Commencement Ceremony. Please review the resolutions for the plenary session and share your thoughts with me and/or join the discussion of the resolutions at our final Senate meeting of the year April 10th. Also, if you have any message or inspiration you would like me to share with our students at the commencement story, I'll do my best to convey them.

Lastly, in these busy times, I hope you can find the time to enjoy, recognize and appreciate your colleagues, coworkers and students. Whether at year end gatherings, social or ceremonial, with notes and cards or words said in passing – the people make Columbia a great place to work, learn and grow!

Anne Cavagnaro



PRESIDENT ELECT'S REPORT



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Gene Womble and I went to the State Senate's Vocational Education Leadership Seminar last month. Great breakouts, including one on Economic Development Grants. These are federal dollars and so they haven't been chopped like many of the state programs. Unfortunately, most of these grants require a dollar-for-dollar match from the local industry/community. If you are interested and would like more information call Gene or I.

As mentioned at the February Senate meeting, I would like to get a head start on committee assignments for next year. I am asking that all committee chairs send a list to Jeri of their committee members who are willing to serve next year before the end of the semester.

Erik



CURRICULUM CHAIR REPORT

Hello Everyone.

It has been a great ride over the past six years serving on the Curriculum Committee. I am thankful to all of you for your groaning, groveling, cooperativeness, and hard work over the past few years that I have been Curriculum Chair while we converted over to CurricUNET. We have accomplished a lot and are well ahead of many campuses in California. ... Really, thank you.

Beginning in the Fall 2009 Randy Barton will be Chair of the Curriculum Committee. Randy is very detail oriented and technology savvy. He will be a great asset in the years to come getting CurricUNET to the point where we want it to be.

Over the summer, we will be finishing some of the behind the scenes materials such as help menus, extra forms for prerequisites and such, and printed reports that aren't working correctly yet.

I am hoping that you all do some reviews over the summer. You can still e-mail me with your questions.

Enjoy the summer,

Dr. Joe

YFA CORNER

Greetings Colleagues,

Negotiations will be starting for the 2009-2010 year. If you have ideas that you would like to have considered for this coming round of negotiations, please let me know.

We have been successful making positive changes to our contract from ideas previous faculty have submitted. If you have any questions or need assistance from YFA, please contact me at your convenience.

Gene
YFA Vice President
Columbia College

Past President Update

After four very educational years, I am transitioning off the Academic Council (Member-at-Large, President-Elect, President, Past President) and I want to express my deep appreciation for everyone's unwavering support and encouragement. Despite the occasional hair pulling frustration or primal scream moment, I wholeheartedly recommend becoming involved in our Senate leadership. It is a pleasure to work with all of you and I look forward to the many opportunities I have to interact with, share with and learn from my colleagues.

Kathy Schultz



*Man's mind
stretched to a
new idea
never goes
back to its
original
dimensions*

~Oliver Wendell Holmes

"FACULTY BIOGRAPHIES AND INTERESTING TIDBITS"

Tim Elizondo



Family Details: Wife (Rebekah) and daughter (Alice-1 year old)

Colleges Attended: Modesto Junior College-AA-Liberal arts, Arizona State University BA-Communication, MA-Communication, Bowling Green State University- PhD American Cultural Studies

Career Achievements: Team Overall Gold Medal – 2007 and 2008 California Community College State Championships, Team Gold Medal-Debate – 2008 Phi Ro Pi National Community College, Team Gold Medal-Overall Sweepstakes-2008 Phi Ro Pi National Community College, 2008 Northern California Forensics Association Coach of the Year

Hobbies: Losing at Poker to the Cavagnaro family, playing guitar with my daughter, and lounging about with my XBOX.

Why You Became a Teacher/Counselor: I became enamored with the environment of higher education. I enjoying being in an institute of higher learning and I wanted to give back to the community that fostered my love of learning.

Favorite Memory as a Teacher/Counselor: As a competitor, winning the 2008 National Championship tournament. As an educator, I have a deep appreciation for the way the staff welcomed me on my first day at Columbia

Where you were Born/Grew Up: Modesto, California

How Long Have you Lived in the Mother Lode?: 4 years

Special Talents: I am remarkably unremarkable (although I am striving to be the best father I can be)

What you Value Most about Columbia College: The degree of flexibility that the staff is given to find creative and innovative approaches to developing their curriculum and programs.

Judy Reiman



Family Details: Married to John for 32 years. I have two children and four grandchildren, in Oregon, and three stepchildren and five grandchildren in California.

Colleges Attended: Ventura College, Washington State University, Cal State Chico, and Cal State, Northridge

Career Achievements: I developed the medical office program for Humphreys College. However, I would have to say that my greatest career achievement has been joining Columbia College's academic team. I have always loved the college culture and lifestyle and decided that the ideal career choice would involve marrying a future professor. That didn't happen. So now, I am living the college lifestyle and loving it. I couldn't find a nicer environment.

Hobbies: My grandchildren. My addiction is gardening. I plant everything I find. Now they all need pruning, raking, picking, etc., so I am thinking about a new hobby. I'll let you know.

Why You Became a Teacher: Actually, I became a teacher because a friend was moving out of town and convinced me to apply for her teaching position at College of the Canyons in Valencia, CA. I never wanted to be a teacher because the thought of standing in front of a class was terrifying!

Favorite Memory as a Teacher: No particular moments stand out. The best memories are from the students who tell me that I made a difference in their lives--when the "light" turns on for them. Isn't that why we are all here? I enjoy the students and being able to help them work towards their career goals. And, I have fun teaching.

Where you were Born/Grew Up: Ventura, California

How Long Have you Lived in the Mother Lode: Nineteen years

Special Talents: Cooking, (gardening), decorating, music (I play the piano when I have nothing else to do!).

What you Value Most about Columbia College: The people are friendly, professional, helpful, and extremely dedicated. The campus is ideal. The bonus is that I live four miles away. I commuted to Modesto for 13 years, so every day I drive to work, I am thankful to be so close.



Fun Facts

Our campus's humble beginnings was in jeopardy when "College Director" Harvey Rhodes announced that an expected federal grant of \$500,000 would not come through. The Board of Trustees came to the rescue and allocated the lost funds with a tax revenue received from new developments. The initial campus development budget was \$2 million, with \$1.2 million of that for the buildings. Imagine what \$1.2 million would (or wouldn't) build today.



Raelene Juarez



Family Details: I have been married for twelve years to my husband Rich. I met him through his sister while playing volleyball at Fresno City. We have two beautiful and energetic daughters – Katie, 9 years old and Karlee, 7 years old.

Colleges Attended: Fresno City College, Chico State University, Virginia Tech

Career Achievements: Getting my master's degree in physical education - pedagogy, teaching at a small, rural community college, and now tenure!

Hobbies: Reading (if there is ever time), Sudoku and Jumble puzzles, gardening, and any sporting or outdoor activity with my family.

Why You Became a Teacher/Counselor: To make a positive impact or influence on students and my community - some way, some how, even if it is not subject related.

Favorite Memory as a Teacher/Counselor: This would definitely be the 2008 backpacking class that went to Relief Reservoir out of Kennedy Meadows. We took a day hike to Upper Relief Valley and up to this point, no class has ever made it. So when we got to the top, there was not only a sense of victory, but I witnessed a powerfully embracing moment – where the students felt on top of the world, walking where few have ever been, looking wide eyed at the grandeur, soaking up all the details around them, and appreciating what nature offers. I will never forget how they gazed, how they beamed, and how they savored that afternoon.

Where you were Born/Grew Up: I was born in Fresno and grew up on a 280 acre farm in Madera – a true valley girl!

How Long Have you Lived in the Mother Lode: Since July 2001 when I was pregnant with Karlee and conducting summer volleyball clinics as the interim coach on campus.

Special Talents: Scheduling (and maintaining) the Juarez family household and extra curricular activities along with my husband and me teaching and coaching in two different directions.

What you Value Most about Columbia College: I value the smallness, knowing my students and colleagues on a first name basis and the natural campus environment.

Embedding Basic Skills –patricia harrelson

Do confused students demand a great deal of your time and energy? Do you wish your students were better readers? Do you find that some students can't manage basic math skills that are fundamental to participating in many college classes?

For several years, the college has explored ways to cultivate academic wellness--growth and improvement for all students at all levels of preparation. Now several projects on campus—the AWE Committee, the Hewlett Packard grant, the Basic Skills Initiative, and the Distance Education Grant—have converged in an exciting opportunity: a course that teaches how to embed basic skills development into the context of discipline content.

Beginning this summer, the course entitled Embedding Basic Skills into Course/Program Content, will be offered as a fully online class. Using a combination of reading and online discussion, participants will investigate ways to incorporate skill development into their classes.

The flexibility of an online course will enable both adjunct faculty as well as full time faculty to enroll. An additional perk is the chance for participants to become familiar with the Blackboard Interface used by the college for online instruction.

The summer course, INDIS 170AW (Section 0966), will be taught from July 6-August 14. The course will be offered again in the fall (Section 1807) from September 28- November 6. If you have questions about the course, you can email Patricia at harrelsonp@yosemite.edu.

Have a Great Summer!

Last Academic
Senate Meeting
April 10th, Cedar 1 @ 1:30



Last Full Curriculum Meeting
April 8th



Graduation~ May 1, 2009

Columbia College Academic Senate Newsletter



Volume 1, Issue 4

March 2009

COUNCIL OFFICERS

Anne Cavagnaro, President

588-5156

Erik Andal, President-Elect

588-5200

Kathy Schultz, Past President

588-5364

Joe Ryan, Curriculum Chair

588-5151

Jeff Fitzwater, Member-at-Large

588-5028

Gene Womble, YFA VP

588-5135

Elizabeth Pflieger, Adjunct Rep.

588-5109

Jeri Perez, Support Staff

588-5381

PRESIDENT'S REPORT

Congratulations to Raelene Juarez, Brian Greene and Randy Barton on their recently elected posts. Allow me to express, on behalf of the Senate, our sincere appreciation on your willingness to serve. I'm certain that you will find it to be a rewarding experience.

Also, congratulations to our faculty members recommended for tenure this year – a talented list indeed. Randy Barton, Joe Doherty, Dr Tim Elizondo, Dr Brian Jensen, Raelene Juarez, Nate Rien, Don Smith and Adrienne Webster will be honored at our first annual Recognition of Tenure dinner on March 19th – well done and welcome aboard!

We have two resolutions before the body, one concerning the Senate process for faculty hiring proposals and another regarding recognition of awarding degrees and certificates. The first readings will be at the March 13th Senate meeting, join the discussions! Erik and I will be attending the Area A meeting later this month on the 27th at San Joaquin Delta College. The resolutions under consideration at this point and the appendices can be viewed at: <http://www.asccc.org/Events/sessions/spring2009/materials.html> These will likely be amended and added to before the Spring Plenary session of the State Academic Senate. Many resolutions refer to Curriculum, Basic Skills, Program Review and the Disciplines list and there are four papers up for adoption. Please have a look and let me know your thoughts via email or catch me around campus.

Unit planning is also coming up this month. Please take some time to review your unit plans (they should be directly tied to program review and college goals). You can access all the latest program review data (at least in those areas where it has been submitted) and the unit planning tool via Alex Campbell's web page. In these uncertain financial times it is important to prioritize our needs and this is the tool to do it! Please update your unit plans by March 30th

Lastly, I hope you received the latest information on Disaster Preparedness trainings offered here at Columbia. The district is trying to meet us where we live to fulfill this training mandate – we will all have to be trained, eventually. Becky does make the trainings painless – don't wait until someone less interesting is charged with the task. The trainings are scheduled for Tuesday the 24th in the afternoon and Friday the 27th. If you have further questions or comment please contact Becky Crow.

We're over the mid-term hump, keep rolling!

Anne Cavagnaro

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PRESIDENT ELECT'S REPORT



As your upcoming president, I will need to fill committee assignments for next year. I am hoping to get a jump start on this by filling some (if not all) of the assignments before summer break. Is this possible? We'll see. If you are willing to stay in your current committee assignment(s), please let me know. If you are interested in joining a committee(s), again please let me know.

The Senate's Faculty Hiring Prioritization ad hoc committee has submitted their findings to the Senate at the February 27th meeting. An informal consensus was given by the Senate to draft a resolution that will codify written and formal procedures for the Senate's role in this process. Thanks to the committee members for their diligent work- Raelene, Lynn, Brian G., and an honorable mention to Maryl who drafted the process and resolution. Erik



CURRICULUM CHAIR REPORT

The semester hump is just about over and there are only 3 more Full Curriculum Committee Meetings left for this semester. If you have a course that needs to go before the committee, it will need to be entered into CurricuNET by March 16th.

We have passed over 200 courses to disciplines and are now turning our focus to the more difficult ones in the hopes of having them passed before the end of the semester.

By the end of the March 11th Curriculum meeting all of the current D.E. cohorts should have their courses passed.

If you need assistance with entering your courses into CurricuNET, please send me an email and I will make and appointment to assist you.

Thanks again to everyone for their patience with the new CurricuNET program as we work the bugs out.

Joe Ryan
Curriculum Chair

YFA

Greetings Colleagues,

YFA is getting ready to begin negotiations for next year. If you have ideas you would like for me to bring forward for possible discussion and/or negotiations, please let me know. In addition, if you would like to stop by for a visit, I will buy the coffee and pastry

Gene Womble
YFA Vice President
Columbia College

Past President Update

Congratulations to our 09/10 Senate Council members! Our election process netted 37 ballots with the following results:

Raelene Juarez received 36 affirmative votes for President Elect

Brian Green received 37 affirmative votes for College Council Representative/Member at Large

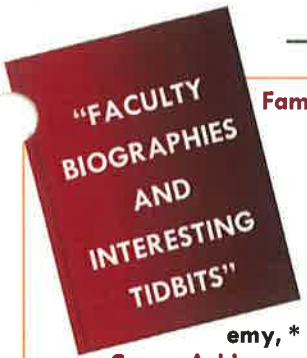
Randy Barton received 35 affirmative votes to represent faculty as Curriculum Chair

They will serve with Erik Andal, our incoming Senate President and Anne Cavagnaro as our 09/10 Past President, effective May 2, 2009.

Please take a moment to congratulate and thank all members of our Senate Council for their willingness to serve and their hard work on our behalf.

Thanks to all of you for participating in your Senate election.





Family Details: Shelley Groom, Fiance, 32, (6th Grade Teacher) Oakdale. Noah Groom, Stepson, (Baseball, Soccer, Karate, Music, Clone Troopers). Parents: Tim Rien (Criminal Defense Attorney) Bay Area. Jan Rien (House Mom). Brothers: Patrick 30 (Financial Research Analyst) Washington DC, Brendan 25 (Actor and Substitute Teacher) Austin, Texas, Kieran 21 (USF Student and Drummer) San Francisco

Nathan Rien



Colleges Attended: University of California, Davis, * B.A. Political Science and History. National University,* Masters in Education. United States Sports Academy, * Masters in Sports Science (Masters Student of the Year!)

Career Achievements: Began teaching at Oakdale High School at 22 years old in 1999. Named Head Boy's Basketball Coach that same year. Served as an Assistant Coach for the Men's Basketball Team at California State University, Stanislaus in 2002-03. Named Head Men's Basketball Coach at Columbia College in 2003. In 2005 was hired full-time by Columbia College in the Health and Human Performance Department.

Hobbies: I enjoy traveling and spending time with my family. Reading literature, novels and political articles directly related to current issues intrigues me as well. I also enjoy playing the guitar with friends and family, and attending concerts throughout the year. In the spring and summer, I enjoy playing baseball and exercising regularly. A long term goal of mine is to go to law school and pass the California Bar Exam.

Why You Became a Teacher/Counselor: My father is a criminal defense attorney, and so I thought that was the direction I was headed as well. It seemed to be a natural fit. However, when I got to UC Davis, my basketball coach had a profound impact on the way I began to view education. He helped people before they were in trouble, while it seemed like my dad was always helping people once they were in trouble. Although both of these men's jobs encompassed helping others, I chose to go the education route in order to do my part.

Favorite Memory as a Teacher: My favorite memories as a teacher, surround any day in which a unit or lesson plan was put on the shelf, in order to address and begin discussion of a current social, economic or political issue that would have an impact on my students. These are the moments in which you are remembered for in education. Naturally, students need discipline. Secretly and internally, they love structure. However, the humanistic approach towards them and the world in which they live leaves an imprint on their soul and mind, which cannot be erased. Those are the days I live for in teaching.

Where you were Born/Grew Up: I grew up in Livermore, CA through the 8th grade with my 3 brothers, and we were all actively involved in sports. In 1991, our family moved to Oakdale and we ran cattle on our ranch and continued to excel in school and sports. Oakdale High School was a great experience for me. I made lifelong friends there. After college, I returned to teach at the English, World and U.S. History, Leadership, and Intramurals at Oakdale High School. I still live there with my fiancé and step son.

Special Talents: I secretly play the guitar quite often and frequently brush up on my conversational Spanish. I am also a considerably good baseball player and enjoy playing all summer.

What you Value Most about Columbia College: I value the diversity prevalent throughout the student body, as well as, the friendships I have developed with Administration, Faculty and Staff. Teaching at Columbia College is an honor and privilege, because everyday there is an opportunity to make someone else's day, or life better in some way.

Adrienne Webster

Family Details: My family live in Maine and New York state. My cat, Kitty and my housemate Katryn keep me company in Sonora.

Colleges Attended: UC Santa Cruz for a BA in Community Studies and Pacific Oaks College for a MA in Human Development.

Career Achievements: Getting my dream job as a full time instructor at Columbia College. I feel lucky every day I come to work.

Hobbies: Skiing, playing fiddle, socializing

Why You Became a Teacher/Counselor: I find it very rewarding to work with college students. They are so open to new ideas and ready to learn. I often get to see them make quantum leaps in their understanding about children or themselves.

Favorite Memory as a Teacher/Counselor: Well, on my first day I was so excited and nervous I forgot my roll sheet and a pen! Oh, you said favorite memory, not embarrassing memory. (I can tell these kind of stories now that I have tenure right?) My favorite moments are when my students "get it" and tell me about it.

Where you were Born/Grew Up: I was born and raised in Farmington Maine. However I am still not technically a Mainer (or Mainiac as only Mainers are allowed to call themselves) because my parents are "from away" (translation: not born in Maine).

How Long Have you Lived in the Mother Lode?: 13 years (13 years!?! I guess I'm not 26 anymore)

Special Talents: Socializing, getting myself way over committed, caring too much.

What you Value Most about Columbia College: One of my favorite things about Columbia College are the people I get to work with. I love working with smart, caring people who are genuinely concerned about students succeeding.



Don Smith



Family Details: 3 Kids (two boys with a princess in between), wife of 29.5 years. My wife and my younger son have both earned degrees from Columbia College. My daughter has a Bachelor's in Education, and Master's in Literature. She is in her third year teaching 3rd grade, and is just 26. My wife is a pre-school teacher for AT-CAA Head Start (Soulsbyville). So... we now have three teachers in the family!

Colleges Attended: I started attending UCLA right after high school, but my father wanted me to go to a 'JC' instead. I decided I was too good for a 'JC', and completed two quarters before I ran out of money. I took 'some time' off to earn enough to go back, but got 'side-tracked' by a letter from President Richard Nixon. My number had come up as one of the last 5 numbers in the Vietnam era draft. During my 4 year enlistment, I was stationed in the Bay Area where I started attending Foothill College. I took classes there for 20 years (on and off) taking a wide variety of classes adding up to over 150 units. I took beginning guitar classes because the teacher was gorgeous, although I had been playing for 6 years. I then took quite a few music courses, and tutored music reading for a while. I took scuba diving for a PE class, but discovered my ears don't do well below about 30 feet. I took programming classes (in multiple languages), all of the networking courses they had, and used the skills to advance my career as a support engineer/course developer/instructor in high-tech. I had my choice of about 16 different A.S. degrees in 1995 when I finally decided to 'graduate' from Foothill! I also took many internal courses at Tandem computers in advanced system programming, operating system internals, and other areas. With these advanced skills, I rose from a support role to be a software developer (programmer). I enrolled in a two year 'cohort' program at USF (University of San Francisco), and completed my B.S. in Information Systems Management with honors in 1997.

Career Achievements: I was able to solve a few very complex hardware/software problems during my experience at Tandem and Cisco. One that made me 'famous' within Tandem was my ability to reproduce a dreaded 'Split Brain' problem. My understanding of hardware and software allowed me to write a program that found weaknesses in the hardware that nobody else had found. I also designed and implemented a major software enhancement to Tandem networking software that increased efficiency by up to 300%. I then had the opportunity to test and document how customers could benefit from the new feature.

Hobbies: I enjoy building computers, programming in new languages, and traveling to new places. I also enjoy dressing up as 'Santa Claus' and visiting pre-schools over the past few years. I also enjoy hiking (weather permitting), and exploring new trails. I have spent 13 weeks of my life in Baja California, starting in 1971. I hope to go on one of the Baja trips soon since I last visited Bahia de Los Angeles in 1971.

Why You Became a Teacher/Counselor: I got my first job teaching in 1982. I didn't get the job I wanted at a large computer company, but they were desperate for someone that could teach data communications (now called networking). It got my foot in the door at Tandem which was one of the two most desirable companies to work for in Silicon Valley (Tandem and Apple)! I found I had a knack for being able to put myself into the head of a student and figure out what 'connection' they had missed. I found that teaching was the hardest job I had ever had, but that it was also the most rewarding.

Favorite Memory as a Teacher/Counselor: Placing six Columbia College students (so far) at Front Porch. I've had the opportunity to watch many of them grow up, start families, buy houses, and continue to learn over the last 6 years (including adjunct work). I run into them around town and keep track of their progress.

Fun Facts

According to a historical newspaper article, Columbia Junior College offered a wide range of vocational courses during the first (1968-69) academic year. Robert W. Deal, dean of occupational education, reported the following courses were being offered; architectural drawing, fire science, real estate, criminal investigation, office procedures, business, carpentry, bookkeeping, clothing, machine shop, welding, and correctional science.



Success is a journey, not a destination.

~Ben Sweetland

Upcoming Meetings and Events-March

Academic Senate

Friday, March 13, 2009
1:30-3:00

Curriculum Committee

March 4, 2009-Exec
March 11, 18, 2009-Full
2:40-4:40

Columbia College Academic Senate Newsletter



Volume 1, Issue 3

JANUARY 2009

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588-5156

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PRESIDENT'S REPORT

I hope everyone had a relaxing and enjoyable break. I know we are all returning to very full schedules of activities, including our regular duties and more. As we heard at in-service, there are many positive and exciting things happening on campus and in our community. But since much has been accomplished much is expected.

If your area has not yet completed your Program Review please do so by January 23rd. Be sure to include a narrative interpretation of the data and trends as well as a general plan to continue or reverse the trends you identify. These general plans should be made more specific in Unit Planning coming up in March. While the budget is still very unclear at the state level, it is perhaps more important than ever to identify and advocate for our program needs.

It is also important in these times to maintain a strong Academic Senate. Nominations will be coming out soon for Senate leadership positions, please consider serving in this capacity or serving on a committee. The Senate continues to work on the issues of Professionalism and Faculty Hiring Prioritization processes. I hope we will see proposals to address these issues soon.

Keep up the great work!

Anne Cavagnaro

PRESIDENT ELECT'S REPORT

Happy New Year!

Last month I e-mailed all full-time faculty requesting members to serve on an ad hoc committee that will be charged with developing a Faculty Hiring Prioritization procedure. The goal is for the committee to present a recommendation to the Senate-of-the-Whole that deals with the senate portion of this process. It is my hope that we can have this procedure in place by the end of the year, and in use for next year.

Anne has appointed the following faculty to the committee: Brian Green, Lynn Martin, Raelene Juarez, Maryl Landess, and yours truly. If you have any input to how the senate should proceed with faculty hiring prioritizations, please contact one of these members.

Have a great Spring semester.

Erik



CURRICULUM CHAIR REPORT

Discipline listing of courses is still a high priority. We will be finishing this task over the next 6 weeks. So far, we have 228 courses done, 56 courses in the hopper for discussion and another 12 that are ready for preliminary vote. The departments who have done their due diligence are: ENGL, BUSAD, CMPSC, CHEM, BIO, CHILD, AT, WT, DRAMA, SPCOM, SPAN, PHYCS, MATH, HIST, SOC, ANTH, LIBR, PSYCH.

Many of you are just about ready to submit materials. I need as much as you have completed on or before January 22, 2009 for the next meeting date.

Other dates to know:

Anything that passes after January 22, 2009 will not be in the printed catalog.

Distance education materials for Fall 2009 must be submitted before January 22, 2009 for a special February 11, 2009 meeting of the curriculum committee.

Joe Ryan
Curriculum Chair

YFA

Greetings Colleagues,

Just a reminder, the tentative agreement is for a 1 % increase on the salary for full time and part time faculty. In addition, there will be no contribution to a monthly premium for your benefits. The salary increase is scheduled to be effective with the 2/1/2009 payroll. If you have any questions about the agreement or YFA topics, please give me a call or stop by my office.

Have a wonderful semester.

Gene Womble
YFA Vice President
Columbia College

Words of Wisdom



What use is knowledge if there is no understanding?
(Stobaeus)



"FACULTY
BIOGRAPHIES
AND
INTERESTING
TIDBITS"

Jim Toner



Family Details: Married to Dolora Dossi. We have one son, Liam, who is six years old.

Colleges Attended: Undergraduate at Boston College (with junior year abroad at University of Kent at Canterbury, England); graduate at UC Berkeley.

Career Achievements: Wrote a book, *Serendib*, about my years in the Peace Corps in Sri Lanka. Experienced just enough failures and odd jobs (dropped out of law school; high school principal at age 24; cab driver, garbage man, phone solicitor for 48 minutes) to know how sweet the teaching life can really be.

Hobbies: Basketball, bicycling, creating carnivals with my son (station #10: Pull the white socks off the clothesline with your teeth), traveling to 2% of the countries I dream about visiting.

Why You Became a Teacher:

Experience #1: In 3rd grade Mrs. Nelson had me teach some math problem to Danny Caine, and I liked it—liked breaking the problem down into manageable parts and liked Danny giving me his Reese's cup.

Experience #2: Worked at a job that offered one week of vacation a year, and I thought, This is insane. One week!

Experience #3: In 1983 I went out for a morning run in San Francisco. I noticed a building—Office of Education for the Catholic Diocese—and I thought, I'm going to get me one of those teacher application things. The woman at the counter told me to forget the application and to call this principal, whose English teacher had just bailed on her. I did. An hour later, after running across town from the Mission District to 8th and Geary, I had my interview in my sweaty running clothes. "You're hired," she said, and that's how I became a teacher.

