

Distance Education Meeting Minutes

Date: Friday, October 30<sup>th</sup>, 10-Noon

Location: ITC

In Attendance: Kathy Schultz, Joe Ryan, Judy Reimen, Teresa Borden, Joe Ryan, Julie Ingber, Cheryl Devine, Wendy Griffiths, Melissa Colón

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
Discussion  VoiceThread Workshop	Melissa  Teresa	<p>Discussion on how many hours the committee believes will be important for already trained faculty to come back for Canvas Training?</p> <p>Teresa conducted a VoiceThread Workshop. All handouts and materials will be located in the Columbia College Professional Development shell. If instructors would like a certificate of achievement they can link their activity they completed within the assignment area.</p> <p>VoiceThread Recorded Session.  <a href="http://cccconfer.org/MyConfer/GoToMeeting.aspx?MeetingID=1af67cf3-476e-4249-a97e-00c158d039d6&amp;MeetingSeriesID=2aa09016-cda6-4c5c-86e6-98490623ba90&amp;URL=&amp;ScreenName=ProfeTeresa&amp;Channel=4416752&amp;PIN=&amp;Role=Participant">http://cccconfer.org/MyConfer/GoToMeeting.aspx?MeetingID=1af67cf3-476e-4249-a97e-00c158d039d6&amp;MeetingSeriesID=2aa09016-cda6-4c5c-86e6-98490623ba90&amp;URL=&amp;ScreenName=ProfeTeresa&amp;Channel=4416752&amp;PIN=&amp;Role=Participant</a></p>	DE Committee  Teresa Borden

**Next DE Committee Meeting** – November 20th, 10:00-11:00 ITC, Change of time to attend the Tutoring Workshop at 11:00

**Upcoming Events:**

- **Save the date** – for the Online Tutoring Workshop, November 20th, from 11-Noon in the AAC. I hope you all can join us!
- **Save the date** – for the Online Teaching Conference 2016, scheduled to take place June 15-17. The event will return to San Diego for the third year in a row, by popular demand.

**Handouts from the DE Committee Meeting:** Located in the Columbia College Professional Development Shell

Meeting Minutes: Melissa Colón