

Distance Education Meeting Minutes

Date: Feb 27, 2015

Location: ITC

In Attendance: Jim Toner, Kathy Schultz, Teresa Borden, Wendy Griffiths-Bender, Sylvia Watterson, Jana Connell, Melissa Colón

Agenda Item/Topic	Presenter	Discussion/Presentation	Follow-up/Time Frame
OEI General Update	Melissa	Melissa Colon, Mike Smedshammer, Curtis Martin, Shelly Fichtenkort and Ann Smith attended the OEI Professional Development Summit, February 20 <sup>th</sup> and 21 <sup>st</sup> . We are planning to invite the OEI Team to provide a presentation to our faculty about the OEI. Soon we will be hearing from the OEI how the district can possibly buy-in to the Net Tutoring Customized Services for our students. Future opportunities for Columbia College taking part in the OEI exchange were discussed.	Melissa & VP Office
OEI Upcoming Opportunities and Perks	Melissa	Upcoming advantages to the OEI are that instructors are able to have their courses reviewed and brought up to exemplary standards. There will be whiteboard tools and buy-in power for some important student services such as tutoring, the common course management system, a basic skills repository and student success modules.	Melissa
DE Summit Proposal Tentative Date in March	Melissa	Proposed DE Summit will be Thursday, March 26 <sup>th</sup> from 10-2. Details to follow.	Melissa, DE Committee & VP Office
Jigsaw Activity	Melissa	Each DE committee member in attendance picked a category from the online course design rubric to share how they meet the exemplary standard. Their section will be highlighted in one of the DE Newsletters. All Online Faculty will be invited to participate.	DE Committee & All Online Faculty

Upcoming Events: DE Summit- March 26, 2015 10am-2pm

Meeting Minutes: Melissa Colón/Jana Connell

Next DE Meeting: March 13, 2015

Together we will work on practical solutions. Your contribution is appreciated!