

# COLUMBIA COLLEGE

→ RETURN PETITION TO ADMISSIONS & RECORDS OFFICE ←

11600 Columbia College Drive  
Sonora, CA 95370  
Office 209.588.5232

## Petition for Academic Renewal

It may be 4 – 6 weeks from the received date before you are notified of the final decision.

→ **Counselor Signature Required:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Name: \_\_\_\_\_ Student ID w# \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Substandard Grade(s) Earned: \_\_\_\_\_

College Name For Possible Renewal: \_\_\_\_\_

ACADEMIC YEAR, SEMESTERS/QUARTERS TO BE REVIEWED: \_\_\_\_\_  
Years/Terms

I have read and understand the qualifications for academic renewal in the Columbia College catalog. I further understand that the forgiveness pertains solely to my academic tenure at Columbia College and that other colleges are under no obligation to accept Columbia College's forgiveness of previous substandard work.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*Your signature signifies that you have read this form and understand the terms of your request which includes a counselor's signature. This petition will **not** be reviewed without the counselor's signature.*

### FOR OFFICE USE ONLY

ACADEMIC RENEWAL GRANTED  
Number of units alleviated from total cumulative units attempted \_\_\_\_\_  
Current cumulative Grade Point Average \_\_\_\_\_

ACADEMIC RENEWAL DENIED

### REASON FOR DENIAL

- Received a grade of "D" or "F" or "NC" or "NP" since completion of the work to be alleviated
- Lacking required units
- Lacking required Grade Point Average
- Four (4) semesters of six (6) quarters have not elapsed

\_\_\_\_\_  
Patricia M. Ramirez - Admissions & Records Specialist

\_\_\_\_\_  
Date