



COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

November 2022



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Technology Committee:** Brian Greene
- **Teaching, Learning, and Community:** Micha Miller
- **Distance Education:** Kathy Schultz
- **SLOPR:** Rebecca Slate
- **Institutional Effectiveness Council:** Colin Thomas
- **College Services:** Derrick Wydick
- **Scholarship Committee:** Katryn Weston
- **Curriculum Committee:** Mike Torak

President's Message:

By Lahna VonEpps

Hello Faculty Colleagues,

Other than the 3 year old kale plant that is producing tasty leaves for humans and chickens alike, carrot seeds and garlic cloves tucked into the soil to grow tasty treats over the cool months, my garden has been put to bed for the winter. The leaves from all the fruit trees are busy mulching into soil, but everything else has slowed down for a winter rest after a long season of production. This is in stark contrast to all of the push to the finish line going on in all of our classes and Academic Senate business. All of this business made me really appreciate the Columbia College Paint Night, and I am so looking forward to more of these community events.



The Faculty Hiring Prioritization is in its next phase of the process. Faculty should be in consultation with their deans to revise job descriptions to ensure that they are equity minded and reflect the Mission and Core Values of Columbia College. The list of faculty hires is due to be published by President Dr Lena Tran by the Dec 1. The next step of the process is going to be creating screening committees. Each faculty screening committee will be comprised of 4 tenured faculty members: up to 3 discipline experts and 1 faculty member that is outside of the discipline. Full-time non-tenured faculty or part-time faculty can serve on committees if there is a reason to do so, but there is no additional compensation for the hours of work. It is a standard practice that a retiring faculty member does not serve on the screening committee for the position they are vacating, but can serve “ex officio” as a non-voting resource member of the committee. With the number of faculty positions that we are expected to hire, just about every tenured faculty member will need to serve on at least one hiring committee, so be on the lookout for a call for committee membership.

In preparation for the creation of the Fall 2023 schedule, please advise your department if you are considering putting your name forward for Academic Senate Vice President/Elect, which comes with 20% reassign time and requires attendance at College Council and Senate Executive meetings, both of which occurs on Fridays. We are in the process of changing the timeline of elections to occur before the Fall 2023 schedule is made in the Spring, but these changes will not be in effect in time for this round of elections. I would like to offer my perspective on being a faculty leader: before I did it, I didn't think could. Now that I have done it, I only wish that I had done it sooner. I feel that I have so much more to offer my student by understanding how things work on campus, at district and state levels. I am also thankful that my department was able to support me to be in this role for 2 years. The first semester as AS president was a steep learning curve, but by the second semester and into the second year, I felt like I had enough experience to actually get some good things done. Mostly, I have a deeper understanding of what it means for each of us to pull our weight at our small college and be a fully contributing member in both the spirit and letter of our contract.

Our last Academic Senate meeting of the semester is held on 12/9 1pm to 3:30pm in Cedar 101, with a zoom option. This meeting was approved to be on our calendar of regular meetings when we voted on the calendar back in April. The language of our Bylaws had to be updated in order to hold this meeting as a regular meeting. We had a first reading of Bylaws changes at our October meeting and the action was tabled for wordsmithing and requested to be brought back at the November meeting. The first reading of the change of Bylaws passed at our November meeting, the second reading will be at the scheduled

December meeting. The 12/9 Academic Senate meeting agenda will be sent out 72 hours in advance and is a full agenda of action items and discussions. See you there!

Happy Holidays and a successful end to the Fall 2022 semester,

Lahna



Academic Senate President Elect/Vice President Message:

By Marcus D. Whisenant

- I would like to give a shout out to the Admin team and the facilities crew for the seamless delayed inclement weather start on Friday. I have talked to many people and they were impressed how smooth the day went.
- Another big thank you to the Vice President's office for the wonderful all instruction meeting and lunch on Friday. It was nice seeing everyone and catching up.
- Just a reminder that we have not gotten an official commitment from anyone to fill the A.S. President Elect/Vice President position yet.



Academic Senate Faculty Representative at Large:

By: Kirsten Miller

Our November meeting was focused on updates from Dr. Tran's efforts in Partnership and Grant development. The big one you have likely already heard about is the K-16 collaborative planning grant, which we have won \$250k to plan for the formal application next year (I think they said \$18 million!). This is a working partnership between Columbia College, County Offices of Education in our region and beyond, our feeder high schools, UC Merced, CSU Stanislaus, Motherlode Job Training, and others. They are working on identifying pathways of study to focus on – in the discussion currently: Health Care, Education, Business, and Computer Information Systems. Dr. Tran is also working on a Housing Grant that would partner with some local builders for off campus apartments (family housing option?) and evaluating our current on-campus dorms and how to proceed with those (continue with leasing them to the property management company, take them back, revamp/rebuild?). She

also mentioned applying for a Cal-Fire Grant in collaboration with Motherlode Job Training for both Fire and Forestry.

One of my favorite reports at this meeting is from our ASCC leaders! Some great things are happening... they got to attend a Student Leadership Conference in San Diego, they have revamped the Student Center and started a Kitchen Stocking project for quick meals for any student, they had a great spirit week at the end of October, and they are busy updating their constitution, club handbook, and getting ready for the next election cycle (mid-spring). As Faculty, anything we can do to help promote and support their efforts, such as sending out announcements, attending events (plug for upcoming Cram Night!!!), and providing your students with incentives to participate is so appreciated by our amazing student leaders!

Lahna and I presented our Academic Senate report asking for the college to get the advertising going for the approved replacement positions, encouraging them to use FON as a minimum – not a goal, and that while we are all focused on Students First, our staff/faculty are our ongoing customers and the decisions that admin make, we all live with the (good and bad) long-term consequences. Also, as we are looking at enrollment management and student demand, we have seen some students switch their majors due to no in-person class options in some of our programs. While demand for online courses remains strong, our COVID affected community is craving connection, but while they say they want it, we are also seeing that student engagement is suffering. TLC is hosting a session during flex day on Student Engagement using a Trauma Informed Care model. We hope to see you there for that!

We were asked for constituency group feedback on our Mission, Vision and Core Values statement (2-year cycle, and it's time). These can be found on our [About Us webpage](#). Let me know if there is anything that you find that needs addressed or you would like the Council to look at.