Experience #4: Love, satisfaction, joy, love, creativity, love.

Favorite Memory as a Teacher: I was teaching Arthur Miller's *The Crucible* to sophomore girls at a Catholic high school. To make the point from the play that children are impressionable, I led the girls into a large, dark closet and held a séance to revive the spirit of Mary Worth, a witch hanged in Salem. Well, it worked—the girls screeched at the bloody image of Mary hovering above little Jennifer's head—but it worked so well that they stampeded over me to get out of that closet. "Sure, sure there was a bit of devil worship," I explained all week to dozens of horrified parents, "but just think how much your daughter learned."

Where you were Born/Grew Up: Lakewood, Ohio, an old suburb to the west of Cleveland.

How Long Have you Lived in the Mother Lode?: 13 years

Special Talents:

Talent #1: I hike up to Sonora Pass Every Christmas season to carve life-size ice sculptures of all the faculty and staff of Columbia College.

Talent #2: I bake dainty and flaky baklavas to serve to roadside workers in orange vests.

Talent #3: I perform Lasik eye surgery on friends with the laser beam of my wit.

Talent #4: I create dioramas of the Ottoman Empire using just the nubs of my elbows.

What you Value Most about Columbia College: The deer outside my office, the ducks, Erik Andal's wispy red hair.

Randy Barton

Family Details: Barbara and I have been together for 16 years and have no children.

Colleges Attended: Columbia College and California State University, Stanislaus.

Career Achievements: Transitioning into teaching at our Community College from the more grubby (but still fun) jobs of my past.

Hobbies: Putting things together, especially engineering something and welding into something tangible, recognizable, and sometimes useful. Now and then I also like to take a good picture.

Why You Became a Teacher/Counselor: I've always liked helping others and looked at teaching as a career in getting my higher education. As an adjunct for several years, it only reaffirmed that I always enjoyed the learning process and felt rewarded when others succeed. Little did I know about the paperwork and meetings always circling about with a full time position.

Favorite Memory as a Teacher/Counselor: Without one being specific, I'd have to say it's when a student has moved on and achieved an important goal for themselves and calls you up with excitement and great optimism.

Where you were Born/Grew Up: Born and raised in Stockton when it had a lot of that world renowned dirt under your feet and all around.

How Long Have you Lived in the Mother Lode?: 17 years.



Special Talents: Maintaining a personality at home that while listening to the news always triggers a response of shhhh (i.e. shush), and yet, never revealing that at work. Can I also say... e-mailing is not my special talent!

Alicia Kolstad



Family Details: Married, four children and one grandson.

Colleges Attended: West Valley College Saratoga, CA, San Jose State University and California State University Sacramento

Career Achievements: Twenty years counseling and teaching students

Hobbies: Road trips. I love an adventure.

Why You Became a Teacher/Counselor: It may sound canned but I really enjoy students and participating in the learning process.

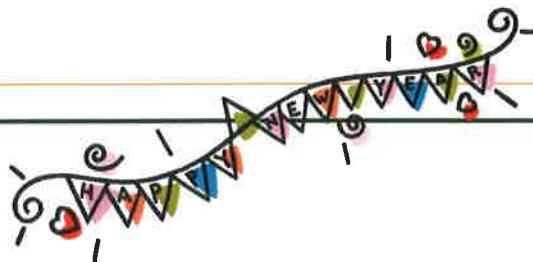
Favorite Memory as a Teacher/Counselor: Every semester I am able to watch students achieve their goals and become transformed by their education.

Where you were Born/Grew Up: Campbell, CA

How Long Have you Lived in the Mother Lode?: 9 years

Special Talents: Making lemonade out of lemons

What you Value Most about Columbia College: The students, faculty, staff and administrators.



Past President Update

Amazingly, it is that time of year again! We need to prepare for Senate elections for our 09/10 Senate Council. In a few weeks, you will receive a Call for Nominations for President Elect and Representative-at-Large. Please consider participating in Senate Council in either of these positions. Remember! If you are interested in nominating someone they must be willing to run, so now is the time to talk with them! If you have any questions about the responsibilities and opportunities of either position, please contact any member of our current Senate council:

Anne Cavagnaro, Senate President

Erik Andal, President Elect for 09/10

Jeff Fitzwater, Representative at Large

Joe Ryan, Curriculum Chair

Kathy Schultz, Past Senate President

Elizabeth Pflieger, Adjunct Representative

Gene Womble, YFA Vice President

In addition, many of your fellow faculty have served on Senate Council in the past and would be happy to share their experiences. A list of past President's may be found on the Academic Senate webpage. As a small college, Columbia college faculty are always challenged to complete the many non-teaching duties required to serve our students and our colleagues. Strong and active representation on Senate Council is vital to maintaining the teaching environment we all want and supporting us in meeting our students' needs. It is an excellent learning and growth opportunity which we hope you will consider. Plus it is fun!

*Cheerfulness
gives
elasticity to
the spirit*

~Samuel Smiles

Upcoming Meetings and Events-February

Academic Senate

Friday, February 27, 2009

1:30-3:00

Cedar 1

Curriculum Committee

1-28-09 LAST CHANCE FOR COURSE APPROVALS FOR FALL 2009 CATALOG



Columbia College Academic Senate Newsletter



Volume 1, Issue 2

DECEMBER 2008

COUNCIL OFFICERS

Anne Cavagnaro, President
588-5156

Erik Andal, President-Elect
588-5200

Kathy Schultz, Past President
588-5364

Joe Ryan, Curriculum Chair
588-5151

Jeff Fitzwater, Member-at-Large
588-5028

Gene Womble, YFA VP
588-5135

Elizabeth Pflieger, Adjunct Rep.
588-5109

Jeri Perez, Support Staff
588-5381

PRESIDENT'S REPORT

On the heels of our Thanksgiving holiday, as we approach the end of the semester and end of the calendar year, it might be beneficial to take a little break from the busyness and appreciate where we are. I for one am thankful to be at a college in good accreditation standing in a district that had the foresight to allow the college to prepare for uncertain economic times (at least for the current school year). I also appreciate the hard work and real progress that our faculty has put into meeting our faculty responsibilities, especially in the area of Curriculum – training and implementing a greener modern system CurricUNET and placing courses within the disciplines. The effective use of faculty driven teams addressing complex issues such as basic skills and student success (AWE) and SLO's is rare among Community Colleges and indicative of our productive and cooperative nature as a Senate of the Whole. I am truly grateful to represent and serve a faculty so dedicated to students, always working with the best interests of students in mind. Since there is no scheduled meeting of the Senate of the Whole until we return for the Spring semester, let me provide an update of the current Senate business and peek at the work ahead.

College Council representatives will carry forward your recommendations to pursue a non-traditional College Hour. District Council will meet and discuss budget interests and options for dealing with the current financial uncertainty. Dennis Gervin, Connie Mical and I will give a presentation to the Board of Trustees on Columbia's model of integrated planning, program review and unit planning – there will also be a FLEX activity to inform and assist faculty on this topic. The college will be filling the positions associated with our Title III grant and the grant projects will get underway. The Senate's committees will work on straw designs for professional expectations and standards as well as new faculty orientation and mentoring. The Senate will also need to fill some vacated committee positions and review our own hiring prioritization process.

May we all enjoy a peaceful, relaxing and rejuvenating holiday.

Anne Cavagnaro
Academic Senate President

PRESIDENT ELECT'S REPORT

As we approach the end of the Fall semester I would like to pursue some concerns that faculty have displayed regarding the faculty hiring prioritization process. Currently, the campus-wide process calls for faculty to meet and recommend priorities to the campus-wide committee (administrators and faculty leadership) who in turn makes recommendations to the college President. While the campus-wide process is clear, the faculty recommendation process is not.

This issue is on the agenda for the Senate Council meeting to determine a plan to develop a process so that all faculty will have the opportunity to give input. My objective is to have a procedure that the Senate will follow next year that is approved by the Senate this year.

I will update you on the Senate Council discussions concerning this matter at the next Senate-of-the-Whole meeting.

Erik

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CURRICULUM CHAIR REPORT

The first round of discipline assignments has passed the curriculum committee and the academic senate council. There are about 250 courses completed that will come to the full academic senate in January. There are another 35 which are slated for further discussion and 350 which have not been assigned. This is almost half way. I am hopeful we will finish this initial assignment task by the end of the spring semester. I will be getting in touch with those of you who have not submitted assignments for your departments.

CurricUNET issues are being addressed regularly. The database is fully working and the interface between the author and the database is loading everything correctly. Some of the back end reports are still in need of fine tuning. The Distance education area is 95% complete and will be fully functional by January. Help menus are still being edited.

I will be running training on the Friday of in-service as follows. Please arrive ready to get work done. I won't waste your time. Times will be announced when set.

Joe Ryan
Curriculum Chair

YFA

Greetings,

YFA is in the middle of negotiations for the 2008-2009 school year. We recently met to discuss options for our mutual re-opener which is for salary and benefits.

If you have ideas for options that you would like for me to bring to the negotiations table please let me know.

In addition, we are pleased to have a joint benefits committee which is currently reviewing our benefits and options for future negotiations.

The YFA executive board would like to wish all of you and your families a happy holiday season

Gene
YFA Vice President - Columbia College

Fun Facts



It seems so long ago, but our "new" library, the Tamarack Hall, was dedicated on October 8, 2003.

The original name for the facility was the Learning Resources/Media Technology Center.

If you know of a fun fact that can be used in future editions of this newsletter, please submit it to Jeri or Erik.



Meryl Soto



Family Details: I have a son, two daughters-in-law, two daughters-in-spirit, a granddaughter, a dog, the familiar gaggle of parents, step-parents, brother, step-brother and sister, a smattering of aunts and cousins, and a very large extended family of friends.

Colleges Attended: Lassen, Feather River, Fresno City, CSU Fresno, CSU East Bay, Columbia

Career Achievements: I have received countless acknowledgements from past students that what they learned in their classes has served them well.

Hobbies: Reading, learning, walking, dancing in the living room, baking, playing a little guitar, bass, and singing badly in car with the windows rolled up.

Why You Became a Teacher: I had this thought that as a teacher I could do purposeful work that challenged me while making a positive difference in the lives of others and earning a living at the same time.

Favorite Memory as a Teacher: There are too many to pick a favorite, but here is one. On Halloween night I bumped into a young man in downtown Sonora who was in my class. We walked up and down the streets talking and wound up in the cemetery. Under a full moon, he unburdened his heart—his dreams for the future, the difficulty he had understanding his father and girls, his uncertainty about his place in the big picture. Those honest moments of human connection meant a great deal to me. Adding sweetness to that memory is the fact that he went on to accomplish all of things that he had hoped for.

Where you were Born/Grew Up: I was born in New York City. Some of my early childhood years were spent in Austin, Texas while my father was in the service, and the rest of it back in NY. I came to California in my late teens.

How Long Have you Lived in the Mother Lode?: 14 + years.

Special Talents: cookie making,

What you Value Most about Columbia College: I especially appreciate being a part of a community of dedicated people who put students at the forefront of what they do every day. The setting inspires me, and the students are just a smidge less cynical here than they might be somewhere else. Also, the surrounding mosaic of our larger community is still full of surprises.

Thomas Sjoerd Hofstra

Family Details: Both my parents came over from Europe separately in their teens. My mother from Bavaria; my father from northern Holland (Friesland, which is the ancestral home of the Hofstras). They met in LA, where my older (2 years) sister and I were born. We moved to Minnesota when I was four, where I grew up and went to high school. My sister went to Stanford on a Merit Scholarship and has a Ph.D. in Classics. She specializes in bronze age Greek civilization and currently teaches at the United Arab Emirates University near Dubai.

Aimee and I have five cats (Eddie, Crash, Saffie, Ashley, and Chad) and a boxer mix named Lola.

Colleges Attended: I went to college at Lawrence University in Appleton Wisconsin, graduated with a BA in Biology in four years, then took a year off to let it "sink in", passing the time working as a waiter, soccer field line-painter, Santa Claus at the mall (really) and a cherry picker. During this time I also took three months to backpack Europe and a few months to windsurf the Columbia River Gorge. Next it was two years at Arizona State for a Masters in Botany, followed by another year to let it sink in - this time in Santa Cruz, surfing, windsurfing, and manufacturing surfboards and sailboards. I met my wife, Aimee during this time. Then back to school at UCSC for 6 more years for a Ph.D. in Ecology and Evolutionary Biology. Following that I spent two seasons surveying Sierra Nevada mountain meadows for the Forest Service. Then I got the job teaching biology at Columbia as an adjunct.

Normandale Community College (Bloomington, MN) (A few courses as a high school student), Lawrence University (BA Biology), Arizona State University (MS Botany), University of California Santa Cruz (Ph.d. Ecology and Evolutionary Biology), Cabrillo College (Aptos, CA) (Welding class), and Columbia College (GIS class)

Career Achievements: My greatest career achievement has been getting a full-time, tenure-track position at Columbia College.

Hobbies: Mountain biking (preferably down hill), fishing, horseback riding, hiking and backpacking, home improvement projects, following motorsports, gardening, and observing nature

Why You Became a Teacher: It just seemed like the logical next step. I'd been in school pretty much my whole life. I felt at home in a collegiate setting. I had a lot of practice teaching as a graduate student and I came to like it. I like a certain amount of autonomy and teaching allows me that. I get a big rush out of teaching. I compare it to being in a rock and roll band - you have to perform four or five times a week and it has to be good. I thrive on that pressure to perform. Plus, I get to tell people all about the subjects that I love and get to continue learning more about them.

Favorite Memory as a Teacher: Last year's Dendrology class field trip to the White Mountains. It was the first week of October and the first winter storm of the year kept us from getting over the passes for a day, a night, and half the next day. With the agenda essentially abandoned, we toured Yosemite and camped in the National Forest that night in the cold rain. I was so impressed by my students, who apparently knew what they were in store for and had all brought a lot of firewood and the necessary equipment. The next day we made it over the pass and on to the White Mountains, where we camped at 9500 feet and the temperature got down to 16 degrees. Not a single person complained. Despite extremely challenging conditions it turned out to be a great trip.

How Long Have you Lived in the Mother Lode?: Since summer 2004.

Special Talents: I have an innate sense of direction and a natural ability to find my way cross-country across difficult terrain.

What you Value Most about Columbia College: The great people I get to work with, the sense of community, and the natural setting.



Educational Words of Wisdom

*"Teachers should guide without dictating,
and participate without dominating"*

C.B. Neblette



"Learning is reciprocal; we learn from each other"

Unknown

Past President Update



Look for SLO trainings early spring semester.

Contact Kathy Sullivan, Micha Miller, or Kathy Schultz if you need help with your SLOs.

Happy Holidays
Kathy Schultz

*Nothing can
bring you
Peace but
yourself.*

~Ralph Waldo Emerson

Upcoming Meetings and Events-November

Academic Senate

Thursday, January 8, 2009

3:00-4:30

Cedar 1

Curriculum Committee

Executive Curriculum Meeting -
Wednesday, December 10, 2008

2:40-4:40

TRC

Full Curriculum Meeting
Wednesday, December 3, 08

2:40-3:30

Buckeye 4



Columbia College Academic Senate Newsletter



Volume 1, Issue 1

NOVEMBER 2008

COUNCIL OFFICERS

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588-5109

Jeri Perez, Support Staff
588-5381

PRESIDENT'S REPORT

We are back from the State Academic Senate Fall Plenary Session "Celebrating Shared Governance: Twenty Years After AB1725" held Nov 6-8 in Los Angeles. It was a terrific experience for both Jeri and I as there were breakout sessions specifically for Support Staff for Local Senates. I attended sessions pertaining to recent Title V changes, the Senate's role in the Basic Skills Initiative and others related to resolutions before the body and issues facing local senates. The hottest of topics and most amended resolutions pertained to the use of SLO's by accreditation teams as well as the cost to colleges and Senates regarding accreditation. Other robust discussions centered on the "authentication" of online student identities. The resolutions that passed in their "perfected" forms will appear soon on the State Senate web site <http://www.asccc.org>. The plenary session as always was a simultaneously invigorating and overwhelming experience.

The only clarity and consensus on budget is that things are very bad. Columbia is reasonably well situated for this year due to prudent planning and a one time ability to "roll over" funds in anticipation of a late budget from the state. By all accounts there will be midyear cuts but there is no one willing to even speculate about next year's budgetary impact on the Community Colleges except to say it won't be pretty.

As we are implementing portions of the comprehensive planning efforts undertaken in response to our last accreditation visit and report, I would like to remind faculty to participate in the upcoming Program Review and continue to jump into the SLO cycle. It is important to integrate these things into unit planning and show that we are using data in our decision making processes.

Please continue to communicate through your Senate Council representatives on matters before the Senate. Our first attempt at utilizing these cohort groups centered on the issues of our Professional Concerns Procedures and New Faculty Orientation. As the spirit of "professionalism" is highlighted in our college mission statement, mentioned by our Chancellor in a recent message on civility, we may wish to consider defining and articulating our expectations and standards in this area.

I would like to encourage everyone to participate in the conversations on the Civic Engagement Project (send Jim your ideas wild and new) and the possibility and merits of a "College Hour" (see the faculty discussion area). I am of the mind it is in the discussion and engagement of one another that we strengthen our faculty and glimpse our collective potential.

Cheers,

Anne Cavagnaro
Academic Senate President

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PRESIDENT ELECT'S REPORT

Thank you for electing me as your president-elect. I look forward to representing you on the Senate Council for the next three years.

I hope you find this newsletter informative and interesting. As you see, there will be "Fun Facts" about our campus in each addition. If you know of a campus fact that may be of interest to us faculty, please let me know. Also included in each addition will be the biographies of two or three faculty members. Jeri and I randomly selected faculty names from a hat (actually a mini pail) to determine who will be featured in the faculty bio section. If you have any suggestions on how to make this newsletter more useful, please contact Jeri or I. Many thanks to Jeri for giving her creative and technical help in putting this together.

Have a great 2nd half of the semester. Erik



CURRICULUM CHAIR REPORT

There is nothing more gratifying than loving your work. This satisfaction translates into having pride in what other colleges see in your curriculum. I am proud of what each of you has done over the past three years to ensure the integrity of the course outlines on this campus. CurricUNET is up and running. It allows everyone on this campus and others to view the course outlines for every course we offer at Columbia College. If you need help getting started on your yearly review, I am ready to assist you.

Each course outline must be assigned at least one discipline from the disciplines list. If you are not hot on the trail of completing this task, you are falling behind from the majority of your colleagues. I am willing to sit down with you individually and go through each course to assign disciplines if that is what it takes. Call me soon for an appointment.

All courses which charge material fees have passed curriculum over the past two weeks and the parts of the course outline which shows that are being updated.

To settle some issues with the state as far as coding and recording basic skills courses, a new numbering system is coming your way. It will not change the majority of classes on this campus but clears up some confusion!

If you have any questions or need assistance with the items mentioned above, please give me a call.

Joe Ryan
Curriculum Chair

YFA CORNER

Negotiations have started for the 2008-2009 year. We have met one time with the district. We will be using the interest based bargaining approach again this year.

There will be "table talk" emails coming out from the Vice Chancellors office that will have been approved by YFA and District negotiation teams to keep everyone informed of the progress made in the meetings.

We are negotiating salary and benefits based on our re-opener with the district.

If you have any ideas you would like for me to take forward to the table, please send me an email or stop by my office to discuss the topics.

In addition, we have formed a labor management team to meet on a monthly basis to discuss any labor issues that relate to our work environment.

Also, I have established YFA office hours on Tuesdays from 2-3, if you would like to stop by for a beverage and discussion.

Best Regards,

Gene
YFA Vice President - Columbia College

Fun Facts



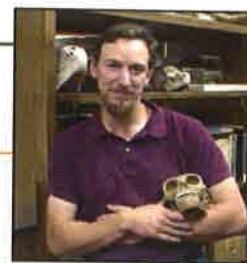
Did you know that YCCD purchased the land to build Columbia College from PG&E for a whopping \$2.50 per acre?

Thanks to Doug Lau for this edition's fun fact.

If you know of a fun fact that can be used in future editions of this newsletter, please submit it to Jeri or Erik.



Micha Miller



Family Details: Wife- Elizabeth, Child- Hailey (13)

Colleges Attended: Western Washington University, Washington State University, Idaho State University

Career Achievements: Got a job.

Hobbies: Sleeping in the dirt, climbing, surfing, biking, swimming, skiing, hiking, eating, working out and being outside with my family.

Why Did You Become a Teacher: Intellectual challenge- Love the material and the learning process.

Favorite Memory as a Teacher: Getting an entire class of students to nap in a meadow in Yosemite on a warm spring day.

Where Were You Born/Grew Up: Born Bad Kreuznach Germany, Grew up (if you can call me grown up)- Maryland, Texas, Germany, Washington State.

How Long Have you Lived in the Mother Lode?: 12 years.

Special Talents: Huh?

What you Value Most about Columbia College: Small size of school, contact with people from different disciplines, getting to know students personally, proximity to wonderful outdoor opportunities and the boulders behind Toyon (my playground).

Brian Greene

Family Details: Married for four years; two-year old son; baby due in April.

Colleges Attended: BA ~ Plymouth State College, NH; MLIS ~ University of Washington, WA; I also attended Universidad Catolica in Valparaiso, Chile for a semester and the University of Pittsburgh's Semester at Sea program for a semester.

Career Achievements: Does getting a job count as an achievement? Oh, I know: winning first place in 2007 state-wide marketing contest for my library trading cards. This isn't a career achievement, but I'm proud that the Library's blog (Library Highlights) is the first result in Google and several other search engines if you search for the phrase 'library highlights'.

Hobbies: Reading, hiking, traveling, going on walks with my son.

Why Did You Become a Librarian: Because I was spending so much time in libraries that I figured I should start getting paid for it.

Favorite Memory as a Librarian: I love locating obscure items for people. The opportunity to do so arises fairly often and when we're successful it feels quite good. It also feels really good to suggest a technique, search strategy or resource to a student and see their efforts go like clockwork. That's unusual – generally there is a technical or some other hiccup that gets in the way of the really important stuff.

Where Were You Born/Grew Up: West Islip, New York, which is on Long Island. That's Long Guyland, if you have a good ascent.

How Long Have you Lived in the Mother Lode?: Twenty-six months.

Special Talents: I'm really good at guessing appropriate size containers for holding items (e.g. leftovers); I can say the alphabet faster backwards than forwards; I once won second place in a talent contest for flipping a baseball cap onto my head with my foot in front of a couple hundred people.

What you Value Most about Columbia College: Students and co-workers are an obvious highlight, but our beautiful campus is also near the top.

Other: I've hitchhiked on all seven continents. For a while in high school I performed magic tricks/juggling feats at birthday parties. I was never terribly good at it, though. Oh, and up until College I only spent two days in school – both in the third grade.



Gene Womble



Family Details: Wife, Debbie of 30 years, two adult children, Erica 28, Brent 22 and two grandchildren... Isaiah 4 and Jonah 6 months.

Colleges Attended: Modesto Junior College, City College of San Francisco, UC Berkeley, Cerro Coso College, and California State University, Stanislaus

Career Achievements: YFA Rep at Large, YFA Vice President, Academic Senate, Member-at-Large, Academic Vice President, Academic Senate President, Senior Negotiator YFA.

Hobbies: Reading, Running and going to the Beach

Why You Became a Teacher: I truly enjoy working with people and being able to teach and learn from others.

Favorite Memory as a Teacher: All of my past students who have come to visit and share their life experiences.

Where you were Born/Grew Up: Born in Fresno and raised in the Central Valley, mainly the Modesto area.

How Long Have you Lived in the Mother Lode?: Not long, use to own a cabin in Sugar Pine

Special Talents: Listening and assisting people to reach their potential.

What you Value Most about Columbia College: My colleagues and the students. I love working here. The people and the students who I have come to know have enriched my life beyond my expectations.

Policy and Procedure's Committee Update

Columbia College, MJC and the YFA Rep Council has agreed upon wording for the syllabus procedure to go along with the recently board approved syllabus policy 6625. The wording will be forwarded to the District Policy and Procedures committee for adoption at their next meeting in December. Any faculty member interested in reviewing the Academic Senate Guidelines for Creating Syllabi may request a copy from Jeri Perez.

Thank you for all the feedback on the Computer Use Policy and Procedures. I am working with Gina Rose to gather answers to many of the questions we had. This Policy will continue to be revised by an ad hoc committee and will come back for further review.

The Policy and Procedures Committee will be revising the Chancellor's suggested draft for a Civility Policy and sending out again for constituency feedback.

Kathy Schultz

"Remember The moments of the past.

Look forward to the promise of the future.

But, most of all, celebrate the present, for it is precious."

Upcoming Meetings and Events-November

Academic Senate

Friday, November 21, 08

1:30-3:00

Cedar 1

Curriculum Committee

Executive Curriculum Meeting -
Wednesday, November 19, 08

3:30-4:40

Buckeye 4

Full Curriculum Meeting
Wednesday, November 19, 08

2:40-3:30

Buckeye 4



Columbia College Academic Senate Newsletter

Ida Ponder, President Alicia Kolstad, 1st Vice President
Larry Steuben, Member-at-Large Morgan McBride, Past President

November 3, 2003

From the desk of Ida Ponder, President:

I can hardly believe that we are already this far through the Fall semester. I think that the traveling Senate of the Whole meeting is working nicely. Everyone that is hosting a meeting is very excited. Please try to attend so that the hosts will have a rewarding experience. I know that you are all busy and with the compressed schedule it is difficult to fit one more thing in, but we have to remember that our senate is only as strong as our members.

I also want everyone to know that if you have anything you like to have on the agenda for the next meeting please let Linda Baker or myself know so that we can make sure it happens.

I am having a good time and learning so much. Thank you all for all the help that you have been in helping me learn and keeping me from forgetting things.

Sincerely,

Ida Ponder

From the desk of Alicia Kolstad, Vice President:

As we move forward with the accreditation process we will need faculty representation on each of the accreditation committees. The steering committee has determined that we will use the accreditation "Themes" to initially define the committees. They are as follows:

- Institutional Commitments
- Evaluation Planning & Improvements
- Student Learning Outcomes
- Organization
- Dialogues
- Institutional Integrity

Dave Wilson has a comprehensive description of the Themes.

Please let Ida Ponder know if you have an interest in a specific committee. She will be making contacts and recommending faculty for each committee.

The Academic Senate agreed by consensus that the Accreditation Committees should have a minimum of three faculty members. One should be from Voc. Ed and one from Arts & Sciences. Each department should plan on sending at least one faculty member.

