

Meeting Minutes
Distance Education Meeting

Date: 3-2-2012

Location: ITC

Time: 11:00 – Noon

Attendance: Melissa Colón, Jim Toner, Teresa Borden, Judy Reiman, Roberta Worth, Meryl Soto, Jana Connell

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
LMS presented by MJC	Melissa	<p>Discussion about the Canvas LMS- presentation MJC put on CCCConfer on 2/28/2012. Cost and support is currently being discussed. Both colleges will continue to explore and count the costs. There is much at stake here with regards to human costs, initial set-up of an online classroom, publisher support, development and integration of activities and teaching style and the 100s of hours to develop and fine-tune an online course.</p> <p>There is a demo and more information on their site. www.instructure.com/canvas</p> <p>Howard Community College developed a full training for Canvas: https://howardcc.instructure.com/courses/32484/modules</p> <p>Canvas Getting Started guides: http://guides.instructure.com/</p> <p>"How to get started with Canvas." http://video.instructure.com/video/33686450</p>	Melissa will attend the Thursday, March 15 th DE Meeting with Blackboard, district & MJC
Quality Matters Workshop	Melissa	<p>Discussion about everyone's specific presentation and the workshop in general. Lunch, sign-up incentives, etc. Melissa will change the flyer (color, etc.) and send it out to everyone electronically and in mailboxes. Melissa will build a BB shell for the workshop and everyone can add their portions.</p>	Melissa, DE Committee
Agenda for Workshop	Melissa	<p>Workshop participants will let Melissa know what to include in the agenda for the workshop. From Novice to Ninja! Everyone will fill in their presentation information on the Google Docs and Melissa will create the agenda for the next meeting.</p>	DE Committee

Upcoming Events: Quality Matters workshop-March 30, 2012

Meeting Minutes by: Jana Connell

Next Meeting, March 16, 2012

Together we will work on practical solutions. Your contribution is appreciated!