College Council meets the first Friday of the month, so just as I'm writing this report, we are already ready for the next meeting. I am honored to represent you and please don't hesitate if there is something you would like me to bring up around the College Council or Senate Executive tables.

millerk@yosemite.edu or 209.588.2155



Technology Committee:

By Brian Greene, Kath Christensen and Kathy Schultz

The Technology Committee held its most recent meeting on November 17th and covered the items below. (Note that the October meeting was canceled.) As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- Reviewed the *Classroom Inventory*, which categorizes the status of audiovisual installations throughout the campus. The discussion covered needed updates and how to solicit feedback from the campus community. Look for an email seeking feedback. We are especially looking for input on Buckeye, Fir and Maple, so be sure to respond if you have thoughts on classrooms in those buildings.
 - Note: The MCR/MPR AV installation upgrade is planned to start in December continue through February 2023.
- Reviewed computer lab needs and discussed where updates should be prioritized. It is critical that we hear from faculty about our instructional needs for our computer labs. Keep an eye out for an email seeking this feedback.
- The gocolumbia.edu website search box was recently converted from Bing to Google and results should be noticeably improved.
- The Oak Pavilion speaker upgrade is in the bid phase.
- Initial discussions on technology needs for Carkeet Park, including power, AV and Networking.
- Free printing (with limits) for students is now available throughout campus.
- Continued progress is being made toward becoming a “Teaching College” within the CVC/OEI, which would allow students to not only see what online courses we offer but be able to directly enroll in them. Next step is implementing eTranscripts.
- Requested more conversations about the possible ways the college may be working with Apple in the future.
- Currently there are four Hyflex carts (as opposed to six that was previously reported). Two more will go live later this semester.

Teaching, Learning, and Community:

By Micha Miller

TTKL and POP groups are underway and actively engaged in various activities. We look forward to hearing their results when they report out on their activities. The TLC “Basic to basics” series finished up with a presentation on Campus Closures just in time for a campus closure (such nice timing!). Mentors and Mentees have hopefully had some time to meet and share a lunch. TLC has received a mini-grant from the Foundation to buy the book; *Teach Yourself How to Learn*. Working with the DEI committee, we hope to distribute these books to students as a kind of school reader. More updates will be coming as we figure out how to get these into the hands of instructors and students. The TLC committee is working hard to come up with a Professional Development day Jan. 6th. We have some fun and interesting things lined up- stay tuned for an invite asap. Lastly, the committee is in discussion with the VIP about setting up a more streamlined process via etrieve for professional development proposals. The goal is to better track various requests and keep a better record of who does what. This will add transparency and allow us to better document our professional development activities across campus.

Micha Miller, Erin Naegle, Kelsie Gillen, Jeri Pourchot.

DE Coordinator Report for the Academic Senate:

By Kathy Schultz

Progress is being made on updating documents such as the DE Handbook and Student Handbook for accreditation. We continue to offer workshops for the “Let’s Do 5 For \$500” professional development and are beginning to brainstorm goals for a DE Program Review. Remember, the DE Committee is an open group and everyone is always welcome. If you are interested in attending, our meeting schedule is at the end of this report.

Updated Student Services Tabbed Page

A reminder! Last semester, Chelsea developed an updated Student Support Services and Resources. This is a page that many of you include in your Getting Started or Orientation module. Numerous links and information have changed so you should grab the updated page from the Commons and replace the old one with the new! View this video for a refresher on how to [Find and Download Content from the Canvas Commons](#).

Professional Development

“Let’s Do 5 for \$500”

As part of our focus on quality, administration is supporting a Professional Development project to focus on improving 5 specific items in our Canvas shells with a \$500 stipend! An email was with details was sent on October 3, 2022 and there is also a page with info in the [Faculty Hub](#).

If you are interested in participating, please submit an [Interest Form](#) to get the ball rolling. Let me know if you have any questions about these sessions!

We are offering a series of Drop-In Workshops that are open for anyone to attend. There is no set agenda, you should be prepared to work on one of your Canvas shells and we’ll be available to answer questions.

You can attend in the ITC - Juniper 104, or via [Zoom](#). If none of the dates work for your schedule, please contact [Kathy Schultz](#) or [Chelsea Quam](#) to schedule a session that will. Here are the remaining Fall dates. Spring dates will be posted in January.

- Tuesday, 11/29/22, 11:00 - 1:00 pm
- Friday, 12/09/22, 8:30 - 10:30 am
- Wednesday, 12/14/22, 12:30 - 2:30 pm

Other Training Availability

I am offering training sessions on additional software and submission of final grades. You can also set up individual appointments for assistance with these or any other items. You can attend these sessions in the ITC - Juniper 104, or via [Zoom](#).

Tidy Up! – Tuesday, December 6, 11:30 – 12:30 This runs in your Canvas classroom and gives you reports on Files, Pages and Canvas Content, whether and where it is being used, so you can delete old versions of files and clean out old and unused content from your shell, either before importing into a new shell or right after.

Studio Basics – Wednesday, November 30, 11:30 – 12:30 We are continuing to have the use of Canvas Studio, a great program for recording welcome, mini-lecture, and how to videos. Studio does good auto captioning, leaving you less to edit for corrections, and integrates easily into your Canvas content. This workshop will cover the basics of recording, captioning and embedding into content.

Studio Quizzes within Videos –Thursday, December 8, 2:30 – 3:30 If you are already using Studio, you may want to incorporate quiz questions into your mini-lectures. The process is straightforward and presents students with a formative assessment. This workshop assumes basic knowledge of recording using Studio.

Grade Submission – Monday, December 12 1:00 – 2:00 and Thursday, December 15, 3:00 – 4:00 If you need assistance downloading your grades from Canvas, or posting in Self-Service, or submitting to your division office, pop in for a refresher.

2022-2023 DE Committee meetings

They are open committee meeting, and all are welcome. If you have an agenda item, please let me know so I can add it to a meeting. Our monthly meeting agendas and minutes are now being posted on [Board Docs](#). If you have any questions about finding them just let me know. [We will meet monthly on Friday from 10:00 - 11:30 am via Zoom](#). Below are the remaining dates for the 2022/2023 year.

- **Friday, December 2**
- **Friday, January 20**
- **Friday, February 10**
- **Friday, March 17**
- **Friday, April 21**

Hope to see you there!

Kathy Schultz



SLOPR Report:

By Rebecca Slate

Dear Academic Senate,

The SLOPR committee has finally gotten everything settled. We are delighted to welcome Jeri Pourchot who has quickly gotten up to speed and ensured that the Fall SLO assessments will happen. We have also been meeting to revise program review for both instruction and student services. These groups are trying to streamline the processes so that program reviews can be done easily, yet still yield usable data for campus-wide decisions. Once these revisions are complete, we will be all set to assist departments with complete their program reviews.

In the meantime, please review the list of SLOPR membership below. If you have any questions or concerns about SLOs or program review, please let me know.

Be Well,
Rebecca

SLOPR Representation

Raelene Juarez	Vice President of Instruction	Co-Chair
Rebecca Slate	SLOPR Coordinator	Co-Chair
Matt Connot	Research Analyst	Classified
Kim Pippa-Tonnesen	Faculty	Faculty/ASHP
Brian Greene	Faculty	Faculty/SS
Adrienne Seegers	Faculty	Faculty/CTE
Lahna VonEpps	Academic Senate President	Faculty/Liaison
Sean Osborn	Dean of ASHP	LTAC
Mike Igoe	Dean of SS	LTAC

Steve Amador	Dean of CTE	LTAC
Alfredo Torres	ASCC Representative	Student
Jeri Pourchot	Executive Secretary/Instruction Office	Admin Classified
Kelsie Gillen	Administrative Secretary/Instruction Office	Classified / Recorder Minutes

Institutional Effectiveness Council Report:

By Colin Thomas



IEC heard customary reports from committees (see below), and continues its work on developing schedules for cyclic processes on campus like reaffirmation of the Guiding Statements (Mission, Vision, Core Values), updating handbooks, master plans, and college policies and procedures. Not glamorous work, but important for the long run.