Faculty representation on Selection Committees:

AAC Instructional Assistant-Ted Hamilton & Meryl Brooks
Library Media Tech II -Larry Steuben & Ted Hamilton

Curriculum Committee Updates:

New Certificates

N/A

New Courses

Cmpsc 183B
Cmpsc 183C
Cmpsc 183D
EMS 170 (11 Courses)
EMS 370 (4 Courses)
H-HP 98 I
H-HP 98 II
EMS 110
Child 170
Child 105
Chem 98
Chem 11
FIRE 56
SAR 56
FIRE 170 Special (8 Courses)
FIRE 120
H-HP 46
ART 74

Course Modifications

Child 22
EMS 7
OFTEC 131
PHYSICS 1
ART 11
ART 31
ART 32
ART 33
ART 35
ART 71
H-HP 20

Course Deletions

H-HP 29
H-HP 21
Child 5 effective 2004-2005

EMS 170 (2 obsolete Courses)
MATH 8
OFTEC 62
OFTEC 60

Committee Assignments:

Columbia Scholarship- Tom Johnson, Susan Medeiros, Lynn Martin
Facilities-Suzanne Patterson, Blaine Rogers, Morgan McBride, Larry Steuben
Graduation-Lynn Martin, Joe Ryan
Staff/Faculty Development-Vonna Breeze-Martin, Laurel Grindy, Ray Leidlick, Maria Madurga, Paula Clarke, Bill Wilson
Wellness-Laureen Campana, Patricia Harrelson, Ida Ponder, Shelly Attix, Blaine Rogers
Curriculum Committee-John Leamy, Kathy Schultz, Pete Daly, Paula Clarke, Ted Hamilton, Bill Wilson, Susan Medeiros, Alicia Kolstad-Intern
Distance Education- Erik Andal, Ida Ponder, Melissa Colon, Kathy Schultz, Joe Ryan, Gene Womble, Lynn Martin
Faculty Scholarship- Michael Hill, Paul Lockman
Sabbatical Leave- Jim Toner, Morgan McBride, Suzanne Patterson, Dennis Albers, Laurel Grindy
Safety Committee- Laureen Campana,
Accreditation Steering Committee-Erik Andal, Alicia Kolstad, Ray Leidlick-Faculty Co-Chair

If your name is listed on a committee and shouldn't or not listed and should be please let us know. It is an oversight not an addition without your knowledge or a deletion without your knowledge.

Enrollment/Growth:

Fall 2003 first Census 3,446

Next Senate Meeting:

Friday November 21, 2003 2:00-3:30 Cellar Restaurant

Next Senate Council Meeting:

Friday November 21, 2003 12:00-1:00 Cedar 10

Faculty Activities:

November 7th - Faculty Social at Apple Valley Estates Clubhouse
Bring a bottle of wine or other beverage and cheese to a casual Friday social from 4-6 pm.

Other:

Community Colleges Key Issues for the New Administration

1. Provide the community colleges with the funding mandated by law (Proposition 98) so that these persistently underfunded institutions can: a) provide a quality education; b) accommodate the needs of the people for access to higher

education; and c) contribute fully to California's economic recovery and job growth as the State's largest workforce education provider.

- California's higher education institutions are trying to accommodate dramatic enrollment growth—driven primarily by rapid growth in the number of high-schoolers and recent high school graduates. This current wave of students is called “Tidal Wave II.” The State's smartest fiscal strategy for meeting the demands of Tidal Wave II in its difficult fiscal circumstances is to direct as many students as possible to the community colleges and to make sure the funding is available to support the needed course sections. This strategy is also smart because the community colleges are the State's largest workforce education provider, and they can play a key role in job growth and economic recovery.
- Each additional student at UC costs taxpayers about \$9,000. Each additional student at CSU costs taxpayers about \$6,600. Each additional student at a community college costs taxpayers about \$4,000. Moreover, each dollar allocated to the community colleges helps the State meet its constitutional spending obligation under Proposition 98.
 - Proposition 98—passed by the voters in 1988—amended the State Constitution to guarantee annual funding levels for K-14 education, based on enrollment levels and state economic factors. The Legislature passed implementing legislation in 1989 to provide a “split” of the Proposition 98 funds: 10.93% for the community colleges, and 89.07% for the K-12 schools.
 - Since then, unfortunately, the Legislature rarely has complied with its own promise. In the last several years the community colleges have received between 10.2% and 10.4% of Proposition 98 funds. This has left the colleges short several hundreds of millions of dollars each year, and has impeded efforts to adequately serve all students. In the 2003-04 Budget Act signed by Davis, the community colleges share fell precipitously to 9.6%.
- CCC Funding from Proposition 98, Lottery and Student Fees for 2003-04 totals \$4.967 billion. This is \$4,495 per *funded* full-time equivalent student. (Colleges are also serving about 30,000 full-time equivalent students—the equivalent of a UCLA campus-- for whom they receive no state funding.)
- Total CCC funding for 2003-04 is virtually identical to funding in 2001-02, even though enrollments will be about 4 percent higher. Thus, per student funding has fallen 4 percent in the course of two years. Adjusting for inflation, per-student funding has fallen almost 7 percent. This drop in per-student funding is forcing compromises in quality, especially considering that California's community colleges are \$2,300 below the national average in per student funding for community colleges.
- The Chancellor's Office of the California Community Colleges has prepared a budget plan for the 2004-05 fiscal year that helps the State carry out such a strategy. The budget plan recognizes that returning the community college share to the legally-promised 10.93% must take place in stages, rather than all at once—

given the state's fiscal problems and the real needs of K-12 schools. The community college plan calls for a 10.55% share for 2004-05.

II. Reduce State micromanagement of the community colleges by enabling the system (local boards of trustees and the Board of Governors) to govern more of its own affairs, and by enabling the Board of Governors and Chancellor's Office to carry out their assigned roles.

- California law provides for the community colleges to be governed by local boards of trustees at the district level; and the Board of Governors, along with its administrative arm, the Chancellor's Office, at the system level. The roles for the system and local boards are separately set out in statute. Unlike the University of California and California State University systems, local districts, the Board of Governors and Chancellor's Office of the community colleges are heavily micromanaged by statute, and by various state control agencies, including the Department of Finance, and the Department of Personnel Administration. While the UC Regents and CSU Trustees have control over the operating budgets and personnel structures for their system offices, the Board of Governors has no such control.
- The current operating budget for the Board of Governors and Chancellor's Office is \$5 million less than it was some 14 years ago, in 1989-90. Major reductions in the past 2-3 years have incapacitated the office, and it can no longer carry out its essential governance and accountability roles. This threatens the effectiveness and accountability of the entire system.
- To enable the community colleges to be a true system of higher education, the Board of Governors and the leadership of all of the community college organizations—trustees, CEOs, faculty, classified staff and students—all support the following changes:
 1. Provide the Chancellor's Office with sufficient resources to perform system wide functions, programs, and activities set forth in law.
 2. Allow the Board of Governors to appoint its own executive staff and to have greater flexibility in the management of the budget of the Chancellor's Office, in a structure more closely resembling the authority granted to the CSU Board of Trustees.
 3. Allow the Board of Governors to set salaries for Chancellor's Office employees in parity with salaries in the community college districts.
 4. Allow the system (districts and the Board of Governors) a greater role in determining whether its regulations impose state-mandated local costs.

Respectfully submitted,

Alicia Kolstad

Lynn Martin

From: Erik Andal
Sent: Wednesday, January 16, 2002 7:25 AM
To: _CC Certificated Full Time; _CC Certificated Part Time; Alice Murillo; Jim Riggs; Allen Boyer; Norine Holmes
Subject: Senate Newsletter

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President **Gene Womble**, 1st Vice President **Erik Andal**, Vice President for Curriculum
Ray Liedlich, Member-at-Large **Maryl Landess**, Past President

January 15, 2002

Reports From the Senate Officers

*From the desk of **Ted Hamilton**, President*

The most important activities I wish to report upon deal with the college's success in gaining District approval for two faculty hires--one, the replacement for Tad in Chemistry and a new position in Emergency Medical Services. At a time when most hiring district-wide is on hold, these two positions were approved, in recognition of their significance to the ongoing success of the college.

Secondly, the approval of the YCCD Board to go forward with the new Learning Resources Center at this time demonstrates the confidence of the Board and the Chancellor in the directions taken here at Columbia. Dr. Riggs deserves a great deal of credit for this positive outcome. When completed, this new facility will generate many new and exciting creative options for us.

Thirdly, the enrollment management and marketing successes have dramatically reduced the number of sections cancelled this Spring Semester, increased our critical FTES projections to more than 8% over last spring, and have increased our space utilization statistics (all essential elements in advocating for greater resources for the college).

Finally, there are connected, ongoing discussions about the need for greater communication about class minimum sizes, cancellation criteria, large-class incentives, and other professional concerns for faculty. I hope that these difficult budget times can be seen as a time of creative opportunity here at Columbia.

*From the desk of **Gene Womble**, First Vice President*

I would like to welcome everyone back for the spring semester..... I will be working with a couple of faculty members to establish a committee policy for the senate this semester. Also, if you are interested in advertising your programs in the local newspapers please see your respective dean. This is a new opportunity for us to advertise for prospective students. If you have any questions about this new opportunity please give me a call or email.

Have a wonderful semester

*From the desk of **Erik Andal**, Vice President of Curriculum*

SYLLABUS (For Purdy's Drama 20):

- I. Required Reading:
 - A. Assigned selections from the text:
 - 1. Oral Interpretation, Charlotte Liele (1-7).
 - B. Selected chapters on reserve at the library circulation desk.
 - C. Supplemental instructor handouts of selected literature and example performance pieces (varies each semester).

- II. Recommended Reading:
 - Selected collections of monologues, orations, dramatic dialogues scenes, play collections, poetry anthologies, as assigned (individual titles).

- III. Papers:
 - Three critical reviews of three plays attended during semester. Each review includes an introduction, a thesis evaluating the production seen, support of judgement in terms of acting, directing, technical elements, and themes.

- IV. Grading Standard:
 - A. An average of grades assigned for each of eight speaking rounds and three critical play reviews.
 - B. Subjective assessment of progress/improvement.
 - C. ~~Regular attendance.~~
 - D. Satisfactory participation in class exercises and performance evaluations.

V. Course Calendar (For Purdy's Drama 20):

- Week 1: (Hrs. of anticipated preparation time=4)
- 1. Course Introduction:
 - a. Definition, scope, and purpose.
 - b. Methodology and assignments.
 - c. Requirements and evaluation.
 - 2. Lecture Topics:
 - a. Physiology of voice.
 - 3. Activities:
 - a. Vocal warm-ups.
 - b. Breath support.
 - c. Sound production.
 - d. Placement.
 - 4. Assignments:
 - a. Perform vocal warm-ups.
 - b. Perform text exercises.
 - c. Perform hand-out exercises.

The committee has only a few meetings remaining in which curriculum proposals can be considered and approved for inclusion in the catalog. The new Tourism courses/program are in the final draft stages and will be considered for approval next month.

Dr. Johnson has finished his semester tenure as the curriculum committee faculty intern. Katherine Shultz will serve as the intern for the spring semester.

Dr. Murillo and I have been working to re-create an up to date curriculum committee handbook. The new version will have current information and will (hopefully) be more user friendly. Each of the committee members will receive the revised handbook, with extra copies in the instruction office and possibly the library. The revised handbook will be ready for the approval process this semester.

New Certificates

N/A

New Courses

Auto 198--B.A.R. 2003-2004 Update Training - 1 unit

Course Modifications

Cmpsc 24-Programming Concepts and Methodology 2

Course description corrected and representative texts updated.

Course Deletions

N/A

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Norine at x5223.

*From the desk of **Ray Liedlich**, Member-at-Large*

Last Spring a number of faculty expressed concerns about the Academic Senate leadership failing to provide timely and effective communication and to involve faculty members at large in the decision-making process. The President and Council have addressed these concerns throughout the past Summer and the Fall Semester. I believe that we have improved this situation significantly and we are now working well as a Council in resolving the objections expressed last year. Now we need to know from you as a Senate of the whole if you share this sense and, if not, what further steps we can take to improve our communication and decision-making processes. Please let me or any other Council member know what additional things you would like us to consider to improve the effectiveness of the Academic Senate for all of us.

Faculty representation on Selection Committees

No Report

State Senate News

*From the (state) **Chancellor***

On the Budget:

Governor Davis released his proposed 2002-03 Budget this afternoon, a spending plan that attempts to

3. Assignments:
 - a. Write introductions to prose description.
 - b. Cut prose descriptions and rehearse for performance.
 - c. See first play and write critical essay.

Week 6: (Hrs. of anticipated preparation time=6)

1. Lecture Topics:
 - a. Creating a character.
 - b. Character monologues.
 - c. Dramatic literature.
2. Activities:
 - a. Performance of prose descriptions (4-8 minutes).
 - b. Evaluation of performance.
3. Assignments:
 - a. Rehearse prose description.
 - b. Research and select monologue.

Week 7: (Hrs. of anticipated preparation time=6)

1. Lecture Topics:
 - a. Character canons, biographies, creation from text and observation resources.
2. Activities:
 - a. Performance of prose descriptions.
 - b. Evaluation of performance.
 - c. Character exercises.
3. Assignments:
 - a. Rehearse character monologues.

Week 8: (Hrs. of anticipated preparation time=6)

1. Lecture Topics:
 - a. Two plus character dialogues.
 - b. Techniques and sources of dialogues.
 - c. Dramatic literature, short story, and novel.
2. Activities:
 - a. Performance of character monologues.
 - b. Evaluation of performance.
3. Assignments:
 - a. Chapter 8 - Dramatic Literature.
 - b. Research and select dialogue #1 - Humorous.

Week 9: (Hrs. of anticipated preparation time=7)

1. Lecture Topics:
 - a. Aspects of comedy.
2. Activities:
 - a. Perform character monologues.
 - b. Evaluate performance.
3. Assignments:
 - a. Rehearse dialogue #1 - Humorous.

Week 10: (Hrs. of anticipated preparation time=10)

1. Lecture Topics:
 - a. Aspects of serious drama.

deal with a \$12-plus billion shortfall in revenue without raising taxes or student fees. As predicted, significant base budget reductions are proposed for most areas of state and local government.

The community colleges--and education generally--emerged as one of the Governor's highest priorities. The Governor honored the Proposition 98 guarantee, and actually increased the overall level of funding for our colleges. Given the Governor's intention to develop a spending plan that doesn't involve raising taxes or increasing student fees, some reductions in base funding were inevitable. Here are the details:

Augmentations:

- 3% for enrollment growth (\$118.7 million)
- 2.15% for Cost of Living (COLA) (\$88.8 million)

Base Funding Restorations (some of which to address programs funded out of the Proposition 98 Reversion Account):

- \$57 million for Part-time Faculty Compensation
- \$49 million for Scheduled Maintenance (\$22.9 million is one-time funding from Prop. 98 Reversion Account)
- \$49 million for Instructional Equipment (\$22.9 million is one-time funding from Prop. 98 Reversion Account)
- \$5 million for Teacher and Reading Development
- \$7 million for Part-time Office Hours

Base Funding Reductions (Please sit down before reading this):

- \$58 million reduced from CalWORKS (leaving \$7 million for child care)
- \$26.8 million reduced from Matriculation (leaving \$44.5 million for this program)
- \$19.8 million reduced from Telecommunications and Technology Infrastructure (leaving \$24.5 million for this program)
- \$10 million reduced from the Fund for Student Success (leaving \$6.2 million)
- \$8.8 million reduced from the Economic Development Program (leaving \$36.8 million)
- \$5.2 million reduced from the Faculty and Staff Development Program (leaving nothing)
- \$1 million reduced from the Nursing Program Expansion (leaving \$3 million)

Enrollment/Growth

The latest data indicates that we are doing well with growth this semester. There are areas to look at when considering growth. The following are data as comparing Spring, 2001 and Spring, 2002.

- FTES, an increase of 8.83%
- Enrollments, an increase of 7.44%
- Total Units, an increase of 10.34%

FYI- a Full Time Equivalent Student (FTES)= 525 hours of class time. The College receives about \$1700 per FTES.

In-Service / Flex Activities

No Report

Specific suggestions for institutionally planned Flex activities for fall need to be submitted to Alice Murillo, Gary Mendenhall or George Railey.

2. Activities:
 - a. Perform humorous dialogue.
 - b. Evaluate performance.
3. Assignments:
 - a. Rehearse humorous dialogue.
 - b. Rehearse and select serious dialogue.
 - c. Assign critical review of second play.

Week 11: (Hrs. of anticipated preparation time=7)

1. Lecture Topics:
 - a. Techniques of serious drama.
2. Activities:
 - a. Perform humorous dialogue.
 - b. Evaluate performance.
3. Assignments:
 - a. Rehearse serious dialogue.
 - b. Submit second critical review.

Week 12: (Hrs. of anticipated preparation time=6)

1. Lecture Topics:
 - a. Characteristics of poetry.
2. Activities:
 - a. Perform serious dialogues.
 - b. Evaluate performances.
3. Assignments:
 - a. Rehearse serious dialogue.
 - b. Research and select poetry.

Week 13: (Hrs. of anticipated preparation time=7)

1. Lecture Topics:
 - a. Aspects of poetry continued.
2. Activities:
 - a. Perform serious dialogues.
 - b. Evaluate performances.
3. Assignments:
 - a. Write Haiku poems.
 - b. Rehearse poetry selections.

Week 14: (Hrs. of anticipated preparation time=7)

1. Lecture Topics:
 - a. Introduce mixed media assignment.
2. Activities:
 - a. Perform poetry selections.
 - b. Evaluate performances.
3. Assignments:
 - a. Rehearse poetry selections.
 - b. Research and select mixed media selections (four plus literary genre related to a central topic, theme 10BA, etc.).

Staff members who have specialized training in pedagogy are encouraged to offer flex activity seminars. Again, submit your plan to Alice, Gary, or George.

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor. The money for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Friday, February 8th, 2002 at noon.

Next Senate Council Meeting

Friday, February 8th, 2002 at 11:00.

Other

Respectfully Submitted,
Erik Andal

Week 15: (Hrs. of anticipated preparation time=10)

1. Lecture Topics:
 - a. Techniques of mixed media.
 - b. Readers' theatre.
2. Activities:
 - a. Perform poetry selections.
 - b. Evaluate performances.
3. Assignments:
 - a. Select readers' theatre groups.
 - b. Research and select readers' theatre material.
 - c. Rehearse mixed media assignment.
 - d. See and review third play performances.

Week 16: (Hrs. of anticipated preparation time=10)

1. Lecture Topics:
 - a. Readers' theatre continued.
2. Activities:
 - a. Perform mixed media.
 - b. Evaluate performance.
3. Assignments:
 - a. Rehearse mixed media.
 - b. Rehearse readers' theatre.

Week 17: (Hrs. of anticipated preparation time=12)

1. Activities:
 - a. Perform mixed media.
 - b. Evaluate performance.
3. Assignments:
 - a. Rehearse readers' theatre.

Week 18: (Hrs. of anticipated preparation time=0)

1. Activities:
 - a. Perform readers' theatre as final.

Larry Steuben

From: Erik Andal
Sent: Thursday, February 14, 2002 2:55 PM
To: _CC Certificated Full Time; _CC Certificated Part Time; Allen Boyer; Alice Murillo; Jim Riggs
Subject: Senate Newsletter

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President **Gene Womble**, 1st Vice President **Erik Andal**, Vice President for Curriculum
Ray Liedlich, Member-at-Large **Maryl Landess**, Past President

February 14th, 2002

Reports From the Senate Officers

*From the desk of **Ted Hamilton**, President*

The most important presidential activities of the last weeks have involved moving forward with the evaluations of campus educational administrators. It is largely due to Dr. Riggs willingness to continue the established practice of faculty participation in these evaluations that the deletion of administrator evaluation from the YFA-YCCD contract has not adversely affected us at Columbia College. It is important to recognize that these evaluations are for the improvement of performance and reflect a broad input from the faculty working closely with the respective administrators. If faculty have specific concerns, commendations, and/or suggestions they should communicate them to either Doug Kotarek or myself as soon as possible.

In addition, progress is being made on distributing an agreed upon document dealing with the issues of class cancellation criteria, large class incentives, and other creative enrollment management topics. It is hoped that creativity, clarity, and transparency will be the overarching values found in the new document.

Finally, the upcoming Academic Senate for California Community Colleges will be having the Spring Session at the SFO Westen Hotel on April 4-6. When the full agenda and resolutions are sent from the Sacramento office I will make them available to interested faculty for review and comment.

One last word---Remember that faculty volunteers for the Faculty Scholarship Committee should get their names to me as soon as possible so that the committee can be formed and establish their schedule.

*From the desk of **Gene Womble**, First Vice President*

I have received questions regarding committee memberships. I would like to remind faculty that I am available to answer questions regarding committee assignments and terms. Also, some of you may have noticed that the College has begun the periodical advertisement in the Union Democrat. Four classes will be advertised on an on-going basis. Gary Mendenhall and George Railey will each determine which classes will be advertised. As such, contact your dean if you have a marketing need for your upcoming class. Enjoy your holiday weekend.

From the desk of Erik Andal, Vice President of Curriculum

Alas! The curriculum committee is in the process of defining new requirements for submitting curriculum proposals. Essentially, the requirements will be minimized to provide an efficient, legal, and faculty friendly process. The committee has yet to officially approve the new requirements, but I expect it to happen within the next couple of meetings. Contact a committee member if you would like to forward concerns to the committee.

The deadline has passed for submitting proposals for inclusion in the 2002-3 catalog or the Fall, 2002 schedule of classes.

New Certificates

N/A

New Courses

- EMS 355, 0 units
- EMS 357, 0 units
- EMS 375, 0 units
- FIRE 170, 1 unit
- CMPS 43, 3 units

Course Modifications

- AUTO 2, change number to AT 100
- AUTO 40, change number to AT 101
- AUTO 14, change number to AT 102
- AUTO 70, change number to AT 103
- AUTO 55, change number to AT 110
- AUTO 21, change number to AT 111
-]AUTO 63, change number to AT 112
- AUTO 45, change number to AT 120
- AUTO 41, change number to AT 121
- AUTO 31, change number to AT 122
- AUTO 56, change number to AT 130
- AUTO 22, change number to AT 131
- AUTO 37, change number to AT132
- AUTO 72, change number to AT 165
- WLDTC 1, change number to WT 100
- WLDTC 60, change number to WT 101
- WLDTC 2, change number to WT 110
- WLDTC 3, change number to WT 111
- WLDTC 170, change number to WT 165, cross list as ART 165

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Norine at x5223.

From the desk of Ray Liedlich, Member-at-Large

Faculty representation on Selection Committees

No Report

State Senate News

From the (state) Chancellor

**No report since 1/11/02

Enrollment/Growth

In-Service / Flex Activities

No Report

Specific suggestions for institutionally planned Flex activities for fall need to be submitted to Alice Murillo, Gary Mendenhall or George Railey.

Staff members who have specialized training in pedagogy are encouraged to offer flex activity seminars. Again, submit your plan to Alice, Gary, or George.

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor. The money for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Friday, March 8th, 2002 at noon.

Next Senate Council Meeting

Friday, March 8th, 2002 at 11:00.

Other

Respectfully Submitted,
Erik Andal

Larry Steuben

From: Erik Andal
Sent: Friday, April 12, 2002 11:39 AM
To: _CC Certificated Full Time; _CC Certificated Part Time; Jim Riggs; Allen Boyer; Norine Holmes
Subject: Senate Newsletter

**Monthly Newsletter of the
Columbia College
Academic Senate**

Ted Hamilton, President **Gene Womble**, 1st Vice President **Erik Andal**, Vice President for Curriculum
Ray Liedlich, Member-at-Large **Maryl Landess**, Past President

April 15, 2002

Reports From the Senate Officers

*From the desk of **Ted Hamilton**, President*

It is that joyous time of the year again! Time to nominate your colleagues for the annual faculty awards. The forms and criteria for nominated faculty for recognition at our annual picnic will be in your mail boxes this Friday. Please consider who you feel should be recognized for their outstanding contributions. The Academic Senate Council will review the nominations and select the most appropriate. The deadline for submitting nominations is Thursday, April 18th, so please don't delay. Nominations should be turned in to the Academic Senate mail box. Thanks, Ted

*From the desk of **Gene Womble**, First Vice President*

Greetings Colleagues,

I recently attended the Statewide Academic Senate Conference in Millbrae. I found the conference to be informative and interesting about other local college senate activities and statewide issues. Some of the sessions I attended included topics on the current state budget, local senate processes and continued state funding for certain programs.

I enjoyed the opportunity to attend the conference and share with other community college staff members from around the state all the positive things we are doing here at Columbia College for the students.

Stop by for a cup of coffee, breakfast danish, and a discussion on recent statewide issues if you desire.

Best Regards,

Gene Womble

From the desk of Erik Andal, Vice President of Curriculum

The curriculum committee and Senate support staff position is currently being filled. Interviews took place last month with very impressive candidates. Dr. Riggs is expected to make his selection from the finalists this week. The successful candidate will be asked to work for the last weeks of the academic year- before Norine leaves for retirement. We know all too well from past experience how important continuity is between the outgoing and incoming staff. I would like the successful candidate to provide support for this newsletter with the hope that s/he will have computer skills to create a more impressive format. Please forward me any suggestions for an improved newsletter regarding format, topics or anything else that would enhance its usefulness.

The committee's last scheduled meeting for the year is May 1st. A discussion will be held regarding certificates. The topic is broad-based. If you have input, contact a committee member or attend the meeting in Fir 2.

New Certificates

New Courses

EMS 170, Pediatric Education for Pre-hospital Professionals (PEPP) Module B, .5 units
EMS 170, Pediatric Education for Pre-hospital Professionals (PEPP) Module A, .5 units
EMS 170, Paramedic Refresher Class, 3 units
EMS 170, Hazardous Material Training, 1.5 units
INDID 310, Introduction to Tutoring in the k-12 Classroom, 0 units
Math 310, Techniques for Small Group Instruction in Mathematics, 0 units

Course Modifications

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Norine at x5223.

From the desk of Ray Liedlich, Member-at-Large

I want to remind faculty involved in the evaluation process that last year the Academic Senate adopted a Proposal for Improving Faculty Evaluation. It provides us with a set of professional expectations for Columbia College faculty that we agreed could serve us well in this process.

