

Columbia College Veteran Enrollment Checklist

Items with an * next to them must be completed before priority registration can be granted.

- Complete the Columbia College Admissions Application.
<http://www.gocolumbia.edu/admissions/application.php>
- Complete a FAFSA application (Free Application for Federal Student Aid at www.fafsa.gov).
- Send previous college official transcripts to ATTN: Columbia College Admissions & Records Office, 11600 Columbia College Dr. Sonora, CA 95370.
- *Go through the Matriculation Process (Orientation, Assessment testing (both English and math) & Advisement).
- Complete a Veterans Benefits Application through the VONAPP website:
<http://vabenefits.vba.va.gov/vonapp/default.asp>, call 1-888-442-4551 if assistance is needed.
- Meet with your Certifying Official **Lesley Michtavy, Manzanita Room 202, 588-5232, michtavyl@yosemite.edu**
 - *Submit a copy of your DD-214 (member 4) to Lesley. To request a copy of your member 4 DD-214 go to: www.archives.gov/veterans/ or call the VA county office at 533-6280 or visit them at 105 Hospital Road Sonora 95370.
 - Submit a copy of your Certificate of Eligibility, once received, from the VA (VONAPP), to Lesley.
 - Submit a Certification/Decertification request form to Lesley Michtavy EACH SEMESTER. Remember only those required (not recommended) courses that lead directly to your program goal can be certified. Be sure to notify Lesley of enrollment and program changes or overpayment/underpayment will occur.
- *During your first semester, make an appointment with VA Counselor: Brian Jensen, Elizabeth Pflieger or Derrick Wydick (588-5130) to create a Comprehensive Educational Plan, this Ed Plan must be submitted to your Certifying Official within your first semester at Columbia. Only general education classes can be certified your first semester prior to obtaining an Ed. Plan.
- Check with Disabled Students Program & Services (DSPS) for additional support.
Call 588-5130.
- Enroll in courses. NOTE: VA requires all courses to be your Comprehensive Ed Plan.
- Verify your enrollment each month (visit <https://www.gibill.va.gov/wave> or call 1-877-823-2378). This does NOT apply to Chapter 33, 35 or Chapter 31 students.