The Educational Master Plan is currently being developed in partnership with a consultant. More on that coming soon!

The council also heard updates about preparation of the ISER (Institutional Self Evaluation Report) which will be sent to ACCJC late next year. Support from faculty, staff, and administrators in determining, collecting, and preparing appropriate evidence of the extent of our alignment with the accreditation standards was AMAZING. The accreditation Tri-Chairs (Raelene, Elissa, and Colin) are so appreciative of the broad support and effort that was put in by so many to that important phase of ISER preparation. The writers now move to the background to prepare the narratives for each standard, and once drafted will return to the committees for their input. Thanks to all those who contributed!

DEI had no report.

TLC hosted some Back to Basics professional development opportunities on effective use of MS Teams (much needed), digital accessibility, and campus closures. Look for TLC to give us some more opportunities at Professional Development Day for Spring on January 6th, 2023.

SLOPR is refining the Administration and Student Services PR template, and administrative units will be completing program review (i.e. setting goals, identifying metrics for assessment of goals, substantiating mission fulfillment) in the Spring. Although we have high participation rates in Instructional program review, we can do better. If your program is scheduled for full review this year (check this [webpage](#)) expect to hear from the SLOPR committee who can help get you started.

CC The 2022 – 2027 Strategic Plan was approved by CC and heads to the Board for final approval in December. CC also reported updates to several webpages are coming.

As always, input from constituents is critical for councils like IEC to work for you. Please contact any representative on the council to give us your input. Happy December, Columbia!

Colin
x5151

College Services:

By Derrick Wydick

1. ADA Accessibility in the Residence Halls: It has been reported that the current setup of the Residence Hall does not conform to Rehab Act or Americans with Disabilities act regulations for disability access. The halls are currently owned by an outside company, but it serves our Columbia students. With the current needs for access, and the potential for the halls to fall under Foundation management in the future, we will start a discussion on immediate and long-term access improvement plans.
2. Lakeside Lounge Update: Currently there is no single vision for the Lakeside Lounge, in regards to usage, reserved use, etc. Student Services will start a discussion on this and ask for student and admin input.



3. Carkeet Park Update: It is still up for discussion on how we can improve Carkeet for more events. Ideas have been submitted that include stairs to the top, improved electrical/sound options, improving pathways, a bathroom, water availability, etc. Looking for additional input from all constituencies for ideas and preferences for Carkeet improvement. Faculty can forward ideas to Derrick who will submit them to the Finance Committee.
4. Risk Management Update: With the departure of Joe and Ashley, we are down two full-time security personnel. Hiring is underway for a replacement, and current shifts are covered with contractors.
5. Notifications—Zie the student representative reported that she was advised of a late-opening/snow messages early in the morning.

Columbia College Foundation Report

By Katryn Weston



Greetings Columbia College Community!

We had the pleasure of having Melissa Anisko and two Columbia College students, Olivia Marcoccia and Orion Walter, at our last Foundation meeting to share their use of mini-grant funding. Melissa gave a recap of the Fall Math Jams event which Orion helped with as a tutor. The foundation mini grant was also to support our 3D print lab. They brought a selection of 3D print examples for the foundation to view including a great saber tooth tiger skull that we recently printed in collaboration with Sean Osborn. Olivia talked about how beneficial the 3D printing experience is for our students who are engineering majors by gaining some design experience. There will be a smaller version of the Math Jams event happening in the Spring, be on the lookout for a flyer!

The Columbia College Foundation just awarded more than \$30,000 in small grants to faculty and students through its Fall Semester Brady-Wise Family Mini Grant Program and library endowment. Successful proposals included support for basketball and volleyball teams, test-prep materials for pre-nursing students, field trips and enrichment activities for former foster youth, technology and software for music instruction, and uniforms for students in on-the-job training programs in forestry and conservation among others. Thanks to our faculty and staff for submitting so many creative and effective proposals. The spring mini-grant deadline is February 1st.

Amy Nilson and Charles Segerstrom were inspired after attending the Council for Advancement and Support of Education (CASE) conference. Some takeaways include beginning each board meeting with campus input from faculty/staff and students. This means if you have something to share, please contact Amy Nilson or Amanda Hepfl and join us for a Foundation board meeting! A few more of the many highlights include, orienting the Foundation to the college's top five strategic plan priorities and granting student council funds for food bank expansion.

The Promise committee continues to explore new ways to develop and expand on the program. Promise continues to support dorm sponsorships for students. Promise is also partnering up with Student Services to hire a part time counselor and develop a peer mentoring program. Contact Kirsten Miller or Amy Nilson if you would like more information on this.

The fall scholarships have been awarded! There were 28 recipients for the Osher Scholarship totaling \$14,900 in awards. Other awards were given in fire and music. The Finish Line Scholars were also recognized. Stay tuned for the Finish Line Award celebration in the early spring 2023 semester. The next round of scholarship applications is due February 3, 2023. Don't forget to encourage your students to apply! I am proud to say one of my rising students was awarded an Osher scholarship after I encouraged her to apply so you really can make a difference with your encouraging words!

Thanks for reading!

Katryn and Amy

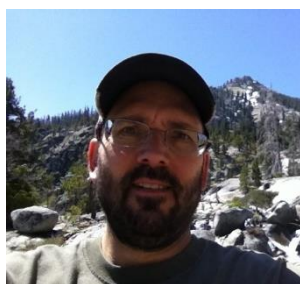
Curriculum Committee

By: Mike Torok

- The Curriculum Committee just completed a marathon last meeting before the 2023-2024 Catalog deadline. Thank you to all the faculty who worked so diligently to ensure vibrant courses and awards for our students. A very special thank you to all the Curriculum Committee members who have thoroughly reviewed all those proposals and discussed important curriculum matters across our meetings this cycle. Of course, none of what we do would be possible without the tireless efforts of Elissa (and now Jeri) behind the scenes to keep everything moving and properly documented.
- Questions? Assistance Needed?
 - Please contact either me or Elissa Creighton for curriculum questions or assistance.

Respectfully Submitted,

Mike Torok
Curriculum Chair



THE 10+1 § 53200. Definitions.

For the purpose of this Subchapter:

- (a) “Faculty” means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.
- (b) “Academic senate,” “faculty council,” and “faculty senate” means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term “academic senate” also constitutes reference to “faculty council” or “faculty senate.”
- (c) “Academic and professional matters” means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;

2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) "Consult collegially" means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.



COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

October 2022



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Technology Committee:** Brian Greene
- **Teaching, Learning, and Community:** Micha Miller
- **Finance Committee:** Adrienne Seegers
- **Distance Education:** Kathy Schultz
- **SLOPER:** Rebecca Slate
- **Institutional Effectiveness Council:** Colin Thomas

Also included: Ten +1 definitions

President's Message:

By Lahna VonEpps

Happy Fall Ya'll! Life is just ducky when you are lucky enough to work at Columbia College! Most important garden update is that Patrick and I have built (or rather, are putting the finishing touches on...) a beautiful new coop for our chickens. It is so grand, we refer to it as the pullet chalet, the coup d'ville, and the chicken castle. Our sweet chickens that we raised from day-old balls of cute fluff finally have the custom nest boxes and roosting options that they deserve for providing us with such delicious eggs and turning our veggie scraps into great compost for the garden. My favorite part is the Dutch door with the glass on the bottom so that the chickens can look out. It's too cute for words, you'll just have to come visit to see it in person.

Since today is Halloween too: May I present to you the fun costumes of the students who were willing to pose for a newsletter picture. I love Columbia College Students! They are the BEST.



Halloween Fun with some Statistics Students
(Left to Right: Hailey, Lahna, Kate, Zie, Asiah)

Lots of good things happening over this last month in Academic Senate, here are some highlights of what is happening and what is coming up:

- On Saturday November 5th I will be serving as Columbia College's voting delegate to the Academic Senate of California Community Colleges, the state academic senate. The packet of resolutions for debate and voting are available on the ASCCC.org website under Resolutions. I welcome any and all feedback regarding how you think I should vote on each resolution. I will do my best to keep in mind the values and mission of Columbia College, but just as important is the voice of the faculty.
- Faculty Hiring Prioritization ranking meeting on 10/28 was a robust, productive collegial conversation about the values we share as faculty at Columbia College. What it really means to put students first (Listen to students. Offer the classes that lead to the degrees that we advertise in the catalog). What it means to be a full-time tenure track faculty member verses a 1-year temporary or a part-time faculty member (program development, curriculum maintenance, participatory governance and carrying your fair share of the load, and not having a 4 month long interview that ends in November but still having to teach until May when the decision is made not to move the 1 year temporary position forward to a permanent position). What program viability means (serving our community using data driven decision making that also leaves flexibility for an ever changing world and unpredictable future). In short, the ranked positions that faculty will be discussing at the 10/31 Faculty/Admin team meeting to make a final recommendation to president Tran is:
 1. Distance Education Coordinator Proposal
 2. Athletic Trainer/ Life Science/ HHP/ STEM Proposal

3. Counselor (Special Programs DSPS/ EOPS/ Veteran Services) Proposal
4. Earth Science/ Geography/ GIS Proposal
5. Welding Proposal
6. Biology 2 (Anatomy and Physiology) Proposal
7. Spanish/ ESL Proposal
8. Biology 1 (organismal and Cellular Biology) Proposal
9. Performing Arts Proposal
10. Ethnic Studies/ Anthro/ Socio Proposal
11. Studio Art Proposal
12. Computer Science Proposal

Note: Pending the results of the upcoming interview for the admin position of Health Services Director, and lots of unanswered questions, the faculty Health Services Proposal will also need to be ranked.

As soon as we know what positions are moving forward, area faculty will need to work with their dean to revise the job description to include the agreed upon language found in our [Equity Minded Job Description](#), posted on the Academic Senate website under “Policy, Procedure, and Guidelines.”

Part of the ongoing conversation surrounding faculty hiring is regarding the Faculty Obligation Number (FON) and how this number for the district is to be shared between MJC and CC in an equitable way. We have heard from MJC president (Dr Santanu Bandyopadhyay) and Interim Vice President (Brian Sanders) regarding what they think is the “right size” for Columbia College. Hopefully Columbia administration will join in this conversation soon. Brian S has worked up a possible growth model relating FTES and a base number of faculty needed to run a college, which he presented to senate this fall. This model is a step up from just having our presidents duke it out and use their feelings about how many faculty each college gets, but as the saying goes “all models are wrong, but some models are useful” we are still working on fine tuning a model that helps start the conversation of how to equitable share faculty among both colleges when both colleges are understaffed. Stay tuned and keep offering suggestions.

The next Academic Senate meeting will be on November 18th from 1:00-3:30pm. We have moved to Cedar 101 for the better sound options for those who choose to attend the meeting via zoom instead of in person. Hope to see you there!

Cheers, Lahna



Academic Senate President Elect/Vice President Message:

By Marcus D. Whisenant

I have had the pleasure of being on the Self-Service Committee. This is the proposal that the committee is recommending for the **Add Authorization** function.

Proposal:

To allow students to register for open seats in full-term Fall and Spring courses without the need for a faculty add authorization during the first three days of the term.

Rational:

Under the current system all courses lock on the first day of the term. This means all classes require the faculty member teaching the class to submit an add authorization on self service for students who would like to join the course. This creates workload for the faculty member during the first week and may act as an additional barrier to students trying to add classes.

The change would let students add open seats on self service without instructor approval for the first three days of the term if the following conditions are true:

- The class has open seat(s)
- The class has never had a waitlist
- The class is a full term 16 week Fall or Spring semester course (Short term classes would not be included)

Please reach out to me with any questions or concerns so that I may take them back to this body. This will also be discussed at our next Academic Senate meeting

Thank you.

-MDW



Academic Senate Faculty Representative at Large:

By: Kirsten Miller

Happy to be serving in this role again this year! I missed the deadline to submit my report last month, and then I missed the College Council meeting in October as I was attending my grandfather's 97th birthday celebration (so amazing!). As I am still waiting on the minutes to know what happened, it seems to be the case that the College Council receives all the information from all the councils/committees, which then gets reported in this newsletter by our amazing colleagues serving in those committees 😊, so you will probably get all the great

and needed stuff anyway!

It may be old news by now, but things of note I missed reporting on last month:

- Campus Safety is working on hiring student workers to wander the campus/parking lots in golf carts to assist students with directions and even rides. Such a great service idea!
- MJC is pushing for a smoke free campus. We reduced the number of smoking areas on campus last year, but there is concern about people going off into the woods to smoke if we completely eliminate it from campus. Please express concern/opinion if you wish and I can take that back to council.
- 400K in one time funding! Can't be used on salary/benefits, let's continue to express needs and ideas on how to use it. They have the lists submitted from last year, but there is always new things that come up, and the more they hear the same suggestions, maybe they rise to the top?
- Continue to communicate with College Services regarding issues and suggestions regarding the Bookstore. Swag and clothing items will be for sale through the Lakeside Café (where we now have a cool new student lounge space as well).

We have returned to in person meetings (with a zoom option) for College Council, and there is HIGH value in being in the same room together when talking through these important topics. I am honored to represent you all! millerk@yosemite.edu or 209.588.2155



Technology Committee:

By Brian Greene, Kath Christensen and Kathy Schultz

The October Technology Committee meeting was cancelled. Please contact one of your committee representatives – Kath Christensen, Kathy Schultz and Brian Greene – with any technology-related questions or concerns.