The complete document was distributed to faculty and is available for use as an option in peer evaluation. Although it was not referred to in the material coming from the Instruction Office regarding faculty evaluation, I would like to encourage all faculty to consider using this set of expectations as an option not only for completing the peer evaluation phase of this process, but as a model of what we believe to be exemplary faculty performance.

Faculty representation on Selection Committees

No Report

State Senate News

From the (state) Chancellor

Given the Governor's proposed cutbacks in CalWORKS, Matriculation, Economic Development, Staff

Development, and other items, some districts have proceeded to send layoff notices, or otherwise provide notice to employees who work in categorical programs of indeterminate duration. We understand the need to proceed in accordance with the law, and the need to be able to absorb the proposed reductions should they be approved by the Legislature. On the other hand, none of the proposed reductions have yet been approved by the Legislature, and we should not take them as a given.

Further, the particular reductions in the programs may not come down as proposed. For instance, instead of approving the particular reduction to the centers in the Economic Development Program, the Legislature might approve a reduction to the program and authorize the Board of Governors to determine how this cut will be absorbed.

To help you with these difficult circumstances my office, to the maximum extent authorized by law, will be providing you with additional time to expend funds. These extensions will apply not only to competitive grants, but also to allocations of categorical funds. Specific notice and parameters will be coming to you via the specific programs, but I wanted to signal this effort so that you may begin planning. Overall, we're looking to extend the authorization to expend funds to the end of September (an additional 90 days). In this manner, as the State budget is resolved (something we're all expecting will be very late this year) we'll attempt to provide you more time to plan and adapt to the actual (if any) reductions that come down.

Enrollment/Growth

From the Business Office (Connie)

No Report

In-Service / Flex Activities

Specific suggestions for institutionally planned Flex activities for fall need to be submitted to Alice Murillo, Gary Mendenhall or George Railey.

Staff members who have specialized training in pedagogy are encouraged to offer flex activity seminars. Again, submit your plan to Alice, Gary, or George.

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor. The money for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Friday, April 19th, 2002 at noon.

Next Senate Council Meeting

Friday, April 19th at 11:00.

Other

Faculty interested in submitting an article for the Senate Newsletter should forward the draft to the editor (that's me). Content of articles should be of an academic nature. The "guest article" should be no more than 300 words.

August 22, 2002

TO: Linda Baker

FROM: Erik Andal

SUBJECT: Senate Newsletter Procedures

1. Request senate officer's entries. Deadline for submission of these entries should be 3-5 working days before the 15th.
2. Using template (previous edition of the newsletter) insert appropriate text. I will send you the state chancellor's entry. The curriculum committee action items are self explanatory. You will need to contact Connie Mical for the enrollment report.
3. Send the final draft of the newsletter to me via e-mail at least 1 or 2 working days before the 15th for review.
4. I'll return the newsletter asking you to distribute it. The e-mail distribution list is as follows:
 - a. All CC certificated, full-time
 - b. All CC certificated, part-time
 - c. Dr. Riggs
 - d. Dave Willson
 - e. The faculty consultant to the board (you'll need to ask Morgan who this is).

Also, post a hard copy on the bulletin board near the entrance of the instruction office.

We will need to determine who will need a hard copy in lieu of e-copy. This is something we can work on later.

5. Save the newsletter so that an archive is available.
6. As we discussed before, if you gain the skills to "spruce up" the newsletter using Pagemaker or some other publication software, please do so.

With the signature of the governor, the state budget for 2002-03 was finalized increasing overall community college funding statewide by \$72 million dollars. The budget contains a 2% COLA for general and categorical funding and a provision for 3% enrollment growth funding. Despite these increases, several categorical programs suffered significant reductions. Matriculation funding which provides assessment, orientation, and advisement services was reduced by 29%. Tech II (TTIP), which funds technology and training on campus was reduced 45%, while 100% of Staff Development funds were eliminated.

These reductions present serious fiscal challenges for the college. However, due to our strong enrollment growth, the overall budget outlook for Columbia College this fiscal year 2002-03 is fairly positive. The closing of the 2001-02 year showed Columbia exceeding its FTE enrollment target by 84 FTE at a growth rate of nearly 8%, far exceeding our target of 3.75%.



President: Morgan McBride **1st Vice President:** Vacant **Vice President for Curriculum:** Erik Andal
Member at Large: Maryl Landess **Past President:** Gene Womble

Reports From the Senate Officers

From the desk of Morgan McBride, President

Wow! Do all of you feel like you hit the ground running and haven't gotten a break yet? Yep! We all do, it seems. So what has happened within the realm of Academic Council to date?

Most recently we had the shared Columbia College, Modesto Junior College retreat at Instructor David Baggett's beautiful home in Knights Ferry. The most powerful presentation of the day was by Alan Frey. Alan is a negotiator with California State CTA. His power point presentation was highly informative regarding the budget process used statewide by all California Community Colleges. He had quite a lot of additional information regarding our district specifically. I cannot emphasize too greatly the importance of you checking with someone who was there for an overview of the information that we gleaned from this presentation.

Those of you who volunteered for the various committees have been busy attending meetings. I would like to reiterate the importance of getting the information from the meetings out to all of us so that we stay informed of all that is going on campus wide - that's largely what shared governance is all about! Thank you ALL, again, for volunteering for these positions.

I have had the opportunity of attending two Board of Trustees meetings to date...some interesting machinations by some equally interesting individuals. Along those same lines, the YFA Pac has left copies of the September 4th Trustee Candidates Forum at the desk of Linda Baker, the Academic Senate Secretary, for you to check out so that you can view at home, if you wish.

Of course you all know we're in the midst of the VP elections and by the next newsletter we will have a full Senate Council. We will all be working hard toward an effective senate.

I would like to thank all 35 of you who attended the initial Senate meeting on August 29, and look forward to seeing you at the meetings throughout the year. Please feel free to "bring a friend" from the faculty for the next meeting on September 27! 'Til next time!
Morgan

From the desk of Gene Womble, Past President

Greetings Colleagues,

I would like to wish each one of you a productive and wonderful year. If I can provide any assistance to make your year a successful one, please contact me at your convenience.

Best Wishes

Gene Womble
Academic Senate Past President

From the desk of Erik Andal, Vice President of Curriculum

Dave Willson, Linda Baker and I have hit the ground running. We will be looking at courses that need review according to title V. Also, some of the course outlines of record (official college outlines) are missing.

An issue that we face as faculty is a proposed title V requirement that the Board of Governors is considering. The proposal is an Information Competency requirement for all recipients of

associate degrees. The colleges will determine how they will ensure that graduates can use technology in research and then analyze the information for integrity (the wording is actually a bit more specific). The requirements may very likely take effect next academic year. The curriculum committee will work on options for Columbia College. If you are interested in more information you may call me at x5200 or contact Linda for a copy of the proposal. You may also want to visit the State Senate website (a link to the site is on our senate's web page).

New Certificates

New Courses

AT 167, B.A.R. 2003-04 Update Training, .5 unit
BUSAD 164, Income Tax, 3 units
EMS 170, Pediatric Education for Pre-hospital Professionals (PEPP) Module B, .5 units
EMS 170, Pediatric Education for Pre-hospital Professionals (PEPP) Module A, .5 units
EMS 170, Paramedic Refresher Class, 3 units
EMS 170, Hazardous Material Training, 1.5 units
INDIS 310, Introduction to Tutoring in the k-12 Classroom, 0 units
INDIS 170, Instructional Skills Training, 1 unit
Math 310, Techniques for Small Group Instruction in Mathematics, 0 units

Course Modifications

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Linda at x5223.

From the desk of Maryl Landess, Member-at-Large

A few informational items from the first College Council meeting:

- No new Staff Development or TTIP funds will be coming from the state this year (about \$30,000 previously) and next year is not likely to be any better. About \$12,000 was rolled over from last year, so some staff development can still be supported. Creative input on how these funds might be most efficiently utilized is needed.
- Although Columbia College has been showing significant growth, state funding for that growth is limited. We may have to limit growth based on the state cap.

- Requests for replacement/new full-time faculty positions will be solicited soon.
- We will be discussing Excellence Initiative implementation plans. Where should we go from here? Please share any ideas you have.

If you have input on these items or agenda items for the College Council that you would like me to suggest, please let me know. Pat Pantaleoni plans to distribute College Council Minutes to all via e-mail. Hope your semester is starting well.

Faculty representation on Selection Committees

No Report

State Senate News

From the (state) Chancellor

Voter Registration and Informing Students of Issues on the Ballot:

Many community colleges have been active in registering students to vote; and this activity led by students, faculty, staff, and others is to be commended. We build community, and we encourage our students to be good citizens when we take steps to enable them to participate in our democracy. In addition, when we take steps to educate and inform our students of issues on the ballot (including the materials that are available to them to become better informed of candidates and issues), we also increase the likelihood that they will exercise this critical right that is essential to democracy. In the coming months, I encourage all of you to work together on your campuses to ensure there are opportunities for students to register and to become informed about issues on the ballot. I know that you will do this in a neutral and objective way, as is required by the law. Also, to the extent you already have activities in place, I would appreciate a brief response so that we can gain a sense of the activities system wide.

Enrollment/Growth

From the Business Office (Connie)

With the signature of the governor, the state budget for 2002-03 was finalized increasing overall community college funding statewide by \$72 million dollars. The budget contains a 2% COLA for general and categorical funding and a provision for 3% enrollment growth funding. Despite these increases, several categorical programs suffered significant reductions.

Matriculation funding which provides assessment, orientation, and advisement services was reduced by 29%. Tech II (TTIP), which funds technology and training on campus was reduced 45%, while 100% of Staff Development funds were eliminated.

These reductions present serious fiscal challenges for the college. However, due to our strong enrollment growth, the overall budget outlook for Columbia College this fiscal year 2002-03 is fairly positive. The closing of the 2001-02 year showed Columbia exceeding its FTE enrollment target by 84 FTE at a growth rate of nearly 8%, far exceeding our target of 3.75%.

In-Service / Flex Activities

Specific suggestions for institutionally planned Flex activities for fall need to be submitted to Dave Willson.

Staff members who have specialized training in pedagogy are encouraged to offer flex activity seminars.

Next Senate Meeting

Friday, September 27th, 2002 at 2:00

Next Senate Council Meeting

Friday, April 19th at 11:00.

Other

Faculty interested in submitting an article for the Senate Newsletter should forward the draft to the editor (that's me). Content of articles should be of an academic issue.

Respectfully Submitted,
Erik Andal



President: Morgan McBride
1st Vice President: Ida Ponder
Vice President for Curriculum: Erik Andahl

Past President: Gene Womble
Member at Large: Maryl Landess
Adjunct Faculty Representative: Jill Southard

Reports From the Senate Officers

From the desk of Morgan McBride, President

"Time marches on"...however the majority of us seem to be feeling that time is running over us....Since the last newsletter, a lot has happened on campus, in the district, and in the state.

Ida Ponder has been elected as our Senate Vice President for the year, and has taken over the newsletter from Erik Andahl.

Jill Southard has become the Adjunct Faculty Representative to the Senate.

District Council meetings have provided discussion on enrollment management and the budget. Lynn Kubeck, who is with Campus works, has presented summation on the two "finalist" programs for the new district technology - it looks as if the district is going to go with Datatel. Datatel provides better basis for the district wide needs than does Banner which is used predominantly at Universities.

There has been information (ongoing) about the district facility master plan. Finalists names for the Dean of Technology position here at Columbia have been forwarded to Dr. Riggs and he, in turn, is currently completing his part of the interview process. Dr. Riggs believes that the new Dean will be joining us in January for the Spring Semester.

Ida and I attended the State Academic Fall Meeting in Los Angeles October 30 through November 2. What an informative and exciting conference it was! There was a great deal of information about the new Accreditation process that we will be using when we come up for accreditation in 2005-06...the initial process will start in

2004. Colleges being accredited this year and next were able to elect to utilize the "old" (ten standard) system or jump to the new accrediting process (four standards). Only a few districts chose to go with the new standards. The emphasis on the new standards is on "Student Learning Outcomes" - this is something that the vocational education faculty have been using for years. The academic "side of the house" will have a different emphasis than in the past. Here at Columbia, we need to continue to learn, process and develop the procedures so that we'll all be ready when our time rolls around.

The slashing of staff development funds from the state budget was yet another hot issue that was at the forefront of breakout sessions, discussions and resolutions.

Ida brought back a great deal of information on information competency which she will be sharing with you.

Finally, in talking with many of you it is obvious that we need to have a "debriefing" session on the compressed calendar...more to follow....

Morgan

From the desk of Ida Ponder, Vice President

I am very excited about being Vice President of Academic Senate and would like to thank everyone for voting for me. I am learning something new everyday and it feels good to know that there are so many of you that I know I can turn to for guidance. I look forward to seeing all of you at the Academic Senate meetings your participation and input is greatly needed. There are several things coming down the pike in the near



IV. COURSE CONTENT:

- I. Drive train theory
- II. Clutches
- III. Manual transmissions/transaxles
- IV. Front drive axles
- V. Drive shafts and universal joints
- VI. Differentials and drive axles
- VII. Four wheel drive systems
- VIII. Drive train electrical and electronic systems

V. Required Reading:

Assigned selections from the text:

Title: Modern Automotive Technology

Author(s): James Duffy

Edition: ISBN# 1-56637-610-6 Publication Date 2000 Fifth Edition

Publisher: The Goodheart-Willcox Company

VI. Projects:

The following is a list of tasks that the student must complete as a minimum expectation for a laboratory grade. The tasks can be completed in any order while projects are done in the lab. It is the student's responsibility to make sure a grade for each objective is recorded on the instructor's clipboard at the end of each lab session.

Students must comply with personal and environmental safety practices associated with clothing, eye protection, hand tools, power equipment, and the handling, storage, and disposal of chemicals in accordance with local, state, and federal safety and environmental regulations

future that will affect all of us, that will be discussed at the upcoming Senate meetings.

Again thank you and I am glad to be part of such a great group. Have a happy and safe Thanksgiving.

Ida Ponder

From the desk of Gene Womble, Past President

Greetings Colleagues,

I would like to thank each one of you for participating at Columbia this fall. I would like to wish you and your families the best of holidays.

Cheers,
Gene Womble
Academic Senate Past President

From the desk of Erik Andal, Vice President of Curriculum

It's been another busy year for curriculum. Many, if not all of you received course review packets earlier in the semester. While I've received many faculty-reviewed courses, there are many more that I have not received. This five year review process is a state mandate and not a locally generated policy. So, I ask that you review your respective courses and forward the outlines to me with "no-changes", "minor modifications" (no catalog changes) or "Modifications" (course modifications create a change in the catalog).

As always, feel free to call me at x5200, or e-mail with questions. I am also able to meet in person to discuss your curriculum.

Certificate Modification

Business Administration-Accounting
Emergency Health Services-Paramedics

Major Modification

Business Administration-Accounting
Emergency Health Services-Paramedics
Fine Arts-Emphasis in Art

New Courses

ART 25, Mixed Media Painting, 2-3 Units
CHILD 8, Early Literacy Development, 3 Units
OFTEC 151, Medical Office Management, 3 Units

OFTEC 125, Records Management & Filing Applications, 2 Units

EMS 12, Pre-Paramedic Training, 8 Units

EMS 13, Advanced First Aid and Emergency Care, 3 Units

EMS 153, CPR & Basic First Aid, .5 Units

EMS 157, First Responder & CPR Training, 3 Units

H-HP 98, Volleyball: Advanced Theory and Practice, .5-2 Units

H-HP 98, Co-Ed Flag Football, .5-2 Units

H-HP 98, Stability Ball Training for Fitness, .5-2 Units

INDIS 170, Career Tools for Excellence, 2 Units

H-HP 98, Advanced Tai Chi, 1 Unit

ESC 62, Meteorology, 3 Units

Course Modifications

EMS 13, change repeat times to unlimited, Curriculum Review

EMS 153, change course description, repeat time, Curriculum Review

EMS 157, change course description, repeat time, Curriculum Review

CMPSC 15, change course prerequisite from CMPSC 13 to Advisory CMPSC 3, Curriculum Review

EMS 20, change course description, Curriculum Review

H-HP 59, change course Title from H-HP 59 to H-HP 59a, course numbering will provide sequencing for the proposed Advanced Tai Chi course

H-HP 98, change course Title from H-HP 98 to H-HP 59b, course numbering will provide sequencing for the proposed Advanced Tai Chi course

CMPSC 9, change course Title from Unix Operations and Communications to Unix Operating System

EMS 43, change course Title from Paramedic Training 1 to Paramedic Training-Didactic Competencies, change prerequisite from EMS 11 or equivalent; or BIO 10, BIO 60, and EMS 20, or equivalent to EMS 12 or equivalent; or BIO 10, BIO 60, and EMS 20, hours of lecture to 200, 100 Lab and units from 11 to 13.

H-HP 82, change course hours, Lab/Studio/Activity from 10 to 14

Course Deletions

H-HP 84- Varsity Tennis

BUSAD 159-Accounting

H-HP 7- Expanding Dynamics of Fitness

COLLEGE COLUMBIA

Course Outline

Course Discipline & Number AUTOMOTIVE TECHNOLOGY 122

Title MANUAL POWER TRAINS AND AXLES

Lecture 27 hours

Laboratory: 81 hours

Units: 3 units

Recommended for Success Automotive Technology 100 or equivalent

Instructor: **Merlin Bart** Office: **Madrone 1**
Phone/Voice Mail **588-5159**
Hours **MON.- WED.** **7:00- 12:20**

Total contact hours: 108

I. COURSE DESCRIPTION:

This course covers operating principles of automotive power trains including diagnosis and overhaul of clutches, manual transmission, and transfer cases. This course is designed to comply with the National Automotive Technicians Education Foundation (NATEF) objectives enabling students to achieve Automotive Service Excellence (ASE) certification (CSU)

II. LISTING OF ADVISORY SKILLS:

Ability to use measuring equipment, possess math skills necessary to calculate gear ratios and Torque vs. RPM for various gear combinations. Understand the terminology applied to component parts. Posses the reading and comprehension skill level required for directives written in the shop manuals.

III. COURSE OBJECTIVES:

Each student will be able to:

Remove and replace a clutch.

Remove and replace a transmission.

Rebuild a manually shifted transmission.

Rebuild a transfer case.

Describe the operation of various types of 4 wheel drive systems.

Pull and install a Transaxle.

Diagnose drive train noises.

H-HP 88- Varsity Golf
H-HP 160- Cardiopulmonary Resuscitation
ESC 60-Fundamentals of Meteorology
EMS 11-Preparamedic Training

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Linda at x5223.

Joint Report from the College Council and the Facilities Committee

Submitted by: College Council Representative-at-Large, Maryl Landess

- **Facilities Master Plan**

The District is beginning a six-month process to develop a Facilities Master Plan.

1. Both short and long terms needs and visions will be formulated utilizing input from staff and the community.
2. The process is currently being planned. If you have suggestions for inclusive methods of collecting input from the staff and the community, please let me know.

- **Classrooms/Offices**

The Classroom Enhancement Committee is wrapping-up its review. If you have any additional concerns about classroom/office conditions, please e-mail them to me soon.

- **Faculty Offices in New Library**

There will be at least 5, perhaps up to 7, full-time faculty offices and several shared adjunct-faculty offices in the new Learning Resources Center. The Facilities Committee is developing criteria for assigning full-time faculty offices. Requests for proposals will go out to all faculty early in December, with proposals due early January. The Facilities Committee will review the proposals and make recommendations to Dr. Riggs, who will make the final decision.

Criteria proposed by the Facilities Committee:

1. Group(s) of faculty who work closely together
 - All faculty from a single discipline

- Faculty from a combination of disciplines who work together

2. Faculty whose students make significant use of library resources
3. Faculty teaching classes in the area

The Facilities Committee requests input from faculty on any additional criteria that should be considered. This will be a discussion item at the November 22 Academic Senate Meeting.

State Senate News

From the (state) Chancellor

FROM: Tom Nussbaum

SUBJECT: Weekly Email Update

This week I just want to say, "Thank You!" and "Great Work!".

The voters of California have, both locally and statewide, given us a vote of confidence. They have gone to the ballot box and have said they're willing to invest in education, and particularly the community colleges. In these very hard times, we have to feel very heartened.

Proposition 47, the statewide capital outlay bond measure for education facilities, passed with almost 59% of the vote. This is a significantly greater margin of victory than we've had in recent state bond acts. Locally, 14 out of 15 community college bond measures passed. This builds upon our already incredible string of victories in local bond elections. Since Proposition 39 passed in November of 2000, 32 out of 34 local community college bond measures have passed--a 94% success rate!

The people are saying that they support the needs of providing access, that they value education, and that they are willing to pay. Astoundingly, with those 32 local community college bond measures that have passed since early 2001, the people have approved almost \$7.5 Billion (yes, BILLION) in funding for community college

Lecture/Demonstration: Final

NOTEBOOK (OPTIONAL)

Your notebook should be organized according to the following headings:

1. **VOCABULARY** - Include all terms given or used by your instructor relating to this subject.
2. **SPECIFICATIONS** - List all recommended service intervals given by your instructor.
3. **LOG** - In this section, rewrite your daily notes according to subject areas.
4. **HANDOUTS OR JOB SHEETS** - Include all of your job sheets and handouts.

facilities.

None of this happens by accident. After work and on your breaks, you have advocated for these bond measures. You have opened your checkbooks and wallets. You have "helped" many others to do likewise. On just the statewide bond measure, over \$500,000 was raised--far exceeding the \$188,000 that was raised to help pass Prop 1A in 1998.

But most of all, our vote of confidence from the public is owed to the tireless and dedicated work of all of you to educate our students. Day in and day out, you always go the extra mile to help our students succeed. And it's this hard work that is being recognized by the people of California.

Savor these good feelings. Enjoy the day. And may this energizing vote of confidence carry us in the difficult months ahead.

Next Senate Meeting

Friday, November 22, 2002 at 12:30
Cedar 1

Next Senate Council Meeting

Friday, January 17 at 12:30
Cedar 10

Other

Faculty interested in submitting an article for the Senate Newsletter should forward the draft to the editor (that's me). Content of articles should be of an academic issue.

Respectfully Submitted,
Ida Ponder

Lecture/Demonstration: Computer Diagnostics
Assignment: 1. Study pages 310- 317 (Duffy)
2. Complete daily log
3. Do lab objectives

Session 11: (Hours of anticipated preparation = 2)

Lecture/Demonstration: Computer Diagnostics
Assignment: 1. Study pages 317- 326 (Duffy)
2. Complete daily log
3. Do lab objectives

Session 12: (Hours of anticipated preparation = 2)

Lecture/Demonstration: No Start Diagnostics (Computer Related)
Assignment: 1. Study pages 359-384 (Duffy)
2. Complete daily log
3. Do lab objectives

Session 13: (Hours of anticipated preparation = 2)

Lecture/Demonstration: No Start Diagnostics (Computer Related)
Assignment: 1. Study pages 359-384 (Duffy)
2. Complete daily log
3. Do lab objectives

Session 14: (Hours of anticipated preparation = 2)

Lecture/Demonstration: Performance Diagnostics (Computer Related)
Assignment: 1. Complete daily log
2. Do lab objectives

Session 15: (Hours of anticipated preparation = 2)

Lecture/Demonstration: Performance Diagnostics (Computer Related)
Assignment: 1. Complete daily log
2. Do lab objectives

Session 16: (Hours of anticipated preparation = 2)

Lecture/Demonstration: Review
Assignment: 1. Complete daily log
2. Do lab objectives

Session 17: (Hours of anticipated preparation = 2)

Lecture/Demonstration: Review
Assignment: 1. Do lab objectives
2. **Essay Topics Due**

Session 21: (Hours of anticipated preparation = 2)

Norine Holmes

From: Erik Andal
Sent: Wednesday, January 16, 2002 7:25 AM
To: _CC Certificated Full Time; _CC Certificated Part Time; Alice Murillo; Jim Riggs; Allen Boyer; Norine Holmes
Subject: Senate Newsletter

Monthly Newsletter of the Columbia College Academic Senate

**Ted Hamilton, President Gene Womble, 1st Vice President Erik Andal, Vice President for Curriculum
Ray Liedlich, Member-at-Large Maryl Landess, Past President**

January 15, 2002

Reports From the Senate Officers

From the desk of Ted Hamilton, President

The most important activities I wish to report upon deal with the college's success in gaining District approval for two faculty hires--one, the replacement for Tad in Chemistry and a new position in Emergency Medical Services. At a time when most hiring district-wide is on hold, these two positions were approved, in recognition of their significance to the ongoing success of the college.

Secondly, the approval of the YCCD Board to go forward with the new Learning Resources Center at this time demonstrates the confidence of the Board and the Chancellor in the directions taken here at Columbia. Dr. Riggs deserves a great deal of credit for this positive outcome. When completed, this new facility will generate many new and exciting creative options for us.

Thirdly, the enrollment management and marketing successes have dramatically reduced the number of sections cancelled this Spring Semester, increased our critical FTES projections to more than 8% over last spring, and have increased our space utilization statistics (all essential elements in advocating for greater resources for the college).

Finally, there are connected, ongoing discussions about the need for greater communication about class minimum sizes, cancellation criteria, large-class incentives, and other professional concerns for faculty. I hope that these difficult budget times can be seen as a time of creative opportunity here at Columbia.

From the desk of Gene Womble, First Vice President

I would like to welcome everyone back for the spring semester..... I will be working with a couple of faculty members to establish a committee policy for the senate this semester. Also, if you are interested in advertising your programs in the local newspapers please see your respective dean. This is a new opportunity for us to advertise for prospective students. If you have any questions about this new opportunity please give me a call or email.

Have a wonderful semester

From the desk of Erik Andal, Vice President of Curriculum

The committee has only a few meetings remaining in which curriculum proposals can be considered and approved for inclusion in the catalog. The new Tourism courses/program are in the final draft stages and will be considered for approval next month.

Dr. Johnson has finished his semester tenure as the curriculum committee faculty intern. Katherine Shultz will serve as the intern for the spring semester.

Dr. Murillo and I have been working to re-create an up to date curriculum committee handbook. The new version will have current information and will (hopefully) be more user friendly. Each of the committee members will receive the revised handbook, with extra copies in the instruction office and possibly the library. The revised handbook will be ready for the approval process this semester.

New Certificates

N/A

New Courses

Auto 198--B.A.R. 2003-2004 Update Training - 1 unit

Course Modifications

Cmpsc 24-Programming Concepts and Methodology 2

Course description corrected and representative texts updated.

Course Deletions

N/A

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Norine at x5223.

