

Distance Education Meeting Minutes

Date: Friday, March 27, 2015

Location: ITC

In Attendance: Kathy Schultz, Teresa Borden, Sylvia Watterson, Melissa Colón

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
OEI Rubric Workshop	Teresa & Melissa	There were 7 who attended the OEI Course Design Rubric Workshop hosted by the DE Committee. Teresa and Melissa presented highlights from each of the standards and sections from the <a href="#">OEI Rubric PowerPoint</a> . Then the participants broke up in groups to brainstorm “best practices” for the top five areas that Teresa and Melissa chose beforehand. The follow-up was an interactive Google Doc with one <a href="#">“take-away”</a> from each of the participants.	DE Committee & Guests
DE Plan Revised	Melissa	Melissa will be in the process of reviewing the DE Plan in order for the committee to approve in the fall. All DE members have been provided with an editable link to the DE Plan to make comments and provide feedback.	DE Committee

Upcoming Events: Canvas Demonstration Webinar – Friday, 4/17 10:45-11:45 in the ITC

Meeting Minutes: Melissa Colón

Next DE Meeting: Fall 2015

Together we will work on practical solutions. Your contribution is appreciated!