COLUMBIA COLLEGE ACADEMIC SENATE MINUTES
October 31, 2014

Senate Council Members:
Present: Ted Hamilton, Raelene Juarez, Kathy Schultz, Anne Cavagnaro, Wendy Griffith-Bender
Senate Members:
Present: Adrienne Seegers*, Anne Cavagnaro, Brenda Whited****, Craig Johnston***, Elizabeth Pfleging, Erin Naegle*, Gene Womble**, Kath Christensen**, Kathy Schultz, Lahna VonEpps*, Laurie Sylwester, Melissa Colon, Micha Miller****, Raelene Juarez, Ted Hamilton, Wendy Griffiths-Bender
Guests: Brian Sinclair
*Arrived during Action item A
**Arrived during Action item B
***Arrived after 9/26 minute approval
**** Arrived after FHP minute approval
Recorder: Jennie Nies

I. CALL TO ORDER
- 2:30pm

II. APPROVAL OF THE MINUTES: September 26, 2014 & October 10, 2014 (FHP)

ACTION: The minutes from 9/26/2014 were approved as submitted **M/S/P** (Kathy Schultz/Raelene Juarez/Unanimous Pass)

ACTION: The minutes from 10/10/2014 were approved as amended with Raelene Juarez's notes **M/S/P** (Kathy Schultz/Raelene Juarez/Unanimous Pass)

III. INFORMATION ITEMS: None

IV. ACTION & DISCUSSION ITEMS:

A. Discipline Approvals – Kathy Schultz
- Adding coaching to three sections; HHP 80, HHP 82, HHP 86
- Physical education degree is still listed on courses
- Had difficulty at the end of last year finding a coach with a masters that is qualified
- This change will allow a person with a minimum AA and six years of experience in that sport to coach and teach

ACTION: Approve disciplines HHP80, HHP82, HHP86 to add coaching **M/S/P** (Anne Cavagnaro/Raelene Juarez/Unanimous Pass) Lahnna VonEpps abstains

B. Enrollment Management – Ted Hamilton, Wendy Griffiths-Bender, Anne Cavagnaro
- Wendy gathered information, thoughts, and concerns from faculty on enrollment management and took that to the board
- Not all voices are being heard in the meetings, too little time for all to speak about enrollment management
- Still looking for answers to the question of the role of the committee, the goal, the intent
- Body is concerned that using flawed input to make decisions will only create flawed output
- Data would need a ton of work in order to organize it and use it efficiently to make decisions

- Faculty feels that the data needs to be more accurate to our location and demographic versus looking into schools and areas outside of Columbia college
- Scheduling of classes in order to best fit both students, and faculty while still keeping facilities in mind (computers, labs, etc.) needs to be the number one priority
- There is a fear that the planning for growth is creating an unattainable schedule, offering classes that will never get filled only to cancel them which is discouraging for students
- Need to be planning for what we need here at this college right now, not planning for another college nor for what we hope to need (growth)
- With the growth that we have had in students we have not hired more faculty, we have actually lost faculty while growing in student numbers
- As far as this college is concerned the best option as of now is to show a good faith effort of trying to get the optimistic part out of enrollment management and start asking for more of the relevant information in context so decisions can be made off the data
- Further concerns should be brought to Ted and/or Wendy so they can take those back to the board for clarification and/or answers

C. College Council Procedures, SSSP Plan – Anne Cavagnaro, Wendy Griffiths-Bender, Gene Womble

- All day strategic planning scheduled with college council on Friday 11/7/2014
- What was presented at last meeting was different than what was read prior to meeting
- Added positions they are looking to hire for which are categorically funded positions 2:1 funding
    - Assistant Dean for Student Services
    - One full time researcher
    - One part time administrative assistant
    - One full time counselor
    - One half time CalWorks/Coordinator
- Attendees of the meeting felt a huge disconnect
- There was a large failure in communication with attendees of meeting
- Overall feeling that many details were not provided at college council yet actions needed to be made
- Need to have multiple opportunities to talk about the plan, revise the plan, and build trust between the faculty and the council
- Some are starting to question the "shared" governance, questioning the transparency

ACTION: Motion to direct the Senate President and College council representatives to request three opportunities for conversation, extending an invitation for leadership to come to an Academic Senate meeting to address issues of shared governance, also to request a forum/s with a focus of college vision and changes in the divisions, thirdly that a portion of Spring in service be dedicated to conversation about vision and changes **M/S/P** (Adrienne Seegers/Craig Johnston/Unanimous Pass)

D. Senate Budget – Raelene Juarez

- Raelene put together a spreadsheet for the Senate budget proposal listing approximate amounts of funding and to what it shall be spent on
- Did the best with looking ahead at possible needs for funds, however things do continue to pop up
    - **$2,000.00** Curriculum institute: for a minimum of two faculty members to attend
    - **$325.00** Regional Curriculum Workshops: for a minimum of one faculty member to attend each fall and spring
    - **$1,200.00** Faculty Leadership Institute: for a minimum of one faculty member to attend
    - **$1,200.00** Accreditation (SLOs) Institute: for a minimum of one faculty member to attend
    - **$1,200.00** Vocational Leadership Institute
    - **$1,200.00** Academic Academy

- **$2,500.00** Fall Plenary (Southern California): for a minimum of two faculty members to attend
- **$2,000.00** Spring Plenary (Burlingame): for a minimum of two faculty members to attend
- **$150.00** Fall Area A
- **$150.00** Spring Area A

- Initial budget final amount is **$11,925.00**

ACTION: Approve budget provided with an amendment to raise the total amount to $15,000.00 with the difference between the initial $11,925.00 and the $15,000.00 ($3,075) to be categorized as "other Academic Senate related expenses to fulfill the mission of the senate" **M/S/P** (Adrienne Seegers/Melissa Colon/Unanimous Passed)

V. REPORTS:

A. President's Report – Ted Hamilton

- Representatives to FHP put forward to the President the following recommendations: Three different categories
  - Category C: Proposals that were not precise or that have potential categorical monies to be able to support it
  - Category B: Proposals that hopefully can find categorical monies to fund them (six listed below)
    - Replacement for Child Development
    - HHP position coaching and compliance
    - Mental Health Counselor
    - Physics position
    - Music/Drama
    - Psychology
  - Category A: The ones that all could most aggressive advocate for the college absolutely needing to continue programs

B. President-Elect – Wendy Griffiths-Bender

- None

C. Curriculum – Kathy Schultz

- None

D. College Council – Anne Cavagnaro

- None

ACTION NEEDED: Ted Hamilton asked to send out the resolutions that will be voted on at the Plenary so the senate may give recommendations and input

VI. Adjournment: @ 4:13pm

Next Academic Senate meeting: November 21, 2014 at 2:30pm in Sugar Pine 126
Next Senate Council meeting: November 14, 2014 at 2:00pm in Buckeye 3