

Distance Education Meeting
Minutes March 8, 2013

Date: 3/8/2013

Location: ITC

Attendance: Judy Reiman, Jim Toner, Teresa Borden, Melissa Colón,

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
Discussed the Agenda for the Joint DE Committee Meeting.	Melissa	<p>We talked about and planned who would be involved in the Presentations for the Joint DE Meeting. So far Jim and Teresa have volunteered to present. Melissa will hand out some information about Universal Design Practices we can all follow very easily.</p> <p>Proposed Agenda:</p> <ul style="list-style-type: none">• Talk about the default template for BB• A few presentations from each college• Next Steps for BB contract renewal• FYI Plan for archiving shells to keep our quota down• Sharing Universal Design Practices	The Joint DE Meeting will be Friday, March 22, from 9:30-Noon at the Bianchi Center in Oakdale.

Upcoming Events: Joint DE Meeting with MJC, Friday, March 22, from 9:30-Noon at the Bianchi Center, Oakdale

Meeting Minutes: Melissa Colon

Next DE Meeting: 3/22/2013

Together we will work on practical solutions. Your contribution is appreciated!