

Memorandum of Agreement regarding Faculty Candidate Interview Process for Columbia College

Between

President – Columbia College

and

Academic Senate – Columbia College

Agreement:

Columbia College's Faculty candidate interviews take place as described below:

- A. Screening committee interviews candidates (part 1 of the interview).
- B. Directly following the screening committee interview, the College President will interview candidates (part 2 of the interview).
- C. After screening committee interviews are complete, each committee members' rankings are compiled on an interview composite rating summary.
- D. After College President's interviews are complete, the College President reviews the interview composite rating summary and meets with the screening committee. This meeting will be one of discussion and will provide the screening committee with an opportunity to bring forward their top rankings to the College President. The College President will communicate to the screening committee the candidates that will move forward, in ranked order, for reference checks.
- E. After screening committee interviews are complete, each committee members' rankings are compiled on an interview composite rating summary and submitted to Human Resources for review and approval.

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Duration

This MOU will be revisited every three years by the college president and the Academic Senate.

Angela R. Fairchild Date: 3/10/15
Signature
Angela R. Fairchild, President – Columbia College

Ted Hamilton Date: March 9, 2015
Signature
Ted Hamilton, Academic Senate President – Columbia College