From the desk of Ray Liedlich, Member-at-Large

Last Spring a number of faculty expressed concerns about the Academic Senate leadership failing to provide timely and effective communication and to involve faculty members at large in the decision-making process. The President and Council have addressed these concerns throughout the past Summer and the Fall Semester. I believe that we have improved this situation significantly and we are now working well as a Council in resolving the objections expressed last year. Now we need to know from you as a Senate of the whole if you share this sense and, if not, what further steps we can take to improve our communication and decision-making processes. Please let me or any other Council member know what additional things you would like us to consider to improve the effectiveness of the Academic Senate for all of us.

Faculty representation on Selection Committees

No Report

State Senate News

From the (state) Chancellor

On the Budget:

Governor Davis released his proposed 2002-03 Budget this afternoon, a spending plan that attempts to

deal with a \$12-plus billion shortfall in revenue without raising taxes or student fees. As predicted, significant base budget reductions are proposed for most areas of state and local government.

The community colleges--and education generally--emerged as one of the Governor's highest priorities. The Governor honored the Proposition 98 guarantee, and actually increased the overall level of funding for our colleges. Given the Governor's intention to develop a spending plan that doesn't involve raising taxes or increasing student fees, some reductions in base funding were inevitable. Here are the details:

Augmentations:

- 3% for enrollment growth (\$118.7 million)
- 2.15% for Cost of Living (COLA) (\$88.8 million)

Base Funding Restorations (some of which to address programs funded out of the Proposition 98 Reversion Account):

- \$57 million for Part-time Faculty Compensation
- \$49 million for Scheduled Maintenance (\$22.9 million is one-time funding from Prop. 98 Reversion Account)
- \$49 million for Instructional Equipment (\$22.9 million is one-time funding from Prop. 98 Reversion Account)
- \$5 million for Teacher and Reading Development
- \$7 million for Part-time Office Hours

Base Funding Reductions (Please sit down before reading this):

- \$58 million reduced from CalWORKS (leaving \$7 million for child care)
- \$26.8 million reduced from Matriculation (leaving \$44.5 million for this program)
- \$19.8 million reduced from Telecommunications and Technology Infrastructure (leaving \$24.5 million for this program)
- \$10 million reduced from the Fund for Student Success (leaving \$6.2 million)
- \$8.8 million reduced from the Economic Development Program (leaving \$36.8 million)
- \$5.2 million reduced from the Faculty and Staff Development Program (leaving nothing)
- \$1 million reduced from the Nursing Program Expansion (leaving \$3 million)

Enrollment/Growth

The latest data indicates that we are doing well with growth this semester. There are areas to look at when considering growth. The following are data as comparing Spring, 2001 and Spring, 2002.

- FTES, an increase of 8.83%
- Enrollments, an increase of 7.44%
- Total Units, an increase of 10.34%

FYI- a Full Time Equivalent Student (FTES)= 525 hours of class time. The College receives about \$1700 per FTES.

In-Service / Flex Activities

No Report

Specific suggestions for institutionally planned Flex activities for fall need to be submitted to Alice Murillo, Gary Mendenhall or George Railey.

Staff members who have specialized training in pedagogy are encouraged to offer flex activity seminars. Again, submit your plan to Alice, Gary, or George.

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor. The money for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Friday, February 8th, 2002 at noon.

Next Senate Council Meeting

Friday, February 8th, 2002 at 11:00.

Other

Respectfully Submitted,
Erik Andal

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Erik Andal, 1st Vice President Tad Wolgamott, 2nd Vice President
Ray Liedlich, Member-at-Large Lynn Martin, Past President

January 16, 2001

Committee Assignments

Sharon Kachadoorian is completing the finishing touches on the "master list" of college wide committee assignments. This list was absent, but necessary for the accreditation that the College underwent last year. It has been very difficult to gather information that is accurate and current. Sharon is currently assisting us in this endeavor by calling the area managers and known committee chairs. We hope to have the list as current as possible by the end of the month.

Curriculum Committee Issues

The following actions have been taken:

New Courses

CHILD 170, DRAMA 46, INDIS 10, INDIS 12, INDIS 14, OFTEC 198, MATH 298

Course Modifications

ART 48, BUSAD 163, DRAMA 198, SPCOM 198

Course Deletions

MATH 201/SKDVL 201

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Becky.

Faculty representation on Selection Committees

An invitation was sent to all faculty to serve on the Scholarship and/or Graduation Committees. If interested contact Sharon ASAP.

Activities of the President

No Report

State Senate News

From the Chancellor

The Governor will release the proposed 2001-2001 State Budge Wednesday, January 10, 2001 Governor Davis tends to start out conservatively. . He has stated that if the

economy stays strong he will invest in Community Colleges significantly more at the time of the May Revision.

BOG Gains 3rd Faculty Member

Governor Davis appointed Brian Conley to the Board of Governors. Mr. Conley is the president of the Board of Trustees of the Rancho Santiago Community College District in Santa Ana, California, and has held a seat on the board since 1988. He also serves as a professor at Golden West College in Huntington Beach. Mr. Conley serves on the Orange County Community College Legislative Task Force, and has served on the Education Advisory Committees for Congresswoman Lorretta Sanchez and Assemblyman Tom Umberg. While Mr. Conley has been appointed to one of the two, six-year trustee slots his appointment brings the total number of faculty currently on the board to three. The faculty positions are two-year terms and are selected by the Governor from a list of three faculty submitted by the Academic Senate; these are currently held by Irene Menegas (Diablo Valley) and Patricia Siever (LA Pierce College).

Enrollment/Growth

No report

In-Service / Flex Activities

No Report

Next Senate Meeting

Friday, February 2nd, 2001 in Cedar 1 at 12:00.

Next Executive Council Meeting

Friday, January 19th, 2001 in Cedar 10 at 12:00.

Other

- A Senate Elections Policy and Procedures final draft is nearing completion.
- Gary Mendenhall and faculty members of the Voc Ed division are sponsoring the Occupational Olympics March 29th. This means that potentially hundreds of students from six high schools will be on campus to compete in various vocational areas. This event promises to be an excellent marketing tool as well as an opportune time for collaborating with the high school's teaching staff.

Respectfully Submitted,
Erik Andal

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Erik Andal, 1st Vice President Tad Wolgamott, 2nd Vice President
Ray Liedlich, Member-at-Large Lynn Martin, Past President

February 15, 2001

Committee Assignments

The Evaluations Task Force has concluded their work and presented their recommendation to the Senate Executive Council. Ted will bring a document recommended by the Executive Council to the full Senate by April.

Curriculum Committee Issues

The following actions have been taken:

New Certificate

Emergency Medical Technician Training Certificate, 6 units, effective fall 2001
First Responder Certificate, 3 units, effective fall 2001

New Courses

ART 170 (Special Topics in Art "General"), 2 units, effective fall 2001
BUSAD 170 (Special Topics in Business Ad. "NxLevel Entrepreneur Essentials"), 2 units, effective spring 2001
FIRE 170 (Special Topics in Fire "Continued Prof. Training (1), Tuolumne /Calaveras Unit"), 2 units, effective spring 2001
FIRE 170 (Special Topics in Fire "Continued Prof. Training (2), Tuolumne /Calaveras Unit"), 1 unit, effective spring 2001
FIRE 170 (Special Topics in Fire "Continued Prof. Training (3), Tuolumne /Calaveras Unit"), 1 unit, effective spring 2001
FIRE 170 (Special Topics in Fire "Special Topics/Tuolumne County Fire"), 2 units, effective spring 2001
FIRE 170 (Special Topics in Fire "Special Topics/Tuolumne County Fire"), 2 units, effective spring 2001
HPMGT 198 (Hospitality Line-Level Training (AMHA)), 2 units, effective spring 2001
HPMGT 198 (Hospitality Supervisor's Training (AMHA)), 2 units, effective spring 2001
INDIS 10 (Intro. to Education: Practicum in Teaching), 3 units, effective fall 2001
INDIS 12 (Intro. to Education: Intermediate Field Experience), 3 units, effective fall 2001
INDIS 14 (Strategies to Improve Content Area Reading), 1 unit, effective fall 2001
INDIS 15 (Advanced Strategies to Improve Content Area Reading), 1 unit, effective fall 2001

Course Modifications

ART 48 (Special Topics in Photography "The Digital Darkroom"), change to ART 47A, effective fall 2001

ART 48 (Special Topics in Photography “The Digital Darkroom II”), change to ART 47B, effective fall 2001
H-HP 10 (Adaptive Physical Education), change hours from 1.5 to 4.5 and units from .5-1.5 to .5-2.0, effective fall 2001

Course Deletions

n/a

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Becky.

Faculty representation on Selection Committees

No Report

Activities of the President

- On Going
 - Weekly meetings with Dr. Riggs and Erik Andal (and Doug Kotarek once per month), especially focusing on joint advocacy opportunities for the College and confirming the reassigned time allocations and expectations..
 - Weekly meetings with Dave Willson.
- District Council--Introduced full funding to the colleges for faculty hires, sabbatical leaves, office space and equipment. (Jan 29th)
- Confirmed the Columbia College experience with the 2-2-1 calendar and the process of the college getting reading for eventual implementation, as according to YCCD Board directive.
- College Council--confirmed the additional 30% reassigned time for the Senate and the strong objection of the faculty over inadequate office space. (Feb. 2)
- Representing the Senate on VP of Instruction Screening Committee, Academic Dean Committee, Faculty hiring for Information Technology, Academic Achievement, and Hospitality/Tourism Screening Committees.
- Collaboration with Dr. David Baggett regarding compressed calendar issues.
- YCCD Board meeting (Feb. 7)
 - Introduced to the Board our appreciation for the work of Interim Dean Derek Madden.
 - Reported our the Senate Exec proposal to Sunset committees.
 - Reported on the progress with the Evaluation Task Force and Senate Exec process.
 - Reported on faculty representatives support for the creation of a College statement on civil and professional ethics and behavior.
 - Strongly objected to the inadequate provision of faculty office space and discussed with Board members the context and environment of the college decision to accommodate our needs within the limits of building space.

State Senate News

Attention Vocational Faculty: The State Academic Senate and the Chancellors Office is funding a grant that pays the costs for faculty to attend the annual “Vocational Education Leadership Institute” at Santa Cruz March 23rd and 24th. Contact Sharon Kachadoorian for more information. (registration deadline is 3/1/01)

The State Senate Spring Session will be held in April.

From the Chancellor (thanks to Lynn Martin)

Board of Governors Begins to Identify Its Priorities:

Last Friday and Saturday (Feb 1-2), the Board of Governors held its annual planning retreat. A key part of the agenda was to identify priorities for Board focus. While the Board recognizes that it will continue to deal with a host of items and issues, it wanted to take some time to identify those areas where it wants to concentrate its leadership and policymaking energies on behalf of the system. At this early stage, the Board has identified six key priorities:

--to increase public awareness of, and support for, community colleges;

--to develop an initiative to bolster the community colleges' role in workforce preparation and economic development;

--to advocate for the 2001-2002 system budget package; and to develop future budget packages that are more

compelling, as well as better packaged and integrated;

--to improve performance monitoring at the system level, and to increase accountability;

--to actively participate in the review of the Master Plan, and to influence its outcomes;

--to promote the utilization of human resources, including: the massive hiring needs of colleges, diversity goals, faculty and staff development, and the system's Chancellor's Office

Enrollment/Growth

No report

In-Service / Flex Activities

Faculty Association of California Community Colleges (FACCC) is holding several workshops this Spring including:

-Academic Integrity, Feb. 23rd

-Part-Time Issues, Feb. 24th

-Teaching, Learning and Technology, Mar. 16th & 17th

“We’re all Different, We’re All the Same- Winning With Diversity”, May 4th

If interested, contact Sharon Kachadoorian for details.

Next Senate Meeting

Friday, March 2nd, 2001 in Cedar 1 at 12:00.

Next Executive Council Meeting

Friday, March 2nd, 2001 in Cedar 10 at 11:00.

Other

- A Senate Elections Policy and Procedures draft has been approved by the Senate Executive Council. The policy will be presented to the Senate Body for ratification on March 2nd. (the proposed policy will be distributed on the 23rd)
- Gary Mendenhall and faculty members of the Voc Ed division are sponsoring the Occupational Olympics

March 29th. This means that potentially hundreds of students from six high schools will be on campus to compete in various vocational areas. This event promises to be an excellent marketing tool as well as an opportune time for collaborating with the high school's teaching staff.

- Dr. Riggs and the College Council have approved funding for an additional 30% reassigned time for the Senate officers. The funding will begin for the 2001-2 academic year.

Respectfully Submitted,
Erik Andal

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Erik Andel, 1st Vice President Tad Wolgamott, 2nd Vice President
Ray Liedlich, Member-at-Large Lynn Martin, Past President

March 15, 2001

Committee Assignments

The Evaluations Task Force has concluded their work and presented their recommendation to the Senate Executive Council. Ted will bring a document recommended by the Executive Council to the next full Senate meeting.

Curriculum Committee Issues

***The curriculum committee has not made curriculum changes since the previous newsletter.*

The following actions have been taken:

New Certificates

N/A

New Courses

N/A

Course Modifications

N/A

Course Deletions

N/A

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Becky.

Faculty representation on Selection Committees

No Report

Activities of the President

From the desk of Ted Hamilton:

- On Going
 - Weekly meetings with Dr. Riggs and Erik (and Doug Kotarek once per month) especially about reassigned time for faculty leaders and the student success plans and partnership for excellence.
 - District Council--mostly focused on the issues of the compressed calendar. Clear emphasis was placed upon the need for the YFA, CSEA, and YCCD to quickly resolve the relevant contractual issues.
 - At the direction of the Senate Exec, I am serving on the following selection committees: Vice President of Instruction, Academic Dean, and the three faculty selection committees
 - Regular meetings with Dave Willson , especially about the collaboration with MJC regarding the transfer degree proposal.
 - Finally, participated in the most recent MJC Academic Senate meeting reconfirming the involvement of faculty leaders throughout the process of moving toward the Compressed Calendar.
- Ongoing planning with Erik on the creation of a "New Faculty Handbook". The handbook will include information that all new faculty will need at some time or another such as 'how to create or change curriculum' or 'who to call in the case of no heat'.

State Senate News

The State Senate Spring Session will be held in April. Ted and I are scheduled to attend. If you are interested in reviewing the resolutions, contact Sharon in the Senate office (resolutions should be available next week).

From the Chancellor (state)

. Overview Hearings on the Budget:

This past Wednesday (February 28), the Senate and Assembly budget subcommittees held their overview hearings on the budgets for the higher education segments. I'm sending you a copies of the formal written testimony I provided to each of these subcommittees, but I also wanted to characterize what occurred.

The Senate budget subcommittee consists of Jack O'Connell (chair), John Vasconcellos, and Bob Margett. It's hard to think that there could be a more supportive or knowledgeable subcommittee. I won't go into all that was said except to say that the members made many positive comments about the community colleges, and they clearly see us as a priority.

The Assembly subcommittee consists of Joe Simitian (chair), Dennis Cardoza, Lynn Daucher, Jerome Horton, and Bill Leonard. Interestingly, they asked the community colleges to make the first presentation. For those of you who follow things in the capital, this is a real departure. For years, the regular order has been UC, CSU, and then the community colleges. I, of course, thanked the subcommittee at the beginning of my remarks; and it just kept on getting better from that point on. I not only had the full complement of members for my entire presentation, but after my remarks the members made comments and asked questions for an additional 40 minutes. Again, many positives were expressed, including one member who remarked that community colleges had been put first for a reason. It was interesting to watch, as the hearing progressed to the other segments, that some members began to depart. All in all, however, the subcommittee appears very supportive of all of the segments. Now, let's just hope there's some additional revenue available at the time of the May Revision.

Enrollment/Growth

No report

In-Service / Flex Activities

From the desk of Patricia Harrelson:

The College Council is discussing topics for the fall inservice. Two topics under consideration include:

- Institutional Accountability
- Compressed Calendar Implementation Process

Specific suggestions for institutionally planned Flex activities for fall need to go to Dave Willson, Gary Mendenhall or Derek Madden.

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor soon. The money remaining for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Friday, March 30th, 2001 in Cedar 1 from 12:00-2:00.

Next Executive Council Meeting

Friday, April 27th, 2001 in Cedar 10 at 11:00.

Other

- A Senate Elections Policy and Procedures draft has been approved by the Senate Executive Council. The policy will be presented to the Senate Body during the next meeting. The proposed policy has been distributed with the minutes of our last meeting. Contact Sharon if you require an additional copy.
- Gary Mendenhall and faculty members of the Voc Ed division are sponsoring the Occupational Olympics March 29th. This means that potentially hundreds of students from six high schools will be on campus to compete in various vocational areas. This event promises to be an excellent marketing tool as well as an opportune time for collaborating with the high school's teaching staff. Dr. Riggs will host the awards ceremony, both County Office of Education superintendents will present awards.
- Dr. Riggs and the College Council have approved funding for an additional 30% reassigned time for the Senate officers. The funding will begin for the 2001-2 academic year.
- If you would like to see additional ongoing information in this newsletter, let me know.

Respectfully Submitted,
Erik Andal

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Erik Andal, 1st Vice President Tad Wolgamott, 2nd Vice President
Ray Liedlich, Member-at-Large Lynn Martin, Past President

May 15, 2001

Committee Assignments

It was announced in the May 4th Senate meeting that Senate committee seats will be listed on an overhead transparency. The process (which I'm told is traditional) is that during the first meeting in the fall, every faculty member will have the opportunity to participate on committees. With this process, committees become whole.

Curriculum Committee Issues

The following actions have been taken:

New Certificates

N/A

New Courses

AUTO 186 - AUTO BODY COLLISION REPAIR II - 2 UNITS

New Course: Advanced theory and study of body sheet metal and structure and manipulative skills in M.I.G. welding, sheet metal straightening, body alignment, making adjustments and refinishing equipment. Effective Fall 2001.

AUTO 187 - EXTERIOR DETAILING - 2 UNITS

New Course: For beginning students in auto detailing work. Theory and study of the proper maintenance and restoring of the automobile exterior finish by use of proper cleaning materials and methods approved by the industry. Effective Fall 2001.

MATH 98 - TECHNIQUES FOR SMALL GROUP INSTRUCTION IN MATHEMATICS - 1 UNIT

New Course: A review of K-8 mathematical concepts from an advanced perspective, with a focus on the mathematical learning process; activities to promote student understanding; alternative approaches to standard topics; mathematical questioning techniques. Effective Fall 2001.

Course Modifications

DRAMA/SPCOM 198 - EXPLORING RADIO DRAMA - 1.5 UNITS

Modify: change number from DRAMA/SPCOM 198 to DRAMA/SPCOM 19, change hours and units from 1.5 to 1.5 - 3 (Ellen Stewart). Effective fall 2001.

AUTO 185 - AUTO BODY COLLISION REPAIR - 2 UNITS

Modify: Change title from Auto Body Collision Repair to Auto Body Collision Repair I. Effective Fall 2001.

Course Deletions

N/A

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Becky.

Faculty representation on Selection Committees

No Report

Activities of the President

From the desk of Ted Hamilton:

1. Discussions regarding the compressed calendar are moving into the Implementation Stages--

Any faculty still concerned about how the proposal would change their academic and professional lives need to contact their immediate administrator to review the proposal and explore the ramifications. MJC, the YFA-CSEA-YCCD negotiations on the "terms and conditions of employment" are now underway.

2. In response to faculty concerns, all faculty appointments on college committees will sunset on August 1st, and reappointment, organization, and mission-charge to committees will begin at the opening session of the Faculty Senate when we return in August.

According to the Senate Bylaws, the President is responsible for appointing faculty to committees, and consistent with recent practice, the Senate Council will advise and consent to any appointments. It is hoped that a larger and more diverse group of faculty will volunteer to serve on the needed committees.

3. In the future, resolutions to be presented to the Senate ought to be agendaized by the Council well before any meeting in order to thoroughly distribute all relevant information and perspectives on the issues involved. Sharon Kachadoorian and Gene Womble should be the primary contact for receiving such resolutions and information/perspectives and they are responsible for the full communication with the faculty.

4. All faculty and administrative selection committees have completed their work and recommended individuals are either already approved and hired or are being recommended forward by the President--Good work by all faculty involved!!

5. College Council recommended forward the fine work done by the classroom enhancement task force and the office furniture task force. Immediate administrators are rapidly implementing the recommendations, using year-end savings to improve the function and appearance of our college.

6. The lack of adequate space for offices was again raised at the YCCD Board meeting and the specific question about the planned library's non-compliance office space design was discussed. Further discussions are planned.

State Senate News

From the Chancellor (state)

On the Budget:

The May Revision is just around the corner (May 14th), and the Department of Finance is keeping everything under wraps. At this late stage, we're still not hearing about cuts; nor have we been asked to go through any "drills" regarding possible cuts. We anticipate that the Department of Finance is applying the latest information regarding the statutory COLA, and it's possible that there could be an "adjustment" to the percentage to account for any change in the index. We're still hopeful that there will be a modest amount of new revenue available. We've been told for certain that it won't be anything like last year or the previous few years. We understand the revenue estimates and bulk of the work is being completed today, and that next week the Governor and his key staff will be making decisions about what the Administration proposes to augment or cut. Stand by!

On Elections:

Nine years every decade the voters choose their elected officials. But once each decade, the elected officials choose their voters. As you know, one of the only topics competing with the energy situation is the decennial redistricting of seats in the Legislature and the Congress. The legislative leadership wants our system to be a part of this process, and it will give a great opportunity to showcase our campuses and telecommunications system. The Assembly Committee on Elections, Reapportionment, and Constitutional Amendments will be holding two hearings in seven locations connected to the Capitol, and wants to link the hearings together through videoconferencing. Pacific Bell and others have recommended our system to the Assembly as the most extensive and reliable in the State. Next week, Vice Chancellor Cabaldon will be contacting seven of you (in Los Angeles, San Diego, Monterey, San Bernardino, Fresno, and Oxnard) to see if your campuses would be willing to host two hearings, one in May and one in August. Please say, "yes."

Enrollment/Growth

The following is a report (via Ted) from the latest District Council meeting:

Per our discussion at District Council yesterday, we are at "close to cap" (which was 5.8%) district-wide, with additional information still coming in. The best message is that we met the 4% growth target, and got real close to the cap. Some of the FTES was in

noncredit, which doesn't get as much apportionment as credit FTES, but some of that can be rolled into credit in the future.

The projected budget news is not great--still vague, but looks like a status quo budget with less than a 3.5% general fund COLA (in real terms to the colleges). No COLA for PFE at this time, but the budget deals from the state are still in the works. The best advice is---don't plan on getting very much next year.

In-Service / Flex Activities

No Report

Specific suggestions for institutionally planned Flex activities for fall need to go to Dave Willson, Gary Mendenhall or Derek Madden.

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor soon. The money remaining for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Thursday, August 10th, 2001

Next Executive Council Meeting

Thursday, August 10th, 2001

Other

A message from the editor;

This is the last newsletter of the 2000-1 academic year. I hope the information in this year's newsletters have been useful to all faculty. If you have ideas on new categories for next year's newsletter (or any other comments for improvement) please let me know.

Respectfully Submitted,
Erik Andal

Larry Steuben

From: Erik Andal
Sent: Friday, September 14, 2001 9:55 AM
To: _CC Certificated Full Time; _CC Certificated Part Time
Cc: Jim Riggs; Alice Murillo; Sharon Kachadoorian; Allen Boyer; Gary Mendenhall; George Railey
Subject: Senate Newsletter

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Gene Womble, 1st Vice President Erik Andal, Vice President for Curriculum
Ray Liedlich, Member-at-Large Lynn Martin, Past President

September 14, 2001

Committee Assignments

Faculty were sent committee assignments by Gene Womble earlier this month. Questions regarding these assignments should be directed to him.

Reports From the Senate Officers

From the desk of Ted Hamilton, President

The following are highlights of my activities:

1. At the YCCD Board of Trustees meeting, Tuesday, Sept 4, I emphasized the appointment of the new faculty to committees and the appointment of Maryl Landess to the Senate Council, replacing Lynn Martin. Also asking the Board for a future agenda item to address the Board Policy Review process.
2. Ongoing meetings with Dr. Riggs, Doug Kotarek, and Gene Womble to share faculty and college-wide concern, along with my regular meetings with the president.
3. Ongoing meetings with Dr. Alice Murillo to discuss class cancellation processes and Web page integrity.
4. Meetings were held with Jim, Gary, George, Alice, Doug and myself to review evaluation procedures and philosophy.
5. At the District Council meeting discussion focused on the new calendar implementation, budget implications, the new technology director position at the district and the ongoing Management Information needs.
6. I participated in several confidential conversations between faculty and administration attempting to facilitate better communication and working conditions.

From the desk of Gene Womble, First Vice President

Dear Colleagues,

I would like to thank each one of you for the opportunity to serve as your senate vice president. I am looking forward to learning more about the senate and its functions. If I can assist any of you with senate activities, please contact me at your convenience either by voice or email.

On another note.....I would like to express my deepest sympathy to our American families who will be forever changed.

From the desk of Erik Andal, Vice President of Curriculum

The Curriculum Committee has undergone major changes this year. To begin with, the co-chair format has been replaced with a faculty chair format. The committee members this year include Ted Hamilton, Paula Clarke, John Leamy, Lynn Martin, Larry Steuben, Bill Wilson, Pete Daly, Jean Mallory (articulation officer), Erik Andal (chair), and Alice Murillo (VPI). The committee's policies and procedures have been updated and the draft proposal of the changes has been approved by the curriculum committee and will be forwarded to the full Senate for final approval. Handbooks for committee members are being updated and should be completed/distributed within the next couple of weeks.

A new Curriculum Committee web page has been created. On this page you will find the committee membership, the curriculum proposal process and downloadable forms. You will find the link on the Academic Senate web page.

The following actions have been taken:

New Certificates

N/A

New Courses

N/A

Course Modifications

N/A

Course Deletions

N/A

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Sharon at x5223.

From the desk of Ray Liedlich, Member-at-Large

The Senate Council is currently previewing a draft of the Proposal for Improving Peer Evaluation of Faculty. When completed, it will be distributed to the full faculty for review, discussion, and response. I developed the proposal based on the good work of a Task Force consisting of Vonna Breeze-Martin, Phyllis Greenleaf, Micha Miller, Jeff Tolhurst, and Bill Wilson, who served as chair. Our thanks go out to all of them for their significant contribution to this cause.

Faculty representation on Selection Committees

No Report

State Senate News

From the (state) Chancellor

On the Budget:

As of this hour (4:00 pm, 9/5/01), there is nothing definitive to report in terms of an agreed-upon budget restoration. There are ongoing discussions between the legislative leadership and the Governor. To honor a pledge to maintain confidentiality, and to maximize the chances for an amicable, agreed-upon resolution, this is

all I can say at this time. Please know that the issue is very much alive here in the Capitol, and that it is being actively discussed. It's my hope and expectation that something will happen within the next couple of days.