Teaching, Learning, and Community:

By Micha Miller

The TLC committee has begun to process some requests for POP's and TTKL. We have both classified and faculty planning to work on projects and observe others. All the new faculty and classified have paired with a Mentor and have begun working together to help new folks integrate into the college and community. We have had some TLC presents activities- a series of Back to Basics related to Teams, Accessibility and campus closures. We also will have a presentation on Nov. 4 on equity with our own in-house expert Rebecca Slate (she is working on a PhD in this subject). We have also continued with our discussion of metacognition via our Brown bag lunch series book club of our new Teach yourself how to learn book. A few side-notes, we have secured funding via a mini-grant from the Foundation (thank you Foundation!!) to purchase 100 copies of the *Teaching Yourself How to Learn* book to be used with students next semester. So, if you are interested in using this book in your class- we have copies. The committee is starting to put together some ideas for Professional Development day, Data with Matt, Zombie students, metacognition, and anything else people are dying to hear about (contact us if you have pressing ideas).

Micha Miller, Erin Naegle, Kelsie Gilian, Jeri Pourshot.

Finance Committee:

By Adrienne Seegers & Stephanie Beaver-Guzman

The newly formed Finance Committee held its first meeting on 10/17. The group was led by Trevor Stewart, Vice Chancellor of District Administrative Services. The first order of business was to review the committee's purpose. The purpose currently reads:

Columbia College and the Yosemite Community College District practice transparency in their budgeting processes and outcomes. The Finance Committee provides oversight of and insight into the budget development, equipment prioritization, and resource allocation processes of the college. The Finance Committee makes recommendations to effectively braid multiple college funding sources to best serve the needs of the college and its students, employees, and the community at large. The committee is responsible for reviewing and making recommendations on issues of college-wide or significant scope. Specific matters for review and input include:

- Annual review of personnel expenses
- Annual review of restricted fund (fund 12) accounts
- Planning for and expenditure of annual and cumulative budgetary savings as outlined in the YCCD Resource Allocation Model (RAM)
- Braided funding for resource requests collected through program reviews, annual resource requests, and other sources, including
 - o Instructional Equipment and Library Material (IELM) funds

- o Categorical funds (e.g. Strong Workforce, Student Equity and Achievement, one-time state funds)
 - o Grant funds
 - o Annual savings
- Review of general fund (fund 11) prior to sending to YCCD for implementation
- Other related issues

During the 10/17 meeting, the committee reviewed the purpose. We also discussed the current Columbia College Budget Development Process, the YCCD Final Budget, the Resource Allocation Model (RAM), and Restricted Funding Sources. This year, as in recent years, there is a large amount of one-time funding available across the district but continued uncertainty about general fund budgets going forward. The College is now able to retain and reallocate savings from unspent funds where previously funds were swept into district budgets. We are fortunate to have leaders at District and MJC who are familiar with Columbia and our specific needs.

The committee also discussed the process for spending the one-time funds that were generated by last year's savings. Dr. Tran has started sharing that funds will be available but a process for requesting funds has not yet been created. Expenditures will need to relate to strategic goals and be one-time expenditures (no salaries and benefits).

Stephanie Beaver and Adrienne Seegers are your faculty representatives to this committee. The term for representatives is 2 years to allow members to build knowledge about budgets and processes. If you have budget-related questions or concerns we would be happy to convey them to the committee.

DE Coordinator Report for the Academic Senate:

By Kathy Schultz

Hard to believe we are past mid-semester already! I know everyone has a lot on their plate and the DE Committee is no exception. We had to cancel our October 14 meeting but we are still working on updating documents such as the DE Handbook and Student Handbook for accreditation, offering workshops for the “Let’s Do 5 For \$500” professional development and analyzing the results from the Accessibility survey. Remember, the DE Committee is an open group and everyone is always welcome. If you are interested in attending, our meeting schedule is at the end of this report.

Updated Student Services Tabbed Page

A reminder! Last semester, Chelsea developed an updated Student Support Services and Resources. This is a page that many of you include in your Getting Started or Orientation module. Numerous links and information have changed so you should grab the updated page from the Commons and replace the old one with the new! View this video for a refresher on how to [Find and Download Content from the Canvas Commons](#).

Professional Development

“Let’s Do 5 for \$500”

As part of our focus on quality, administration is supporting a Professional Development project to focus on improving 5 specific items in our Canvas shells with a \$500 stipend! An email was with details was sent on October 3, 2022 and there is also a page with info in the [Faculty Hub](#).

If you are interested in participating, please submit an [Interest Form](#) to get the ball rolling. Let me know if you have any questions about these sessions!

We are offering a series of Drop-In Workshops that are open for anyone to attend. There is no set agenda, you should be prepared to work on one of your Canvas shells and we’ll be available to answer questions.

You can attend in the ITC - Juniper 104, or via [Zoom](#). If none of the dates work for your schedule, please contact [Kathy Schultz](#) or [Chelsea Quam](#) to schedule a session that will.

- Wednesday, 10/19/22, 2:00 - 4:00 pm
- Friday, 10/28/22, 9:00 - 11:00 am
- Tuesday, 11/01/22, 12:00 - 2:00 pm
- Friday, 11/18/22, 8:00 - 10:00 am
- Tuesday, 11/29/22, 11:00 - 1:00 pm
- Friday, 12/09/22, 8:30 - 10:30 am
- Wednesday, 12/14/22, 12:30 - 2:30 pm

Other Training Availability

I am offering training sessions on additional software and submission of final grades. You can also set up individual appointments for assistance with these or any other items. You can attend these sessions in the ITC - Juniper 104, or via [Zoom](#).

Tidy Up! – Tuesday, December 6, 11:30 – 12:30 This runs in your Canvas classroom and gives you reports on Files, Pages and Canvas Content, whether and where it is being used, so you can delete old versions of files and clean out old and unused content from your shell, either before importing into a new shell or right after.

Studio Basics – Wednesday, November 30, 11:30 – 12:30 We are continuing to have the use of Canvas Studio, a great program for recording welcome, mini-lecture, and how to videos. Studio does good auto captioning, leaving you less to edit for corrections, and integrates easily into your Canvas content. This workshop will cover the basics of recording, captioning and embedding into content.

Studio Quizzes within Videos –Thursday, December 8, 2:30 – 3:30 If you are already using Studio, you may want to incorporate quiz questions into your mini-lectures. The process is straightforward and presents students with a formative assessment. This workshop assumes basic knowledge of recording using Studio.

Grade Submission – Monday, December 12 1:00 – 2:00 and Thursday, December 15, 3:00 – 4:00 If you need assistance downloading your grades from Canvas, or posting in Self-Service, or submitting to your division office, pop in for a refresher.

2022-2023 DE Committee meetings

They are open committee meeting, and all are welcome. If you have an agenda item, please let me know so I can add it to a meeting. Our monthly meeting agendas and minutes are now being posted on [Board Docs](#). If you have any questions about finding them just let me know. [We will meet monthly on Friday from 10:00 - 11:30 am via Zoom](#). Below are the dates for the 2022/2023 year.

