

Distance Education Meeting Minutes

Date: March 13, 2015

Location: ITC

In Attendance: Teresa Borden, Melissa Colón, Jana Connell, Sylvia Watterson via Skype, **Shawn Jordison**, Kathy Schultz, Jim Toner

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
<p><u>DE Summit Update & Agenda- Thursday, March 26, 2015</u></p> <p>*OEI Update with Jory Hadsell- OEI Director</p> <p>*Basic Skills Workshop- OEI Basic Skills Director – Barbara Illowsky</p> <p>*Online Course Design Rubric with Mike Smedshammer & Melissa Colón</p> <p>*Best Practices –Need Volunteers =====</p> <p>Core Values for Online Teaching & Learning</p> <p>DE Reflections</p>	<p>Melissa</p>	<p>The DE Summit will be held on March 26, 2015 from 10:00am -2:00pm. We will have speakers present from the OEI, and Mike Smedshammer will be brought in live via Google Hangouts. Columbia College instructors will be sharing “Best Practices” with the summit for their online classes.</p> <p>Melissa and Teresa Borden will be hosting two workshops: April 10th and May 5th, 2015 on the Online Course Design Rubric.</p> <p>Core Values: DE Coordinator would like these core values put into every online class. The DE Committee will be reviewing this idea and example of items.</p>	

Upcoming Events: DE Summit March 26, 2015

Meeting Minutes: Melissa Colón, Jana Connell

Next DE Meeting: March 27

Together we will work on practical solutions. Your contribution is appreciated!