Enrollment/Growth

The latest data indicates that we are just about equal to last fall in total students, but have been more successful in the FTES category, which is, of course, more significant because FTES drives apportionment. According to Ted Hamilton, "We may be up around 3 to 4% in FTES, and additional FTEs will be coming in from late start offerings. The numbers are not firm at this time, but will be as soon as the P-1 calculations are completed".

The bottom line is that we have little or no growth in the number of students, but students are enrolling in more units, giving us a growth in FTES.

FYI- a Full Time Equivalent Student (FTES)= 525 hours of class time. The College receives about \$1700 per FTES.

In-Service / Flex Activities

No Report

Specific suggestions for institutionally planned Flex activities for fall need to be submitted to Alice Murillo, Gary Mendenhall or George Railey.

Staff members who have specialized training in pedagogy are encouraged to offer flex activity seminars. Again, submit your plan to Alice, Gary, or George.

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor. The money for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Friday, September 21st, 2001 at noon. Today's meeting cancelled due to the tribute.

Next Senate Council Meeting

Friday, October 12th, 2001 at 11:00.

Other

Respectfully Submitted,
Erik Andral

YFA LANGUAGE FOR PEER EVALUATION PROPOSAL

THE FOLLOWING SUGGESTIONS ARE RECOMMENDED TO ALL PEER AND ADMINISTRATIVE EVALUATORS FOR CONSIDERATION. PLEASE KEEP IN MIND THAT THEY ARE ESSENTIALLY FOR INTERNAL USE AT COLUMBIA COLLEGE. THEY ARE TO BE USED/CONSIDERED ONLY AS ADDITIONAL SUGGESTIONS TO THE OFFICIAL EVALUATION PROCEDURES AND CRITERIA CONTAINED IN THE CONTRACT AGREED TO BY THE YFA AND YCCD.

Norine Holmes

From: Erik Andal
Sent: Wednesday, October 17, 2001 7:35 AM
To: _CC Certificated Full Time; _CC Certificated Part Time
Cc: _CC Management Certificated; Norine Holmes; Allen Boyer
Subject: Senate Newsletter

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President **Gene Womble**, 1st Vice President **Erik Andal**, Vice President for Curriculum
Ray Liedlich, Member-at-Large **Lynn Martin**, Past President

October 17, 2001

Committee Assignments

Any questions regarding committee assignments should be directed to Gene Womble.

Reports From the Senate Officers

From the desk of Ted Hamilton, President

Presidential activities this month have been largely of the "confidential variety", especially as they relate to evaluation of educational administrators and the professionalism of unspecified faculty members. The overall concern expressed has been to improve the professional environment here at Columbia College and to create procedures which serve to support and more fully develop the creative potential of the college.

The YCCD Board of Trustees is planning to bring forward the much awaited Board Policy Review in the very near future, now that pressing issues related to MJC and the firing range have been resolved. The plans for the implementation of the new calendar have been introduced at both the District Council and College Council and all areas are being expected to present whatever needs may develop from implementation. At the District Council an initial presentation about the Master Plan process was well-received and the few glitches are being worked out. It is anticipated that the new process will facilitate both better planning and an easier process of preparing for future accreditation cycles.

The Senate Council continues to discuss the evaluation draft and are hopeful that all faculty have read the draft and are thinking about the potential of bringing both approval of the draft and specific application criteria for their disciplines to the full senate discussion this coming Friday.

I have just concluded the initial meeting of the Vice Presidents, the Deans and myself regarding the new faculty proposals and we are "going back" for a few clarifications on the proposals, but feel confident that recommendations will be going forward to Dr. Riggs in the very near future.

Finally, GOOD JOB by all the faculty and staff. Enrollment figure presented to the College Council indicate that we are up about 4% or more in the critical FTES category, even though overall student count is not up that much. Students are taking more units, and that's potentially beneficial for the college

From the desk of Gene Womble, First Vice President

Greetings,

I would like to know if anyone is interested in participating on a small committee to develop the proper procedures for all committees. This draft would be proposed to the full senate in the future for adoption.

If you are interested please email me or give me a call and I will set up the meeting times so we can move forward.

Thank you.

From the desk of Erik Andal, Vice President of Curriculum

It's been a productive month for the committee. The committee has met twice to consider curriculum proposals. The first meeting was, for lack of better terms, lengthy. We seemed to have resolved this problem by "debating" the issues individually before the committee meets to consider them collaboratively. I think that all committee members will agree that the second meeting was much more effective in terms of efficiency and thoroughness. I remain committed to maintaining a curriculum process that renders a friendly environment to faculty who propose curriculum to the committee.

The committee is considering a proposal to include Summer sessions in the two-year plan that is now in the college catalog. The existing plan is four semesters (Fall, Spring, Fall, Spring). If finalized and approved, the new format would be a six-semester plan to include Summers.

As many of you know by now, Sharon Kachadoorian has resigned her position as support staff to the committee. Norine Holmes will become the support staff for the remainder of the academic year. Norine will not be fully engaged in her new assignment until a replacement for her existing position has been found.

The following action items have been approved:

New Certificates

MANAGEMENT INFORMATION SYSTEMS
WEBSITE DEVELOPMENT AND DESIGN

New Courses

ANTHR 10 - ARCHAEOLOGY AND CULTURAL PREHISTORY - 3 UNITS
CMPSC 14 - ADVANCED TOPICS IN WEBSITE DEVELOPMENT - 2-3 UNITS
CMPSC 17- ADVANCED INTERNET RESEARCH- .5-2 UNITS
CMPSC 41- NETWORKING ESSENTIALS-3 UNITS
CMPSC 42- NETWORKING WAN BASICS- 3 UNITS
CMPSC 52- E-COMMERCE- 3 UNITS
CMPSC 53- PROJECT MANAGEMENT- 3 UNITS
CMPSC 54- DATA MINING- 3 UNITS
CMPSC 101- HOW TO SUCCEED AS AN ONLINE STUDENT- .5-1 UNIT
EMS 198- WILDERNESS FIRST AID- 1 UNIT
LIBR 1- INTRODUCTION TO LIBRARY AND INFORMATION RESOURCES- 1 UNIT

Course Modifications

AUTO 165 - CLEAN AIR CAR COURSE AND OBD II UPDATE TRAINING - 4 units
(combined two existing courses, change course number)
AUTO 187- EXTERIOR DETAILING-1UNIT
(reduce hours and units)
CMPSC 4- WINDOWS 95 ESSENTIALS- .5-1.5 UNITS

- (change title and description)
 CMPSC 7 - NOVELL NETWORK MANAGEMENT - 3 UNITS
 (change course description)
 CMPSC 10- INTRODUCTION TO THE INTERNET-.5-1.5 UNITS
 (change course description)
 CMPSC 13- HTML INTERNET MULTIMEDIA PRESENTATIONS- 1-2 UNITS
 (change title)
 CMPSC 28- VISUAL BASIC PROGRAMMING- 3UNITS
 (change hours)
 CMPSC 55 - DATABASE MANAGEMENT - 4 UNITS
 (change hours)
 *CMPSC 198- MANAGEMENT INFORMATION SYSTEMS- 4UNITS
 (change course number, cross list as BUSAD 51)
 *CMPSC 198- WEBSITE DEVELOPMENT APPLICATIONS- 2-3 UNITS
 (change course number and hours)
 EMS 4- EMERGENCE MEDICAL TECHNICIAN TRAINING- 6 UNITS
 (change hours)
 *HPMGT 122- RESTAURANT MATH-.5 UNITS
 (change hours)
 *HPMGT 133A- INTRODUCTION TO COMMERCIAL FOOD PREPATION -
 3 UNITS (change hours)

 *HPMGT 134- COMMERCIAL BAKING- 2 UNITS
 (change hours)
 *HPMGT 136- DINING ROOM SERVICE AND MANAGEMENT- 2 UNITS
 (change hours)
 *OFTEC 31- OFFICE PROCEDURES AND TECHNOLOGY- 3 UNITS
 (change course number and hours)

* Indicates the action was approved under the emergency powers authority.

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Norine at x5143.

From the desk of Ray Liedlich, Member-at-Large

The horribly violent events of September 11th and more recent responses to them make it more important than ever for faculty to work with students toward greater understanding of all forms of violence, its causes, and its consequences. If you would like to see the subject from a unique American perspective, I urge you to watch [Violence: An American Tradition](#), a 55- minute documentary film in our media collection. It is a powerful and painful look at this subject, ranging from civil war to domestic violence. No other film that I've shown has had such an impact on my classes.

Faculty representation on Selection Committees
 No Report

State News

From the (state) Chancellor, Tom Nussbaum

We have fall enrollment information from 64 districts (at census), and it looks like system wide enrollments are up by about 6%. This is truly a significant increase, because our statistical modeling only called for a system wide enrollment increase of about 2%. Overall, the fall 2001 enrollment for the system is in the neighborhood of 1,640,000 to 1,650,000. This is, by far, the largest ever total enrollment figure for the system.

By now you've surely heard the news that the Governor approved \$32 million of the \$98 million we sought in the budget restoration legislation. He also provided bond funding for up to 34 capital outlay projects (preliminary plans). I know that many of you are disappointed with this result, and I too had hoped that we could do better. However, given the rapidly deteriorating fiscal condition of the State (there's more than a \$1 billion shortfall in revenue in just the first three months of the year), I believe the Governor's action is both significant and affirming. This is not to say that \$32 million will do the job, and that we can and should give up on securing the other \$68 million. It is to say that it may take a few years before we succeed. Next year (2002-03), will be very difficult. State agencies (like the Chancellor's Office) are being required to submit plans for a 15% reduction in funding. UC and CSU have been asked to submit reductions for scenarios of 3%, 5%, and 10%. It is likely that most state and local agencies of government will have reductions in base funding next year. With the commitment of the Legislature and the Governor to protect education, and with Proposition 98, K-12 and the community colleges are in a favored position. However, it's not realistic to think that all of our funding needs will be met, while the rest of state and local government is suffering reductions in base funding. The key is not to forget this budget reduction--the key is keep insisting that the system be made whole as soon as soon as the State's fiscal condition permits.

Enrollment/Growth

As indicated in Ted's report, "[W]e are up about 4% or more in the critical FTES category, even though overall student count in not up that much. Students are taking more units, and that's potentially beneficial for the college'.

FYI- a Full Time Equivalent Student (FTES)= 525 hours of class time. The College receives about \$1700 per FTES.

In-Service / Flex Activities

No Report

Dave Willson has been appointed to chair the Staff Development Committee, and will be calling a meeting of the group in the very near future. Ted

If you have plans for an individual staff development activity involving travel during this spring or summer, complete the paper work and submit it to your supervisor. The money for individual proposals is limited and will be distributed primarily on a first come/first serve basis.

Next Senate Meeting

Friday, October 19th, 2001 at noon.

Next Senate Council Meeting

Friday, October 19th, 2001 at 11:00.

Other

Respectfully Submitted,
Erik Andal

Larry Steuben

From: Erik Andal
Sent: Monday, November 26, 2001 7:17 AM
To: _CC Certificated Full Time; _CC Certificated Part Time
Cc: Alice Murillo; Jim Riggs; Norine Holmes; Allen Boyer
Subject: Senate Newsletter

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President **Gene Womble**, 1st Vice President **Erik Andal**, Vice President for Curriculum
Ray Liedlich, Member-at-Large **Lynn Martin**, Past President

November 26, 2001

Reports From the Senate Officers

*From the desk of **Ted Hamilton**, President*

The most significant activities since the last newsletter involved state senate issues and the successful development of the Columbia College Professional Conduct procedure. On the 31st of October through the 3rd of November the State Academic Senate meeting in Cerritos produced several significant issues. The most significant is the proposal by the Accrediting Commission to compress the current ten standards into four rather omnibus "catch all" standards. Of great concern to the collective faculty leadership was the diminished role of shared governance and the specific roles developed for the Academic Senate. The full resolution passed by the Senate is now available for all interested parties. Further, there was significant discussion about the great variability in how faculty are involved in the budget process throughout the colleges. Our process seems to be quite progressive--not perfect, but well in advance of many. Finally, the overall budget circumstances will place great pressure on all community colleges, as the governor is quite concerned about the looming shortfall.

Here at Columbia, the YCCD Board of Trustees will need to make a significant commitment to the future of the college at the next board meeting (fortunately scheduled for here!). The state is under funding the construction of our new Learning Resources Building (known to some of us as a Library) to the tune of \$1.2 million. If the YCCD Board does not make the initial commitment to fund the outstanding balance, the entire project would "go to the bottom of the pile" of all future construction projects. After discussion with Board members and the Chancellor, I am fairly confident that we will "find the ways" to make the project happen.

*From the desk of **Gene Womble**, First Vice President*

Dear Colleagues,

I would like to wish all of you and your families a marvelous winter break. I am currently working on a "draft" committee policy for the full senate to adopt in the spring. If anyone has suggestions they would like for me to consider, please contact me at your convenience.

From the desk of Erik Andal, Vice President of Curriculum

With the rush of new curriculum proposals and modifications slowing down, the committee is looking into several issues. Included in these discussions are the Carnegie unit as it relates to our stand alone courses and how the curriculum committee forms can be formatted to ensure accuracy, efficiency and ease of usage.

I would to remind all faculty that you are invited to bring forward questions or concerns to me or any committee member concerning past, present or future issues with curriculum.

Lastly, I would to thank the committee members and those who have presented proposals to the committee this year for their dedication to the process and most of all for their patience during this year of transition with the new structure of the committee. I feel that we are now in a position to offer a "faculty friendly" process. We are still looking for ways to make the curriculum proposal process one which lessens the burden for everyone while maintaining the integrity of the curriculum.

New Certificates

N/A

New Courses

CHILD 23 Guiding Children's Social Development (2 units) effective Fall, 2002

COMPSC 142 Desktop Publishing Essentials (1-2 units) effective Spring, 2002

EMS 170 CPR & First Aid Training for Public Safety Personnel (1.5 units) effective Spring 2002

EMS 353 CPR & Basic First Aid (0 units) effective Fall, 2002

Course Modifications

COMPSC 1 Computer Concepts and Information Systems

Modify course description, effective Spring, 2002

COMPSC 198 Access

Modify course number from 198 to 155, change hours, change units, effective Spring, 2002

WLDTTC 3 Advanced Welding Techniques

Modify course number from 3 to 111, effective Fall, 2002

Course Deletions

N/A

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Norine at x5223.

From the desk of Ray Liedlich, Member-at-Large

As Senate Representative at Large, I want to express appreciation to my colleagues on our Council and the full Senate for your support of our recent effort to improve the peer evaluation process and to develop procedures for dealing with professional concerns. I believe that both these initiatives from this faculty exemplify professionalism at its best, and I am proud to be working with you to pursue them.

Faculty representation on Selection Committees

No Report

State Senate News

From the (state) Chancellor

On Cutbacks:

Due to the major reductions we're being forced to absorb, travel by me and my staff will be very restricted, starting immediately. In the near future, we will be advising you regarding options. I truly regret that we won't be able to be more accessible. We're looking to cut 90% of the agency travel budget that was not yet expended as of November 1st. My staff and I commit to work with you to address instances where you are depending on our staff to provide technical assistance at your colleges, provide presentations at your conferences, etc. I wanted to provide early warning, so we can plan ahead as much as possible.

On the Public Awareness Campaign:

A key component in our effort to secure better funding for the colleges--so that we can contribute to our full capacity in helping California address its critical challenges and help the State remain the exciting, diverse, and extraordinary place that it is--is raising the level of public awareness about the critical role that community colleges play in making California...California. In addition, this information campaign is aimed in helping the public (and the media) understand the funding needs of the colleges and the critical need to make a major investment, as the State has done with K-12 education, as well as UC and CSU. I spoke about this public awareness campaign in my State of the System Address, and we've launched a program to do just that. As a part of this campaign, we've contracted with a professional marketing firm that has put together a \$600,000 to \$800,000 program. The Board of Governors and the Foundation for California Community Colleges are looking to significantly extend the \$100,000 contribution

already made at the system level. The League has sent you a voluntary assessment to help cover the costs of this campaign. Already, more than 10 districts have paid their assessments, and many more are in the process of doing so. I would strongly encourage you to move forward in supporting this effort. It will pay off in many ways: with the overall funding battle that we will be fighting over the next several years, with the next State Capital Outlay Bond Proposition, and with your local capital outlay bond propositions. The system-level effort to increase public awareness will combine with your local efforts to bring synergy to the effort to secure a major increase in funding for community colleges. I know it's getting harder to spend money these days, but please do your part. The payoff will be worth it.

Enrollment/Growth

The latest enrollment figures put Columbia College very close to our target. The big concern is that we need MJC to be successful in the spring term to bring the full district totals to the growth target for full funding. Monday, the 26th will be the District Council meeting and additional developments and strategies will be coming out of that discussion.

Ted Hamilton will forward that information to us.

FYI- a Full Time Equivalent Student (FTES)= 525 hours of class time. The College receives about \$1700 per FTES.

In-Service / Flex Activities

No Report

Next Senate Meeting

Thursday, January 3rd, 2002 at 3:00.

Next Senate Council Meeting

Friday, February 8th, 2002 at 11:00.

Other

Due to the rush-rush of finals and the holidays, the next issue of this newsletter will be in January.

Respectfully Submitted,
Erik Andal

Sharon Kachadoorian

From: Erik Andral
Sent: Friday, September 15, 2000 1:44 PM
To: _CC Certificated Full Time; _CC Certificated Part Time
Cc: Fred Grolle; Ryan Brady; Sharon Kachadoorian
Subject: Newsletter

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Erik Andral, 1st Vice President Tad Wolgamott, 2nd Vice President
Ray Liedlich, Member-at-Large Lynn Martin, Past President

September 15, 2000

Committee Assignments

The following are members of the Dean of Instructional Services (Arts and Sciences) Selection Committee;

- Jim Riggs (chair)
- Ted Hamilton (AS President, Soc. Sci., HHP)
- Jeff Tolhurst (Phy.Sci.)
- Jim Toner (Language Arts)
- Erik Andral (VocEd, AS V.P.)
- Maryl Landess (Math)
- Tia Anderson (Classified)
- Kathryn Jeffery (Adm.)
- Dave Willson (Adm.)

The Committee will finalize criteria for the job description soon and the search will begin for candidates. The plan is for the successful candidate to begin in January, 2001.

Curriculum Committee Issues

The Curriculum Committee meets several times throughout the year. This semester's schedule is; September 9th and 27th, October 4th and 18th, November 1st, 15th, and 29th, December 13th. You are invited and encouraged to forward your questions and concerns to any Curriculum Committee member. The members are; Dave Willson (co-chair), Tad Wolgamott (co-chair), Ted Hamilton, Erik Andral, Jean Mallory, Paula Clark, George Melendrez, and Lynn Martin.

Faculty representation on Selection Committees

The Senate Executive Council has committed to announcing selection committees as they are created. The idea is that all faculty should have an opportunity to apply. Any selection committee without faculty representation (classified, certificated, or administrative) is incomplete. However, if there are no faculty volunteers, we forfeit our representation.

Activities of the President

- Ted Hamilton, Erik Andal, Kathryn Jeffery, and Kathy Smith attended a collaboration meeting at Knights Ferry on August 28th. Other participants were members of MJC's Senate and various support staff and administrators. The purpose of the meeting was to allow for discussion of collaboration on "neutral grounds" and to come to consensus on how we can best meet the Board of Trustees directive to collaborate. It proved to be a very productive meeting.
- Ted gave the following reports to the Board of Trustees at their regular September meeting;
 - Senate discussion and open meetings on evaluations and professional standards.
 - Praise for the positive contributions that new faculty make to our campus.
 - The outcome of the collaboration meeting at Knights Ferry.
- Meetings with the YCCD Faculty Consultant and MJC Senate President on District Council process and decision making.
- Independent research on the results of the consultant's report on the Health Benefits Liability Fund. (97 study)
- Meetings with Jim Riggs, Dave Willson, Doug Kotarek, Erik Andal regarding PFE funds, Student Success/Research agenda, new Dean's position and the process, curriculum process, evaluation process, Instructional Office reorganization.

State Senate News

The Fall, 2000 State Senate session will be in October. Ted will attend.

The Position Papers (to be discussed and voted on at the session) are available in our Senate office.

Enrollment/Growth

Our Target growth has not changed from last year at 4%. Last year our actual growth was 6%- a good year in terms of growth. This year our growth so far is only 2%. However, the administration is confident that, through ongoing planning activities, we will end up with at least a 4% growth by the end of this academic year.

Remember, traditionally during periods of strong economic periods community college enrollments sag. Columbia College seems to be doing very well in light of the strong economy (to include a low unemployment rate).

In-Service / Flex Activities

no report

Next Senate Meeting

Friday, October 6th, 2000 in Cedar 1 at 12:00.

Next Executive Council Meeting

Friday, October 6, 2000 in Aspen 1 at 11:00.

Other

Congratulations to Ray Liedlich, our new Member-at-Large.

Ted reports that all new faculty have attended an orientation hosted by Dave, Doug and himself on September 8th. Evaluations were discussed by Dave, the YFA by Doug, and the role of the Senate by Ted.

Partnership for Excellence funds are a hot topic at College Council. These funds are available to the College to accomplish an already established list of goals that will enhance student success. The Council is in the process of determining how to use the funds.

Respectfully Submitted,
Erik Andral

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Erik Andal, 1st Vice President Tad Wolgamott, 2nd Vice President
Ray Liedlich, Member-at-Large Lynn Martin, Past President

October 15, 2000

Committee Assignments

The following have been appointed by the Senate Executive Council to serve on the committee that will research professional standards and evaluations.

- Bill Wilson (chair)
- Vonna Breeze-Martin
- Phyllis Greanleaf
- Micha Miller
- Jeff Tolhurst

The committee is actually a subcommittee of the Senate Executive Council assigned to receive the comments for faculty, to suggest approaches to improving evaluations, to potentially charge a group of faculty interested in evaluation to represent the senate, and to suggest ways such a group might operate, including issues such as compensation and recognition.

Curriculum Committee Issues

The following actions have been taken;

New Courses

AUTO 180, AUTO 185, AUTO 302, HPMGT 190, WLDTC 302, FIRE 170

Course Modifications

BIOL 158, H-HP 9, H-HP 98, CMPSC 22, CMPSC 55, CMPSC 198, DRAFT 50A, H-HP 82, SPAN 2A

Discussion is ongoing concerning *Concept Papers*. What exactly is a concept paper? Who needs to submit a concept paper? What if a concept paper is not submitted?

Faculty representation on Selection Committees

Selection committees are being created for two faculty positions;

- Hospitality Management
- Academic Achievement Center Coordinator

A notice went out requesting that faculty who are interested in participating apply by Thursday, 10/12.

Activities of the President

- District Council (10/2)
- YCCD Board meeting (10/3)
- College Council (10/6)
- Collaboration meeting (10/10)
- Weekly meetings with Dr. Riggs
- Weekly meetings with Dave Willson
- State Senate Fall session (10/26-28)

State Senate News

The Fall, 2000 State Senate session will be October 26-28th. Ted and Erik will attend. The Position Papers (to be discussed and voted on at the session) are available in the Senate office.

Enrollment/Growth

We are still slightly under our target for this semester. However, the administration remains cautiously optimistic that we will make the target. There is concern regarding our ability to sustain this growth in the long term.

In-Service / Flex Activities

Patricia Harrelson reports the following planned activities;

- "Using Front Page Software"
Friday October 27- 12:30-3:30 in Fir 4
e-mail Patricia to sign-up

Preview of activities being planned for next semester

- "Classroom Assessment" with Lee Fernandez on January 5
A day-long training in this instructional methodology.
- "Mini Technology Institute" January 3-5
training in Microsoft Outlook
Front Page
Information Competency
Using the Internet in the Classroom
Digital Video Editing
Phone & Voicemail Tips

Power Point
Using a Palm

Next Senate Meeting

Friday, November 3rd, 2000 in Cedar 1 at 12:00.

Next Executive Council Meeting

Friday, November 3rd, 2000 in Aspen 1 at 11:00.

Other

As discussed at the College Council meeting, the District Council has made the decision to approve and implement the compressed calendar. This is a 15 week semester that will begin in the Fall, 2002 semester. The question now is not whether we should go through with the idea, but how we can best plan for it. Some of the logistics- such as YFA, scheduling, etc.- are still being worked out. Dave Chestnut and Kathy Smith have been involved in some of the planning issues such as A&R.

The Senate Executive Council is creating a policy for Senate elections. Allan Boyer (Faculty Consultant to the Board) has recently been involved in creating an election policy and has agreed to help.

The College has received one of the most generous PFE allocations ever. These funds are available to the College to accomplish an already established list of goals that will enhance student success. Typically, the District has split the allocation between the two colleges with 15% to Columbia, 85% to MJC. This year, before the split, the district allocated funding for the new dean's position.

Ted reports that the "tripartite inservice training for evaluation" (YFA, Administration, Senate) was conducted on September 29th and was attended by both evaluators and evaluatees. Contract provisions and procedures were discussed, along with ideas about best practices and the intention of evaluations as positive and oriented toward improvement of instruction and faculty services to students. Doug and Dave referred to it as "the best we've done so far."

Respectfully Submitted,
Erik Andal

Monthly Newsletter of the Columbia College Academic Senate

Ted Hamilton, President Erik Andal, 1st Vice President Tad Wolgamott, 2nd Vice President
Ray Liedlich, Member-at-Large Lynn Martin, Past President

November 15, 2000

Committee Assignments

Tad and Erik have been working on a "master list" of college wide committee assignments. This list was absent, but necessary for the accreditation that the College underwent last year. It has been very difficult to gather information that is accurate and current. Sharon is currently assisting us in this endeavor by calling the area managers and known committee chairs.

Ray and Erik are working on the Senate Election Policy. Expect a report at our January 4th Senate meeting.

Curriculum Committee Issues

The following actions have been taken:

New Courses

HIST 21, MATH 4A, MATH 4B, OFTEC 170, WLDTC 180

Course Modifications

DRAFT 50B, EMS 170, HPMGT 128, HPMGT 140A, HPMGT 198, MATH 101, MATH 104, PSYCH 30, SPCOM/DRAMA 198, SKLDV 196, WKEXP 97

Course Deletions

HPMGT 140B

If you have questions regarding the above actions, or you would like a copy of the minutes, contact Becky.

