

Distance Education Meeting Minutes

Date: 10/5/ 2012

Location: ITC

Time: 10:30-11:30am Attendance: Wendy Bender-Griffiths, Melissa Colón, Jim Toner, Jana Connell, Sylvia Watterson, Kathy Schultz, Teresa Borden

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
CaliBUG – Northern California’s BB Users Group	Melissa	There will be 5 of us (Kathy Schultz, Teresa Borden, Sylvia Watterson, Roberta Worth and Melissa Colon) attending the CaliBUG on October 19, 2012 in Newark, CA. There will also be a group from MJC attending.	Travel arrangements are being set up
Blackboard Upgrade to SP9	Melissa	We need to decide if we are going to upgrade to SP9 soon. We (MJC & CC) will discuss at the CaliBUG meeting on the 19 th . There was a concern expressed about the new textbox editor from Mike. It will be in the next upgrade SP10 per Matt Lord our BB rep. The odd-numbered service pack typically means the bulk of the changes are “bug fixes” and “security updates”. Palomar College’s Web page: http://www2.palomar.edu/pages/atrc/2012/07/02/blackboard-9-1-sp9/ - summarizes the upgrade.	A decision will be made on 10/19 or shortly afterwards
Update on Canvas Pilot & District IT decision	Melissa	Mike Smedhammer from MJC had nothing new to report about the pilot and will be letting us know when the next MJC DE Committee meeting will take place. Some of us may be able to attend via Skype. MJC is piloting Moodle and Canvas. There has also been a request to look into Desire2Learn.	Melissa will check in with Brian DeMoss/District IT about the time table for a decision
DE Plan	Committee	Each member of the committee that attended the meeting today was provided parts of the DE Plan to look over, review and mark-up. Melissa will provide some of the additional parts to those members who were not able to attend. http://www.gocolumbia.edu/online/DE_plan.pdf	Feedback and suggestions from committee by October 19 th
Online Quality Matters Student Survey	Melissa	As part of our Quality Matters efforts Melissa asked the committee to draft some sample questions for a student satisfaction survey. It was suggested we start with the YFA approved online student survey for ideas. The YFA online student survey is on page 149 of the current contract. Survey will go through Vice President’s approval process before being deployed. http://yfa.sites.yosemite.edu/contract_2012_14_YFA%20Agreement%202012%202014_FINAL.pdf	Committee will suggest questions for a draft survey

