

DE Meeting Minutes 4/22/2016

Next DE Committee Meeting, TBD Fall 2016

Attendees: Joe Ryan, Kathy Schultz, Roberta Worth, Julie Ingber, Jill Olson, Shannon VanZant, Roberta Worth, Pam Guerra-Schmidt, Karin Rodts, Sylvia Watterson (Skype), Melissa Colón

Save the Dates:

- Tuesday, May 10th, 10:00-11:00, Q&A with Canvas via Shawna at Canvas – **CANCELLED – Regularly Scheduled Training will still be available.**
- The Online Teaching Conference 2016, scheduled to take place June 15-17. The event will return to San Diego for the third year in a row, by popular demand.



OEI Update

The Full Exchange participation for the 24 OEI pilot colleges has been postponed until Fall of 2017 while the OEI teams continue to work with the 8 Full Exchange colleges, Accessibility Issues and Student Support Services. The other OEI pilot courses will continue to pilot the tools and resources. Initial Reviews and re-reviews for the OEI courses continue.



Sharing Best Practices – GIFTS

The DE Committee reviewed the Online Learning Web pages and Resources for clarity and guidance for students as we make this transition from Bb to Canvas.

http://www.gocolumbia.edu/online_learning/default.php

Suggestions for Improvement:

- Joint MJC/CC Canvas Orientation – Melissa Follow-up with Mike Smedshammer
- Utilize Faculty Web pages – Inquiry about Omni Training, encourage faculty to utilize more
- Email Blast Template Update - Melissa
- Make Bb to Canvas clear on Online Learning Web pages - Melissa

Discussion from Joe Ryan about what the DE Committee thought about an instructor teaching their full load fully online. Kathy Schultz will ask the AS President if this is something the Senate may want to provide guidance in writing to help faculty understand the commitment to their duties and obligations regardless if their workload is fully online. The YFA contract for online teaching leaves the fully online workload to the discretion of the Deans and the Administration.



<https://gocolumbia.instructure.com/login/canvas>

Summer Resources for Support & Training

- **[Converting from Blackboard to Canvas](#)**, repeated sessions each day, May 2nd - 5th from 10-Noon. Drop-in Afternoon Training Available.
- **[Teaching in Canvas](#)**, repeated sessions each day, May 9th – 12th from 10-Noon. Drop-in Afternoon Training Available.
- MJC Online Help Desk 7:30 a.m. – 5:30 p.m. Also, we are continuing with the practice that District is the main line, handling tier 1 calls at 575-7900. District will refer calls to Cheryl Chavez if needed for tier 2, and Cheryl will forward to Melissa or Mike depending on the college. So for summer, students should be given just the 575-7900 number.
- Columbia College Canvas Help Desk evening and weekends -
[Columbia Canvas Support: \(844\) 243-8405](tel:8442438405)
Mon-Fri 5pm-8am & Weekends
- Instructional Technology Center - Hours will be sent to everyone once this is set
- Mike Smedshammer MJC's Canvas Training Schedule
<http://mjc.edu/instruction/online/canvas.php>
- **For All Faculty Teaching in Canvas:** OEI Canvas Faculty Support Calls ([Schedule](#)) and archives. Each weekly call is an opportunity for faculty to ask questions regarding Canvas. The video conference can be accessed directly by going to <http://bit.ly/CanvasFSC> or join by phone: 646.568.7788, Meeting ID 351-046-7828.

Remember, Blackboard will shut down in June of 2017. Our hope is to have most online and hybrid courses taught in Canvas by spring 2017.