Did you know that STEP Grant is a new program on campus designed to help the rapidly growing population of students entering the teaching field? If you know of any students who are interested in pursuing the teaching field, Judy Wilson can help. She can be contacted at x5381. New courses are being designed to meet the needs of these students.

Dave Willson will be meeting with members of the curriculum committee to rewrite the concept paper form and to clarify the policy and procedures of proposing a course modification or change.

Faculty representation on Selection Committees

No report

Activities of the President

- District Council (10/23)- Agreement on Compressed Calendar for Fall, 2002, approval of YCCD 2010 vision statement, 75/25 obligation (Columbia receives 4 new faculty positions).
- YCCD Board meeting (11/7)- reported on: State Senate session, collaboration activities, Outreach and Economic Development, new faculty this year and new faculty positions to be filled, evaluation process.
- College Council (11/3)- reviewed Outreach, Economic Development, Student Success/PFE, Academic Achievement Center, Summer session schedule, and College Foundation issues.
- Weekly meetings with Dr. Riggs
- Weekly meetings with Dave Willson
- State Senate Fall session at the LAX (10/26-28)- attended breakout sessions on Compressed Calendars, Honors Program (made presentation), General Education, and intern programs for new community college faculty. Significant discussion on the 50% law, non-compliance of PFE funds, extensive collaboration with MJC president David Baggett and CC V.P Erik Andal.

State Senate News

The Fall, 2000 State Senate session was held October 26-28th. Ted and Erik attended the State Senate Sessions and reported that PFE, compressed calendars, and the 50% rule were the hot topics.

Want to know more about the 50% law, 75/25 (full time vs. part time), Technology II Plan, and more? Go to: <http://www.academicssenate.cc.ca.us/>

State Chancellor Tom Nussbaum hosted a breakout session concentrating on the way that PFE funds are spent. Districts receive PFE funds and then distribute the funds to each college. The colleges are then to spend the funds to accomplish an already established list of priorities that will enhance student success. Districts and colleges are required to include faculty in the process of allocating such funds. It was reported to the chancellor, by many district and college AS presidents, that their districts and colleges are spending the funds without collaborative efforts of faculty and that the spending does not reflect the usage that PFE is intended for.

Enrollment/Growth

No report

In-Service / Flex Activities

Patricia Harrelson reports the following planned activities:

Preview of activities being planned for next semester

- "Classroom Assessment" with Lee Fernandez on January 5
A day-long training in this instructional methodology.
- "Mini Technology Institute" January 3-5

training in Microsoft Outlook

Front Page

Finding Gold Among the Dross on the Internet

Using the Internet in Classroom Assignments

Online Tutorials & Evaluation Methods

Digital Video Editing

Phone & Voicemail Tips

Power Point

Using a Palm

Next Senate Meeting

Thursday, January 4th, 2001 (Institute Day) in Cedar 1 at 2:00.

Next Executive Council Meeting

Thursday, January 4th, 2001 in Cedar 10 at 1:00.

Other

Curious about the West Campus development project? Ted obtained a copy of the signed contract between YCCD and the developer and it is now available for viewing in our Senate office.

Respectfully Submitted,
Erik Andral

Sharon Kachadoorian

From: Erik Andal
Sent: Wednesday, December 13, 2000 9:55 AM
To: _CC Certificated Full Time; _CC Certificated Part Time
Subject: Senate Newsletter

There will be no Senate Newsletter for December. Look for the January issue.
Happy Holidays!

Erik



WHAT'S GOING ON..

January 27, 1998

To Academic Senate Members:

1. 2+2+1 Schedule is starting to become a reality. We should have some positive news about this item very soon. Not very many faculty showed during the time that you could have made a contribution toward your individual schedule. It is assumed that when you don't participate you are happy with whatever works out for your schedule.

2. **Accreditation** is Coming Soon!!! (sooner than we would like...) Individual Faculty members will be needed to chair the following committees: Volunteers??

Standards Committee

Mission

Integrity

Effectiveness

Programs in Education

Student Development

Learning Resources

Faculty Staff Development

Physical Resources

Financial Resources

3. Stanislaus State will host our faculty for a visitation / lunch. March 31, Tuesday. You will be driven down and back. Leave at 9:30 or 10:00 return at 2:00. If you are interested in this wonderful opportunity to interact with CSUS please contact me. 5206

4. New faculty hire committees are being set. We have the H-HP Basketball Coach-instructor position and the Computer Science position to fill. Several faculty members have been contacted to be on these committees. If you would like to participate please contact me by Friday, January 30.

5. **Our next meeting will be Thursday, Feb 12 at 12:30 in Cedar 1. We will vote on the new Applied Science Degree and talk about the 2+2+1 schedule.**



March

Greetings !!!

Jym

Here's what I know...

1. General meeting of the Academic Senate- **April 30 12:35 in Cedar 1**. Agenda items will include a discussion about plus or minus grading and outcome based funding. We definitely need to talk about these issues for our input at the State level.
2. Here's a news flash. The District staged a strategic conversation in December and no one from Columbia attended except those of us who were already there for the Board meeting. The reason that the Columbia Faculty was not in attendance was that you were teaching and could not get to Modesto. Sooooo, the whole thing is being repeated for us on **April 7 at Columbia**. It is my sincere wish that as many of you as can, attend this strategic conversation. The subject is diversity. Not one aspect of diversity as we usually think of it, but people who speak differently, are short, tall, red hair, no hair, an earring in places other than ears and so forth. Al Smith, a dynamic teacher from MJC, is heading up the talk and group organization. It is well worth your time. The Board meeting is from 1-4 and the conversations start at 4:00 Please make every effort to attend. I was part of the noise that told them more of us would be there if they did things like this at Columbia. (Please attend...)
4. We will have two resolutions to read before the April 30 meeting. It's a good idea to make yourself familiar with them so that we can vote at that time.
5. Another news flash. Ginny and I are willing to be the officers of choice for the school year '98-'99 now that we kind of have the feel of things. We will need to vote and make it legal. If anyone wants to run in opposition please let us know so that we can make room for you. Ginny will possibly be applying for a leave for Fall of '99 so we will have to cross that bridge when we get there - if that happens.
6. Dave Willson and the 2+2+1 committee have worked very diligently and spent a great deal of time trying to optimize the schedule for Fall of '98. Please make every effort to comply with changing your favorite time and class to teach to make this schedule work. You know, the trouble with bucket seats is everyone doesn't have the same bucket...

ACADEMIC SENATE



9/10/98

News and Information...

Here's what I know and think you should know too.

1. Due to cut backs and reductions of last year we are now solvent and operating on a clean budget. We are not operating at a deficit budget.
2. Some of you may have noticed that the chancellor's contract was renewed for another 4 years. Both academic senate presidents were involved in the evaluation, written and verbal.
3. Our very own Virginia Gray has volunteered to be the faculty representative for the Trivia Bee to be held October 10 to help support adult literacy. Thank you Ginny!!!!
4. **Thank you to all who volunteered** for the Dean of Instruction hiring committee. To facilitate a time line of November hiring we kept the committee small and the members are as follows.

Dave Willson / Lynn Martin co-chairs

Kathryn Jeffery
Eric Andal
Vonna Breeze-Martin
Wendy Buckman
Terry Hoff

5. Need someone to work on the alternative calendar committee. This is a unique opportunity to make some decisions as to a different type of calendar such as: year round school, weekend courses and visionary ideas, not things like when should we have graduation. Interested???
call me 5206.
6. Partnership for excellence has passed and looks like it will result in some big dollars for us.
7. As directed by you at our last meeting I have met with a committee about safety and security here on campus and will be sharing that information with you in the form of a one item agenda meeting shortly and then resolution time...
8. Curriculum committee is very small. Someone needs to step up and be a part of this integral machinery of the college.
9. Accreditation update. Student surveys from 30 sections need to be taken. Surveys would take between 10 and 20 minutes maximum. The student surveys serve nine of the ten standards. Other than using class time does anyone have another idea of how we could get these surveys done and back into our hands? A possible option homework assignment or extra credit activity??

A handwritten signature in cursive script, appearing to read "Lynn".

LYNN MARTIN
PRESIDENT

TED HAMILTON
1st VICE-PRESIDENT

TAD WOLGAMOTT
2nd VICE-PRESIDENT



NEWS

September 22, 1997

To Academic Senate Members:

Upcoming events and info:

1. A huge thanks to Jim Toner for volunteering his time to be a member of the Curriculum Committee! The "begging" call went out and Jim answered it. There is room for one more if any of you feel like contributing.
2. We will be looking for members to fill the committee to hire a permanent Vice-President for Instruction. This committee will convene sometime in November and commence with the search in the Spring semester.
3. We will also be looking for members to be a part of the accreditation committee. Details to follow in the near future.
4. The 2+2+1 schedule committee is working hard to make this type of schedule become a reality for the Fall of 1998. The committee consists of Laurel Grindy, Maryl Landess, Jim Toner, Lynn Martin, Bill Wilson, and Jeff Tolhurst. We are in the process of making up schedules with samples of how this would work with 4, 5 and 6 unit classes. If all our sections were 3 units, there wouldn't be a problem. It is more difficult to make things work with the various unit bearing classes. Look for mock schedules being considered, very soon in your mailboxes. Last chance to be a part of the creation of this schedule is Friday, September 26. We will be meeting in Dave's office to begin talking about what to put where and how to make it work. ONE thing that is going to have to be known by our faculty- you may not be able to teach the exact course you want at the exact time you want and the exact room you want. **This schedule is student access /success driven.**

Until next time...



NEWS

September 29, 1997

To Academic Senate Members:

Upcoming events and info:

1. The 2+2+1 committee met last Friday and is going forth with your wishes to create a schedule that will work best for the students. Soon to appear in your mailboxes will be an example schedule. Your input will be appreciated and expected.
2. Dr. Riggs is making an effort to meet with each staff member and talk with you about your thoughts and feelings about the mission of Columbia College and where you think we should be headed as an institution. This is voluntary and you certainly don't have to meet, but who would want to pass up a chance to get in their 2 cents? :-)
3. We need to formulate a search committee for the permanent position of Vice-President for Instruction. If you are interested in being on this very important committee please sign the form at the bottom of the page and turn it back to me by Friday, October 10. We would like to have a good cross section of the faculty. Someone from each of the following areas: H-HP, Voc Ed., Social Science, Art, Math, English, Science and "at large" persons. Please consider putting your name in the pool so we can have a large number of people from which to make a selection. Thanks to those of you who have already indicated an interest.

Lynn

Yes! I would like to be considered for the search committee for the Vice-President for Instruction. I realize that by turning in my name I am only being considered for the committee and may not be on the actual committee.

Name _____

Turn in to Lynn by October 10.

What I Know ...And Now You Know...

ACADEMIC SENATE

1. Information is posted on the Academic Senate bulletin board right outside the instruction office. Might be to your advantage to check it once a week or so.
2. Check out the "Faculty of the Year" picture in the Rotunda.
3. You might be interested to know that the MJC faculty listed the number one academic and professional issue as "classroom repair and maintenance" in a recent survey. Don't know the figures on how many actually participated in the survey.
4. Our scheduling committee made up of faculty members is diligently working on the Spring schedule to make it accessible to students. The primary reason for the MW /TTH schedule was not for faculty meetings and special course activities on Friday but to create a schedule for student access and to retain as many students in our classes as possible. When your schedule is given to you, please look at it with the best interests of your students and not how it facilitates your personal schedule.
5. We have a potential for new hires next year. The new hire committee is made up of the Academic Senate Executive Committee and the Vice- President of Instruction.
6. The Dean of Instruction Committee has sent out invitations to potential candidates and will be interviewing in November. The goal is to send the name of the person forward to the Board for approval at the December meeting.
7. Maryl Landess has agreed to fill the role of the Past President of the executive board during Vonna Breeze-Martin's Spring sabbatical. Thank you Maryl!!
8. To those of you who are not attending our Senate of the Whole meetings I hope you are reading the minutes and talking to your fellow faculty members. Important resolutions are being voted on and discussed. Decisions are being made by the interested few.

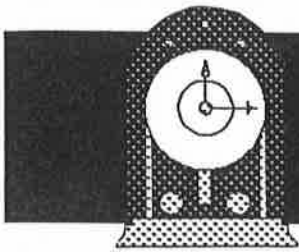
I leave you with this short paragraph of levity:



Just a touch of academic humor . . .

This past fall semester, at Columbia College, there were two sophomores who were taking Calculus and who did pretty well on all of the quizzes and the mid terms and homework assignments etc., such that going into the final they had a solid 'A'. These two friends were so confident going into the final that the weekend before finals week, even though the Calculus final was on Monday, they decided to go up to Chico State and party with some friends up there. So they did this and had a great time. However, with their hangovers and feeling awful, they slept all day Sunday and didn't make it back to Columbia until Monday morning. Rather than taking the final then, what they did was to find Professor Landess after the final and explain to her why they missed the final. They told her that they went up to Chico for the weekend, and had planned to come back in time to study, but that they had a flat tire on the way back and didn't have a spare and couldn't get help for a long time and so were late getting back to Columbia. Professor Landess thought this over and then agreed that they could make up the final on the following day. The two guys were elated and relieved. So, they studied that night and went in the next day at the time that Professor Landess had told them to appear. She placed them in separate rooms and handed each of them a test booklet and told them to begin. They looked at the first problem, which was something simple they thought. They did that problem and then turned the page. They were unprepared, however, for what they saw on the next page.

It said: (95 points) Which tire?



Senate Seconds

February 6, 1996

Grant proposals for:

- 1) Fund for Instructional Improvement
- 2) Under-represented Student Special Project
- 3) Intersegmental Joint Faculty Projects
- 4) Middle College High School Program

are due March 1. Contact **Maryl Landess** for specifications and application information. The District Faculty Liaison for Grants is **Sheila Kruse (586-0707)**. There is a proposal workshop scheduled for February 12 at 3 p.m. in Cedar 10.

California Community Colleges Project Funds Catalogue for 1996-97 is now available on the *Internet Gopher* at Cerritos College. It lists all Chancellor's Office project funds available for next year. **Joan Barrett** has a hard copy of the catalogue.

Changes to the Disciplines List (Minimum Qualifications for California Community College Faculty) are being considered in the following disciplines:

Biological Sciences, Chemistry, Child Development, Computer Science, Engineering Technology, English, Foreign Languages, Home Economics, Interdisciplinary Studies, Library Science, Mathematics, Oceanography, Philosophy, Physical Education, Speech, Applied Music, Archaeological Technology, Electronic Technology, Engineering Technologies Support, Computer Information Systems, Computer Service Technology, Diagnostic Medical Technology, Health Care Ancillaries, Dietary Manager/Service Supervisor, Coaching.

See Maryl if you would like to review proposed additions/deletions/changes. Hearings will be held:

Thursday, February 22, in Los Angeles
 Friday, February 23, in Fresno
 Thursday, February 29, in Santa Clara

Resulting list will be voted on at the Spring Session of (State) Academic Senate on April 20.



College nominations for the **Hayward Award for "Excellence in Education"** are due on February 16.

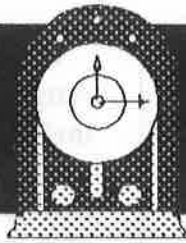
"Databases for Research & Planning"

Workshop will be held at Foothill College, on Friday, March 8. Cost: \$25.

Register by March 18 for the **8th Annual Hawaii National Great Teachers Seminar**, which will be held July 28-August 2. Cost: \$625.

Student nominations for the **Jonah Laroche Memorial Scholarship** are due in the State Senate Office on March 8. See Maryl for assistance.

"Working Together for Student Success" is the title of the 5th annual collaborative conference sponsored by the California Community Colleges Board of Governors and the State Chancellor's Office. Emphasized will be the valuable educational opportunities available to students through innovative, creative technologies, and strong partnerships with business and the community. The conference will be held on March 27-29 in San Jose. See Maryl for more information.



UPCOMING OPPORTUNITIES FOR FACULTY

1st Vice President Vonna Breeze-Martin has announced the following opportunities for interested faculty. For more information registration materials, please contact the Academic Senate office.

TECHNICAL ASSISTANCE WORKSHOPS: Submitting Job Training Partnership Act Requests for Application. These workshops are offered to assist local School-to-School partnerships in responding to the 1996-97 Job Training Partnership Act (JTPA) 8%-30% Request for Application (RFA)

APRIL 11 -- SACRAMENTO and APRIL 12 -- FRESNO

VOC ED UPDATE: "Strategies for the New Reality"

Sponsored by FACCC and CCC AOE

APRIL 26 -- 9:30 a.m. - 3:30 p.m.

Holiday Inn -- Park Center Plaza, SAN JOSE

Registration deadline: April 12, 1996

1996 GREAT TEACHERS SEMINAR

AUGUST 4-9 -- SANTA BARBARA

Enrollment in this popular, highly-praised development event fills up quickly. Early registration is encouraged.

GRADUATION DAY (MAY 23) IS FAST APPROACHING! *That means faculty and staff will be gathering by the lake (weather permitting) to enjoy a picnic buffet, congratulate ourselves on another successful academic year, and acknowledge some who have earned special recognition during 1995-96.*

Graduation Day also means that Pat Pantaleoni needs your help! Please contact Pat to assist in any way you can so that this year-end picnic is an event to remember.



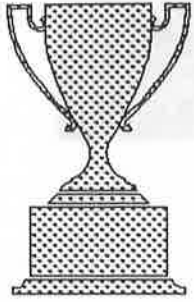
TOP 5 REASONS WHY I LIKE BEING AN ARTICULATION OFFICER

--by Elsie Bruno and Kathryn Barth (CSU Chico)

5. I like to be *mysterious* (no one at Columbia College *knows* what I do).
4. I like to be *inscrutable* (no one at Columbia College *understands* what I do).
3. I like to be *unique* (no one at Columbia College *does* what I do).
2. I can *appear to be an expert* (no one at Columbia College knows if I'm right or wrong).
1. I **DO** help students reach their academic goals (because almost every faculty member at Columbia College assists in the creation of articulation agreements, even if I have to remind them on occasion!)

I REALLY DO APPRECIATE YOUR HELP. TOGETHER WE HELP STUDENTS
TRANSFER SUCCESSFULLY.

--Elsie



Faculty awards and other forms of recognition. The time has come for faculty to begin thinking about nominations for not only their candidate for **1995-96 Teacher of the Year** but for recognizing other Columbia College employees who have made a positive and significant impact on them during the current school year. Honorees will be recognized

at the Faculty/Staff Picnic on May 23. **Dennis Albers** is committee chair for the Teacher of the Year award. You may contact **Pat Pantaleoni** about nominating procedures for other employees.

Recommended Policy Changes: Staff Parking. The Parking Committee, chaired by **Tom Holst**, has written two resolutions for adoption by the Academic Senate at its next meeting in April. Under consideration will be policy changes concerning 1) fees charged each semester to faculty and staff for use of the staff parking lot, and 2) reserved parking spaces for selected administrators.

Athletic Teams: Gender Equity. At present, Columbia College is not in compliance with Title IX, which requires that there be gender-equitable representation of athletic teams roughly equal to the gender percentages of the full-time student population.



In the spirit of shared governance, Athletic Director **Morgan McBride** has requested the participation of faculty and counselors on a steering committee to "review our status and make recommendations for our next step."

Distribution of a memo to this effect has already been made to faculty mailboxes. Morgan will be very appreciative of any counselor or faculty willing to sit on this steering committee.

MJC Great Teacher's Seminar:

August 7-9. MJC faculty have extended an invitation to 2-3 Columbia College faculty to participate in their Great Teacher's Seminar in Sonora on August 7, 8, and 9. It's a great experience, counts as FLEX credit, and the expense is on them. Contact **Maryl Landess** if you are interested or wish more information.

Board negotiations update. A detailed update of negotiations with the Board of Trustees will be distributed by the time the faculty returns from spring break.

Plan to attend the April 2 board meeting if you can. Our continued interest is a strong message to the members of the YCCD Board.

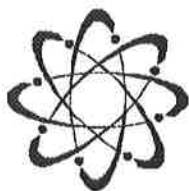
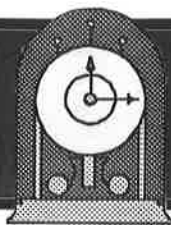


HAPPY EASTER !!

Senate Seconds

Columbia College Academic Senate

September 18, 1995



From the president... Since we are well into the fall semester and our scheduled meetings as a Senate-of-the-Whole will be infrequent, I hope you find this newsletter informative and a good alternative. Contributions by members of the senate council and

other faculty appear on these pages to update you on important developments, innovations and news of upcoming events. Special thanks to Joy Stewart for the great job she did producing this newsletter. Let us know if you have any suggestions for future issues. Welcome back, and may this be a particularly rewarding academic year for you!
—*Maryl Landess*

The Board of Trustees recently approved the expansion of the Resource Development Unit for the district to include two faculty liaison positions. The RDU is seeking a **faculty member at each college to develop grant proposals at their college site**, under the direction of the YCCD Executive Director, Resource Development. The position includes **40% reassigned time** for Spring 1996. Letters of interest are due **Friday, September 29**. Contact Maryl for a copy of the job announcement.



URGENT NEWS!

Columbia College Academic Council and MJC Academic Senate have agreed on the formation of a committee of faculty from both colleges to address instructional issues on the **newly-implemented interactive TV technology**. A district task force to formulate guidelines for these courses is also being formed. Contact Maryl if you have input or have interest in working on either or both of these committees. See *Joan Canty's related article elsewhere in this edition*.

Halfway through the decade for which it was created, it seems appropriate to do a *vision check* on **Vision 2000**. *Do the visions still define our mission well? Do they need revision, additions, deletions?* Focus groups have been scheduled to address these questions. All staff are invited to participate in any of the groups; it is important that Columbia College faculty are represented on each one. **All meetings are scheduled from 1:30-4:30 p.m. at the Knights Ferry Resort** (refreshments provided). Please contact Maryl if you plan to attend (feel free to attend on a drop-in basis).

October 16 (Monday)—Students

Educational Excellence (V₁)
Student Development (V₃)



VISION 2000 MEETINGS

October 23 (Monday)—Staff

Staff Development (V₄); Quality Staff (V₅); Shared Governance (V₁₀)

October 25 (Wednesday)—Partnerships

Student Articulation (V₈); Community Partnerships (V₉)

October 30 (Monday)—Resources

Access & Growth (V₂); Land & Facilities (V₆); Equipment & Technology (V₇)

The **Quality Staff Resource Team (QSRT)** is a committee that makes recommendations to the District Council on issues related to hiring staff. **Candace Williamson** and **Patricia Harrelson** represent Columbia College on this committee, which has made some significant recommendations with regard to changing faculty hiring practices. The faculty on QSRT is greatly outnumbered by classified and administrative staff. Candace and Patricia, along with **Maryl Landess** and **Allan Boyer** (MJC Senate President) are doing their best to monitor and affect the committee's work with faculty interests in mind. Maryl and Allan recently met with **Richard Peralta**, **Steve Collins** and **Venesse Metcalf** to consider a set of guidelines for faculty hiring. It was finally agreed that the current YCCD *Contract Faculty Hiring Procedures* should remain unchanged and that no further guidelines were needed.



ANNOUNCING...

Adjunct faculty, attention! The Academic Senate constitution allows for an adjunct faculty representative on the Academic Senate Council. This position is currently unfilled. If you would be interested in serving in this capacity, please contact Maryl Landess.

E-Mail. District Council *Highlights* and Board of Trustees *Highlights* are now being distributed only by E-Mail. Copies will be posted on the Academic Senate bulletin board (next to "terrace door" of Instruction Office). College Council agendas and minutes are posted in the Instruction Office hallway.



Budget Update. The state budget included a 3.07% COLA and 1.17% growth funds. Most of the COLA money will be

applied toward salary increases, with the remaining going to create two media (software) technician positions (one for Columbia) and a buildings & grounds person for the district. Growth funds will be withheld to cover anticipated property tax shortfalls.

YCCD will receive a one-time block grant of \$394,396 to be applied toward deferred maintenance, instructional equipment and supplies, library materials, and modern technology for instructional purposes. Columbia College will probably receive approximately 13% of the grant. Comprehensive plans will be used to guide the distribution of funds. Instructional needs are the priority agreed upon by our College Council. District Council will be discussing how to allocate the funds on Monday, September 25.

College Council Highlights: 9/8/95
by *Elsie Bruno*

A district-wide distance learning task force will be established and chaired by Dr. Ben Tom and include the two Vice Presidents for Instruction, plus YCCD faculty and staff. Contact Maryl Landess if you are interested in serving on the task force...**The FEE situation:** Students who had not paid their enrollment fees by September 11 will be sent letters indicating they will be dropped from class after a 5-day grace period. Faculty will receive instructions on how to deal with these students.

1996-97 College Calendar: Prior to approval of the *College Calendar*, a proposal authored by Josh Bigelow, Maryl Landess and Cindy Fraguero will be sent to all faculty for their input...**Federal Initiatives:** The YCCD Title III application was rated 98.0 and was not funded; only applications with scores of 98.6+ were funded this time. We have an excellent chance of being funded next time if money remains available. *School-to-Career:* The California Plan was rejected by the Feds; individual colleges and/or consortiums can still apply.

Technology Committee: See Joan Barrett if you wish to participate on this committee as a stakeholder. As such, you will operate in one of the sub-groups—1) MIS, 2) Instruction (computerized), 3) Infrastructure (hardware/software/fiberoptics).

In-Service Followup. If you have any questions or wish to further discuss any of the agenda items of the August 11 In-Service, please contact Josh Bigelow, Elsie Bruno or Maryl Landess. *Better yet, volunteer to fill the vacant 1st Vice President position and sit on the senate council and attend the College Council meetings.*

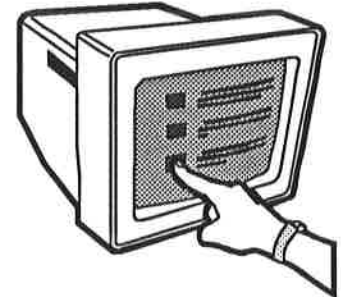
Dr. Timothy Stanton
of Stanford University
presents a flex-activity workshop on
INTEGRATING SERVICE INTO THE CURRICULA

Dr. Stanton will provide a brief overview of the pedagogical theory that supports using service as a vehicle for academic learning. However, the thrust of the training will consist of step-by-step procedures for incorporating service into the curricula. This will include written examples of how instructors from a wide variety of disciplines use service in their courses. Participants will also develop service learning lesson plans for their own courses during the workshop.

A follow-up workshop will be offered in March, 1996, to provide participants the opportunity to discuss their successes and challenges with each other and with Dr. Stanton.