- **Friday, September 2**
- **Friday, September 23**
- **Friday, October 14**
- **Friday, November 18**
- **Friday, December 9**
- **Friday, January 20**
- **Friday, February 10**
- **Friday, March 17**
- **Friday, April 21**

Hope to see you there!

Kathy Schultz



SLOPR Report:

By Rebecca Slate



Dear Faculty,

The SLOPR committee is all new this year. This is the first time the committee has included program review with the SLOs. In addition, there is a new coordinator and VPI as well as new members, so it is a whole new ball of wax. We have spent the first half of the semester trying to get a grasp on what needs to get done, but we are now comfortable and moving on with projects. Expect to hear from us when SLOs and program reviews are due

Institutional Effectiveness Council Report:

By Colin Thomas



The IEC has been busy this year, with two new co-chairs at the helm! Our long-time ally, Raelene Juarez is the co-chair as part of her role as interim VPI (admin), and Melissa Anisko (of MathJams and MathLab fame) has agreed to be a chair for the council representing the staff on constituency on campus. The IEC will benefit from this fresh and so-talented duo.

The council hears regular reports from four committees: Diversity, Equity & Inclusion (DEI), Teaching & Learning Committee, Student Learning Outcomes & Program Review (SLOPR, short vowel is my fav), and the College Council (CC). There may be

another standing report from the Office of Institutional Research (OIR) regarding current trends in student success metrics. These data are important for the IEC to track, interpret, and support in the continual improvement of our student's success and achievement. More on that soon, but first:

DEI had no report as they had not yet met.

TLC reported on the work they are doing for YOU. The mentorship program for faculty and staff is funded, up and running, and issuing vouchers for lunches from our very own Bistro. The Peer Observation Pool (POP) program is also funded and working; there will be a POP visiting Monterrey Peninsula College for insights into their MathLab. TLC Presents will feature Rebecca Slate presenting her Ph. D. thesis work on equity; invitations forthcoming. And finally, with help from TLC Tri-Chair Kelsie Gillen, a budgetary commitment from the college to our professional development was made. Way to go TLC!

SLOPR is finding ways to complete course evaluations despite a significant software barrier in eLumen. They are working with the company to restore previous assessments. In the meantime, we have backup workflows for completing SLO evaluations, and those courses that need assessments this semester can expect contact from SLOPR to get the process completed on schedule.

CC is drafting and reviewing the Participatory Governance Handbook, which, among other things, includes the charter for the long-anticipated and newly convened Finance Committee. Last year the IEC agreed that better inclusion and transparency was needed involving allocations of funding around campus. Headed by Trevor Stewart, Vice Chancellor of Administrative Services, this committee affords input to budget development, prioritizations, and allocations to help our college, students, and community.

In other news, the IEC successfully shepherded the Strategic Plan to the finish line—the plan was approved by the IEC and CC. This plan-of-plans defines our college's goals for the upcoming five years, and it will be available to view on the website soon. With this plan in hand, the Office of the VPI will begin coordinating work on the Educational Master Plan, with more college plans soon to follow. Bottom line: the integrated planning cycle is back on track after the COVID hiatus.

The council is also looking at more prescribed cycles of review for all the effectiveness measures under its purview. Committee reports, policies, program reviews, institutional metrics (aka ISS), etc. will be looked at for ways IEC can better support that work. By streamlining workflows, removing barriers, and generally enhancing our effectiveness we can continue the important work of serving our students and our community.

In the spirit of our November rituals, I'm thankful to work here with all of you. Please call/email me if you think IEC can better serve our College.

Colin
x5151

THE 10+1 § 53200. Definitions.

For the purpose of this Subchapter:

(a) “Faculty” means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

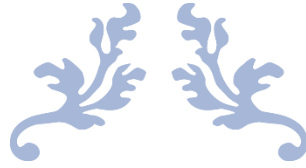
(b) “Academic senate,” “faculty council,” and “faculty senate” means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term “academic senate” also constitutes reference to “faculty council” or “faculty senate.”

(c) “Academic and professional matters” means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) “Consult collegially” means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.



COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

September 2022



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Curriculum Committee Chair:** Mike Torok
- **Distance Education:** Kathy Schultz
- **Foundation:** Katryn Weston

Also included: Ten +1 definitions

President's Message:

By Lahna VonEpps

September 2022



Hello Faculty Colleagues,

My garden flourished this summer and I've been picking tons of tomatoes (homemade pasta sauce galore!), cucumbers, onions, garlic, basil, potatoes, and getting ready to harvest a fall crop of butternut squash. After my greenhouse disaster this spring, every single fruit felt precious. I've been internalizing this idea of taking challenges and things that feel like failures and trying to find that silver lining... viewing those challenges as an opportunity to enjoy the sweetness of the successes even more.

Academic Senate has already had two full meetings and two special Faculty Hiring Prioritization (FHP) meeting so far this year. All FHP proposals are to be completed by the end of the 7th week of instruction (Friday October 14th) in time for our ranking process and eventual recommendation to the president. Brian Sanders reviewed his presentation on Faculty Obligation Number (FON) and this gives me hope that faculty hiring growth that is expected district wide will be fairly shared between MJC and Columbia and that based on the many retirements, we should be expecting to move forward many full-time faculty positions for this year. The other side of that is that we are also expecting to not have as flush a budget in years to come as our FON adjusts to the new number of students that we typically see, so it would be judicious of us to hire conservatively. Either way, as soon as the list of positions to hire is published by the president, each department should review the job description and edit it in terms of the [equity minded job description](#) (links to the Academic Senate webpage->sidebar menu of "policy, procedure, guidelines" and at the bottom are forms and other documents) with their respective dean. As we move towards the hiring season, we will all want to be thinking about how we can advertise far and wide using any and all access to social media, networking, etc.

