

2nd Annual Meeting Minutes Joint DE meeting

Date: March 22, 13

Location: Bianchi Center

Time: 9:30-Noon Attendance: Brian De Moss, Teresa Borden, Melissa Colon, Cheryl Chavez, Larry Podolsky, Debra Campbell, Joe Ryan, Tim Parola, Kathy Schultz, Jim Toner, Mike Smedshammer, Deanne Dalrymple, Judy Reiman, Judy Reiman, Chris Groff

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
Welcome and Introductions	Melissa	Welcome and Introductions	
Default Template for Blackboard Shells	Mike and Melissa-joint discussion	<p>Mike suggests the default for the Blackboard shell be the Announcements Page especially for new instructors. One of the discussions centered on the Blackboard template being set to only Announcements and the fact of losing the read message module if the dashboard home page is not available. The instructors will still have an opportunity to bring the modules back and copy over their dashboard homepage from a previous semester. It was also recommended to encourage the Forum subscribing in order for both faculty and students to be alerted to new threads.</p>	
Next Steps for Blackboard Contract Renewal	Mike	<p>MJC has piloted and compared Canvas vs. BB this past fall. The conversation addressed the transition of changing over to a new LMS and how it would be a huge overhaul with training and moving content. The district has renewed the Blackboard contract for the next 2 years. We still may explore new LMSs as a district.</p> <p>FYI - The comparison costs for Blackboard is \$118,000 vs. \$190,000 for Canvas not including Managed Hosted as we have with Blackboard. We currently have 24/7 managed hosted support. Judy Reiman brought up the concern of publishers not supporting Canvas and other LMSs. Some Faculty has said that they believe it is disrespectful of their time to try and change over to a different LMS. MJC Admin is recommending that everyone needs to be using BB even though they allowed a pilot with Moodle and Canvas. Mike and Melissa have meetings with Irwin Manes (support liaison) from BB on a bi-weekly basis to help with solutions and issues. The newly installed patch is working now for the automated dropping of students. There was a discussion about the reports within Blackboard that can run to determine when the last day of a student's activity was. Joe Ryan told us that he saves a PDF of this information in case Financial Aid requests the last drop date for a student.</p>	

<p>Plans for Archiving Shells & Patch Upgrades</p>	<p>Mike/Melissa</p>	<p>In the past with WebCT, the shells were archived after one year. We can archive our own now but the storage has been exceeding capacity. We have the storage capacity for 8,000 users but currently have 32,000 users. BB upgraded our storage but even the snapshot tool was taking 6 hours to complete. We can go back 3 yrs. now and look at information if needed.</p> <p>We continued the discussion about archiving and Joe Ryan stated he has students sign a paper that says that a midterm and grade are the same. Some believed one year is how long that a shell needs to be kept so that a student can petition about a grade, etc. All courses can be archived by the instructor so that they can be accessed if needed. Sometimes a master course could be corrupted and so there are times that a course can be re-created from an archive. We also explored the upgrade to SP 11 and the timetable for the best possible time to do this since it will bring a few new noticeable changes as well as fix known bugs. Mike suggests that we wait until the patch has been tested by others which our liaison (Irwin Manes) suggested.</p>	<p>Mike and Melissa will explore with district IT the best strategy for archiving Blackboard shells and open a case to install SP 11 after the spring semester.</p>
<p>MJC & CC presentations</p>	<p>Teresa Borden, Chris Groff, Jim Toner, Deanne Dalrymple</p>	<p>Teresa Borden provided learning modules and a short video clip about Relaxation and Time Management. Chris Groff presented social media bookmarks. https://www.diigo.com. Jim Toner talked about his online film appreciation class and using images and video clips to make class more fun and encourage participation. Chris Groff asked about audio transcripts for accessibility. Mike explained it is required to be included with all multimedia for example, Narratives for PPTs, closed captioning or scripts for Audio and Video, etc. Deanne presented StudyMate to create flashcards and other interactive multimedia for students to review concepts, vocabulary and other important content.</p>	<p>Upon Request Melissa will provide the Relaxation Break Learning Module.</p>
<p>Sharing Inline Grading and Universal Design Practices</p>		<p>Mike shared a new building block, "Inline Grading" for assignments. Mike will install the building block since it is already a part of service pack 10. Melissa had passed out a handout for sharing universal design and effective practices.</p>	<p>Mike will install the Inline Grading Style Building Block.</p>