OCTOBER 20, 1995
9 a.m. — 3 p.m.
FIR 7

(Instructors are invited to share their "tips" with colleagues in Senate Seconds. Here's our first!)



Tip #1 for Instructors
by *Meryl Soto*

A software program called *Micrograde* available for both Macs and PCs makes keeping track of students' progress a snap. It also enables you to print out a progress report that will tell a student what his or her grade is, both on each individual assignment and overall. The program also alerts students to any assignments that are missing and the affect it has on their overall grade. This helps them to stay on track, and it makes it easy for you to calculate grades at the end of the semester. Call **Bill Wilson** (x5228) for the Mac program or **Meryl Soto** (x5225) for the IBM-compatible program.

STAYING ON TRACK...



We're very interested in faculty responses to our survey regarding a campus-wide focus on *Work in America*. Surveys are due in the Academic Senate mailbox by **Thursday, September 21.**

Facilities Committee Report: 9/8/95

by Patricia Harrelson

District has provided \$40,000 to complete the **Dogwood Building** remodeling project according to a design which meets the needs of the facility's primary users, with completion not expected before next May.

The Rock Room (Fir 2) has become the *Distance Learning* classroom. Remodeling/redecorating details remain, but faculty are invited to visit the classroom when it is in operation. **Joan Canty** (see related article on this page) is teaching an English class through distance learning and will share with you her expertise on instruction through this medium. You may also want to check at the Instruction Office for meetings scheduled in Fir 2.



KEY POINTS

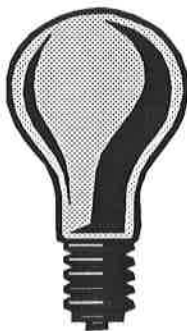
Remodeling of the **Sequoia Building Mac Lab** is nearing completion... **The Admissions & Records area** will undergo a remodel soon to lower one of the windows and make it more accessible to the disabled. It will also necessitate the relocation of the entry door to that office...**The Madrone Building (Auto Tech)** will receive a new roof through funds provided for deferred maintenance.

Bumping classes to other rooms in order to schedule outsiders' uses of campus facilities was reported to be problematic. **Dr. White** promised this would be minimized in the future.

OSHA visited the campus recently and reported that the air quality in IMC continues to be unacceptable. ...There is a good possibility that we will be able to purchase a generator for emergency lighting through surplus at recently-closed military bases.

Ken White presented the Facilities Committee with a proposal that involves numerous campus-wide changes. Faculty representatives on the committee (**Terry Hoff, Jean Mallory and Patricia**) will be reporting more fully on the proposed changes and, after discussing them with you, views expressed will be related to the committee.

Teaching Innovations: a selection of 225 successful college-level teaching practices is a collection of essays that provide some excellent classroom ideas for all disciplines. These essays have been collected from the *Great Teachers Seminars* and can be accessed by selecting **Item 4 (Teaching Strategies)** on the *InfoNet*, then **Item 2 (Teaching Innovations)**. Contact Maryl Landess to view a hard copy sampler of 26 essays.



GREAT IDEAS!

Distance Learning

by Joan Canty

On the evening of August 16 in a newly-renovated Columbia College classroom, I taught my first interactive television course. The 6-9 p.m. class, a survey of early English literature, included 13 Columbia College students and was transmitted to 18 students at Modesto Junior College.

Advanced telecommunications technology allows students at the remote location, MJC, to both see and hear what is going on at the broadcast location—and vice versa. Audio and visual is transmitted by telephone link; each TV classroom also has a TV camera, a closeup or document camera, a fax machine, a telephone, two monitors—one for remote and one for near images—sophisticated microphones, a control panel, and, most important, a technically proficient instructional aide. Two other distance learning courses, one in sports psychology and one in philosophy, are both being broadcast from MJC to Columbia; both are filled to capacity.

As an instructor, I share YCCD's enthusiasm for the new technology (teach-nology?); anything that will allow students greater access to education appeals to me. Interactive TV instruction will allow both Columbia and MJC to offer shared courses that normally, because of low enrollment, could not be offered at one campus alone.

There have been a few *glitches* with the equipment, and I've had to experiment with classroom arrangement and camera positions so as to view the maximum number of students at the remote location. Slight delays in voice transmission require that ambient noise levels at each location be minimized. Overhead projectors and green blackboards don't show up well; I'm using more handouts and the document camera.

After the first class, I solicited written student responses to distance learning. While student responses were generally neutral or favorable, two students at MJC disliked the TV format so much that they dropped the class. I've tried to overcome student alienation by teaching one class out of four "live" at MJC, requesting that students be assertively responsive, and using in-class discussion groups. One suggestion for the next semester: *Don't schedule a three-hour TV course for one day or evening class.* Most students at the remote location find it fatiguing to focus on a television monitor for three hours, even with a break in between. Another disadvantage to the three-hour format is that it minimizes opportunities for the instructor to teach from the remote location.

From September 13-16, I'll be attending, with three MJC instructors and administrators, a distance learning conference at Oklahoma State University, which has been a pioneer in using interactive TV as a mode of instruction. I hope to gain enough information to assist in

(continued next page)

Distance Learning (continued)

solving the problems we've experienced, to enhance my own TV-teaching methods, to help make the technology more user-friendly and attractive to students and instructors, and to introduce distance learning to other instructors, perhaps via a flex workshop. I'm enthusiastic about distance learning and believe that instructors could adapt most classes to this high-tech method of instruction.

District Council Notes

In addition to budget concerns, District Council discussion has centered around two main proposals:

- 1) Expansion for YCCD Resource Development; and
- 2) Planning district-wide technology improvements.

The purpose of an expanded resource development program is to acquire resources for the support of college programs. The expansion includes the creation of an *Executive Director of Resource Development* and 40% reassigned time positions for faculty for spring semester.

District technology needs have been under study for the last two years. A consultant is being hired to review the *Biddleman Report*, to develop a Request for Proposal, and to assess the proposals received. The process will help determine the actual costs, including deductive alternatives. Pam Fisher presented a plan for debt repayment to finance the project which would not reduce current college budgets.

School-to-Work initiatives have also been discussed. Pedagogical concerns necessitate that faculty begin looking at these issues.

FACULTY...

LET'S GATHER TOGETHER



It's our first extracurricular activity of the year:

A CELEBRATION OF WHAT'S NEW & EXCITING IN COLUMBIA!

- New friends and associates at Columbia College
- New challenges and exciting innovations
- New and unique creations to imbibe at the just-opened Micro Brewery in historic Columbia

Fun and camaraderie + tasty hors d'oeuvres (courtesy of the Columbia College Hospitality Management Staff)

are all featured on our Fall Faculty Gathering menu on tap Friday, October 27.



A modest fee will be charged for refreshments. Watch for further details in your mailbox.



Title V

by Meryl Soto, Curriculum Committee Co-Chair

Current changes in regulations concerning Title V outlines, plus your efforts to keep courses and programs updated and current to reflect changes in current delivery of instruction, often require modifications to existing Title V outlines. We are providing a schedule for submitting proposals to the Instruction Office and presenting them to the Curriculum Committee. The schedule will allow your proposals to receive timely consideration and permit these changes to be reflected in the following year's catalogue. Please note these dates, and if you have questions contact Denise Deatsch (x5142) or Meryl Soto (x5225).



TITLE V OUTLINES CAN BE FUN!

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CURRICULUM COMMITTEE SCHEDULE

1995-96 Academic Year

Meetings: Tuesdays, 3-5P at Fir 7

September

- 12 - (Proposals Due) Health/Human Performance & Science
- 19 - (Topic) Policies & Procedures
(Proposals Due) Skills Development & Guidance
- 26 - (Proposals Due) Humanities & Social Science

October

- 3 - (Topic) Health/Human Performance & Science
(Proposals Due) Fine Arts & Mathematics
- 10 - (Topic) Skills Development & Guidance
(Proposals Due) Vocational Education
- 17 - (Topic) Humanities & Social Science
- 24 - (Topic) Fine Arts & Mathematics/GETC Approval

November

- 7 - (Topic) Vocational Education
(Topic) CSU/General Education Breadth Approval
- 21 - (Topic) Vocational Education

December

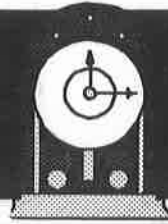
- 5 - (Topic) Course Proposal Followup
- 11 - *Finals Week*

SPRING SEMESTER - January through May

Committee to be involved in curriculum and prerequisite review. Dates to be determined (January 30 for curriculum cleanup).

- May 14** 1995-96 Curriculum Report
- ARRC Annual Report
- Program Review Report

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Calling all faculty. In support of the Academic Senate Executive Council, all faculty are urged to attend the YCCD Board of Trustees meeting on **Tuesday, December 5.**



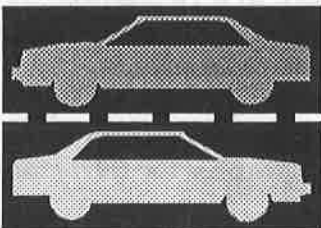
ARE YCCD PRIORITIES ASKEW?

The meeting will be held at the **District Office** on Blue Gum Avenue in Modesto, beginning at **5 p.m.** Academic Senate President **Maryl Landess** will address the Board regarding the recent pay raise granted to **Chancellor Pam Fisher.**

If you have any specific questions or wish additional information, please contact any member of the Academic Senate Executive Council.

FACILITIES COMMITTEE by Patricia Harrelson

A proposal was introduced by **Josh Bigelow** and **Jim Saia** to expand parking for the Oak Pavilion. Increased parking is particularly necessary to accommodate spectators for evening basketball games, but other needs were cited, as well.



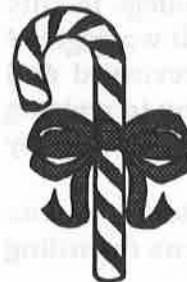
PARKING AT A PREMIUM

For example, the Oak Pavilion staff could park in the new lot, freeing space in the current staff lot. Also, Symons Field is now in use for the community soccer program, so additional parking is required.

It quickly became apparent that before creating a new parking lot, a number of issues would have to be explored. Specifically, the most suitable site, cost and resources must be determined.

On another subject, the Facilities Committee completed a campus-wide tour in preparation for developing a proposal for reorganization. Members were apprised of the usage in all facili-

ties as well as concerns related to overcrowding, underuse and questionable placement. The next step in developing the proposal is to have plans drawn of facilities as they currently exist. We will draft suggestions for possible changes, after which a proposal will be presented to the campus community for consideration.



IT'S PARTY TIME!

Celebrating Christmas at the Opera Hall. Every year college faculty, staff and their significant others gather together for a Christmas party. This year it will be held at the **Sonora Opera Hall** on **Friday, December 15, 6 to 10 p.m.**

Hors d'oeuvres, door prizes, a no-host bar, and live music by the **Rod Harris** band will all be featured. Please RSVP with your \$12.50 per person contribution by **December 6.**

Always an added highlight of the evening is when the door prizes are announced. Organizers **Pat Pantaleoni** and **Candy Bailey** are requesting your creative offerings again this year. Please see Pat or Candy about party admission \$\$ and door prize donations.

All interested staff are invited to attend a meeting in preparation for a week-long campus-wide focus on Work in America...to be held on Tuesday, December 5, 12:30-1:30P in Aspen 1.

FACULTY ETHICS by Patricia Harrelson

A group of interested faculty met on October 31 to discuss the paper, *Faculty Ethics: Expanding the AAUP Ethics Statement*, which was



ETHICS STATEMENT

developed by the state Academic Senate and adopted in April, 1994. In general, the group felt the ethics statement which currently exists in the YFA contract was superior to the paper

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(continued)

by the state senate. It was noted, however, that there are two omissions in the contract statement that need to be incorporated. The contract needs not only to include statements related to gender and cultural sensitivity, but to encourage student access and success, as well.

Since the ethics statement is included in the contract under evaluation, the group agreed that they would like to see faculty ethics be included as part of the evaluations process. The YFA contract purposefully gives latitude to the evaluation process so that divisions—and in our case, the college—can design tools and methods which are felt to be appropriate and useful.

A Fall 1994 draft document was prepared by a small committee of Columbia College faculty in an attempt to guide evaluation. It was agreed that this document needs to be reviewed and revised. It was hoped that in addition to revising the form, we might also determine how faculty ethics could be addressed.

Please drop a note in the Academic Senate box with your comments or concerns regarding this issue.

SPANISH AND THE INTERNET

by *Vonna Breeze-Martin*

Background. Except in religious or military applications, up until the present decade computers have been used in foreign language learning primarily for tutorials, generally presented as “video games” to engage learn interest. In missionary and military training facilities and in some wealthy school districts, interactive multimedia language laboratories have been on the scene for some time, but for most of us, those facilities are just to dream about.

We have contented ourselves with the tutorials and some rudimentary writing and translation programs, at first clumsy and unsophisticated but now more usable. In reading programs, authentic text is presented while the student can request definitions of words, phrases, idioms, or ask for footnote data, all on the same screen.

But now, the Internet! Keypals exchange cor-



LESSONS FROM MEXICO

respondence in the target language or bilingually between English learners, say, in Caracas, and Spanish learners in Louisville (and someday soon, I hope, between Columbia College and Queretaro or Pamplona). Discussion lists abound, whether between foreign language teachers through FLTEACH, between Rotaract Club members around the world, or among K-12 and post-secondary students and teachers in global exchange programs or cross-cultural projects.



EAVESDROPPING CAN BE FUN!

I receive all communique from Subcomandante Marcos of the EZLN (Zapatistas) and the daily news from Mexico City's *La Jornada*, participate in discussions about NAFTA, eavesdrop on conversations

between Mexican ex-patriots bemoaning the condition of the peso, access university resources from Catalunya to Chile, and share *corrido* lyrics or finer points about the subjunctive mood with other Spanish teachers from here to Oxford. I can keep up on the latest about Proposition 187 or pick up information from MEXICO-L: Knowing Mexico, People, Places and Culture. And all in Spanish OR English! And I know this is just scratching the surface.

Worldwide Web. The latest for me, still a true novice, is the Worldwide Web. Through the kindness of **Fred Petersen**, in a 10-minute Web exploration I retrieved biographical information about Mexican artist Dr. Atl, saw a richly-colored sample of his art, ran through a timeline of the Mexican Revolution, and downloaded recipes and photographs for *birria* and *pozole*.

I'm anxious for my students to be able to share in this wealth of real language experience, whether by meeting Spanish-speaking friends via the Net, doing research on the Web, or just exploring IN SPANISH.

TECHNOLOGY CONFERENCE - Sonora State Syllabus Conference Key Points

Technology brings the world to the classroom:

- shared class repositories; outside experts
- data control; voice conferencing w/ colleagues
- discussion w/ remote classrooms+individuals

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Technology as a faculty development tool:

- meet colleagues at home or remote locations via audio/video conferencing; also, meetings with/between students or between classes
- interdisciplinary & multidisciplinary opportunities are enhanced
- free exchange of curricular tools/content via E-mail; consultation w/on-line experts, access to remote resources
- file transfer, gopher, search tools, WWW all provide incredible learning opportunities

Technology complements the classroom:

- on-line materials, i.e., course calendar, assignment due dates, exams on-line, etc.
- instructional management; computer distribution of syllabus/course materials; maintenance of student/teacher communications

Technology and synchronous collaboration:

- classmate collaboration, conferencing
- fully-assisted and networked writing classes
- Lotus Notes or Daedalus allow students to see on monitors & respond to brainstorming; shy students rave about & participate equally; "notes" can be printed out & taken home for use in developing assignments

Networking / mobile access for distance learning:

- institutions provide f/local service area course access
- competing for students with other institutions
- developing/packaging multimedia courses

A general theme of the Syllabus conference was the new technologies enhance the learning/teaching process—they won't save money, per sé. Keeping current with the rapidly changing field is an ongoing expense requiring full replacement or upgrading of equipment every 2-3 years. Making expert help readily available to staff is costly. Being on line is extraordinarily time consuming, whether for research, answering or reading mail, participating in discussion groups or just exploring.

"Anytime, Anywhere" Multicultural/multi-



NOT ABOUT SAVING MONEY

income access to computers for everyone—24-hour lab hours, evening labs, all running with freeware, faculty and staff with notebooks they carry and plug in to any classroom.

While everyone may not catch the bug and want to develop multimedia programs or spend the night on line, we all need to be aware and literate in the world of computer technology and know what it can do to enhance our teaching and student learning. —Vonna

THE STAFF PARKING DILEMMA

by Tom Holst

Sometimes there are no spaces. Have you ever arrived at school and been unable to find a space in the staff parking lot? Or are you afraid to leave campus in mid-day for fear of losing your parking place? Many of us had these experiences. What is the problem? In the past it wasn't a problem. What has changed?

How many parking places are available in this lot? How many staff parking permits have been sold for this lot? What are the criteria for issuing a staff parking permit? Are we over-booking?



WHAT IS THE PROBLEM?

We pay to park, visitors don't. Have you noticed that on those days when there are no parking places, you often find vehicles parked in illegal places such as all along the driveways? I asked **Bill Shankey** who those people were and why they were allowed to park there without tickets. He said that often these are "special groups" who have been invited on campus for some special activity, and they need a place to park. He said that he was told to let them park there. I asked if they had to pay, and he said "no."

We are fined if we park illegally—not visitors. If we park in "illegal spaces," we face stiff financial penalty, but visitors by the dozen are allowed—even encouraged—to park in illegal spaces without any charge or fine. *Is it fair to require the staff to pay for parking and then deny us access to them, when "visitors" are given the same spaces that we paid for, without even asking our permission? Do you know that if we want to invite a guest to drive on campus we must phone for permission?*

Parking accountability. I therefore request that the college provide us with a complete

(continued)

accounting of all parking on campus, including the number of spaces available, and the number of annual parking permits sold per year, both for student and staff parking. Then we also need to see all the expenses that are incurred in maintaining and patrolling the parking lots, not including other security.

Illegal use of funds. It is my understanding that our security personnel are being paid not only for their parking duties but also for other campus security duties not directly related to parking. These extra expenses must not be borne by our staff, since this is clearly a college responsibility. If we do not oppose this practice, what will be next? Will they start charging us for heating, or telephone service, or perhaps office space? Office space, heating, sidewalks, roadways, classrooms, parking, fire extinguishers, and campus-wide security are all normal college operating expenses. The college should not charge its employees parking fees to park at our workplace and then use those parking funds for non-parking expenses. I believe that this is clearly illegal.

Should staff have to pay any parking fee? I believe not. When they originally came up with this parking scheme, they knew that it was wrong. But this happened when bargaining units were in their infancy, and they wanted to gain a bargaining edge for the district. They knew that the staff would oppose this fee, and they could use this as a bargaining chip that could be given up instead of something more important. And in the meantime, they couldn't lose.

Time for action. The YFA has been informed of this problem on a number of occasions, but they still have failed to resolve it. This is probably because they don't want to open this so-called "can of worms." Isn't it time to stand up and insist that they stop charging us for parking? We can't just walk a few blocks and park somewhere else as they can on the Modesto campus, since there are no

adequate alternatives here. Just think. Instead of giving us a pay raise, they take what we have already been given and make us give it back after taxes, just to park. This is clearly a negotiable item and the time has come for us to



IT'S A NEGOTIABLE ITEM...

negotiate. It is unethical for the college to continue this illegal practice, and they should remedy the situation without further discussion.

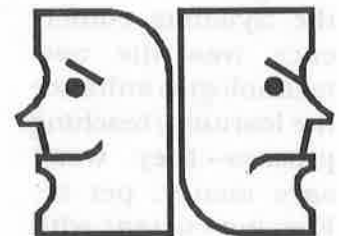
Special personalized parking spaces. I believe that no individual staff member should have better parking privileges than any other staff member unless that staff member is physically impaired. When this college was formed, the staff agreed that it was good for all staff and students to be required to walk to and from class for health reasons unless there were extenuating circumstances. Has this changed? I fail to see why we should reserve special spaces for some staff and not for all staff.

Possible solutions to the parking dilemma:

- Number all parking spaces and assign a particular space to each person who pays his /her fee. Assignment should be random so no one individual will receive any preference. Then, if someone wishes to have a particular parking place, he/she can negotiate a swap with the person who has that assignment, possibly for a fee. Each year, new assignments should be given so no favoritism is allowed.
- Number all parking spaces. Anyone wishing to park in a particular space must pay at least \$100, and if someone else wants that spot, it should go to the highest bidder. The proceeds should go toward lowering the fees for the rest of the staff who simply want a place to park.

Rebuttal. We may be told that if we don't double book, we won't be able to afford to park for only \$30 per year. If so, then we must either enlarge the parking facilities or re-examine the

criteria for issuing these permits, and get permission before allowing visitor access. The college is selling a service that isn't available, and that is consumer fraud. If an airline double books, and there isn't a seat, you get a free ticket. So, if you arrive at your pre-paid parking lot and you can't park, just go to the business office and collect your \$30 rebate. Otherwise, just park anywhere and claim you are a visitor.



...SO LET'S NEGOTIATE

Senate Seconds

Columbia College Academic Senate

November 1, 1994



IN SEARCH OF: a new President!

Serving as the Academic President of Columbia College has been one of my most remarkable professional experiences. In taking on this role, my learning curve took an impressive upward climb as I struggled to learn about regulations, policies and practices at the local, district and state level.

Throughout the last two years, I have had an opportunity to engage in noble (and not so noble) conversation with many faculty and staff with whom I had rarely visited previously. I've worked intimately with an Executive Board whose support was ever-present, including late-night phone calls, and necessary hugs.

You are probably thinking that a paragraph like this usually comes when a president is leaving office. Well, I'm not leaving office until next May, but I am trying to make a pitch for the value of serving as the Academic Senate President. I'm seriously worried because without a president-elect in position, the transfer of the gavel next spring is at present an unknown.

I would like to pass this office on to a new Senate President who has had some time to get "broke" into the idea of being president and, hopefully, to some of the peculiarities of the position.

I am asking you to search into the recesses of your mind and ask yourself the following questions: Am I bogged down professionally and in need of a boost? Do I want to effect change on this campus and in this district? Have I been hiding in the pines, hoping no one would notice that I have never served on the Academic Senate? (There is a turn for everyone, you know.)

If you can answer "yes" to any of these questions, talk to me. Or, if you are afraid I will snag you if you even hint that you might be willing, then talk to Elsie or David. They can give you a recent first-hand perspective of being Academic Senate President.

One last thing...nothing can ever make you ready for this position. It's like skiing. You have to put the skis on and point them down hill. You'll exhilarate in the experience, you may fall at the bottom, but the next run will be equally exhilarating and maybe, just maybe, you won't fall at the bottom this time.

—Patricia

Three Faculty Vacancies

At the October 24 meeting of District Council, it was decided that the district would fill for 1995 the three faculty positions recently vacated at Columbia College.

The positions to be filled are those vacated by Denny Aye, Joel Barber and Arlene Giordano. An ad hoc committee of the College Council will meet to discuss the college's priorities with regard to filling those positions.

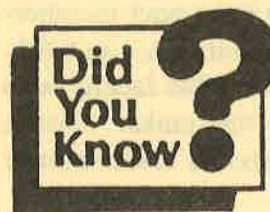
It is extremely likely that hiring will proceed for the Art position and that of Health & Human Performance/Basketball Coach. However, further discussion is needed regarding the manner in which the college fills the 50% position vacated by Arlene in Psychology.

Instruction Office Reorganization

An ad hoc committee was formed in the College Council to develop a proposal regarding the reorganization of the Instruction Office for 1995-96. The committee drafted a proposal that has been distributed college-wide. Members would like the staff to provide feedback on the proposal by Wednesday, November 2, so they can report at the College Council meeting on November 4.

Sabbatical Leave 1995

According to committee chair Dale Bunse, two faculty are applying for the two 1995 sabbatical leave openings (one full-year, one semester). If you are interested, apply by November 15, because awards will be announced early in December.





FACCC Membership

Are you a member of the *Faculty Association of California Community Colleges*? Did you know that this organization is the only group that lobbies the legislature exclusively for California Community College faculty? Joining this association can be relatively painless. You can have your membership dues deducted from your salary on a monthly basis. There are currently 27 Columbia faculty who are FACCC members. Join the ranks. For a membership application, see **Patricia Harrelson** or **Anne D'Orazio**.

State Academic Senate Conference

Los Angeles will be the site on November 3-5 for the Fall 1994 state meeting. **Patricia Harrelson** will represent Columbia College. There will be break-out sessions on *Distance Learning, School-to-Work*, and various curriculum concerns.

Patricia will be voting on resolutions related to VocEd, counseling, and library faculty as well as curriculum and shared governance. She will be asking faculty who are knowledgeable on some of these topics to advise her regarding her vote.

Curriculum News!

Good Job The Curriculum Committee has been meeting weekly since early in September to 1) review new curricula and modifications from most disciplines, 2) work on the prerequisite policy to ensure that all courses taught have outlines on file in the Instruction Office and 3) to preview an extensive handbook compiled by **Tad Wolgamott**. Their work during Spring semester will involve beginning the legally-mandated review of the college curriculum and prerequisites.

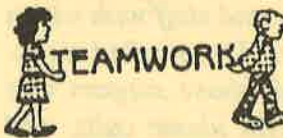


November Faculty Gathering!

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Jean Mallory will hostess the next faculty gathering at her home on November 18. The October affair hosted at the Bradford Studios by **Dale Bunse** was a delight...and well attended. Join us for *scintillating* conversation and refreshments at Jean's!

Staff Development Day: Yes!

The evaluations of the October 20 Staff Development Day indicated overwhelming approval. The consensus was that the workshops were valuable and the opportunity to choose work or training activities was appreciated.



Yes, it took teamwork, and **Patricia** is grateful to these faculty for making the day so successful: **Vonna Breeze-**

Martin, Janet Carty, Dave Willson, Bill Wilson, Candace Williamson, Christian Damek, and Tom Eckle.

Planning is underway for the two Flex days and one In-Service Day in January. Expect to see more computer training, especially on *InterNet* and *InfoNet*. If you have not indicated your choice(s) for reprises on workshops or other desired training, be sure to contact **Patricia Harrelson** in that regard.

Are You Ready for a Party?

The holidays are fast approaching, with **Pat Pantaleone** and **Candy Bailey** busily making plans for a Staff Christmas Party that will be quite out of the ordinary! **Ironstone Vineyard in Murphys** has been reserved for **December 9 (a Friday)**, and the folks there have promised a festive and very special experience for all who attend. So mark your calendars and reward yourself with the spirit of Christmas in an exquisite setting. More information is forthcoming!