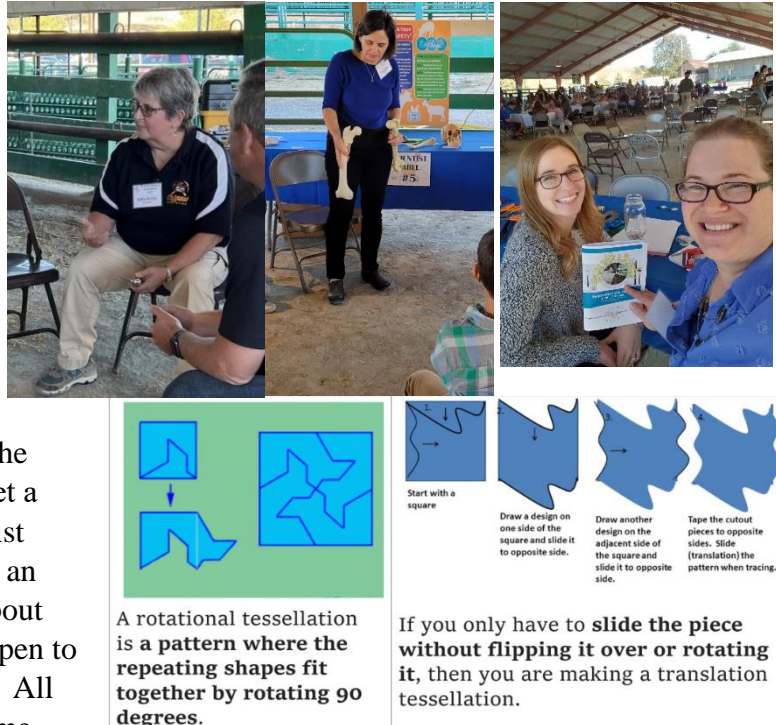
Since Jessica Anselmi left in August, there has been no dedicated administrative executive support for Academic Senate and its sub committees (SLOPR, Curriculum, and ad hoc groups). This has been very challenging and even with the volunteered help on agenda and minutes from multiple classified professionals (a huge thank you to Kasey, Kayla, Kelsie, and Tiffany for all you have done above and beyond your normal job duties) there is a long list of things that are falling through the cracks and the list is getting longer each day that this support position job is not posted and hired. The most public from the list of things that are not getting completed is the Academic Senate webpage, which is usually updated weekly. With our Accreditation cycle in full swing, having an out of date webpage is even more of a problem than just not having access to current documents. The good news is that we did finally hear on 9/16 that the job would move forward through the internal recruitment phase and if needed, advertised to the public. This has been hard to find the silver lining, but I would say that I am glad that I am in my second year of AS president and I'm not completely new to trying to figure all of this out. Since I, like many of us in high achieving professions, suffer from imposter syndrome, it has been healing to see how

much I can actually accomplish that I didn't even know I was capable of when I first started in this position. What an incredibly growing experience it has been (and yes, this is my unashamed plug for all tenured faculty to consider being the next Academic Senate VP... if you've been here for 10 years and haven't done this role... it's your turn.)

On Thursday 9/22 Columbia College's own Kathy Kenna, myself, and Melissa Anisko, and MJC's Debi Bolter, participated in the Calaveras county "Dinner with a scientist" event. MJC's Debi Bolter About 130 students (with their parents and/or teachers) from 14 schools joined the scientists to talk about all kinds of topics ranging from particle accelerators to water testing and conservation to the link between art and math. I didn't get a chance to go visit all 26 of the scientist tables, but Melissa and I put together an activity about Tessellations to talk about some of the different fields that are open to someone with a mathematics degree. All in all, the opportunity to talk with some potential future Columbia college students and outreach to the community was a great experience and I highly recommend joining in these community events.

I hope you are keeping well and enjoying the change of seasons. The leaves are about ready to show us how beautiful it is to let go.

Cheers, Lahna





Academic Senate President Elect/Vice President Message:

By Marcus D. Whisenant

I would like to thank all the classified folks who have been helping out with Academic Senate needs. We are still looking for faculty members to serve on various committees and self-governance roles, please check in with either Lahna and I for questions etc. I don't really have anything else to say which is rare so I will make up for my lack of words next month. On a side note, thank you to everyone who have been able to sit down and eat in The Cellar Bistro.

College Services Committee:

By Derrick Wydick:

College Services Committee, October Meeting

Aloha from Columbia College, Far-West Campus in Maui!

Lots of changes and improvements going on at Columbia this semester!

- The Bookstore is transforming into the Lakeside Lounge, with wall art, vending machines, furniture for lounging, and lots of outlets to charge phones and laptops. Clothing and campus schwag items will be available for sale through the Barnes and Noble vendor.
- The Buckeye transformation has completed, and students are using the rooms already.
- Some campus signage will change to gold lettering for the college and buildings.
- Options for accessible bathrooms at Willow are being pursued.

Campus Safety Update:

Two Active Shooter drills will take place this month, and the results will help to inform our campus emergency response plan.

Trail Planning:

Part of the traditional trail behind the Observatory has been fenced off by a private landowner who has purchased the area and will be building a house. The campus will negotiate with the owner to see if there are easement, fire prevention or emergency access issues that can be arranged.



One-Time Spending Funds:

Columbia will have \$400,000 for one-time investments in programs, campus infrastructure or other initiatives. A Finance Committee will be formed to help decide how to use these funds. They would like constituent input, please contact Derrick with ideas for funding use and I will forward it to the committee.



Housing Task Force:

A group has formed to help guide on-campus housing goals, meet the needs of low-income students, and oversee management of the dorms. The dorms are now 40 years old (seems young to me), and are in need of significant improvements. The Housing Contract will expire in August 2024, and the college has looked at several choices:

- Renew the Housing Contract with a new or existing vendor
- Have the college take over the dorms directly, or
- Have the Columbia College Foundation contract to run dorm

operations.

On-campus housing is looking at expanding access to low-income students, international students, Foster Youth, Fire and other CTE programs, and adult ed students. Lena is looking at securing funding from the Chancellor's office for much-needed improvements. Feedback from faculty is requested on these ideas.

Faculty Input Requested--Please email Derrick with your thoughts on these:

1. Lakeside Lounge—what can be offered there that will benefit students?
2. One-Time Spending Funds of \$400,000—what are your thoughts on use of these funds?
3. On-Campus Housing—what are your ideas and priorities for continued use of the dorms?



--Derrick Wydick, Counselor-on-leave



Technology Committee:

By Brian Greene, Kath Christensen and Kathy Schultz:

The Technology Committee held its most recent meeting on September 15 and covered the items below. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

· IT Updates:

- o The data center refresh is nearing completion and will be finished alongside the security project.
- o Also working on a project to improve redundancy with our internet connection.
- o A number of new retrieve modules have been activated in recent months.
- o Class modalities will be searchable in a new class search that's being worked on.
- o Buckeye 103 is back as a classroom space.
- o All six Hyflex carts ordered for Columbia are in place and ready to use.
- o Discussion about the space in Amador and maintaining the technology that's there. President Tran is working on the status of that relationship.
- o The College will host the funeral for CalFire pilot Ken Lancaster who died in a plane crash in Columbia in early September. The service will be held in the Oak Pavilion.
- Website Design Update – The design phase is close to being finished. Reminder that content will be migrated by employees at the colleges.
- Security Project Update – Firewall and virus mitigation projects are progressing as scheduled. Multi-factor authentication will also be rolled out slowly.
- CCCO Digital Innovation and Infrastructure Update – State Chancellor's office is providing funding to make required security and inventory management improvements. We're already making progress in this area.
- Technology Plan Update (IT TCO) – Reminder that Columbia adopted the District IT Total Cost of Ownership plan as its Technology Plan. IT reported that it's in need of an update and preliminary work has been done. No timeline has been established as yet.

- Website Search Engine Issues – Inconsistent search results are still a problem with our college search engine. Work to migrate our search engine to Google (from Bing) is in progress.
- Bulk Text Tool – Faculty would like the ability to send text messages in batches to their class. Areas (including the library) would also like the ability to send notices via text. Suggestion to start by assessing demand via the Academic Senate.
- Student Laptops and Hotspots – Demand for laptops and hotspots has been much higher than anticipated this semester and we've already run out of laptops to loan. Trevor has identified funding for more to get us through this year and will seek approval from College Council. Longer term, Brian Greene will work with Melissa Raby to establish goals for providing the service and how to fund it after 2022-23.

Curriculum Committee:

By Mike Torok



- It has been a challenge keeping up on curriculum matters with the loss of Jessica this semester, but Elissa has been doing phenomenal work to help keep everything running as smoothly as possible. Thank you Elissa!
- eLumen Open for 2023-2024 Curriculum Modifications
 - Get those submissions in quickly though. Our deadline for eLumen submissions for the 2023-2024 catalog is October 21, 2022. We will be holding Curriculum Workshop II via Zoom this Friday (10/14) from 9:00 AM – 1:00 PM. You should find a link to that Zoom training in your email, but if you need me to send it again let me know.
- Welcome to Our Student Representative
 - Our student representative to the Curriculum Committee is Alex Jukes. Welcome Alex! We look forward to working with you.
- Questions? Assistance Needed?
 - Please contact either me or Elissa Creighton for curriculum questions or assistance.

Respectfully Submitted,

Mike Torok

DE Coordinator Report for the Academic Senate:

By Kathy Schultz

Welcome to Fall 2022! Loving the changing weather and seeing more students and faculty on campus! We have a busy year ahead and are looking forward to a Quality Improvement focus to up our game in our use of Canvas shells, whether for a fully online, hybrid or enhanced class.

Helpful Tools!

We are continuing our conversation about digital syllabus software from Simple Syllabus. Our initial presentation during our InService meeting brought up many questions so we had a follow up session with the vendor and responded to all questions at our last Senate meeting. Look for additional information and a demo video in your email! This would be a bigger project, with implementation extending over numerous months, so we need to know if faculty are on board before committing more time and effort.

Canvas Orientations and Support for your Students!

Chelsea kicked off the semester with multiple Canvas Orientations for students, both online and in person. She is also covering open drop in hours in the ITC for any student or staff member who has questions about Canvas, Zoom or other basic office software.

Mondays and Tuesdays 2:30 – 4:30 pm

Wednesday and Thursday 8:30 – 10:30

Friday 8:00 – 10:00

If these timeframes don't work for you or your student, just contact us for assistance!

Updated Student Services Tabbed Page

A reminder! Last semester, Chelsea developed an updated Student Support Services and Resources. This is a page that many of you include in your Getting Started or Orientation module. Numerous links and information have changed so you should grab the updated page from the Commons and replace the old one with the new! View this video for a refresher on how to [Find and Download Content from the Canvas Commons](#).

Professional Development

“Let's Do 5 for \$500”

As part of our focus on quality, administration is supporting a Professional Development project to focus on improving 5 specific items in our Canvas shells with a \$500 stipend! An email was with details was sent on October 3, 2022 and there is also a page with info in the [Faculty Hub](#).

If you are interested in participating, please submit an [Interest Form](#) to get the ball rolling. Let me know if you have any questions about these sessions!

We are offering a series of Drop-In Workshops that are open for anyone to attend. There is no set agenda, you should be prepared to work on one of your Canvas shells and we'll be available to answer questions.

You can attend in the ITC - Juniper 104, or via [ZoomLinks to an external site.](#). If none of the dates work for your schedule, please contact [Kathy Schultz](#) or [Chelsea Quam](#) to schedule a session that will.

- Wednesday, 10/19/22, 2:00 - 4:00 pm
- Friday, 10/28/22, 9:00 - 11:00 am
- Tuesday, 11/01/22, 12:00 - 2:00 pm
- Friday, 11/18/22, 8:00 - 10:00 am
- Tuesday, 11/29/22, 11:00 - 1:00 pm
- Friday, 12/09/22, 8:30 - 10:30 am
- Wednesday, 12/14/22, 12:30 - 2:30 pm

TLC Back to Basics – Accessibility

Thursday, October 20th, 2:00 – 3:00 in the Tamarack Computer Lab

Canvas Updates

Cutting and Trimming Studio Videos

For those who create videos in Canvas Studio, one frustration has long been that once you save and the video is processed, you cannot easily edit it. You can now do basic Trimming and Cutting on existing Studio Videos. Simply find the video you need to edit and click on the context menu (3-dot vertical) and select Edit.

2022-2023 DE Committee meetings

They are open committee meeting, and all are welcome. If you have an agenda item, please let me know so I can add it to a meeting. Our monthly meeting agendas and minutes are now being posted on [Board Docs](#). If you have any questions about finding them just let me know. [We will meet monthly on Friday from 10:00 - 11:30 am via Zoom](#). Below are the dates for the Fall semester. Outlook invites will go out to all.

- **Friday, September 2**
- **Friday, September 23**
- **Friday, October 14**
- **Friday, November 18**
- **Friday, December 9**



Hope to see you there!

Kathy Schultz



Columbia College Foundation Report:

By Katryn Weston

Greetings Columbia College Community!

The Columbia College Foundation has been busy this fall! The Foundation hosted their 50th Anniversary Celebration at the Brady Wise Plaza on September 30th. The evening included special guests Dr. Dean Cunningham and Ross Carkeet, two important figures from the past. They also interviewed three students who shared their touching stories including how the Foundation helped them succeed at

Columbia. Many thanks to Amy Nilson, Amanda Hepfl, Cyndi Simonson, and all the other folks who helped make the event such a special success.

An exciting announcement that was made at the Foundation's 50th Celebration event was that they plan to "gift back" \$50,000 in additional funds to scholarships this year. This means that every scholarship recipient will receive at least \$1000! Charles Segerstrom noted that inflation and cost of living is making it more and more difficult to make ends meet and that this was a gesture to help support students. Please spread the word about the scholarships offered through the foundation with students. The deadline for the Osher Scholarship is Friday, October 14th and February 3 for the Spring 2023 cycle.

The Promise Program offers free tuition to students from local high schools for two years. 67% of students in the program reenrolled for a second year. Promise 2.0 is the next phase of this program and the Foundation is now trying to tackle the question, "How do we help students beyond just tuition?" Some ideas in the works include mentors from Student Services to support needs beyond tuition.

In the mini-grant world, Math Jams was an example of success! Hosted by the amazing Melissa Anisko, the Foundation awarded \$8500 for the program and 49 students participated in freshening up their mathematical mindsets and skills for the Fall semester. Students were grateful for the opportunity that fostered a culture of positive learning, the Math Lab has been a popular place this semester!

I'm grateful for the Foundation and to be part of the advisory committee! Thanks for reading.

Katryn Weston

THE 10+1 § 53200. Definitions.

For the purpose of this Subchapter:

(a) “Faculty” means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

(b) “Academic senate,” “faculty council,” and “faculty senate” means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term “academic senate” also constitutes reference to “faculty council” or “faculty senate.”

(c) “Academic and professional matters” means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) “Consult collegially” means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.